

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, MAY 3, 2021**

**Due to the COVID-19 pandemic, Governor Walz under Minn. Stat. Chapter 12 – Emergency Management declared a peacetime emergency on March 13<sup>th</sup>, 2020. The City has determined that an in-person meeting may not be practical or prudent because of the health risks due to the pandemic. The City of Walker Meetings will be held via telephone conference call or by other electronic means as outlined in Minn. Stat. 13D.021. Members of the public who wish to view the meeting virtually should submit a request to [hfairchild@ci.walker.mn.us](mailto:hfairchild@ci.walker.mn.us) by Friday, April 30<sup>th</sup> at 3 p.m.**

**The City of Walker Council Meeting will be a “hybrid meeting” taking place with two (2) options. You can attend in person at the Walker Fire Hall, located at 701 Elm Avenue or attend virtually via Zoom by sending a request to [hfairchild@ci.walker.mn.us](mailto:hfairchild@ci.walker.mn.us).**

**CALL TO ORDER – Mayor McMurrin**

Mayor Annie McMurrin called the regularly scheduled meeting to order at 6:00 p.m.

- Pledge of Allegiance
- Councilmembers present: Annie McMurrin, Jim Senenfelder, Mary Beth Hansen, and Char Moore
- Councilmembers absent: Gary Wilkening
- Others present during portions of the meeting include:

Hope Fairchild, City Administrator  
Jennie Meyer, City Staff  
Mike Ridlon, Public Works Director  
Dean Morrill, Pilot Independent  
Marina Lovell, Cass Co. EDC  
Jed Shaw, Self  
Kelsey Schwartz, Self  
Josh Collins, Self  
Ken Randall, Self  
Doug Lenz, Walker Bay Live  
Brian Hein, Self  
Dave Kaufman, Self  
Kristin Holly, Walker Bay Live

Wayne Tennis, Chief of Police  
John Valen, City Attorney  
Jon Stewart, Self  
Peggy Trimble, Library Board  
Kathi Cadmus, Self  
Joe Arndt, Self  
Jacob Deling, Self  
John Ringle, Cass Co. Envir. Services  
Sandy Randall, Self  
Joe Sherman, Shingobee Township  
Terry Freeman, NECI  
Robert Fuller, Self

**OPENING OF SEALED BIDS – Mayor McMurrin**

1. **M/S Senenfelder/Hansen to table** the City Council opening sealed bids for the excess land sale of parcel no. 96-027-0001.

**Motion passed (4-0)**

2. **M/S Senenfelder/Moore** to accept bid from Jed Shaw/Three Blue, LLC in the amount of \$246,200.00, for the excess land sale of 96-120-0001 with a closing date of 07/01/2021.  
**Motion passed (4-0)**

### **CONSENT AGENDA – Mayor McMurrin**

**M/S Moore/Hansen** to approve consent agenda items 1 through 17 as follows, waiving the reading.

1. Approve Walker City Council regular meeting minutes of April 5, 2021.
2. Review and file draft of Walker Planning Commission/Board of Adjustments regular meeting minutes of April 26<sup>th</sup>, 2021.
3. Review and file March 2021 Zoning Administrator Report.
4. Review and file Park Advisory Board meeting minutes of April 27<sup>th</sup>, 2021.
5. Review and file draft of Walker Public Library Board meeting minutes of April 21<sup>st</sup>, 2021.
6. Review and file Public Works Committee meeting minutes of April 20<sup>th</sup>, 2021.
7. Review and file Walker Area Joint Fire Department Minutes of April 8<sup>th</sup>, 2021.
8. Review and file Walker Police Department Monthly Report.
9. Approve Cash Balance Report as of March 31<sup>st</sup>, 2021.
10. Review and file Sales Tax Receipts.
11. Review and file Consumer Confidence Report: City of Walker 2020 Drinking Water Report.
12. Review and file Request for FAA Approval of Agreement for Transfer of Entitlements from the City of Montevideo, Minnesota to the City of Walker in the amount of \$109,821.00.
13. Review and file Airport Maintenance & Operation Cost Reimbursement to the City of Walker in the amount of \$5,953.80 dated April 25<sup>th</sup>, 2021.
14. Review and file Shingobee Township’s annual contribution to the Evergreen Cemetery in the amount of \$7,000.00.
15. Review and file letter from Cass County CFO regarding 2021 estimate of taxes to be collected under the City of Walker’s current increment financing arrangements and an invoice for payable 2020 TIF administrative fees.
16. Review and file Wastewater Treatment Facility Operational Award from Minnesota Pollution Control Agency.
17. Review and file letter from Gloria and Tom Little.

**Motion passed (4-0)**

### **SCHEDULED CITIZENS PRESENTATION – Mayor McMurrin**

- Marina with Cass County EDC – Annual Economic Update.
- John Ringle with Cass County Environmental Services – Alternative site for recycling.

### **SCHEDULED ADVISORY BOARD PRESENTATION – Mayor McMurrin**

- Library Board – Introduction of proposed volunteer project manager for new Walker Public Library, Kathi Cadmus.

### **CITY STAFF COMMENTS – Administrator Hope Fairchild**

- Thank-you to city staff for providing quality service to residents and visitors.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder**

1. **M/S** Senenfelder/Hansen to approve of claim no. 59235 to claim no. 59346 including voided check numbers 59252, 59253, 59300, 59301, and 59302 and bank drafts in the amount of \$181,094.45.

**Motion passed (4-0)**

2. **M/S** Senenfelder/Hansen to approve of the request from the Accounting Department to transfer \$8,461.19 (Arvig franchise fee 1<sup>st</sup> quarter 2021 payment) from the General Fund 101 to the Street Capital Project 500 Sidewalk Fund.

**Motion passed (4-0)**

3. **M/S** Senenfelder/Moore to approve of Resolution 19-2021, a Resolution Accepting Donations Made to the City of Walker Through Fiscal Year 2021.

**Roll Call: Ayes:** Senenfelder, Hansen, Moore, McMurrin      **Nays:**

**Motion passed (4-0)**

4. **M/S** Senenfelder/Moore to approve of receiving franchise funds without going into arrears and dedicate Paul Bunyan Natural Gas Franchise Fees to the street capital project 500 sidewalk fund.

**Motion passed (4-0)**

5. **M/S** Senenfelder/Hansen to approve to pay renewal premium in the amount of \$96,669.00 to the League of MN Cities Insurance Trust.

**Motion passed (4-0)**

6. **M/S** Senenfelder/Moore to approve of City of Walker Policy No. 05-2021: Electronic Funds Transfer Policy.

**Motion passed (4-0)**

7. **M/S** Senenfelder/Moore to approve of Resolution 17-2021, a Resolution Stating Annual Designations.

**Roll Call: Ayes:** Senenfelder, Hansen, Moore, McMurrin      **Nays:**

**Motion passed (4-0)**

8. **M/S** Senenfelder/Moore to approve of Hope Fairchild and Mike Ridlon attending the MRWA Sustainable Utility Management Workshop on May 18<sup>th</sup>, 2021 from 8:30 a.m. until 3:30 p.m. in Nisswa, MN. There is no fee for this session.

**Motion passed (4-0)**

9. **M/S** Senenfelder/Moore to approve of Hope Fairchild attending the 2021 MCFOA Annual Conference in St. Cloud, MN from Tuesday, June 15<sup>th</sup> to Friday, June 18<sup>th</sup>, 2021 in the amount of \$325.00 plus the cost of meals, milage, and hotel room.

**Motion passed (4-0)**

10. **M/S** Senenfelder/Moore to approve of the recommendation of the Public Works Committee to approve of Mike Ridlon attending the MRWA Annual Conference in St. Cloud, MN from August 24<sup>th</sup> – 26<sup>th</sup> in the amount of \$250.00 plus two nights room and board.

**Motion passed (4-0)**

11. **M/S** Senenfelder/Moore to approve of the recommendation of the Public Works Committee to approve of Dan Martin attending a MRWA sewer training in Ada, MN on May 5<sup>th</sup> at no charge.

**Motion passed (4-0)**

12. Discussion on intern request for the Administration Department for 400 hours over the summer.

Administrator Hope Fairchild was contacted by a college student who was interested in interning with the City's Administration Department over the summer. Administrator Fairchild is currently working on obtaining more information for council to look at. Applicant stated he was okay with it being an unpaid internship, however the League of MN Cities feels that is not always best practice. Administrator Fairchild informed that Sourcewell does pay up to twelve dollars an hour up to 640 hours. Councilmember Hansen asked Administrator Fairchild how she felt about having an intern. Administrator Fairchild acknowledges she was in that position as well about a year and a half to two years ago and would like to pass forward anything she can but, will look into the programming and see if it is do-able while doing her job. Administrator Fairchild intends on finding a city similar to Walker and seeing what it was like for them. Councilmember Senenfelder thanked Administrator Fairchild for doing her research pertaining to this request.

**ECONOMIC DEVELOPMENT, LIQUOR STORE, AIRPORT & LIBRARY –  
Councilmember Hansen**

1. **M/S Hansen/Moore** to approve of the Walker Planning Commission/Board of Adjustments Meeting minutes and public hearing minutes of February 22<sup>nd</sup>, 2021.

**Motion passed (4-0)**

2. **M/S Hansen/Senenfelder** to approve of the Walker Planning Commission/Board of Adjustments Meeting notes and public hearing minutes of March 29<sup>th</sup>, 2021. *Please note: a quorum was not present.*

**Motion passed (4-0)**

3. **M/S Hansen/Senenfelder** to approve of the recommendation of the Planning Commission/Board of Adjustments to approve of LU-2021-03, a Conditional Use Permit for a Multi Family Dwelling located at 200 6<sup>th</sup> Street South, with the following proposed findings of facts and conditions:

**Proposed Findings - The following findings of fact are provided for consideration by the Board of Adjustment:**

- 1) A Multi Family Dwelling is allowed in Transitional Commercial through an approved Conditional Use Permit.
- 2) The proposal with conditions ensures prevention of soil erosion or other possible pollution of public waters as structure changes will be taking place inside and any possible soil disturbance will be repaired with sod/appropriate landscape.
- 3) There is no change to the visibility of structures and other facilities as viewed from public waters.
- 4) The site is currently serviced with city water and sewer.
- 5) The property does not have lake access for watercraft.
- 6) Supportive Housing Goals from the Comprehensive Plan:
  - a. Allow regulatory flexibility within the City to expand housing options.
  - b. Develop neighborhoods that are interconnected and create a sense of community.
  - c. Ensure that new housing is properly scaled at the neighborhood level and is designed in a way that enhances the public realm.
- 7) Supportive Economic Development goals from the Comprehensive Plan:
  - a. Prioritize approaches to economic development that maximize the use of existing buildings and infrastructure.

b. Maintain and enhance the original community character that makes Walker an economic destination in the region.

- 8) The proposed use with conditions is compatible with the existing neighborhood.
- 9) The proposed use, with conditions, is not considered to be injurious to public health, safety, decency, order, comfort, convenience, appearance, or prosperity.

**Proposed Conditions - The following conditions are provided for consideration by the Board of Adjustment:**

- 1) Per architectural drawings prepared by MJ Architectural Studios Inc.: the current structure walls shall have a one-hour fire rating on all party walls, floors, and ceilings, as well as designed to a 45-decibel rating between units.
- 2) No more impervious surface be added to the property. (legal non-conforming at over 75% impervious.

**Motion passed (4-0)**

4. M/S Hansen/Moore to approve of the recommendation of the Planning Commission/Board of Adjustments to approve of LU-2021-06, an Interim Use Permit for a Vacation/Private Home Rental located at 712 Cleveland Blvd W., with the following proposed findings of fact and conditions:

**Proposed Findings - The following findings of fact are provided for consideration by the Board of Adjustment:**

- 1) There are no changes to the structure, therefore prevention of soil erosion or other possible pollution of public waters does not apply.
- 2) There is no change to the visibility of structures and other facilities as viewed from public waters.
- 3) The site is currently serviced with city water and sewer.
- 4) The application does have lake access for watercraft. There is a dock and one boat lift on the property.
- 5) The Vacation/Private Home Rental is an allowed use through an approved Interim Use Permit.
- 6) The property is zoned Residential.
- 7) The Comprehensive Plan of 2016 supports the allowed regulatory flexibility within the City to expand housing options.
- 8) Rules are provided and enforced to ensure guests do not interfere with the enjoyment of neighboring properties.
- 9) The council has the opportunity to place conditions as part of the Interim Use Permit application.
- 10) The proposed use, with conditions, is not considered to be injurious to public health, safety, decency, order, comfort, convenience, appearance, or prosperity.

**Proposed Conditions - The following conditions are provided for consideration by the Board of Adjustment:**

- 1) The appropriate lodging license must be obtained from the Minnesota Department of Health in order for the IUP to be valid. An IUP granted by the City is contingent upon the applicant's receipt of an appropriate lodging license. Failure to obtain an appropriate lodging license within 30 days of IUP approval shall render the IUP void. (The license has been obtained and provided)

- 2) The initial term of a vacation rental IUP is two years. The property owner may thereafter apply to renew the IUP for a term of two years. There are no automatic renewals. Each initial and renewal application is subject to an inspection as provided in paragraph 3.
- 3) The property shall be inspected by the City Building Inspector (the "Initial Inspection") to ensure compliance with the applicable building codes and ordinances. In the event that modifications are needed to the property after the Initial Inspection, additional inspections may be required. The applicant is responsible for all inspection fees. The City Building Inspector shall provide a report to the City regarding the home's compliance within 30 days once the renovations are completed or the IUP shall be rendered void.
- 4) Any modifications to the property rendering the property unsuitable for residential use under the Walker City Code or State Building Code may be grounds for revocation of the IUP.
- 5) Due to normal differences in operation, the IUP shall not be transferrable to a new owner, nor transferable to a different property. Any change in ownership of the property shall terminate the IUP and require a new application and process if the use is to continue.
- 6) Each permittee is required to carry general liability insurance on the subject property with minimum coverage of \$1,000,000.00 per occurrence. An umbrella policy may be used in conjunction with liability coverage to reach the \$1,000,000.00 minimum. A certificate of insurance shall be provided to the City upon request of the City. (Insurance has been obtained)
- 7) One off-street parking space per every two bedrooms shall be provided on-site. Garage spaces may be counted towards required parking spaces on a one-to-one basis. Parking spaces applied toward requirement must be concrete, asphalt, or other approved alternative. Parking on grass or dirt is not allowed.
- 8) Signage. Notwithstanding any other provision of the zoning ordinance, no signage shall be allowed unless specifically allowed by IUP.
- 9) Licensee shall keep a report detailing use of the home by recording, at minimum, the name, address, phone number and vehicle license number of all guests using the property. A copy of the report shall be provided to the City and law enforcement upon request.
- 10) Three (3) warnings of noncompliance with the City of Walker Ordinance Article V Performance Standards Section 109-153: Nuisances will terminate the IUP.
- 11) If a problem arises, the owner or registration agent must respond to the issue within a two-hour time frame.
- 12) Notification of house rules shall be posted both on the property and also in the rental; documents will state the following: "This property is located in a residential zoning district. Please be considerate of neighbors. Quiet hours shall be observed between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday, and 11:59 p.m. and 7:00 a.m. Friday evening through Sunday morning."
- 13) Applicant must provide the City with the property manager's information to keep on file.  
*Information for property manager has been obtained.*

**Motion passed (4-0)**

5. M/S Hansen/Senenfelder to approve of the recommendation of the Planning Commission/Board of Adjustments to approve of LU-2021-02, a Preliminary Plat for parcel no. 96-358-0810 with the following proposed findings of facts and conditions:  
**Proposed Findings - The following findings of fact are provided for consideration by the Board of Adjustment:**

- 1) The proposed lot split is zoned Transitional Commercial. The abutting property is zoned as Transitional Commercial and is properly zoned and suitable in its natural state. The non-buildable land proposed to be given to the City of Walker is found to be useful for storm water.
- 2) Proposed lots do have access to public water and sewer but, are not currently stubbed. There are options for the water and sewer off the alley and Front St.
- 3) The applicant is not proposing any provisions for water-based recreation.
- 4) Lot areas and dimensions conform to the requirements of the zoning provisions, without variance.
- 5) Future development will not be constrained by the proposed lot layouts.

**Proposed Conditions - The following conditions are provided for consideration by the Board of Adjustment:**

- 1) The applicant must construct the storm water retention pond before deeding the property to the City.
- 2) The applicant must get approval from MnDOT for the granting of the easement.

**Motion passed (4-0)**

6. **M/S Hansen/Moore** to approve of the recommendation of the Planning Commission/Board of Adjustments to approve of LU-2021-04, a Lot Split by Metes and Bounds into a North and South Tract located at 412 Walker Bay Blvd. with the following proposed findings of facts and conditions:

**Proposed Findings - The following findings of fact are provided for consideration by the Board of Adjustment:**

- 1) The proposed lot split is zoned Residential, and the abutting property zoned as General Commercial and Parks and Recreation and Residential and is properly zoned.
- 2) The South Tract is currently serviced by sewer and water, and the North Tract will need to be hooked up.
- 3) The applicant is not proposing any provisions for water-based recreation.
- 4) Lot areas and dimensions conform to the requirements of the zoning provisions, without variance, so long as the movable gazebo is taken off the setback line.
- 5) Future development will not be constrained by the proposed lot layouts.
- 6) Each lot is subject to the right-of-way and easements as designated.

**Proposed Conditions - The following conditions are provided for consideration by the Board of Adjustment:**

- 1) Water and sewer hookups-when necessary, in the North Tract be coordinated with City Staff.
- 2) Prior to any future building permits, it is recommended that staff review access to the North Tract.
- 3) The gazebo must be moved off of the setback line.

**Motion passed (4-0)**

7. **M/S Hansen/Moore** to approve of the recommendation of the Planning Commission to purchase of Cass County's land sale of parcel no. 96-135-3201.

**Motion passed (4-0)**

8. **M/S Hansen/Senenfelder** to approve of the recommendation of SEH to award the 2021 Crack Seal Project to Struck & Irwin Paving, Inc. contingent upon reception of the FAA grant, based on the company reputation and the lowest quote in the amount of \$47,606.45.

**Motion passed (4-0)**

9. **M/S Hansen/Moore** to approve of the recommendation of SEH to award the 2021 SRE Building Project to Ram General Contracting Inc., contingent on reception of the FAA grant, based on the online company reputation and the lowest bid in the amount of \$345,227.00.  
**Motion passed (4-0)**
10. **M/S Hansen/Moore** to approve of the contract between the City of Walker and SEH for Construction Observation and Administrative Services in the amount of \$84,500.00.  
**Motion passed (4-0)**
11. **M/S Hansen/Senenfelder** to approve of the Federal Airport Funding Repayment Agreement between the City of Longville and the City of Walker in the amount of \$200,000.00 to be paid back by the City of Walker in the amount of \$150,000 in FY 2022 and \$50,000 in FY 2023.  
**Motion passed (4-0)**
12. **M/S Hansen/Moore** to approve of the letter request for the Federal and State grants for the 2021 Crack Seal and SRE building projects for the Walker Municipal Airport.  
**Motion passed (4-0)**
13. **M/S Hansen/Senenfelder** to approve of the Walker Municipal Airport Minimum Standards Policy and Aeronautical Business Application.  
**Motion passed (4-0)**
14. **M/S Hansen/Senenfelder** to approve of the Library Board Minutes of February 17<sup>th</sup>, 2021.  
**Motion passed (4-0)**
15. **M/S Hansen/Senenfelder** to approve of the Library Board notes of March 17<sup>th</sup>, 2021. *Please note, a quorum was not present.*  
**Motion passed (4-0)**
16. **M/S Hansen/Senenfelder** to approve of the recommendation of the Library Board for the Public Library to purchase a 10 x 20 canopy tent in the amount of \$499.00 plus tax and shipping, contingent upon Jason Goehring's approval.  
**Motion passed (4-0)**
17. Discussion on the presentation from the Library Board.  
Councilmember Hansen stated that Kathi Cadmus approached her asking if she could help with the new library building project. Councilmember Hansen feels that after listening to her, her experiences, and heartfelt desire to make the library come together she believes she should be welcomed to meetings and to provide help. Councilmember Hansen states with so many people bringing things to the table it just needs to come together, and this is an opportunity that should not be passed.  
Mayor McMurrin thanks Kathi very much for volunteering and if she wants to go to meetings that is fine, but, she feels elected council members are to make the decisions and are headed in the right direction.  
Councilmember Hansen states we have somebody to keep the motivation and focus.  
Mayor McMurrin states the Council should remain in charge and doesn't want to appoint anybody.  
Councilmember Hansen confirmed she is not in charge, she is assisting.  
Councilmember Senenfelder feels we need to first make sure that we can allow a volunteer, as in the past there were issues regarding volunteer work when it came to liability. He feels a go-between for the library is a good thing but would like to allow Administrator Fairchild some time to research things and move in the right direction.  
Administrator Fairchild will dig deeper into insurance regarding volunteers.



Councilmember Senenfelder stated Kathi's resume was great and she has been successful but would like to look into things more.

Kathi again confirmed she would not be in charge but would be doing documentation, writing a plan, providing support.

18. **M/S Hansen/Senenfelder to table** the recommendation of the Library Board to approve of Kathi Cadmus volunteering as a project manager for the new library building project to coordinate efforts and move the project forward.

**Motion passed (4-0)**

19. **M/S Hansen/Moore** to approve of the payment of invoice no. WK2021-01 in the amount of \$7,612.50 to Kitchigami Regional Library for the first half payment of the 2021 Levy in the amount of \$7,206.50 and Automation Repair and Replacement in the amount of \$406.00.

**Motion passed (4-0)**

### **PARKS & AMBULANCE BOARD – Councilmember Moore**

1. **M/S Moore/Senenfelder** to approve of the Park Advisory Board meeting minutes of March 23<sup>rd</sup>, 2021.

**Motion passed (4-0)**

2. **M/S Moore/Senenfelder** to approve of the recommendation of the Park Advisory Board to approve of the park application for Memorial Day Ceremony: requested by Post 134 American Legion for the use of the lighthouse. Set-up, actual event, and clean-up will take place from 10:00 a.m. until 11:30 a.m. on May 31<sup>st</sup>, 2021. Estimate of 30-50 participants and spectators.

**Motion passed (4-0)**

3. **M/S Moore/Hansen** to approve of the recommendation of the Park Advisory Board to approve of the park application for Rehearsal Dinner/Groom's Dinner: requested by Laurie Swanson for the use of the Upper City Park. Set-up will take place on July 16<sup>th</sup>, 2021 from 4:00 p.m. until 5:00 p.m., actual event will take place from 5:00 p.m. until 7:00 p.m., and clean-up will take place from 7:00 p.m. until 7:30 p.m. Estimate of 40-45 participants and spectators. *Please note: Approval is contingent upon the completion of the application – the application was completed.*

**Motion passed (4-0)**

4. **M/S Moore/Senenfelder** to approve of the recommendation of the Park Advisory Board to approve of the park application for Dunham Family Picnic: requested by Patti and Lee Turney for the use of the Lower City Park. Set-up will take place on July 31<sup>st</sup>, 2021 from 10:30 a.m. until 11:00 a.m., actual event will take place from 11:00 a.m. until 4:00 p.m., and clean-up will take place from 4:00 p.m. until 5:00 p.m. Estimate of 30 participants and spectators.

**Motion passed (4-0)**

5. **M/S Moore/Hansen** to approve of the recommendation of the Park Advisory Board to approve of the park application for Walker Bay Day: requested by the Leech Lake Area Chamber of Commerce for the use of the Upper and Lower City Parks. Set-up will take place on August 6<sup>th</sup>, 2021 from 10 a.m. until 4 p.m., actual event will take place on August 7<sup>th</sup>, 2021 from 9:00 a.m. until 6:00 p.m., and clean-up will take place on August 9<sup>th</sup>, 2021 from 8:00 a.m. until 12:00 p.m. Estimate of 300 participants and spectators.

**Motion passed (4-0)**

6. M/S Moore/Senenfelder to approve of the recommendation of the Park Advisory Board to approve of the request to put two picnic tables in the green space around the rental Walker Public Library.

**Motion passed (4-0)**

#### **PUBLIC WORKS & SAFETY/CEMETERY – Councilmember Wilkening**

1. M/S Senenfelder/Hansen to send the discussion on looking for an alternative Recycling Center site to the Public Works Committee.

Mayor McMurrin asked Public Works Director Mike Ridlon if there is room at the shop for the site. Public Work Director Ridlon thinks there probably is room at the shop but is concerned about illegal dumping in the current dumpsters as it is and that nothing is provided for cleanup.

Councilmember Senenfelder believes this should be sent back to the Public Works Committee and in the meantime look around for a new site as it is needed. Councilmember Senenfelder states that it is a county project and maybe it should be on county land.

**Motion passed (4-0)**

2. M/S Senenfelder/Moore to approve of the recommendation of the Public Works Committee to approve of the purchase of ten water meter registers from Ferguson Water Works in the amount of \$1,619.55.

**Motion passed (4-0)**

3. M/S Senenfelder/Hansen to approve of the recommendation of the Public Works Committee to approve of the purchase of chloride for application on city gravel roads from Edwards Oil in the estimated amount of \$3,800.00.

**Motion passed (4-0)**

4. M/S Senenfelder/Moore to approve of the recommendation of the Public Works Committee to approve of the purchase of a line locator and a sewer push camera from Utility Logic in the amount of \$4,849.00 for the line locator and \$9,398.00 for the camera.

**Motion passed (4-0)**

5. M/S Hansen/Moore to approve of the Street Closure request by Walker Bay Live/Portage Brewery for the 4<sup>th</sup> of July, contingent upon signatures of surrounding business owners, proper licenses, and insurance.

**Motion passed (3-1)**

6. M/S Senenfelder/Moore to approve of entering into an agreement with Cass County on parcel no. 96-135-3201 with a closing date after January 15<sup>th</sup> of 2022.

Councilmember Senenfelder believes the price is right, the committee believes we may need it for an addition to sewer pond area, however, it is a fairly large amount of money not budgeted in for this year.

**Motion passed (4-0)**

7. M/S Senenfelder/Hansen to approve of Ordinance 2021-02, an Ordinance Amending Part I: Code of Ordinances, Chapter 10: Cemeteries, Article II. Evergreen City Cemetery, Section 10-21. Definitions and Section 10-26. Internments.

**Roll Call: Ayes:** Senenfelder, Hansen, Moore, McMurrin     **Nays:**

**Motion passed (4-0)**

8. M/S Senenfelder/Moore to approve of Resolution 18-2021, a Resolution Authorizing Summary Publication of Ordinance 2021-02, an Ordinance Amending Part I: Code of

Ordinances, Chapter 10: Cemeteries, Article II. Evergreen City Cemetery, Section 10-21. Definitions and Section 10-26. Internments.

**Roll Call: Ayes:** Senenfelder, Hansen, Moore, McMurrin      **Nays:**

**Motion passed (4-0)**

**OTHER BUSINESS – Mayor McMurrin**

- City offices and the DMV will be closed Monday May 31<sup>st</sup>, 2021 for Memorial Day.
- City wide spring pick-up of bagged leaves and branches curbside on Thursday, May 20<sup>th</sup> and Friday, May 21<sup>st</sup>, 2021.
- The Public Works Department will be flushing hydrants the week of May 17<sup>th</sup>, 2021. Water mains are routinely flushed to clean the distribution system. Rusty water may be evident during the flushing. If discoloration exists, residents should run the cold tap until it becomes clear.

**ADJOURNMENT – Mayor McMurrin**

Mayor Annie McMurrin adjourned the meeting at 7:11 p.m.

\_\_\_\_\_  
Annie McMurrin, Mayor

Attest: \_\_\_\_\_  
Hope Fairchild, Administrator/Clerk-Trs.