

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, FEBRUARY 5TH, 2018**

**CALL TO ORDER –Mayor Shaw**

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
  - Council members present: McMurrin, Moore, Shaw, Wilkening
  - Council members absent: Senenfelder
  - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator  
Wayne Tennis, Chief of Police  
Travis Baker, City Police  
Cindy Wannarka, LL Chamber

Pamela Smith, City Employee  
Dean Morrill, Pilot Independent  
John Valen, City Attorney

**CONSENT AGENDA-Mayor Shaw**

**M/S Moore/McMurrin** to approve the Consent Agenda Items 1 thru 16 as follows, waving the reading.

1. Approve Walker City Council regular and public hearing meeting minutes of January 8<sup>th</sup>, 2018.
2. Review and file draft of Walker Public Library Board minutes of January 17<sup>th</sup>, 2018.
3. Review and file draft of Walker Park Advisory Board minutes of January 23<sup>rd</sup>, 2018.
4. Review and file Public Works Committee minutes of January 25<sup>th</sup>, 2018.
5. Review and file Walker Police Department Monthly Report.
6. Review and file Walker Area Joint Fire Department Minutes of January 11, 2018.
7. Approve Cash Balance Report as of December 31<sup>st</sup>, 2017.
8. Review and file Cass County's January Tax Settlement.
9. Review and file letter from Cass County Economic Development regarding membership dues paid.
10. Review and file Cass County Emergency Operations Plan.
11. Review and file Ah-Gwah-Ching Site Committee meeting notes of January 27<sup>th</sup>, 2018.
12. Approve of paid Invoice No. 326079 from Walker Ford in the amount of \$2,191.42 for emergency repair of the Police squad vehicle.
13. Approve to pay Cass County Highway Department invoice dated 12/31/2017 for crushed concrete, salt and sand usage in the amount of \$5,353.67.
14. Approve to pay 2018 MDRA membership dues in the amount of \$190.00.
15. Approve payment of invoice 343925 in the amount of \$17,430.00 to SEH for Walker Municipal Airport Master Plan with Airport Layout Plan. (12% of 249,000 less previously billed of \$12,450.00)
16. Approve to pay SEH \$8,882.50 to pay wildlife hazard consulting services for the Walker Municipal Airport Master Plan.  
Motion passed (4-0)

## **SCHEDULED CITIZEN PRESENTATIONS –Mayor Shaw**

None.

## **CITY STAFF COMMENTS – Administrator Terri Bjorklund**

None.

## **PERSONNEL, BUDGET & ADMINISTRATION – Mayor Shaw**

1. **M/S Shaw/McMurrin** to approve of Claim #54759 to Claim #54847 including Voided Check Numbers 54774 and 54775 and bank drafts in the amount of \$242,284.87.  
Motion passed (4-0)
2. **M/S Shaw/Moore** to approve to pay League of Minnesota Cities Insurance Trust \$19,228 for worker's compensation deposit premium.  
Motion passed (4-0)
3. **M/S Shaw/Wilkening** to approve to send Terri Bjorklund to MCFOA Annual Conference March 20<sup>th</sup> thru March 23<sup>rd</sup>, 2018 in Bloomington, MN at a cost of \$275.00 plus meals, lodging and mileage.  
Motion passed (4-0)
4. **M/S Shaw/Moore** to approve to send Terri Bjorklund to St. Cloud, MN on February 7<sup>th</sup>, 2018 for a meeting with MNDOT and Greater MN Gas for discussion on the proposed natural gas line.  
Wilkening stated that this is would be a great economic boost; the amount of money that it would inject back into each business and residence would be significant. Bjorklund explains that the Minneapolis DOT office does the permit and Greater MN Gas would run the distribution line. Greater Lakes will run the service lines within the areas and then distribute the gas and bill people for it. It's not cost effective to bring the line down in DOT right of way that is not cleared. There are a couple of areas that will have to be cleared. DOT wants you to run it in the areas that aren't clear; it will be a give and take. If I see that we get any push-back I will then send a letter to Bliss and hopefully we would get some help from that side and still be cost effective. We would be able to run the pipe down to Walker from Cass Lake.  
Motion passed (4-0)
5. **M/S Shaw/McMurrin** to approve to send Chief Tennis to Chief of Police Executive Training in Duluth, MN on April 22<sup>nd</sup>-25<sup>th</sup>, 2018 at a cost of \$410.00 plus mileage, meals and lodging.  
Motion passed (4-0)
6. **M/S Shaw/Moore** to approve to send Neil Lange and Pamela Smith to Emergency Management Training Module on Friday March 2, 2018 at Bear Pause Theater from 9 a.m. to Noon. (Elected Officials encouraged and invited to attend)  
Motion passed (4-0)
7. **M/S Shaw/Moore** to approve to send up to 6 staff members to the LMC 2018 Safety and Loss Control workshops March 27<sup>th</sup>, 2018 in Bemidji or April 26<sup>th</sup> in St. Cloud at a cost of \$20.00 each plus mileage.  
Motion passed (4-0)

8. **M/S Shaw/Wilkening** to approve of the request of Walker-Hackensack-Akeley School District #113 to enter into a contract for services and approve requested contribution of \$5,000 for financial support for the 2018 programming associated with Summer Recreation.  
Motion passed (4-0)
9. **M/S Shaw/McMurrin** to approve to pay Invoice No. 70513 from Ulteig in the amount of \$12,280.00 for professional services through December 31st, 2017 for Project R17.01152 Walker-Tower Avenue Extension to TH 371.  
Motion passed (4-0)

**ECONOMIC DEVELOPMENT/LIQUOR STORE/AIRPORT/LIBRARY –  
Councilmember McMurrin**

Planning Commission did not conduct a meeting on January 29<sup>th</sup>, 2018; due to lack of quorum.

1. **M/S McMurrin/Moore** to approve of Walker Public Library Board minutes of November 15<sup>th</sup>, 2017.  
Motion passed (4-0)

**PARKS /AMBULANCE BOARD–Councilmember Moore**

1. **M/S Moore/McMurrin** to approve of the Walker Park Advisory Board meeting minutes of November 28<sup>th</sup>, 2017.  
Motion passed (4-0)
2. **M/S Moore/McMurrin** to approve of the recommendation from the Walker Park Advisory Board for a park use application from Walker Area Community Center for a Triathlon at the Lower Park/Lighthouse area in the Park on Friday July 27<sup>th</sup>, 2018. Set-up will be from 9:00 a.m. to 3:00 p.m., the actual event is on Saturday July 28<sup>th</sup> from 6:30 a.m. to 1:00 p.m. Clean-up will be 12:00 p.m. to 1:30 p.m. The approximate number of people expected (none listed on this application)-previous applications 300-400 people. Notation on the application that FNB send in certificate of liability by mail.  
Motion passed (4-0)
3. **M/S Moore/Wilkening** to approve of the recommendation from the Walker Park Advisory Board for a park use application from Leech Lake Area Chamber of Commerce for Walker Bay Days using the Upper and Lower Park. Set-up will be Friday August 3<sup>rd</sup>, 2018 from 8:00a.m.to 6:00p.m., the actual event is Saturday August 4<sup>th</sup>, 2018 from 7:00 a.m. to 7:00 p.m. Clean-up will be on Monday August 6<sup>th</sup>, 2018 from 8:00 a.m. to 4:00 p.m. The approximate number of people expected is 800-1000.  
The Board clarifies that the cleanup on Monday consists of taking down a tent and moving Reeds trailer; most of the cleanup takes place after the event.  
Motion passed (4-0)

4. **M/S Moore/Wilkening** to approve of the recommendation from the Walker Park Advisory Board for a park use application from Leech Lake Area Chamber of Commerce for Leech Lake Walleye Tournament using the Lower Park. Set-up will be Friday June 1<sup>st</sup>, 2018 from 8:00 a.m. to 8:00 p.m., the actual event is Saturday and Sunday June 2<sup>nd</sup> and 3<sup>rd</sup>, 2018 from 5:00 a.m. to 5:00 p.m. Clean-up will be on Monday June 4<sup>th</sup>, 2018 from 8:00 a.m. to 6:00 p.m. The approximate number of people expected is 400.  
Motion passed (4-0)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

None.

**OTHER BUSINESS –Mayor Jed Shaw**

- City Offices and DMV will be closed on Monday February 19<sup>th</sup>, 2018 in honor of Presidents’ Day.

Bjorklund adds that the auditors were at City Hall today. They were able to get a lot of work done; they reviewed a lot of things that I have never seen them touch before. I was able to have my review by Chris and he is once again very impressed with the City of Walker and the job that is done by the staff. Every year they choose a Council member to interview and he will be calling Wilkening to interview him in conjunction with the audit. Hopefully they will present at the March meeting this year.

**ADJOURNMENT-Mayor Jed Shaw**

Mayor Shaw adjourned the regular scheduled meeting at 6:12 p.m.

\_\_\_\_\_  
Jed Shaw, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator