

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, JUNE 4, 2018**

CALL TO ORDER –Mayor Shaw

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00p.m.
- Pledge of Allegiance
 - Council members present: McMurrin, Moore, Senenfelder, Shaw and Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator	Pamela Smith, City Employee
Wayne Tennis, Police Chief	Dean Morrill, Pilot Independent
John Valen, City Attorney	Cindy Wannarka, LL Chamber
Neil Lange, Public Works	Dawn Mahon, Self
Pam Hunt, Self	Cindy Grim, Self
Rich Braman, Self	Bernie Baly, Self
Otto Ringle, Self	Mike Little, Self
Stacie Little, Self	

CONSENT AGENDA-Mayor Shaw

M/S Moore/McMurrin to approve the Consent Agenda Items 1 thru 11 as follows, waving the reading.

1. Approve Walker City Council regular meeting minutes of May 7th, 2018.
2. Review and file draft of Walker Planning Commission/Board of Adjustments regular meeting minutes of May 21st, 2018.
3. Review and file April Zoning Administrator report.
4. Review and file draft of Walker Public Library Board minutes of May 16th, 2018.
5. Review and file draft of Walker Park Advisory Board minutes of May 22nd, 2018.
6. Review and file Walker Police Department Monthly Report.
7. Review and file Walker Area Joint Fire Department Minutes of May 10th, 2018.
8. Approve Cash Balance Report as of April 30th, 2018.
9. Approve to pay the renewal premium in the amount of \$79,908.00 to League of MN Cities Insurance Trust.
10. Review and file Shingobee Township’s annual contribution to the Evergreen Cemetery in the amount of \$6,000.00.
11. Approve payment of invoice 349178 in the amount of \$9,960.00 to SEH for Walker Municipal Airport Master Plan with Airport Layout Plan.
Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATIONS –Mayor Shaw

None.

CITY STAFF COMMENTS – Administrator Terri Bjorklund

None.

PERSONNEL, BUDGET & ADMINISTRATION –Councilmember Senenfelder

1. **M/S Senenfelder/Wilkening** to approve of Claim #55156 to Claim #55274 including Voided Check Numbers 55196 and 55197 and bank drafts in the amount of \$187,742.47.
Motion passed (5-0)
2. **M/S Senenfelder/McMurrin** to approve of the request from the Accounting Department to transfer \$536.00 from fund 106 (Community Digital Sign) to fund 101 (General) to pay for the property insurance for the digital sign from May 1st, 2018 to May 1st, 2019.
Motion passed (5-0)
3. **M/S Senenfelder/Wilkening** to approve of the resignation of Part Time Police Officer, Tyron Van Heerden; effective May 21st, 2018.
Motion passed (5-0)
4. **M/S Senenfelder/McMurrin** to approve to Hire Chase Reed as a part-time fill-in police officer at a rate of 16.39 per hour with nonguaranteed hours
The Board questioned where he was from.
Mayor Shaw believes he is from Pine River.
Chief Tennis added that he works for Lakeshore and Pine River.
Moore questioned if he would be working at all three.
Chief Tennis answered that it would work the same way with the other part time officers; they fill in when needed.
Motion passed (5-0)
5. **M/S Senenfelder/Moore** to approve of Resolution 16-2018, a Resolution Appointing Primary and General Election Judges for the 2018 Elections of August 14th, 2018 and November 6th, 2018.
Roll Call: Ayes: Moore, McMurrin, Senenfelder, Shaw, Wilkening Nays: None
Motion passed (5-0)
6. **M/S Senenfelder/McMurrin** to approve of the application for a 1 day temporary liquor license for the Walker Rotary for the Fourth of July; contingent upon receiving certificate of liability naming the City of Walker as a certificate holder.
Abstain: Moore
Motion passed (4-0)
7. **M/S Senenfelder/McMurrin** to approve of the recommendation of the Personnel Committee to increase the employee health benefit to the Blue Cross Blue Shield coverage by \$81.95 per month effective July 2018, increase the employee health benefit of the Chief of Police position \$69.83 for his teamsters health insurance policy effective January 2018.
Motion passed (5-0)
8. **M/S Senenfelder/Moore** to approve to increase the Chief of Police dental benefit \$4.50 per month effective January 2018. (There was no increase to the dental plan for 2018-2019 for non-union staff)
Motion passed (5-0)

ECONOMIC DEVELOPMENT/LIQUOR STORE/AIRPORT/LIBRARY –

Councilmember McMurrin

1. **M/S McMurrin/Wilkening** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of April 30th, 2018.
Motion passed (5-0)
2. **M/S McMurrin/Senenfelder** to approve of LU-2018-02 & Resolution 15-2018, a resolution approving the an Interim Use application allowing for a Vacation Rental by Owner (VRBO) with the following findings of fact and conditions as outlined in the Land Use Staff Report File: LU-2018-02 and Resolution 15-2018.
Mayor Shaw questioned if this was outside our Ordinance for VRBO's.
Wilkening stated that it requires an Interim Use Permit. With the Interim Use it doesn't transfer with the property the same way a Conditional Use does.
Mayor Shaw clarified that it would have to be reapplied for every time.
Roll Call: Ayes: Moore, McMurrin, Senenfelder, Shaw, Wilkening Nays: None
Motion passed (5-0)

PARKS /AMBULANCE BOARD–Councilmember Moore

1. **M/S Moore/Senenfelder** to approve of the Walker Park Advisory Board meeting minutes of April 24th, 2018.
Motion passed (5-0)
2. **M/S Moore/McMurrin** to approve of the recommendation of the Walker Park Advisory Board to approve of park use application from Leech Lake Chamber of Commerce for Ethnic Fest; using the Lower Park. Set-up Saturday September 8th, 2018 from 7am to 2pm, the actual event is from 8am to 2pm Clean-up will be completed by 2pm the same day. The approximate number of people expected is 100-200.
Motion passed (5-0)
3. **M/S Moore/Senenfelder** to approve of the recommendation of the Walker Park Advisory Board to approve of park use application with one change; clean-up must be completed prior to 10 am on Friday August 17, 2018 (due to a previously approved park request for Saturday August 18th at 8 am) from Cornerstone Church of Walker for Evangelistic Service w/ music/message & prayer in the Lower Park. Set-up Wednesday August 15, 2018 from noon to 4pm. The actual event is Wednesday 15th, Thursday 16th and Friday 17th, 2018 from 6pm to 9pm. Clean up is Saturday August 18th, 2018 from the time to be changed. The approximate number of people expected is 250 each day. (The Lower Park and Pavilion is currently reserved Saturday the 18th, 2018 from 8am to 5 pm for a reunion for 60 people)
Senenfelder stated that there was a conflict of scheduling for Saturday use.
Bjorklund stated that on Friday afternoon the pastor brought in a revised application; the packets were already done. She requested a day earlier, based on the fact that we had already approved another event on Saturday.
Moore clarifies that they would like to start on Tuesday and end Thursday and clean up on Friday.
Motion failed (0-5)

M/S Moore/McMurrin to approve the revised application from Cornerstone Church to start their event on Tuesday the 14th and ending on Thursday the 16th with clean up by Friday the 17th at 10:00 a.m.

Motion passed (4-1)

4. **M/S Moore/McMurrin** to approve of the recommendation of the Walker Park Advisory Board to approve of park use application from Minnesota Junior Bass for a High School Bass Fishing Tournament in the Upper City Park. The set-up is Sunday June 10th, 2018 from 6am to 7am, the actual event is from 7am to 3pm. Clean up will be completed by 4pm the same day. The approximate number people expected are 50. There is to be no blocking of the playground area.

Motion passed (5-0)

5. **M/S Moore/Senenfelder** to approve of the recommendation of the Walker Park Advisory Board to approve of park use application from Walker Lions and Walker Rotary for the 4th of July Celebration at the Upper and Lower City Park. The set-up is Tuesday July 3rd at 5 pm; the actual event is Wednesday July 4th, 2018 from 8am to 10:30pm. Clean up will be completed Thursday July 5th, 2018 from 9 am to noon. The approximate number of people expected is 3,000.

Abstain: Moore

Motion passed (4-1)

6. **M/S Moore/Wilkening** to approve of the request from Cornerstone Church for an annual church picnic in the pavilion at the Lower Park. The event is August 26th, 2018 from 10am to 3pm (includes set-up and clean-up times). The approximate number of people expected is 75.

Motion passed (5-0)

7. **M/S Moore/McMurrin** to approve of the recommendation of the Walker Park Advisory Board to approve of the Rock Garden Committee to hold a dedication of the Pavilion on June 14, 2018

Senenfelder questioned Otto Ringle what time the dedication is to be held.

Otto stated that it would be 6:00.

Motion passed (5-0)

8. **M/S Moore/McMurrin** to approve of the recommendation of the Walker Park Advisory Board to approve tabling of request from the Rock Garden Committee for fence construction as drawn until after the 2018 season to review functionality and number of events.

Moore states that it was decided to see how goes through the season with the new pavilion before any additional approvals are made.

Motion passed (5-0)

9. **M/S Moore/McMurrin** to approve of the recommendation of the Walker Park Advisory Board that the Rock Garden Committee use the facilities at City Hall/Liquor Store for events and not use a permanent Port-A-John which they requested be paid for by the City of Walker.

The Board clarified that City Hall would not remain open to use their facilities after hours and the Liquor Store restroom would remain available during their regular business hours.

Motion passed (5-0)

10. **M/S Moore/McMurrin** to approve of the recommendation of the Walker Park Advisory Board to approve to recommend not running extension cords across the lawn on a permanent basis and to work with MN Power to get a cost on running power to the Pavilion.
 McMurrin questioned if the building of the pavilion included the installation of power.
 Otto Ringle stated that they were not clear at the meeting for the installation of power.
 Bjorklund clarified that she would be in contact with Minnesota Power.
 Shaw questioned if it would be metered on its own.
 Motion passed (5-0)
11. **M/S Moore/Senenfelder** to approve of the request of the Walker Park Advisory Board to approve changing the second bullet point of the City of Walker Donated Picnic Table Usage Policy to Administrator or Park Board and to raise the damaged table fee to 250.00 due to the cost of materials to replace.
 McMurrin questioned if there has been a lot of damage to picnic tables.
 Moore stated that the cost of the materials to replace a table has increased.
 Motion passed (5-0)
12. **M/S Moore/Wilkening** to approve of the request from the Walker Park Advisory Board to get two quotes for concrete for the one pavilion that doesn't currently have a base.
 Senenfelder stated the posts are starting to rot a bit. Senenfelder stated that they want to consider doing it the same way they are doing the pavilion behind City Hall and have slab poured and set the posts on top.
 Motion passed (5-0)

Wilkening questioned if that was going to be done this year. Senenfelder stated that it was until they found some other repairs that needed to be done.

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. Review and file the Cass County Contract Bid Summary for City Walker project 17.01996 & Shingobee Township Project 10-93.
2. **M/S Wilkening/Moore** to approve of the following Street Closure requests as recommended by the Public Works Committee:
Leech Lake Area Chamber of Commerce
 - A) Fourth Street from Minnesota Avenue to Alley between Benson's and Beehive
 - B) Fifth Street from Minnesota Avenue to Front Street by Zona Rosa
 - C) Fifth Street from Minnesota Avenue to Alley behind Village Square.
 Motion passed (5-0)

OTHER BUSINESS –Mayor Jed Shaw

- Cass County and City Residents: Household Hazardous Waste Mobile Collection is Tuesday June 12th, 2018 from 1:00 pm to 4:00 pm at the Cass County Hwy Garage-Co Rd 12, south of Jimmy's Restaurant.

➤ **We will close the regular portion of the meeting:**

We will now close this portion of the City Council meeting for an employee review of Neil Lange, Public Works Director as allowed by statute.

The meeting was closed at 6:20 p.m. to discuss an employee review of Neil Lange.

The regular meeting reopened at 6:25pm

1. **M/S Shaw/Senefelder** to give Neil Lange with a letter of intent to terminate
Motion passed (5-0)

ADJOURNMENT-Mayor Jed Shaw

Mayor Shaw adjourned the regular scheduled meeting at 6:27pm

Jed Shaw, Mayor

Attest: _____
Terri Bjorklund, Administrator