



AGENDA  
CITY COUNCIL MEETING  
MONDAY, APRIL 21, 2016  
WALKER, MINNESOTA

- 6:00 p.m. **Call to Order –Mayor Shaw**  
➤ Pledge of Allegiance
- 6:03 p.m. **Consent Agenda**
- 6:03 p.m. **City Staff Comments – Administrator Terri Bjorklund**
- 6:04 p.m. **Personnel, Budget & Administration – Councilmember Senenfelder**
- 6:30 p.m. **Economic Development/Liquor Store&Airport – Councilmember McMurrin**
- 6:30 p.m. **Library/Parks– Councilmember Haefele**
- 6:35 p.m. **Public Works & Safety/Cemetery – Councilmember Wilkening**  
1. Overview and discussion of the proposed 2016 Southside and Fifth Street North Project  
2. Consider approval of Resolution15-2016 a resolution accepting the bid of R.L. Larson Excavating Inc. for the 2016 Southside and Fifth Street North Project  
3. Consider approval for City Staff to work with Ehlers and Associates, along with Briggs & Morgan to secure PFA funding for the 2016 Southside and Fifth Street North project.  
4. Consider approval to hire T&C Excavating to repair the manhole on Cleveland Blvd in the amount of \$5,174.00. (This does not include paving of the area)
- 6:40 p.m. **Other Business –Mayor Shaw**
- 6:40p.m. **Adjournment-Mayor Shaw**

**2016 SOUTHSIDE AREA AND 5TH STREET N. UTILITY AND STREET IMPROVEMENTS  
PROPOSED ASSESSMENTS**

**RESIDENTIAL & COMMERCIAL ASSESSMENT RATES**

<u>ASSESSABLE ITEM</u>	<u>RATES</u>
WATERMAIN	\$ 6.00
WATER SERVICE	\$ 585.00
SANITARY SEWER	\$ 18.80
SANITARY SEWER SERVICE	\$ 1,400.00
URBAN STREET REPLACEMENT	\$ 52.00
RURAL STREET REPLACEMENT	\$ 12.00
STORM SEWER	\$ 12.06

**EXAMPLE 80' LOT**

\$	480.00
\$	585.00
\$	1,504.00
\$	1,400.00
\$	4,160.00
\$	964.80
\$	<b>9,093.80</b>

(PUBLIC HEARING AMOUNT WAS \$7,560)

**EXAMPLE 100' LOT**

\$	600.00
\$	585.00
\$	1,880.00
\$	1,400.00
\$	5,200.00
\$	1,206.00
\$	<b>10,871.00</b>

(PUBLIC HEARING AMOUNT WAS \$9,150)

**SCHOOL & GOVERNMENTAL LOTS**

<u>ASSESSABLE ITEM</u>	<u>RATES</u>
WATERMAIN	\$ 63.94
WATER SERVICE	\$ 1,825.00
SANITARY SEWER	\$ 41.51
SANITARY SEWER SERVICE	\$ 1,830.00
URBAN STREET REPLACEMENT	VARIES
RURAL STREET REPLACEMENT	\$ 31.50
STORM SEWER	\$ 60.31

(BASED ON FULL COST OF STREET IMPROVEMENTS ADJACENT TO LOT)

(CASS COUNTY'S STORM SEWER EXTENSION FULL SUM IS \$85,023)

**ESTIMATED SCHOOL & GOVERNMENTAL LOT ASSESSMENTS**

CASS COUNTY	\$304,720.00
SCHOOL	\$446,914.00
WALKER HOUSING & REDEV. AUTHORITY	\$117,978.00
BI-COUNTY CAP (1)	\$33,375.00
BI-COUNTY CAP (2)	\$12,375.00
BI-COUNTY CAP (3)	\$10,863.00

2016 SOUTHSIDE AREA AND 5TH STREET N. UTILITY AND STREET IMPROVEMENTS

PROJECT COST SHARE WORKSHEET

CITY'S PORTION OF PROJECT	\$ 5,434,000
PFA PRINCIPAL FORGIVENESS	\$ 592,000
CITY'S NON-FUNDED SHARE	\$ 4,842,000
<b>TOTAL</b>	<b>\$ 5,434,000</b>

FUNDING

PFA LOAN - WATER	\$ 1,913,436
PFA LOAN -SEWER	\$ 2,713,023
PFA GRANT	\$ 592,000
<b>TOTAL</b>	<b>\$ 5,218,459</b>

NON-FUNDED ITEMS

DOCK PAVING	\$ 25,200
STREET PAVING	\$ 105,341
Co. STORM EXT.	\$ 85,000
<b>TOTAL</b>	<b>\$ 215,541</b>

	PFA FUNDS	SCHOOL & GOV. LOTS 100% ASSESSED	ASSESSED COST (RES. & COM.)	ASSESSMENTS ON CITY OWNED LOTS	CITY'S COST SHARE OF ASSESSMENTS	TOTAL
CITY WATER AND SEWER ITEMS - BID A		\$ 149,900	\$ 42,700	\$ 28,600	\$ 412,200	\$ 526,600
CITY WATER AND SEWER ITEMS - BID B		\$ 9,100	\$ 41,600	\$ 1,800	\$ 87,800	\$ 234,000
DOCK PAVING		\$ 120,800	\$ 207,100	\$ 38,100	\$	\$ 25,200
<b>WATER AND SEWER REPLACEMENT</b>						
WATERMAIN		\$ 149,900	\$ 42,700	\$ 28,600	\$ 412,200	\$ 633,400
WATER SERVICES		\$ 9,100	\$ 41,600	\$ 1,800	\$ 87,800	\$ 140,300
SANITARY SEWER	\$ 250,000	\$ 120,800	\$ 207,100	\$ 38,100	\$	\$ 616,000
SEWER SERVICES	\$ 50,000	\$ 12,800	\$ 165,500	\$ 1,800	\$	\$ 230,100
STREET REPLACEMENT	\$ 292,000	\$ 437,700	\$ 660,000	\$ 115,300	\$ 870,400	\$ 2,375,400
STORM SEWER ASSESSED AT 20%	\$	\$ 196,000	\$ 86,000	\$ 27,100	\$ 343,900	\$ 653,000
<b>TOTAL</b>	<b>\$ 592,000</b>	<b>\$ 926,300</b>	<b>\$ 1,202,900</b>	<b>\$ 212,700</b>	<b>\$ 2,500,100</b>	<b>\$ 5,434,000</b>

**CLEAN WATER FUND**

This sheet represents a full loan amount and revenue from assessments reduced by applying \$592,000 of PFA funds. Assessments are at 15 years and 3%.

**Applicant Name:** City of Walker      **Requested PFA Loan Amount:** \$ 2,713,023

**Project Type:** Wastewater      **Estimated Interest Rate:** 1.00%      **Loan Term (yrs):** 20

**Person Completing Worksheet:** Chris Thorson - Ulteig Eng.      **Date:** 04/20/16

**EXPENSES**

Year	O, M & R	Existing Debt Service	New PFA Debt Service (105%)	Total Expenses
2017	249,339		123,559	372,898
2018	254,326		160,230	414,556
2019	259,412		159,890	419,302
2020	264,601		159,540	424,141
2021	269,893		160,180	430,073
2022	275,290		159,800	435,090
2023	280,796		160,410	441,206
2024	286,412		160,000	446,412
2025	292,140		159,580	451,720
2026	297,983		160,150	458,133
2027	303,943		159,700	463,643
2028	310,022		160,240	470,262
2029	316,222		159,760	475,982
2030	322,547		160,270	482,817
2031	328,998		159,760	488,758
2032	335,577		160,240	495,817
2033	342,289		159,700	501,989
2034	349,135		160,150	509,285
2035	356,117		159,580	515,697
2036	363,240		-	363,240
2037	370,505		-	370,505

**REVENUES**

User Charges	Assessments	SAC	Other Revenues	Total Revenues	Surplus / Deficit*	Surplus / Deficit Tally
294,089	120,997	3,400	1,300	419,786	46,888	46,888
300,559	120,997	3,400	1,300	426,256	11,700	11,700
307,171	120,997	3,400	1,300	432,868	13,566	13,566
313,929	120,997	3,400	1,300	439,626	15,486	15,486
320,836	120,997	3,400	1,300	446,533	16,460	16,460
327,894	120,997	3,400	1,300	453,591	18,501	18,501
335,108	120,997	3,400	1,300	460,805	19,598	19,598
342,480	120,997	3,400	1,300	468,177	21,765	21,765
350,015	120,997	3,400	1,300	475,712	23,991	23,991
357,715	120,997	3,400	1,300	483,412	25,279	25,279
365,585	120,997	3,400	1,300	491,282	27,639	27,639
373,627	120,997	3,400	1,300	499,324	29,063	29,063
381,847	120,997	3,400	1,300	507,544	31,562	31,562
390,248	120,997	3,400	1,300	515,945	33,128	33,128
398,833	120,997	3,400	1,300	524,530	35,773	35,773
407,608		3,400	1,300	412,308	(83,510)	286,889
416,575		3,400	1,300	421,275	(80,714)	206,175
425,740		3,400	1,300	430,440	(78,845)	127,329
435,106		3,400	1,300	439,806	(75,892)	51,438
444,678		3,400	1,300	449,378	86,138	137,576
454,461		3,400	1,300	459,161	88,657	226,233

**Assumptions:**

Inflation factor for O&M costs: 2%

Inflation factor for user rates: 2.20%

Number of new connections per year: 2

Estimated avg gallons per HH/month: 7,500

**Anticipated future capital improvements**

Year: \_\_\_\_\_ Type: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

Year: \_\_\_\_\_ Type: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

Year: \_\_\_\_\_ Type: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

**DRINKING WATER FUND**

Assessments are at 15 years and 3%.

**Applicant Name:** City of Walker      **Requested PFA Loan Amount:** \$ 1,913,436  
**Project Type:** Drinking Water      **Estimated Interest Rate:** 1.00%      **Loan Term (yrs):** 20

**Person Completing Worksheet:** Chris Thorson - Ulteig Engineers      **Date:** 04/20/16

**EXPENSES**

Year	O.M. & R	Existing Debt Service	New PFA Debt Service (105%)	Total Expenses
2017	169,728	116,081	54,088	339,897
2018	173,123	116,090	114,830	404,043
2019	176,585	116,043	114,870	407,498
2020	180,117		114,900	295,017
2021	183,719		114,920	298,639
2022	187,393		114,930	302,323
2023	191,141		114,930	306,071
2024	194,964		114,920	309,884
2025	198,863		114,900	313,763
2026	202,841		114,870	317,711
2027	206,897		114,830	321,727
2028	211,035		114,780	325,815
2029	215,256		114,720	329,976
2030	219,561		114,650	334,211
2031	223,952		114,570	338,522
2032	228,432		114,480	342,912
2033	233,000		114,380	347,380
2034	237,660		115,270	352,930
2035	242,413		115,140	357,553
2036	247,262		-	247,262
2037	252,207		-	252,207

**REVENUES**

Year	User Charges	Assessments	WAC	Other Revenues	Total Revenues	Surplus / Deficit*	Surplus / Deficit Tally
2017	307,402	57,366	3,400	1,300	369,468	29,571	29,571
2018	310,476	57,366	3,400	1,300	372,542	(31,501)	(31,501)
2019	313,581	57,366	3,400	1,300	375,647	(31,851)	(31,851)
2020	316,717	57,366	3,400	1,300	378,783	83,766	83,766
2021	319,884	57,366	3,400	1,300	381,950	83,311	83,311
2022	323,083	57,366	3,400	1,300	385,149	82,825	82,825
2023	326,313	57,366	3,400	1,300	388,379	82,308	82,308
2024	329,577	57,366	3,400	1,300	391,643	81,758	81,758
2025	332,872	57,366	3,400	1,300	394,938	81,175	81,175
2026	336,201	57,366	3,400	1,300	398,267	80,556	80,556
2027	339,563	57,366	3,400	1,300	401,629	79,902	79,902
2028	342,959	57,366	3,400	1,300	405,025	79,209	79,209
2029	346,388	57,366	3,400	1,300	408,454	78,478	78,478
2030	349,852	57,366	3,400	1,300	411,918	77,707	77,707
2031	353,351	57,366	3,400	1,300	415,417	76,894	76,894
2032	356,884		3,400	1,300	361,584	18,673	18,673
2033	360,453		3,400	1,300	365,153	17,773	17,773
2034	364,058		3,400	1,300	368,758	15,827	15,827
2035	367,698		3,400	1,300	372,398	14,845	14,845
2036	371,375		3,400	1,300	376,075	128,814	128,814
2037	375,089		3,400	1,300	379,789	127,582	127,582

**Assumptions:**

Inflation factor for O&M costs: 2%  
 Inflation factor for user rates: 1%  
 Number of new connections per year: 2  
 Estimated avg gallons per HH/month: 7,500

**Anticipated future capital improvements**

Year: \_\_\_\_\_ Type: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_  
 Year: \_\_\_\_\_ Type: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

State of Minnesota  
County of Cass  
City of Walker

**RESOLUTION 15-2016**

**RESOLUTION ACCEPTING BID**

**WHEREAS**, pursuant to an advertisement for bids for the improvement of:

**2016 Southside Area and 5<sup>th</sup> Street N. Utility and Street Improvements**

Fifth Street N. – Between Minnesota Avenue and the northerly point of Fifth Street N.  
Fifth Street S. – Between Minnesota Avenue and the southerly point of Fifth Street S.  
Fourth Street S. – Between Michigan Avenue and the southerly point of Fourth Street S.  
Third Street S. – Between Michigan Avenue and the southerly point of Third Street S.  
Second Street S. – Between Michigan Avenue and the intersection of Summit Avenue.  
Michigan Avenue – Between Minnesota Avenue and the intersection of Seventh Street.  
Tower Avenue – Between Fourth Street S. and Fifth Street S.  
Birchwood Avenue W. – Between Fourth Street S. and Fifth Street S.  
Park Avenue W. - Between Fourth Street S. and Fifth Street S.

; bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement: (See attached Bid Tabulation)

**AND WHEREAS**, it appears that R.L. Larson Excavating, Inc. of St. Cloud, Minnesota is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WALKER, MINNESOTA:**

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with R.L. Larson Excavating, Inc. of St. Cloud, Minnesota in the name of the City of Walker for the 2016 Southside Area and 5<sup>th</sup> Street N. Utility and Street Improvements, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the City Council of the City of Walker this \_\_\_\_ day of \_\_\_\_, 2016.

\_\_\_\_\_  
Jed Shaw, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator

Motion:  
Second:  
Haefele:  
McMurrin:  
Senenfelder:  
Shaw:  
Wilkening:

## BID TABULATION

### 2016 Southside Area and 5th Street N. Utility and Street Improvements

Walker, Minnesota

Date of Letting: March 22, 2016  
Time: 11:00 a.m.

Planholder	Addendums Noted	Bid Bond	Bid Amount
1. Hough, Inc. of Detroit Lakes 18262 Old Pit Road Detroit Lakes, MN 56501	4	5%	\$5,652,564.85
2. Kuechle Underground Inc. 10998 State Highway 55 Kimball, MN 55353	4	5%	\$5,172,057.35
3. Reierson Construction, Inc. 6160 Mill Street East Bemidji, MN 56601	4	5%	\$5,181,659.44
4. R.L. Larson Excavating, Inc. 2255 12th St SE St. Cloud, MN 56304	4	5%	\$4,556,536.10
5. Wagner Construction 3151 Hwy 53 International Falls, MN 56649	4	5%	\$6,168,867.25

I hereby certify that there were 5 sealed bids received and opened and 0 bids rejected on March 22, 2016 at Walker, Minnesota.



Christopher J. Thorson, P.E., Ulteig Engineers, Inc.



# T & C Excavating

P.O. Box 73  
Walker, MN 56484

## Estimate

Name / Address		Date	4/19/2016	
Description	Qty	Cost	Total	
City of Walker P.O. Box 207 Walker, MN 56484				
Manhole Replacement 2nd & Cleveland				
Cutting Asphalt		400.00	400.00	
Excavator Time	6	150.00	900.00	
Labor	8	40.00	320.00	
Hauling	4	100.00	400.00	
Demolition	20	12.00	240.00	
6" Sch 35 Pipe	20	2.95	59.00	
Structure		2,000.00	2,000.00	
Casting		500.00	500.00	
Skidsteer Time	3	85.00	255.00	
Misc Fittings		100.00	100.00	
<b>Phone #</b>	218-547-2886	<b>Total</b>	\$5,174.00	

**Young Excavating, Inc.**  
 2658 State 371 NW  
 PO Box 400  
 Hackensack, MN 56452

**Proposal**

Date  
 4/20/2016

Phone: 218-675-6909 Fax: 218-675-5297 www.youngexcavating.com

Name / Address / Phone  City of Walker 205 Minnesota Ave West PO Box 207 Walker, MN 56484	Project / Location  <b>Manhole Replacement</b>
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We hereby submit specifications and estimates for:

	Total
Remove old manhole 60" x 4' manhole, new 2 - 6" inverts New iron 2" concrete risers, as needed 8' - 6" pipe & connectors Dig replacement manhole & piping backfill No tar replacement <b>Total</b>	<b>6,410.00</b>

Pre-lien notice: Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

We propose hereby to furnish material and labor - complete in accordance with these specifications, for the sum of:

Payable as follows: As billed upon completion / NET 10 DAYS

Contractor's  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Acceptance of Proposal - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Customer's  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.