

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, OCTOBER 5th, 2020**

CALL TO ORDER – Mayor Shaw

- Mayor Jed Shaw called the regular scheduled meeting to order at 6 p.m.
- Pledge of Allegiance
 - Council members present: Moore, Hansen, Senenfelder, Wilkening, and Shaw
 - Council members absent: NONE
 - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator
Wayne Tennis, Chief of Police
Jennie Meyer, City Staff
John McElfresh, Self

Hope Fairchild, City Administrator
Mike Ridlon, Public Works Director
John Valen, City Attorney

CONSENT AGENDA – Mayor Shaw

M/S Moore/Senenfelder to approve consent agenda items 1 through 13 as follows, waving the reading.

1. Approve Walker City Council regular meeting minutes of September 14th, 2020.
2. Review and file draft of Walker Planning Commission/Board of Adjustments regular meeting minutes of September 28th, 2020.
3. Review and file August 2020 Zoning Administrator report.
4. Review Walker Public Library Board meeting minutes of September 16th, 2020.
5. Review and file draft of Walker Park Advisory Board meeting minutes of September 22nd, 2020.
6. Review and file Walker Police Department Monthly Report.
7. Review and file Public Works Committee meeting minutes of September 22nd, 2020.
8. Review and file Walker Area Joint Fire Department Minutes of September 10th, 2020.
9. Approve Cash Balance Report as of August 31st, 2020.
10. Review and file Sales Tax Receipts.
11. Review and file Minnesota Police State Aid Payment Advice in the amount of \$28,210.18.
12. Approve payment of invoice #98407 in the amount of \$78,309.04 to Ulteig for engineering services during 2020 Northside Project through August 31st, 2020.
13. Approve payment of invoice #36399 in the amount of \$11,420.00 to NTI for work done on the 2020 Northside Project to date.

Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATION – Mayor Shaw

CITY STAFF COMMENTS – Administrator Hope Fairchild

PERSONNEL, BUDGET, AND ADMINISTRATION – Councilmember Senenfelder

1. M/S Senenfelder/Wilkening to approve of Claim #58450 to Claim #58555 including Voided Check Numbers 58462 & 58463 and bank drafts in the amount of \$1,236,081.88.

Motion passed (5-0)

2. M/S Senenfelder/Moore to approve of pay voucher 4 in the amount of \$979,124.29 to RL Excavating, Inc. for work done on the 2020 Northside Project to date.

Motion passed (5-0)

3. M/S Senenfelder/Moore to approve of Resolution 33-2020, a Resolution accepting CARES Act Election Agreement between Cass County and the City of Walker.

Roll Call: Ayes: Hansen, Moore, Shaw, Senenfelder, Wilkening **Nays:**

Motion passed (5-0)

4. M/S Senenfelder/Wilkening to approve of the 2020 CARES Act Grant County – Municipality Agreement.

Motion passed (5-0)

5. M/S Senenfelder/Moore to approve of Resolution 34-2020, a Resolution accepting donations made to the City of Walker through fiscal year 2020.

Roll Call: Ayes: Hansen, Moore, Shaw, Senenfelder, Wilkening **Nays:**

Motion passed (5-0)

6. M/S Senenfelder/Moore to approve of scrapping the former airport courtesy vehicle, a 1997 Dodge Caravan, and a forfeited 2002 Buick Le Sabre.

Motion passed (5-0)

7. M/S Wilkening/Senenfelder to fund up to \$3,500.00 for Outdoor Skating Rink 2020-2021 skating season, depending upon opening/restrictions.

Councilmember Moore questioned, due to COVID, what will the restrictions on use of the rink be?

Councilmember Senenfelder indicated there are none, for now, unless the school has a breakout, as sports have already started.

Administrator Fairchild stated \$3,500.00 is currently budgeted.

Chief Tennis and Public Works Director Ridlon stated the light poles appear to have been blown over and Ridlon will check to make sure they're still functional.

Motion passed (5-0)

8. M/S Senenfelder/Wilkening to approve of sending Event of Default Letter to Chase on the Lake Holding Co., L.L.C.

Councilmember Wilkening questioned whether this letter be certified or hand delivered.

Administrator Bjorklund stated that if the parties do not respond in thirty days, there will be another certified 30 day notice mailed. The parties will essentially have 60 days to try to correct the arrears.

Motion passed (5-0)

9. M/S Senenfelder/Moore to approve of Resolution 35-2020, a Resolution Appointing General Election Judges for the November 3, 2020 General Election.

Roll Call: Ayes: Hansen, Moore, Shaw, Senenfelder, Wilkening **Nays:**

Motion passed (5-0)

10. M/S Senenfelder/Moore to approve to Amend the 2020 Rock Garden Contract payee to Turf Technology LLC from Sue Krupp.

Administrator Bjorklund stated that Krupp had a discussion with her accountant which led to the best option for her to continue work on the Rock Garden being agreed upon wages from Turf Tech, rather than a 1099. Nothing in the contract is being changed.

Motion passed (5-0)

11. **M/S** Senenfelder/Moore to approve of allowing City staff to work with Ehlers, Taft Law, and John McElfresh on a possible TIF district for McElfresh project.

Motion passed (5-0)

12. **M/S** Senenfelder/Hansen to approve of the retirement of Terri Bjorklund effective November 30th, 2020.

Administrator Bjorklund stated that her last day in office is November 20th. Her official date of retirement is December 1st.

Motion passed (5-0)

**ECONOMIC DEVELOPMENT, LIQUOR STORE, AIRPORT & LIBRARY -
Councilmember Hansen**

1. **M/S** Hansen/Moore to approve of Walker Planning Commission/Board of Adjustments meeting minutes of August 31st, 2020.

Motion passed (5-0)

2. Review LU-2020-11, Multifamily Mixed Use Planned Unit Development.

Councilmember Wilkening pointed out the impervious surface amount may be helpful in regards to storm water, meaning, the elimination of onsite handling of storm water may be helpful in other areas, such as on Tower Ave.

Mr. McElfresh stated he is willing to work with the City and moving parking area numbers either way to benefit the City and use of storm water, pertaining to pervious/impervious surfaces.

Councilmember Wilkening stated that it is wise to use this property to its maximum potential.

Mr. McElfresh questioned his need for a fence permit and additional building permit for a gazebo area.

Councilmember Wilkening stated that he would need a fence permit and may apply for a building permit separate from his current plans or include it in phase one of his plans.

Motion passed (5-0)

3. **M/S** Hansen/Moore to approve of calling for a public hearing for a Conditional Use Permit and Variances for LU-2020-11, an Interim Use Permit for LU-2020-12, and Ordinance 2020-06.

Motion passed (5-0)

4. **M/S** Hansen/Moore to approve of Walker Planning Commission/Board of Adjustments recommendation to approve LU-2020-13, a car wash CUP.

Motion passed (5-0)

5. **M/S** Hansen/Wilkening to approve of the recommendation of Walker Planning Commission/Board of Adjustments to extend term limits for Planning Commission Board Members, therefore amending Section 109-45, letter A, number 2 of city code to read "... A commission member shall not be eligible to serve more than three consecutive three-year terms..."

Councilmembers Hansen, Senenfelder, Wilkening, and Moore all indicated that the extension of the term limits is a good idea, as the first few years are learning experiences and the board currently works very well together.

Motion passed (5-0)

6. **M/S** Hansen/Moore to approve of Walker Public Library Board minutes of August 19th, 2020.

Motion passed (5-0)

7. Review and file Walker Public Library Moving Plan.

PARKS & AMBULANCE BOARD – Councilmember Moore

1. M/S Moore/Senenfelder to approve of the recommendation of the Walker Park Advisory Board to approve Minutes of July 28th, 2020.

Motion passed (5-0)

2. M/S Moore/Senenfelder to approve of the recommendation of the Walker Park Advisory Board to approve the purchase of 4 ft. tall green fencing for the pickle ball court at Walker City Park from Steve Hoopman in the amount of \$1,700.60, which includes installation costs.

Motion passed (5-0)

PUBLIC WORKS & SAFETY/CEMETERY – Councilmember Wilkening

1. M/S Wilkening/Senenfelder to approve of the recommendation of the Public Works Committee to hold the final assessment hearing for the 2020 Northside Project in April of 2021.

Motion passed (5-0)

2. M/S Wilkening/Senenfelder to approve of the purchase from Andrews P&H INC. for two new furnaces at the cost of \$6,800.00, and four new air filters at the cost of \$1,200.00 for City Hall to comply with COVID-19 air filtration requirements, totaling to \$8,000.00, using the City’s CARES Act funds received from the State.

Motion passed (5-0)

3. M/S Wilkening/Senenfelder to approve of Turf Tech repairing the water feature located at 203 Cleveland Blvd. W, and splitting the cost of \$2,600.00 with RL Larson. Ridlon states Turf Tech can install a “pond-less water feature” at 203 Cleveland Blvd. W for \$2,600.00. Administrators Bjorklund and Fairchild spoke with City Engineer who indicates RL Larson is willing to split that cost with the City of Walker.

Motion Passed (5-0)

4. M/S Wilkening/Moore to purchase the 2020 Ford F-150 using CARES Act funds from the State to allow the City Public Works staff to better respond during the public health crisis.

Motion Passed (5-0)

OTHER BUSINESS – Mayor Shaw

- The Public Works department will be flushing hydrants October 12th through October 16th, 2020 between 8:00 am and 3:30 pm.
- Fall Clean Up: Small brush and bagged leaves only will be picked up curbside on October 12th through October 16th, 2020. NO large tree limbs or tires will be accepted.

ADJOURNMENT – Mayor Shaw

Mayor Jed Shaw adjourned the meeting at 6:48 p.m.

Jed Shaw, Mayor

Attest: _____
Hope Fairchild, Administrator