

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, AUGUST 7, 2017**

**CALL TO ORDER –Mayor Shaw**

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00p.m.
- Pledge of Allegiance
  - Council members present: McMurrin, Shaw, Senenfelder, Wilkening
  - Council members absent: Moore
  - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator  
Wayne Tennis, Chief of Police  
Travis Bakker, Police  
Shannon Pfeiffer, FOP& PAB  
Neil Lange, Public Works

Pamela Smith, City Employee  
Dean Morrill, Pilot Independent  
Cindy Wannarka, Chamber  
Kristin Holly, FOP

**CONSENT AGENDA-Mayor Shaw**

**M/S Senenfelder/McMurrin** to approve the Consent Agenda Items 1 thru 18 as follows, waving the reading.

1. Approve Walker City Council work session minutes of July 3<sup>rd</sup>, 2017.
2. Approve Walker City Council regular meeting minutes of July 3<sup>rd</sup>, 2017.
3. Review and file draft of Walker Park Advisory Board minutes of July 25<sup>th</sup>, 2017.
4. Review and file draft of the Walker Planning Commission Board of Adjustments regular meeting minutes of June 31<sup>st</sup>, 2017.
5. Review and file draft of Art & Culture Commission minutes of July 18<sup>th</sup>, 2017.
6. Review and file Walker Police Department Monthly Report.
7. Review and file Public Works Committee minutes of July 26<sup>th</sup>, 2017.
8. Review and file Walker Area Joint Fire Department Minutes of July 13<sup>th</sup>, 2017.
9. Approve Cash Balance Report as of June 30<sup>th</sup>, 2017.
10. Review and file Cass County's May/June Tax Settlement for 2017.
11. Review and file reimbursement in the amount of \$6,905.50 payment for the damages to the park lift station; less the \$500 deductible.
12. Approve to pay Minnesota PFA for G.O. Bonds in the amount of \$228,300.85 plus \$10,170.87 in prepaid special assessments for a total of \$238,471.72
13. Review and file Minnesota Department of Revenue's Certified 2018 LGA for the City of Walker in the amount of \$51,394.00.
14. Review and file Walker Bay Days sponsorship thank you from the Leech Lake Chamber of Commerce.
15. Approve to pay Invoice No. 66409 from Ulteig in the amount of \$4,907.24 for professional services through June 30, 2017 for the 2016 Southside Street and Utility Improvements.
16. Approve to pay Invoice No. 205379 from Bolton and Menk in the amount of \$3,000.00 for IFE for the Airport Master Plan.

17. Approve entering into the agreement with Gas Service Co. Inc. for the 2017-2018 heating season for propane.
18. Review and file thank you letter from the Initiative Foundation.  
Motion passed (4-0)

**SCHEDULED CITIZEN PRESENTATIONS –Mayor Shaw**

- Minnesota’s Monthly’s-Best Minnesota Town-Cindy Wannarka  
Wannarka explained the invitation to apply for Minnesota Monthly’s Best Town. We are looking for your blessing to apply for this. The town that wins gets \$50,000 in promotions. Mayor Shaw stated that he supports the approval to apply.

**CITY STAFF COMMENTS – Administrator Terri Bjorklund**

- F.O.G. is withdrawing from their award with the Minnesota Investment Fund Grant  
Bjorklund stated that unfortunately they are withdrawing their request for the Minnesota Investment Fund Grant. The gun section of their business is moving to Naples, FL and the ammunition to Cleveland, TN. They will be keeping a small presence back at their old site, but everything else will be moved out of the State; due to obstacles that were out of their control.

Bjorklund noted the revision to Resolution 25-2017 in the packet; under NOW, THEREFORE BE IT RESOLVED; the wording execute is to be changed to accept.

Number 3 under Public Works regarding the email from Josh Stevenson, is a report from the County Board meeting from last Tuesday. All of the legislatures that were present at the Community Center meeting regarding the By-Pass were at this meeting and Ah-Gwah-Ching was brought up. Now they are very aware that we have some property out there and we really need to start looking at revitalization of that area.

Wilkening added at how unfortunate it was that FOG fell through. Terri put a lot of work into that; however it is out of our control. Wilkening expressed his thanks for all of Terri’s effort that was put into that.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder**

1. **M/S** Senenfelder/McMurrin to approve of Claim #54014 to Claim #54142 including Voided Check Numbers 54039 and 54040 and bank drafts in the amount of \$410,968.57.  
Motion passed (4-0)
2. **M/S** Senenfelder/McMurrin to approve of the Kitchigami Regional Library System proposed 2017 Budget for Walker Library Branch levy portion in the amount of \$14,711 plus \$406.00 for Automation Repair and Replacement.  
Motion passed (4-0)
3. **M/S** Senenfelder/Wilkening to approve of a 1 day Temporary Liquor License for the Walker Area Joint Fire Department, on August 18<sup>th</sup>, 2017 at the Walker Fire Hall for their annual fish fry fundraiser.  
Motion passed (4-0)

4. **M/S Senenfelder/Wilkening** to approve to pay R.L. Larson Excavating, Inc. \$83,087.73 for partial payment No. 10 for project No.R15.00604 dated July 7<sup>th</sup>, 2017 for the 2016 Southside Area and 5th Street North Utility and Street Improvements. Wilkening stated that the heat was put on at the Public Works meeting in regards to finishing up the Right of Way and seeding. Bjorklund states that she received an email from Chris stating that RL Larson will be in town this week to renovating the Right of Ways in the correct way. Senenfelder questioned if they discussed keeping the hydro seed wet. Wilkening replied that Chris is well aware of that and the time-frame.  
Motion passed (4-0)
5. **M/S Senenfelder/McMurrin** to approve of the request of the Accounting Department to transfer funds from the General Account 101 to the Legion Abatement Account 420 in the amount of \$1,013.33. (the payment was approved at the 7-3-17 Council Meeting)  
Mayor Shaw questioned when this abatement ends. Bjorklund and Senenfelder stated that there is about 8 to 10 years left.  
Motion passed (4-0)
6. **M/S Senenfelder/McMurrin** to approve of Resolution 22-2017, a resolution authorizing the re-execution of a joint powers agreement.  
Roll Call: Ayes: McMurrin, Senenfelder, Shaw, Wilkening      Nays: None  
Absent: Moore  
Motion passed (4-0)
7. **M/S Senenfelder/Wilkening** to approve of Resolution 24-2017, a resolution approving an investment policy for the City of Walker.  
Roll Call: Ayes: McMurrin, Moore, Senenfelder, Shaw, Wilkening      Nays: None  
Absent: Moore  
Motion passed (4-0)
8. **M/S Senenfelder/Wilkening** to approve of the recommendation to accept the proposal for phone and internet services from Arvig Communications.  
Motion passed (4-0)
9. **M/S Senenfelder/McMurrin** to review and file the termination of contract for building inspection services between the City of Walker and E-GADS, Inc.; effective August 30<sup>th</sup>, 2017.  
Motion passed (4-0)
10. **M/S Senenfelder/Wilkening** to approve to enter into a contract for Building Official Services with Andy Sharpe from September 1, 2017 to December 31, 2017.  
Wilkening suggested that they consider getting RFP's going into the next year; only because of the location. There might be an opportunity to get somebody local. Senenfelder questioned why we aren't doing that now. Wilkening stated that because this will allow for a smooth transition during this period. Andy has his residential and commercial license and has been working with us in the past.  
Bjorklund suggests making a motion to direct staff to move forward with RFP's.  
Motion passed (4-0)
11. **M/S Wilkening/Senenfelder** to approve to have staff to create an RFP for Building Inspection Services contract for 2018.  
Motion passed (4-0)

**ECONOMIC DEVELOPMENT/LIQUOR STORE/AIRPORT/LIBRARY –  
Councilmember McMurrin**

1. **M/S McMurrin/Wilkening** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of May 22nd, 2017.  
Motion passed (4-0)
2. **M/S McMurrin/Wilkening** to approve of Resolution 23-2017 calling for a public hearing to receive public comment on the proposed adoption of Ordinance 2017-05 an Ordinance adding Rural Residential to districts established, amending the land use classification chart, and adding performance standards for Rural Residential.  
Senenfelder stated that he was excited about this. Shaw agreed; this would allow us to do a lot without having to dive into the infrastructure.  
Wilkening added that we should look at adding RC to our Code next, but will bring that up at the Planning and Zoning meeting.  
Roll Call: Ayes: McMurrin, Senenfelder, Shaw, Wilkening      Nays: None  
Absent: Moore  
Motion passed (4-0)
3. **M/S McMurrin/Wilkening** to approve of Resolution 25-2017, a resolution authorizing the acquisition of land for public use.  
Roll Call: Ayes: McMurrin, Senenfelder, Shaw, Wilkening      Nays: None  
Absent: Moore  
Motion passed (4-0)
4. **M/S McMurrin/Wilkening** to approve of Resolution 26-2017, a resolution approving to enter into the grant agreement for the Airport Master Plan Agreement No. 1029056.  
Roll Call: Ayes: McMurrin, Senenfelder, Shaw, Wilkening      Nays: None  
Absent: Moore  
Wilkening added that we need to do this in order to keep our funding.  
Motion passed (4-0)

**PARKS /AMBULANCE BOARD/ARTS AND CULTURAL COMMISSION–  
Mayor Shaw**

1. **M/S Shaw/Senenfelder** to approve of the Walker Park Advisory Board meeting minutes of June 27<sup>th</sup>, 2017.  
Motion passed (4-0)
2. **M/S Shaw/McMurrin** to approve of the recommendation of the Park Advisory Board to approve the Park Use application from Leech Lake Foster Care Program for a Back to School Bash on Friday August 25<sup>th</sup>, 2017 from 9am to 5pm, the actual event is from 11am to 3pm. The approximate number of people expected is 50-300.  
Senenfelder questioned if they brought in the requested items. Smith stated that they did bring in their Certificate of Liability but is unaware if they have security portajohns for their event.  
Motion failed (0-4)

3. **M/S Shaw/McMurrin** to approve of the recommendation of the Park Advisory Board to approve the Park Use application from Leech Lake Foster Care Program for a Back to School Bash on Friday August 25<sup>th</sup>, 2017 from 9am to 5pm, the actual event is from 11am to 3pm. The approximate number of people expected is 50-300. This is approved with the proviso that they submit the plan for sanitation to the City.  
Motion passed (4-0)
4. **M/S Shaw/McMurrin** to approve of the recommendation of the Park Advisory Board to allow for the request from First National Bank of Walker North for a boulder, similar size to the two approved with their logo and inscribed with thank you for your donation.  
Motion passed (4-0)
5. **M/S Shaw/McMurrin** to approve of the recommendation of the Park Advisory Board to allow for Neil Lange to obtain bids for either seeding or sod and mulch to finish the area next to the walkway.  
Senenfelder explains that this was brought up after the inch and a half of rain that we received in twenty minutes, it basically mudded down a new pathway. Wilkening states that we have to do something and thinks that we should get it done.  
Bjorklund questioned if funding would come out of Park Board Capital Outlay. Shaw clarified that this is to obtain bids and that it would come back up through committee and which time they could identify the funding.  
Motion passed (4-0)
6. **M/S Shaw/Senenfelder** to approve of the recommendation of the Park Advisory Board to place the four donated Rotary benches as indicated on the map and pour the pad for a fifth bench while the concrete truck is there.  
Senenfelder stated that in looking for locations to place the benches they came up with four spots but only have four benches. It makes sense to drop that fifth spot when the truck is there, verses having a small load fee. Wilkening questioned who is responsible for funding the concrete. Pfeiffer stated that there are remaining rotary funds in Friends of the Park, we will either have it donated or pay for the remaining cost of it. Wilkening added that he is not opposed to this just need to clarify the funding and thinks this will be great. Senenfelder stated that they will also need to discuss the placement of the trees.  
Motion passed (4-0)
7. **M/S Shaw/Wilkening** to approve of the request from the Friends of the Park to accept the donation of three bike racks.  
Senenfelder stated that the bike racks are in Jeff Holly's personal storage building and need to be picked up. Lange questioned if they have to be assembled. Senenfelder stated that he could look at them and if he wanted them in the Park to bring them a recommendation. If they have to be assembled put one together and see what you think. Wilkening adds that it would be nice to have some in the park.  
Motion passed (4-0)
8. **M/S Shaw/Senenfelder** to approve of the request of the Arts & Culture Commission to add a porta-john by the Rock Garden for the remainder of the summer.  
McMurrin stated that she thinks that the porta-potty looks tacky. Wilkening suggested that they work out other issues before moving forward with this. He added that he thought the agreement was that porta-potty would be removed after each event.

Bjorklund reminds the board that City Hall and the Liquor store both have public restrooms. Wilkening suggests looking into this in the Fall and see if everything is on the right path. If it makes financial sense next year and they have a large enough schedule it may make sense to keep something there as a summer basis then by uses basis. Shaw stated that he would like to keep a certain amount of pressure to remove it, in order to keep the eye on finding a more suitable long-term solution.  
Motion failed (1-3)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. **M/S Wilkening/McMurrin** to approve of the recommendation of the Public Works Committee to approve to send letter with conditions to Saint Agnes Church.  
Motion passed (4-0)
2. **M/S Wilkening/McMurrin** to approve of the request of the Public Works Director to approve the quote from Sadek’s Repair for to repair unit 503 in the estimated amount of \$3,200; this includes costs for DOT inspections and other potential repairs not included in the quote.  
Motion passed (4-0)
3. Review of the discussion the meeting discussion notes of July 12<sup>th</sup>, 2017 regarding the former Ah-Gwah-Ching site and road.  
Wilkening stated that this meeting regarding Ah-Gwah-Ching was quite refreshing. They are looking at property at Ah-Gwah-Ching being put to use. Shaw added that they even had suggestions and directions for movement on this. Wilkening added it was very positive. We also talked about the expansion of the road and that was as planned; it sounds like they will stay on task with five year outlook.

**OTHER BUSINESS –Mayor Jed Shaw**

- City Offices and the Department of Motor Vehicles will be closed Monday September 4<sup>th</sup>, 2017 in observance of Labor Day.
- Bi-County CAP Board of directors is looking for an elected official to serve as a representative on the Bi-CAP Board.

**ADJOURNMENT-Mayor Jed Shaw**

Mayor Shaw adjourned the regularly scheduled Meeting at 6:33p.m.

\_\_\_\_\_  
Jed Shaw, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator