

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, MAY 4, 2020**

CALL TO ORDER –Mayor Shaw

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
 - Council members present: Hansen, Moore – (via Zoom), Senenfelder, Shaw and Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator John Valen, City Attorney
Wayne Tennis, Chief of Police Erin Haefele (Zoom), Self
Mike Ridlon (Zoom), Public Works Director

CONSENT AGENDA-Mayor Shaw

M/S Wilkening/Shaw to approve the Consent Agenda Items 1 thru 14 as follows waving the reading.

1. Approve Walker City Council regular meeting minutes of April 6th, 2020.
 2. Review and file draft of Planning Commission/Board of Adjustments regular meeting minutes of April 27th, 2020.
 3. Review and file February and March 2020 Zoning Administrator report.
 4. No Walker Park Advisory Board meeting.
 5. Review and file draft of Walker Library Board meeting minutes of April 15th, 2020.
 6. Review and file Walker Police Department Monthly Report.
 7. Review and file Public Works Committee meeting minutes of April 30th, 2020.
 8. No Walker Area Joint Fire Department meeting.
 9. Approve Cash Balance Report as of March 31, 2020.
 10. Review and file Consumer Confidence Report; City of Walker 2019 Drinking water report.
 11. Review and file Shingobee Township’s annual contribution to the Evergreen Cemetery in the amount of \$7,000.00 an increase of \$1,000.00.
 12. 1st half payment for the 2020 levy and automation repair & replacement in the amount of \$7,964.50
 13. Review and file letter from Shingobee Township approving the City’s proposed payment schedule for the proposed annexation of parcel ID # 38-357-0004.
 14. Review and file City of Walker Water Treatment Energy Efficiency Assessment.
- Motion passed (5-0)

SCHEDULED CITIZENS PRESENTATION –Mayor Shaw

CITY STAFF COMMENTS – Administrator Terri Bjorklund

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder

1. **M/S** Senenfelder/Wilkening to approve of Claim #57836 to Claim #57950 including Voided Check Numbers 57866 and 57867 and bank drafts in the amount of \$195,151.33 for the dates of 3/27/2020 to 4/30/2020
Motion passed (5-0)
2. **M/S** Senenfelder/Wilkening to approve of converting Terri Bjorklund’s 40 bonus hours to vacation hours due to COVID-19 travel restrictions.
Motion passed (5-0)
3. **M/S** Senenfelder/Wilkening to approve to pay renewal premium in the amount of \$94,397.00 to the League of MN Cities Insurance Trust.
Motion failed (0-5)
4. **M/S** Senenfelder/Wilkening to approve to pay renewal premium in the amount of \$91,552.00 to the League of MN Cities Insurance Trust.
Motion Passed (5-0)

**ECONOMIC DEVELOPMENT/LIQUOR STORE/AIRPORT/LIBRARY-
Councilmember Hansen**

1. **M/S** Hansen/Wilkening to approve of the Walker Planning Commission Board of Adjustments meeting minutes of February 24th, 2020.
Motion passed (5-0)
2. **M/S** Hansen/Senenfelder to approve of the following transfer of entitlements in the amount of \$100,000 to the City of Glencoe, MN and \$75,000 to the Cambridge Airport, and the repayment agreement for each City in the year 2022.
Motion passed (5-0)
3. **M/S** Hansen/Senenfelder to approve of the recommendation of the Walker Library Board to approve the Walker Library Board By-Laws.
Motion passed (5-0)
4. **M/S** Hansen/Moore to approve of the recommendation to accept the lease agreement with American National Bank of Minnesota and the City of Walker.
Motion passed (5-0)

PARKS & AMBULANCE CITY COUNCIL– Councilmember Moore

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. Discussion regarding the bid opening on April 8th, 2020 for the North-Side Project and next steps.
2. **M/S** Wilkening/Senenfelder to approve of the recommendation of the Public Works Committee, after due consideration of all relevant factors, including the dollar amounts of the bids, and the financial responsibility, integrity, skill, and the likelihood of performing faithful, prompt and satisfactory work as best we can determine regarding each of the bidding parties, the Walker City Council, in the exercise of reasonable discretion, determines that RL Larson Excavating, Inc. of St. Cloud, Minnesota is the lowest responsible bidder.
Motion passed (5-0)
3. **M/S** Wilkening/Senenfelder to approve of Resolution 15-2020, a resolution accepting bid.

Roll Call: Ayes: Hansen, Senenfelder, Shaw, Moore Nays: Wilkening

Motion passed (4-1)

4. **M/S** Wilkening/Senenfelder to approve to have Vine street surveyed and plans drawn up for paving and rolled asphalt curb of Vine Street with estimated costs.

Motion passed (5-0)

5. Discussion on Seventh Street obstructions the Road encroaches into the Webb property the new gardens are within their property.

6. **M/S** Wilkening/Moore to approve of submitting Community Solutions-Innovation Funding for local Governments grant request.

Motion passed (5-0)

Buiding Projects -

Discussion on the proposed final design plans for:

Trail Head Restrooms – Final costs are still being formulated

Walker Public Library – final cost estimate by Hy Tech is \$1,406,536.08

Further discussion on these projects will be held at the regularly scheduled May 21, 2020 City Council Meeting once he City has final costs on the Trail Head Restrooms

OTHER BUSINESS –Mayor Shaw

COVID -19 Discussions

- 1) Reduction of the 2020 Liquor License will be revisited once the Council knows more regarding the re-opening of the businesses
- 2) **M/S** Wilkening/Hansen to suspend water & sewer late fees through December 31, 2020, along with all past due utility payments as of October 31, 2020 will be certified to the property owners Property Taxes.

Motion passed (5-0)

- 3) **M/S** Wilkening/Senenfelder to open Porta johns, fish cleaning shack, docks, tennis & pickle ball courts. The Porta john and fish cleaning shack are to get two sterilizations a day morning and afternoon daily Police will do the second spraying on the weekends.

Motion passed (5-0)

- 4) It is expected that the Public will continue to observe the Public distancing in place

- 5) **M/S** Wilkening/Hansen to approve a food shelf donation in the amount of \$1,000.00

Motion passed (5-0)

- City offices and the DMV will be closed Monday May 25th, 2020 for Memorial Day.
- City wide spring pick-up of leaves and branches curb side Thursday May 21st and Friday May 22nd, 2020.
- The Public Works department will be flushing hydrants the week of May 18th, 2020. Water mains are routinely flushed to clean the distribution system. Rusty water may be evident during the flushing. If discoloration exists, residents should run the cold tap until it becomes clear.

ADJOURNMENT-Mayor Jed Shaw
Mayor Shaw adjourns the meeting at 7:23p.m.

Jed Shaw, Mayor

Attest:_____
Terri Bjorklund, Administrator