

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, APRIL 6, 2020**

CALL TO ORDER –Mayor Shaw

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
 - Council members present: Hansen, Moore – (by phone), Senenfelder, Shaw and Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator
Wayne Tennis, Chief of Police
Tim Klieman, SuperOne (by-phone)

John Valen, City Attorney
Mark Mckenna, SuperOne

CONSENT AGENDA-Mayor Shaw

M/S Hansen/Wilkening to approve the Consent Agenda Items 1 thru 11 as follows waving the reading.

1. Approve Walker City Council regular meeting minutes of March 2, 2020.
2. No Walker Planning Commission/City Council of Adjustments meeting.
3. No Walker Park Advisory City Council meeting.
4. No Library City Council meeting.
5. Review and file Walker Police Department Monthly Report.
6. Review and file Public Works Committee meeting minutes of March 25th, 2020.
7. Review and file Walker Area Joint Fire Department Minutes of March 12th, 2020.
8. Approve Cash Balance Report as of February 29, 2020.
9. Approve to pay the Cass County Auditor the 2020 Property Tax on the Ambulance Building in the amount of \$7,716.00
10. Approve payment of invoice 383785 in the amount of \$4,980.00 to SEH for Walker Municipal Airport Master Plan with Airport Layout Plan.
11. Approve payment of invoice 11127 in the amount of \$20,000.00 to Hytec Construction for the work completed to date on the design fee for the Library.

Motion passed (5-0)

SCHEDULED CITIZENS PRESENTATION –Mayor Shaw

CITY STAFF COMMENTS – Administrator Terri Bjorklund

Bjorklund stated the following updates:

- DMV approval to move forward with processing limited motor vehicle renewals via drop off or by mail.
- The City is doing well with staffing
- The new police cruiser is now on the road.

AUDITOR'S PRESENTATION – Mayor Shaw

- Christopher Clasen presentation of the 2019 Audit Report-Cancelled due to COVID-19

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder

1. **M/S Senenfelder/Wilkening** to approve of Claim #57722 to Claim #57835 including Voided Check Numbers 57749, 57750, 57755 and 57785 and bank drafts in the amount of \$143,108.35
Motion passed (5-0)
2. **M/S Senenfelder/Wilkening** to approve to accept the 2019 Audit as presented in paper form.
Motion passed (5-0)
3. **M/S Senenfelder/Hansen** to approve to pay Clasen Stegner & Schiessl CPAs, Ltd. for the preparation of the 2019 audit in the amount of \$13,050.00
Motion passed (5-0)
4. **M/S Senenfelder/Hansen** to approve of Resolution 14-2020, a proclamation and declaration of local emergency, and extension of declared local emergency.
Roll Call: Ayes: Hansen, Senenfelder, Shaw, Wilkening, Moore Nays: None
Motion passed (5-0)
5. **M/S Senenfelder/Wilkening** to approve of the request from the Cass County Historical Society for a donation in the amount of \$500.00.
Motion passed (5-0)
6. **M/S Senenfelder/Wilkening** to approve of the request from WHA Community Education for a donation in the amount of \$5,000.00.
Motion failed (0-5)
M/S Senenfelder/Wilkening to approve the donation of \$5,000 to WHA Community Education under the condition that if they cancel Community Education 2020 season, the donated amount would carry over to the 2021 Community Education summer season.
Motion passed (5-0)
7. **M/S Senenfelder/Hansen** to approve of moving forward with the replacement of the Leech Lake sign and the two quotes submitted and any donated funds moving forward would offset the City's cost.
Motion passed (5-0)
8. Discussion was had on the proposed term sheet sent by Miners Incorporated.
9. **M/S Wilkening/Hansen** to approve to send the City's response on the proposed term sheet offered by Miners Inc. with the recommended changes back to Miners Inc. Kleiman expressed disagreement with the City's responses to the proposed term sheet. McKenna requested that when the City makes decisions on term sheet that they keep in mind what SuperOne brings to the community. Although the City Council is excited and would love to see the new proposed store, location and the expansion of Tower Avenue, they believe that it is unfair to the taxpayers of the City of Walker that would end up being impacted by whatever is agreed upon; and this agreement is not economically feasible for our City. The City Council agrees to send the recommended responses back to Miners Inc.
Motion passed (5-0)

10. **M/S Wilkening/Hansen** to approve of the Rock Garden Contract for 2020 and beyond.
Motion passed (5-0)
11. **M/S Senenfelder/Moore** to approve the proposed time line and advertisement for the Administrator/Clerk-Treasurer position.
Motion passed (5-0)
12. **M/S Senenfelder/Hansen** to approve the lay-off of Bonnie Richter effective March 27, 2020, until at which time The DMV Office is able to open to the Public and then her 6 month probationary period will pick up from March 18, 2020
Motion passed (5-0)
13. **M/S Wilkening/Senenfelder** to approve to send a letter of support to the Fire Departments for proposed purchase of a E-ONE Custom Rescue Pumper.
Wilkening explains that after discussion with some of the members of the Fire Department he understands that this is a necessary piece of equipment; he believes the City portion would be somewhere around 28%. He recommends at a minimum they should send a letter of support for the purchase and then look at how the City would disburse our funds, whether we would use reserves or pay over a period of time; five years.
Motion passed (5-0)

**ECONOMIC DEVELOPMENT/LIQUOR STORE/AIRPORT/LIBRARY-
Councilmember Hansen**

1. **M/S Hansen/Wilkening** to approve the NON-Federal Reimbursable agreement AJF-ON-20-AC-003830 including approval for the payment of \$6,498.90 (REILS inspection)
Motion passed (5-0)

PARKS & AMBULANCE CITY COUNCIL– Councilmember Hansen

1. Council discussion on closure of Park amenities such as but not limited to Play Ground, Beach and Courts.
Although there are currently signs at the Park that state the Park is closed due to concerns of COVID-19; the playground equipment still being used. The City Council requested Wayne Tennis and Mike Ridlon work together to cordon off the playground equipment and other areas of the park as necessary.

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. **M/S Wilkening/Senenfelder** to approve to enter into an agreement for Hillsdale Loop Road improvements with Cass County Shingobee Township authorizing the Administrator to expend up to \$9,000.00 for the project. The cost is estimated at \$7,000.00 for Walker plus contingency funds using the 2019 LGA funds to pay for the project.
Motion passed (5-0)
2. **M/S Wilkening/Senenfelder** to approve of Resolution 13-2020, a resolution supporting a grant application for a vacuum trailer.
Roll Call: Ayes: Hansen, Senenfelder, Shaw, Wilkening, Moore Nays: None

Motion passed (5-0)

3. **M/S Wilkening/Senenfelder** to approve the Street Closure request from the Chase to close a portion of Cleveland Blvd. between 5th street and 6th street on January 20th-January 24th 2021.

Motion passed (5-0)

4. **M/S Wilkening/Senenfelder** to approve of the recommendation of the Public Works Committee to purchase Fire Hydrant repair parts to repair 10 Hydrants from Ferguson Waterworks in the amount of \$6,985.82.

Motion passed (5-0)

5. **M/S Wilkening/Hansen** to approve of the Public Works Committee to purchase a mixer from Electric Pump for the lower lift station in the amount of \$17,628.

Motion passed (5-0)

6. **M/S Wilkening/Senenfelder** to approve to consider the bids received for the North-Side Project at the May 4th, 2020 City Council meeting.

Bjorklund stated that the bid opening will be held at the Walker Fire Hall this Wednesday April 8th, 2020 and will follow the social distance ruling during the opening of bids.

Motion passed (5-0)

OTHER BUSINESS –Mayor Shaw

Economic Development discussion

Wilkening discussed different options available for small businesses that have been affected by this economic crisis; SBA, DEED. Is having a loan pool something the City wants to look into again?

Bjorklund explained that she has been in touch with Cass County Economic Development and they currently have two loan pool systems that they are working with; City of Backus and one through the City of Pine River and they would be more than willing to do this for us.

The City Council directed the administrator to draft a plan to work towards implementing a small loan /grant program for Walker for consideration at the May Council meeting goal.

A brief discussion was had regarding painting the side of a building in town. The City Council agreed that as long as there is no advertising painted on; it remains just painting a building and it is not regulated by the City.

ADJOURNMENT-Mayor Jed Shaw

Mayor Shaw adjourns the meeting at 7:45p.m.

Jed Shaw, Mayor

Attest:_____
Terri Bjorklund, Administrator