

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, NOVEMBER 4, 2013**

CALL TO ORDER –Mayor Scott Bruns

- Mayor Scott Bruns called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
 - Council members present: Nelson, Moore, Bruns, McMurrin, Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Wayne Tennis, Police Chief
Travis Baker, Police
Dean Morrill, Pilot Independent
John Valen, City Attorney

Terri Bjorklund, City Administrator
Neil Lange, Public Works Director
Pamela Smith, City Employee

CONSENT AGENDA

M/S Moore/Wilkening to approve the Consent Agenda Items 1 thru 15 as follows, waving the reading.

1. Approve Walker City Council Regular Meeting Minutes of October 7th, 2013.
2. Approve of Public Hearing Meeting Minutes of October 7th 2013.
3. Approve Cash Balance Report as of September 30th, 2013.
4. Review and file Draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of October 28th, 2013.
5. Review and file Kitchigami Regional Library estimate for the 2014 ARR agreement.
6. Review and file Walker Police Department Monthly Report.
7. Review and file Cass County Economic Development report.
8. Review and file Walker Area Joint Fire Department Meeting Minutes of October 10th, 2013.
9. Review and file Park Board Minutes of October 22nd, 2013.
10. Consider approval to pay Invoice 40253 from Ulteig for Front Street, Fourth Street and Sixth Street Utility and Street Reconstruction in the amount of \$1,216.00.
11. Consider approval to pay Invoice 5356 for Emergency Repair of Super One Lift Station to Telemetry and Process Controls, Inc. at a cost of \$1,266.07.
12. Consider approval to pay \$25,108.59 to Cass County Highway Department for Salt/Sand for winter 2012/2013.
13. Review and file letter from Ulteig.
14. Review and file City of Walker 2014 Planning Commission calendar and application deadlines.
15. Review and file letter from O.F. Ringle, DDS.

Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATIONS –Mayor Bruns

None.

CITY STAFF COMMENTS – Administrator Terri Bjorklund

Administrator Bjorklund states that on Friday afternoon she received a petition for annexation by ordinance under statute §414.033 Subdivision 5. Michele and Danny Piprude are requesting to have their property annexed into the City of Walker. Terri reviews the outline of what is required.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson

1. **M/S** Nelson/Moore to approve of Claim #48736 to Claim #48784, Claim #48787 to Claim #48832, Claim #48834 to Claim #48872 and bank drafts in the amount of \$227,976.46.
Motion passed (5-0)
2. **M/S** Nelson/Moore to approve of Resolution 28-2013, a Resolution accepting donations made to the City of Walker in the year 2013.
Ayes: Nelson, Moore, Bruns, McMurrin, Wilkening Nays: None.
Motion passed (5-0)
3. **M/S** Nelson/McMurrin to approve to enter into the Agency Agreement between Cass County and the City of Walker for the Grant Administration for Construction of Shingobee Trail Connection-Phase V.
Motion passed (5-0)
4. **M/S** Nelson/Moore to approve to call for a Public Hearing on December 2nd, 2013 at 5:30 p.m. to consider revisions to Chapter 36: Fees.
Motion passed (5-0)

ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore

1. **M/S** Moore/Nelson to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of September 30th 2013.
Motion passed (5-0)
2. **M/S** Moore/Wilkening to approve of Resolution 30-2013, a Resolution calling for a Public Hearing on December 2nd, 2013 at 5:45 p.m. to receive Public Comment on:
 1. The Proposed Adoption of Ordinance 2013-02 an Ordinance Allowing for Interim Use Permits.
 2. And Amending the Land Use Classification Charts to include Interim Use Permits; adding additional uses and amending existing uses.Ayes: Nelson, Moore, Bruns, McMurrin,Wilkening Nays: None.
Motion passed (5-0)

LIBRARY, PARKS & AIRPORT – Councilmember McMurrin

1. **M/S McMurrin/Nelson** to approve of the application of Ken Drevnick-Hero at Home to use the Walker City Park for a fishing tournament fundraiser on June 21st-22nd 2014, contingent upon receiving certificate of liability insurance form.

The Board questions why this was tabled at their last meeting and then on the agenda for this meeting. McMurrin clarifies that a complete application was not received at the time of their meeting. Wilkening expresses his concern with approving this. He states that the City of Walker doesn't need another fishing tournament. Wilkening adds that approving every application that comes in would lead to an overuse of the Park and discourage our locals from using it. Bruns questions if this is the same weekend as the Moondance Country Jam; it is noted that it is in fact the same weekend. The Board members discuss that this probably will not have an effect on the fishing tournament. Nelson voices his support. He feels that this event would bring people to town and would benefit the community. McMurrin and Moore voice their support of this. The board question possibly setting criteria for these types of applications to control who and what type of events and how many can be allowed per year. Moore states that they have to be fair; they have no grounds on why not to approve this application.

Ayes: Nelson, Moore, McMurrin, Nays: Bruns, Wilkening
Motion passed (3-2)

2. **M/S McMurrin/Nelson** to approve of the recommendation of Walker Park Board to accept the application from Adventure Cycling Association to use the Walker City Park for an overnight bike tour August 4th-6th 2014.

Nelson states that the City of Walker has just completed Phase V of the trail system.

Nelson-We have one of the finest trail systems in the Country and anything we can do to attract people to come and visit our City is a good thing.

Wilkening states that the Adventure Cycling Association realistically is probably a for-profit agency and disapproves of this request. He notes that this is an overuse of the City's Park.

Ayes: Nelson, Moore, Bruns, McMurrin Nays: Wilkening
Motion passed (4-1)

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. **M/S Wilkening/Moore** to approve of the recommendation of the Public Works Committee to accept the quote from Gas Service in the amount of \$4112.93 for the installation of new heaters inside the City garage and break room/office areas.
Motion passed (5-0)
2. **M/S Wilkening/Moore** to approve of the recommendation of Public Works to accept the plans for the Industrial Park Sewer Drain field expansion; and to not move forward with plans until at which time the City receives a written request from a user that would need the extra capacity of this proposed expansion.

The Board discusses the sewer capabilities that currently exist at the Industrial Park sewer drain field. Having this plan ready will be of benefit to the City of Walker to be ready when a written request for extra capacity does come in. The Board questions how much is the cost. Neil states it is around \$135,000.00. Bruns believes that this is money well spent. Moore agrees that this is a good move.

Moore-If it is ready when someone comes in, we won't hold them up.

Motion passed (5-0)

3. **M/S** Wilkening/Moore to approve of the Amendment to the Wellhead Protection Plan Part I.

Ayes: Nelson, Moore, Bruns, McMurrin, Wilkening Nays: None.

Motion passed (5-0)

4. **M/S** Wilkening/Nelson to approve of Resolution 29-2013, a Resolution approving a Wellhead Protection Policy and Plan.

Ayes: Nelson, Moore, Bruns, McMurrin, Wilkening Nays: None.

Motion passed (5-0)

OTHER BUSINESS –Mayor Bruns

Due to the Thanksgiving holiday, submittals for the December 2nd, 2013 Council meeting are due by November 22nd, 2013 at noon.

City offices and DMV will be closed Monday November 11th in honor of Veterans Day and Thursday November 28th and Friday November 29th, 2013 for Thanksgiving.

Walker Bay Spirits will be closed on Thursday November 28th, 2013.

Reminder- Truth and Taxation Meeting to hear public comments will take place at the December 2nd Council Meeting at 6:05 p.m. at the Walker Fire Hall.

Mayor Bruns adds that he would like to extend a Thank You to Administrator Terri Bjorklund & Staff for all the hard work that went into the organization of the rededication of the Walker Municipal Airport-Bresley Field on October 30th, 2013.

The regular City Council meeting was closed at 6:28 p.m. for attorney client privilege due to pending litigation.

The closed portion of the meeting was closed and the regular meeting reopened at 6:45 the regular meeting was then closed at 6:46 p.m.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator