

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, DECEMBER 2, 2013**

CALL TO ORDER –Mayor Scott Bruns

- Mayor Scott Bruns called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
 - Council members present: Nelson, Moore, Bruns, McMurrin, Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Wayne Tennis, Police Chief
Travis Baker, Police
Dean Morrill, Pilot Independent
John Valen, City Attorney
Jim Shultz, City Engineer

Terri Bjorklund, City Administrator
Neil Lange, Public Works Director
Pamela Smith, City Employee
Daniel Piprude
Warren Scouton

CONSENT AGENDA

M/S Wilkening/Nelson to approve the Consent Agenda Items 1 thru 11 as follows, waving the reading.

1. Approve Walker City Council Regular Meeting Minutes of November 4th, 2013 with the approved corrections.
2. Approve Cash Balance Report as of October 31st, 2013.
3. Review and file Draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of November 25th, 2013.
4. Review and file Walker Police Department Monthly Report.
5. Review and file Draft Park Board Minutes of November 26th, 2013.
6. Consider approval to pay Invoice 41232 from Ulteig for Professional Services for Front Street, 4th Street, and 6th Street Utility and Street Reconstruction in the amount of \$1,968.00.
7. Consider approval to pay Cass County Highway department for Rubberized Crack Sealant in the amount of \$1,838.16.
8. Approve payment of invoice WK2013-2 from Kitchigami Regional Library for the 2nd half of the 2013 Levy in the amount of \$5839.50.
9. Review and File letter from League of Minnesota Cities regarding 2013-2014 Coverage Changes, Rates and Dividends.
10. Consider approval of Invoice for Phase One Disputed Special Assessments Project portion of 6th Street Utility & Street Reconstruction in the amount of \$1,800.00 for Benson Appraisals.
11. Consider approval to apply for the Fluoride Analytical Device Grant Project.
Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATIONS –Mayor Bruns

None.

CITY STAFF COMMENTS – Administrator Terri Bjorklund

Teri updated the Board on ANX-2013-01 petition that was received from Piprude. The City of Walker received a waiver from Shingobee Township so the City of Walker no longer has to wait 90 days. The next step will be to draft an Ordinance. A draft with the property tax distribution amounts agreed to by Shingobee Township will be submitted to the Council for approval sometime in January or February.

TRUTH IN TAXATION

Nelson states that the sales tax exemption enacted for 2014 the City will see and estimated \$11,500.00 in savings. The savings will be used to lower the property tax levy for 2014 due to the loss of the net Tax capacity of 4.06%.

Wilkening noted that the total levy for the 2014 budget is still below what the 2010 levy amount was.

Nelson-It will be harder to maintain that as our tax base continues to decrease.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson

1. **M/S Nelson/Moore** to approve of Resolution 23-2013 a Resolution adopting the final 2014 Budget at an increase of 2.85% to the Levy.
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening Nays: None
Motion passed (5-0)
2. **M/S Nelson/Moore** to approve of Resolution 31-2013 a Resolution adopting the final tax levy and certifying it to the county.
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening Nays: None
Motion passed (5-0)
3. **M/S Nelson/McMurrin** to approve of Claim #48874 to Claim #48901, Claim #48904 to Claim #48993 and bank drafts in the amount of \$189,344.83. (#48873 was omitted last month, the total draft amount was correct as approved.)
Motion passed (5-0)
4. **M/S Nelson/Moore** to approve of Ordinance 2013-03 an ordinance repealing chapter 36, Ordinance 2012-09, adopted 1-14-2013 and titled “LICENSES, PERMITS, RENTALS, LEASES AND MUNICIPAL SERVICES”, and adopting Ordinance 2013-03 amendment to Chapter 36 and authorizing the summary publication of the ordinance change.
Motion passed (5-0)

5. **M/S Nelson/Moore** to approve of the following Licenses for the City of Walker.

On-Sale

Chase On the Lake, LLC
Tianna Country Club, Inc.
Spencer Ross Post 134
Benson's Emporium, Inc
Lucky Moose Bar & Grill
Café Zona Rosa
Bayside Bar & Grill

Sunday

Chase On the Lake, LLC
Tianna Country Club, Inc.
Spencer Ross Post 134
Benson's Emporium, Inc.
Lucky Moose Bar & Grill
Café Zona Rosa
Bayside Bar & Grill

On-Sale Tap Room

GCubed Enterprises, Inc.

Wine

Village Square
Jimmy's Family Restaurant
Blue Canoe B & B, LLC

3.2 On-Sale

Jimmy's Family Restaurant
Village Square
Blue Canoe B & B, LLC

3.2 Off-Sale

Jimmy's Family Restaurant
Super One Foods
Orton's Walker BP

Pawn Broker

Walker Motor Company

Motion passed (5-0)

6. **M/S Nelson/Wilkening** to accept resignation of Daniel Gendron, Public Works, effective, December 9th, 2013.
Bruns-He has been a longtime City employee and I hate to see him go; unfortunately sometimes that happens.
Bruns states that there is a going away party in his honor at the Legion on Saturday at 5:30 p.m.
Motion passed (5-0)
7. **M/S Nelson/McMurrin** to approve of the amended job description for Public Works-Maintenance Worker.
Motion passed (5-0)
8. **M/S Nelson/Moore** to approve to fill vacated Public Works position and conduct interviews for a Maintenance Worker.
Motion passed (5-0)
9. **M/S Nelson/McMurrin** to approve of request of the City Administrator to send 2 staff members to MCFOA Region II Meeting in Grand Rapids January 17, 2014 for a seminar on Liquor Laws & Info for Licensing Officials at the total cost of \$30.00 plus mileage and wages.
Motion passed (5-0)

10. **M/S Nelson/Wilkening** to approve of the request of the Police Department to accept the bid from Walker Ford in the amount of \$22,106.41 for purchasing a new patrol car for delivery in 2014; also approving a cost not to exceed \$1,700.00 to have usable equipment from old squad removed and added to the new patrol car and markings added on the new patrol vehicle.
Wilkening questions if that includes it fully equipped.
Wayne states that Leech Lake might have equipment that they can purchase for less than that amount, so hopefully they can keep it under that amount.
McMurrin question what is wrong with this patrol vehicle.
Wayne describes a number of mechanical replacements that have happened with the existing squad car also noting that they usually will replace the squads every six years, but held back an extra year.
Nelson stated that the Police Department was asked last year to put off buying a new squad until this year because of budgeting reasons.

Motion passed (5-0)

11. **M/S Nelson/Moore** to approve of the request from Cass County Economic Development Corporation for renewal of membership fees for 2014 in the amount of \$1,500.

The Board discusses what the Cass County Economic Development Corporation helps with. Nelson states they help work with businesses that have interests in establishing themselves in our City. They have helped with the completion of 6 projects and have 6-10 requests a month for City of Walker interests. Nelson notes that anything they can do to help a business get up and running in our City is money that comes back to us.

Motion passed (5-0)

12. **M/S Nelson/McMurrin** to approve of the request from the Walker Area Community Centers request for a donation in the amount of \$4,500.00 and for the cost of the water to establish and maintain the ice rink.

McMurrin-what did we budget for that?

Terri stated that \$3,500 was budgeted for the years of 2013 and 2014.

The Board decides that it is the best interest to stick to the budget.

Motion denied (0-5)

M/S Nelson/McMurrin to approve to donate \$3,500 the amount budgeted for 2013 and 2014, to the Walker Area Community Center and for the cost of the water for the ice rink.

Motion passed (5-0)

ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore

1. **M/S Moore/Nelson** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of October 28th 2013.
Motion passed (5-0)
2. **M/S Moore/Wilkening** to approve of Walker Planning Commission/Board of Adjustments to approve the final draft for Interim Use Permits Ordinance.
Motion passed (5-0)

3. **M/S Moore/Wilkening** to approve of the Walker Planning Commission/Board of Adjustments to approve Ordinance 2013-02, an Ordinance to add to the City of Walker Zoning and Subdivision Ordinance to permit Interim Use Permits.
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening Nays: None
Motion passed (5-0)
4. **M/S Moore/Wilkening** to approve of the Walker Planning Commission/Board of Adjustments to approve Ordinance 2013-04, an Ordinance Changing the Land Classification Chart and Authorizing Summary Publication.
Motion passed (5-0)
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening Nays: None
5. **M/S Moore/Wilkening** to approve of amending LU-2013-02 CUP to LU-2013-01 IUP and to approve LU-2013-01 with conditions as described.
Motion passed (5-0)
6. **M/S Moore/Wilkening** to approve of Walker Planning Commission/Board of Adjustments to recommend the approval of LU-2013-05 (Piprude) Metes and Bounds Lot split application.
Motion passed (5-0)

LIBRARY, PARKS & AIRPORT – Councilmember McMurrin

1. **M/S McMurrin/Nelson** to approve of the Park Board Minutes of October 22nd, 2013.
Motion passed (5-0)
2. **M/S McMurrin/Wilkening** to approve of the recommendation of Walker Park Board to accept the application from the Walker Eelpout Festival to use the Park February 17th -23rd 2014; with the Festival promoter working with Cass County who has jurisdiction on lake clean-up plan attached to application.
The Board agrees that the clean-up plan attached seems to address any obvious problems that existed before. Bruns states that although he has not been contacted regarding clean-up on the lake spring of the year by the Fire Department he doesn't see any problem with helping.
Neil questions if there is a clean-up plan if the season doesn't allow for people to be on the ice but rather in town. McMurrin states that that will have to be addressed if it comes to that.
Motion passed (5-0)
3. **M/S McMurrin/Moore** to approve of the recommendation of Walker Park Board to accept the request from Shingobee Connection Trail to place signage along the Shingobee trail within the Walker city limits; Grant funds will be used for the full cost with the City acting as the fiscal agent.
Motion passed (5-0)

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. **M/S Wilkening/McMurrin** to approve of the recommendation of the Public Works Committee to accept the quote from Red Flint Sand and Gravel in the amount of \$16,010.00 for the maintenance of the filters to replace the blown out sand.
Motion passed (5-0)
2. **M/S Wilkening/Moore** to approve to set a Public Informational meeting for January, 6th 2014 at 6:05 p.m. to discuss the wellhead planning effort.
Motion passed (5-0)

OTHER BUSINESS –Mayor Bruns

- City offices, DMV and Walker Bay Spirits will be closed Wednesday December 25th, 2013 in observance of Christmas, and Wednesday January 1st, 2014, in observance of New Year's Day.
- Next regularly scheduled City Council meeting is December 19th, 2013 at 5:00 p.m. at the fire hall.

Terri adds that the staff will be hosting a taco luncheon at noon on Thursday December 5th for Danny Gendron if any of the Council members would like to join us for lunch.

ADJOURNMENT –Mayor Bruns

Mayor Bruns adjourned the Regular Scheduled Meeting at 6:30 p.m.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator