

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday January 9, 2012**

**CALL TO ORDER – Mayor Bruns**

- Mayor Bruns called the regular scheduled meeting to order at 7:00 p.m.
- Pledge of Allegiance
- Council members present: McMurrin, Moore, Bruns
- Council members absent: Wilkening
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
Sylvia Bakker, City Employee  
John Valen, City Attorney  
Cindy Wannarka, Leech Lake Chamber  
Kelly Nelson, Resident  
Edy Asell, Zoning Administrator

Wayne Tennis, Police Chief  
Neil Lange, Public Works Director  
Bob Schlieman, Ulteig Engineering  
Dean Morrill, Pilot Independent  
Stephen Blake, Blue Canoe

**CONSENT AGENDA – Mayor Bruns**

M/S Moore, McMurrin to approve the Consent Agenda Items 1 thru 12 as follows, waving the reading.

1. Approve Walker City Council Public Hearing Meeting Minutes, Assessment of December 5, 2011.
2. Approve Walker City Council Public Hearing Meeting Minutes, Fee Schedule of December 5, 2011.
3. Approve Walker City Council Regular Meeting Minutes of December 5, 2011.
4. Approve Walker City Council Regular Meeting Minutes of December 15, 2011.
5. Approve Cash Balance Report as of November 2011.
6. Review and file Walker Police Departments Monthly Report.
7. Review and file letter dated December 20<sup>th</sup>, 2011 from the MN Dept. of Natural Resources, Shingobee connection Trail Phase V.
8. Review and file the DNR Invasive Species Program-Prevention Update.
9. Review and file letter dated December 9, 2011, from Elhers on Potential of Refunding Existing Bonds.
10. Review and file League of MN Cities Insurance Trust Property/Casualty 2010 Dividend Calculation.
11. Review and file Walker Park Board Meeting Minutes of December 27, 2011.
12. Review and file Walker Planning Commissions/Board of Adjustments Meeting Minutes of December 19, 2011.

Motion passed: 3-0

**SCHEDULED CITIZEN PRESENTATIONS – Mayor Bruns**

**CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Moore**

1. **M/S** Moore, McMurrin to approve Claim #45814 to Claim #45867, and Claim #45870 to Claim #45999, in the amount of \$422,642.93

Motion passed: 3-0 Mayor Bruns Abstained

2. **M/S** Moore, McMurrin to approve sending two Fire Fighters to Laporte for Firefighter I training at a cost of 950.00 per person.

Motion passed: 3-0 Mayor Bruns Abstained

3. **M/S** Moore, McMurrin to approve Resolution 1-2012, a Resolution approving Depositories for the City of Walker in the year 2012.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

4. **M/S** Moore, McMurrin to approve Resolution 2-2012, a Resolution designating the Official Newspaper for the City of Walker for the year 2012.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

5. **M/S** Moore, McMurrin to approve Resolution 3-2012, a Resolution appointing a City Attorney/Data Practices Compliance Official for the City of Walker for the year 2012.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

6. **M/S** Moore, McMurrin to approve Resolution 4-2012, a Resolution appointing a City Engineer for the City of Walker for the year 2012.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

7. **M/S** Moore, McMurrin to approve Resolution 5-2012, a Resolution approving machine signed signatures for the City of Walker for the year 2012.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

8. **M/S** Moore, McMurrin to approve Resolution 6-2012, a Resolution, authorizing the Mayor and City Administrator to sign all Airport State and Federal Grants.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

9. **M/S** Moore, McMurrin to approve Resolution 7-2012, a Resolution authorizing the Mayor and City Administrator to sign all State and Federal Grants.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

10. **M/S** Moore, McMurrin to approve Resolution 8-2012, a Resolution relating to Workers Compensation for Elected Official in the City of Walker.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

11. **M/S** Moore, McMurrin to approve Resolution 9-2012, a Resolution accepting donations made to the City of Walker in 2011.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

12. **M/S** Moore, McMurrin to approve Resolution 10-2012, a Resolution appointing an Insurance Agent for the City of Walker for the year 2012.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

13. **M/S** Moore, McMurrin to approve Wayne Tennis's request to attend the Chief of Police Executive Training Institute in St. Cloud on April 23<sup>rd</sup> thru April 26<sup>th</sup>, at a cost of \$325.00, plus lodging, meals, and mileage.

Motion passed: 3-0

14. **M/S** Moore, McMurrin to approve request from the Leech Lake Area Chamber for the following street closures for the year 2012.

- June 21<sup>st</sup> – Crazy Days – Street from MN Ave. to Café Zona Rosa.
- July 19<sup>th</sup> – Crazy Days – 6<sup>th</sup> Street from MN Ave to alley by Thrifty.
- Aug. 9<sup>th</sup> – Crazy Days – 5<sup>th</sup> Street from MN Ave to Café Zona Rosa.
- Sept. 8<sup>th</sup> – Ethnic Fest- 5<sup>th</sup> Street from MN Ave to Café Zona Rosa.  
5<sup>th</sup> Street from MN Ave. to Heritage Gifts.  
6<sup>th</sup> Street From MN Ave. to alley by Thrifty  
Businesses to com

Motion passed: 3-0

15. **M/S** Moore, McMurrin to approve the hiring of Meghan Compton at \$15.50 per hour for the Receptionist/Accounting Clerk position, at 32 hours per week, with a 3% raise upon completion of the 6 month probationary period.

Motion passed: 3-0

16. **M/S** Moore, McMurrin to approve the hiring of Pamela Smith at \$9.50 per hour for the Part-Time, fill in DMV Clerk.

Motion passed: 3-0

17. **M/S** Moore, McMurrin to approve offering the position of Council member to Kelly Nelson.

Motion passed: 3-0

18. **M/S** Moore, McMurrin to approve Resolution 11-2012, a Resolution appointing Kelly Nelson to the vacant Council Seat.

Roll Call: Ayes: Moore, McMurrin, Bruns Nays: None

Motion passed: 3-0

- Swearing in of Council Member Nelson.

19. **M/S** Moore, McMurrin to approve the 2012 City Council Committee Appointments.

Motion passed: 4-0

2012 CITY COUNCIL COMMITTEE APPOINTMENTS  
(Chairperson is automatically on each sub-committee)

A. PUBLIC WORKS: GARY WILKENING, CHAIRPERSON

Water, Sewer and Streets	Scott Bruns
Cemetery	Annie McMurrin
Weed Inspector	Scott Bruns, Neil Lange
Fire Department	Char Moore
Ambulance Board	_____
Police Commissioner	Scott Bruns

B. BUDGET AND FINANCE: \_\_\_\_\_, CHAIRPERSON

Personnel	Scott Bruns
Budget and Finance	Gary Wilkening
TIF	Scott Bruns

C. ECONOMIC DEVELOPMENT: CHAR MOORE, CHAIRPERSON

Municipal Liquor Store	_____
Municipal Airport	Annie McMurrin, Ken Bresley, Volunteer
Walker Clinic	_____
Planning/Zoning/Building Codes	Gary Wilkening
Shingobee Twp./Healthy Communities	Scott Bruns
Parking/Planning	Char Moore

D. PARKS AND RECREATION: ANNIE MCMURRIN, CHAIRPERSON

Library	Annie McMurrin
Park Development/Boat Ramp	Char Moore
Trails	_____
Tree Committee	Annie McMurrin
City Dock Committee	Char Moore

*ACTING MAYOR – GARY WILKENING*

MEETINGS- PUBLIC INVITED

- ❖ **City Council** meets first Monday of each month, 7:00 p.m., Walker Firehall. (third Thursday of the month if needed.)
- ❖ **Planning Commission** meets last Monday of each month, 6:00 p.m., Walker Firehall.
- ❖ **Library Board** meets 4<sup>th</sup> Wednesday of odd months. 5:15 p.m., Walker Library.
- ❖ **Park Board** meets fourth Tuesday of each month, 4:00 p.m., City Hall.
- ❖ **Public Works** meets monthly @ 7:00 a.m.
- ❖ **Personnel Committee** meets as needed
- ❖ **Budget and Finance** meets monthly

**ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Nelson by  
Bruns**

1. **M/S** Bruns, McMurrin to approve Walker Planning Commissions/Board of Adjustments Meeting Minutes of November 28, 2011, with attachment of memo.

Motion passed: 4-0

2. **M/S** Bruns, to approve Walker Planning Commission/Board of Adjustments recommendation to approve LU 2010-09, Conditional Use permit for residential use in a CBD based on the findings of fact, and contingent on proposed conditions, with the addition of a fifth condition.

Motion withdrawn

**M/S** Bruns, McMurrin to table LU 2010-09 until more information is available.

Motion passed: 4-0

3. **M/S** to approve Walker Planning commission/Board of Adjustments recommendation to approve LU 2011-10, Tower, without referencing the findings of fact.

No Motion

**M/S** Bruns, McMurrin to table LU 2011-10, Tower until more information is available.

Motion passed: 4-0

4. **M/S** Bruns, Moore to approve setting a Public Hearing for Monday February 6, 2012 at 6:00 p.m., Walker Fire Hall Meeting Room, 701 Elm Street to receive comments and concerns pertaining to proposed Ordinance Amendments.

Motion passed: 4-0

5. **M/S** Bruns, McMurrin to approve the re-appointment of Jane Ekholm to the Planning Commissions/Board of Adjustments Board.

Motion passed: 4-0

**LIBRARY/PARKS – Councilmember McMurrin**

1. **M/S** McMurrin, Moore to approve Walker Park Board Meeting Minutes of November 22, 2011.

Motion passed: 4-0

2. **M/S** McMurrin, Moore to approve Walker Park Board's recommendation to allow Walker Area Chamber to use the Walker City Park on August 3<sup>rd</sup> & 4<sup>th</sup>, 2012, Walker Bay Days.

Motion passed: 4-0

3. **M/S** McMurrin, Moore to approve Walker Park Board's recommendation to allow BAM to camp in the Walker City Park on August 23<sup>rd</sup>, 2012, and leaving early the morning of August 24<sup>th</sup>, 2012

Motion passed: 4-0

4. **M/S** McMurrin, Moore to approve Walker Park Board's recommendation to allow use of the Walker City Park for the International Eelpout Festival Feb. 16<sup>th</sup> thru the 19<sup>th</sup>, 2012.

Motion passed: 4-0

5. **M/S** McMurrin, Moore to approve Walker Park Board's recommendation to allow the Heartland Wheels Car Club to use the Walker City Park for their annual car show on September 8, 2012.

Motion passed: 4-0

6. **M/S** McMurrin, Moore to approve Walker Library Board's recommendation to accept the resignation of Diane Kramer from the Walker Library Board.

Motion passed: 4-0

7. **M/S** McMurrin, Nelson to approve Walker Library Board's recommendation to appoint Tina Richter to the Walker Library Board.

Motion passed: 4-0

### **PUBLIC WORKS & SAFETY/CEMETERY– Councilmember Wilkening by Mayor Bruns**

1. **M/S** Bruns, Nelson to approve the City of Walker's Sanitary Sewer Maintenance Policy as presented.

Motion passed: 4-0

2. **M/S** Bruns, McMurrin to approve the City of Walker's Sanitary Sewer Emergency Response Policy as presented.

Motion passed: 4-0

3. **M/S** Bruns, McMurrin to approve request from Neil Lange, Public Works Director to pay Young Excavating \$3,220.00 for emergency sewer repairs on Front Street.

Motion passed: 4-0

4. **M/S** Bruns, Moore to approve request from Neil Lange, Public Works Director to send one Public Works employee to the March MN Rural Water Association Training in St. Cloud at a cost of \$175.00 per person, plus lodging, meals, and mileage.

Motion passed: 4-0

5. **M/S** Bruns, McMurrin to approve request from Neil Lange, Public Works Director to accept the proposal from Ritter & Ritter Sewer Services in the amount of \$3,861.00, plus tax for cleaning and televising of the 8 inch sewer on 4<sup>th</sup> Street from Michigan Ave. to Tower Ave, and also the 6 inch sewer on Sixth street from Michigan Ave. to the dead end.

Motion passed: 4-0

6. **M/S** Bruns, Moore to approve the City Administrator and Attorney draft a letter to the MN MPCA, pertaining to the City's concern on Hoss's Demolition Landfill.

Motion passed: 4-0

7. **M/S** Bruns, McMurrin to approve Resolution 12-2012, a Resolution accepting the Preliminary Engineering Report for underground Utility, Drainage and Street Improvements on Front Street, Fourth Street & Sixth Street, and calling for a Public Hearing on Feb. 6, 2012 at 6:30 p.m. in the Walker Fire Hall Meeting Room, 701 Elm Street.

Roll Call: Ayes: Nelson, Moore, McMurrin, Bruns Nays: None

Motion passed: 4-0

8. **M/S** Bruns, Moore to approve accepting the bid in the amount of \$5,300.00 from Midwest Testing Laboratory for soil borings for the underground Utility, Drainage and Street Improvements on Front Street, Fourth Street & Sixth Street.

Motion passed: 4-0

**OTHER BUSINESS – Mayor Bruns**

- DMV and City Hall will be closed on Monday January 16, 2012 in honor of Martin Luther King Day.

**ADJOURNMENT – Mayor Bruns**

Mayor Bruns adjourned the Regular Scheduled Meeting at 8:18 p.m.

\_\_\_\_\_  
Scott Bruns, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator