

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
THURSDAY, DECEMBER 19, 2019**

CALL TO ORDER –Mayor Shaw

- Mayor Jed Shaw called the regular scheduled meeting to order at 5:00 p.m.
- Pledge of Allegiance
 - Council members present: Hansen, Moore, Shaw and Wilkening
 - Council members absent: Senenfelder
 - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator	Jeese Westburg, Chase
Mike Ridlon, Public Works Director	Colette Houston, Chase
Tina Ridlon, Self	Andy Erickson, Self
Wayne Tennis, Chief of Police	

CONSENT AGENDA-Mayor Shaw

M/S Moore/Wilkening to approve the Consent Agenda Items 1 thru 5 as follows waving the reading.

1. Review and file 2019 LMCIT Property/Casualty Dividend in the amount of \$3,460.00.
2. Approve payment of Statement #53438 in the amount of \$49,242.50 for General Obligation Improvement Bonds, Series 2007A.
3. Approve payment of invoice 54175 in the amount of \$575.00 for General Obligation Improvement Bonds, Series 2007A agent fee.
4. Approve payment of invoice 377607 in the amount of \$7,470.00 to SEH for Walker Municipal Airport Master Plan with Airport Layout Plan. (85% of 249,000 less previously billed of \$204,180.00)
5. Review and file Paul Bunyan Regional Safety Group 2020 Safety Training Schedule. Motion passed (4-0)

SCHEDULED CITIZENS PRESENTATION –Mayor Shaw

- **Andrew Erickson – Parking Ordinance**
Mr. Erickson requested that the City Council consider modifying the current winter parking ordinance to align with the summer parking ordinance.

CITY STAFF COMMENTS – Administrator Terri Bjorklund

- **Bank Balance**
Terri explained that the City would have two funds in the negative at year end 504 CSAH-12 Project which will be paid by special assessments and Northside project fund 515, which until all the costs and revenues are known for the project this fund would be arrears then educated decisions can be made as to how to cover the costs.

➤ **Ordinance changes**

Reminded the Council that the City does have an application and a fee associated with it for the request of ordinance changes because they are expensive to accomplish.

PERSONNEL, BUDGET & ADMINISTRATION – Mayor Shaw

1. M/S Shaw/Moore to approve of the contribution of 50% of the increase to health and dental insurance for qualified staff for 2020. Teamsters medical is 83.03+dental 5.14 = 88.17÷2=44.09. Blue Cross Blue Shield & Delta Dental 2020 premiums are not known until June.
Motion passed (4-0)

2. M/S Shaw/Wilkening the FY2019 budget amendments as presented

2019 Budget Adjustments

Revenue			Expense		
Account#	Description	Amount	Account #	Description	Amount
101-33110-31000	General Property Taxes	29,552.00	101-41110-100	Council Wages and Salaries	3,050.00
101-33110-32110	Alcoholic Beverage License	690.00	101-41110-303	Council Engineering Services	(8,600.00)
101-33110-32200	Non Business License	515.00	101-41110-304	Council Legal Fees	37,800.00
101-33110-33401	Local Government Aid-LGA	32,054.00	101-41110-313	Council Administrative Fee	(1,000.00)
101-33110-33423	Insurance Settlement	11,023.00	101-41110-316	Council Association Fees	4,400.00
101-33110-33424	Insurance Refund	1,663.00	101-41110-361	General Liability Insurance	(2,296.00)
101-33110-34303	Other Hwy & Street Charges	1,500.00	101-41110-433	Council Dues & Subscriptions	(600.00)
101-33110-36100	Special Assessments	(9,078.00)	101-41110-490	Council Donation to Civic Organ	(3,575.00)
101-33110-36210	Savings Interest	2,700.00	101-41110-700	Council Trf Out	78,995.00
101-33110-36212	Checking Interest	500.00	101-41400-301	Clerk Auditing and Accountant	(2,300.00)
101-33110-36230	Contributions and Donations	9,500.00	101-41400-100	Clerk Wages & Salaries	3,000.00
101-33110-36240	Refunds & Rebates	250.00	101-41400-302	Clerk Computer Consultant	900.00
101-33110-38030	County Reimbursements	390.00	101-41400-321	Clerk Telephone	(1,350.00)
101-33110-38050	Cable TV Revenues	5,500.00	101-41400-340	Clerk Advertising & Notices	(800.00)
101-33120-33400	Police State Grants & Aid	4,100.00	101-41400-361	General Liability Insurance	(5,450.00)
101-33120-33404	Police Local Funding	2,500.00	101-41400-583	Clerk Maintenance/Upgrade	(3,000.00)
101-33120-35101	Police Court Fines	(2,300.00)	101-41401-570	Clerk Office Equipment	23,420.00
101-33120-38020	Police State Reimbursement	2,050.00	101-41610-312	Legal Retainer Fees	(2,400.00)
101-33120-38030	Police County Reimbursement	(2,220.00)	101-41910-101	Planning & Zoning Full Time Reg	(6,240.00)
101-33140-32210	Planning & Zoning Building Permits	4,400.00	101-41910-121	Planning & Zoning PERA	(470.00)
101-33140-32211	Plan Reviews	(500.00)	101-41910-122	Planning & Zoning FICA	(500.00)
101-33210-33400	Fire Dep State Grants & Aid	(400.00)	101-41910-300	Building Inspector/Zoning	3,000.00
101-33230-36230	Parks Contributions and Donations	1,200.00	101-41910-307	Planning & Zoning Plan Review	(1,300.00)
			101-41910-311	Planning & Zoning Contract	(1,000.00)
			101-41910-319	Planning & Zoning Prof Contract	(2,200.00)
			101-41910-331	Planning & Zoning Travel & Train	(500.00)
			101-41910-331	Planning & Zoning Advertising	(650.00)
			101-41940-210	City Hall Operating Supplies	(1,200.00)
			101-41940-313	City Hall Janitorial Services	(1,400.00)
			101-41940-381	City Hall Electric	(5,500.00)
			101-41940-383	City Hall Propane	(2,000.00)
			101-42110-121	Police PERA	(2,000.00)
			101-42110-131	Police Employer Paid Health	(2,000.00)
			101-42110-210	Police Operating	(500.00)
			101-42110-212	Police Gasoline	(3,000.00)
			101-42110-300	Police Professional/Contract	(1,400.00)
			101-42110-302	Police Computer Consultant	(200.00)
			101-42110-321	Police Telephone	(700.00)
			101-42110-331	Police Travel & Training	(800.00)
			101-42110-363	Police Automotive Insurance	(400.00)
			101-42110-366	Police Work Comp Insurance	800.00
			101-42110-582	Police Computer Software	(300.00)
			101-42282-490	Fire Dept State Relief Pmt	(400.00)
			101-43100-122	Streets FICA	(1,050.00)
			101-43100-133	Streets Employer pd Dental	(300.00)
			101-43100-142	Streets Unemployment Pmt	15,855.00
			101-43100-212	Streets Gasoline	4,000.00
	Total	95,589.00			

101-43100-303	Streets Engineering	(1,000.00)
101-43100-311	Streets Contract Labor	500.00
101-43100-321	Streets Telephone	(700.00)
101-43100-332	Streets Auto Repair & Maint	1,500.00
101-43100-360	Streets Insurance bond	(400.00)
101-43100-363	Streets Automotive Ins	(800.00)
101-43100-365	Streets Insurance Claims	6,500.00
101-43100-366	Streets Work Comp Ins	(1,800.00)
101-43100-381	Streets Electric	(9,000.00)
101-43100-381	Streets Garbage	(7,200.00)
101-431004-404	Streets Repairs/Maint Machinery	(3,500.00)
101-43100-410	Streets Rental /Lease	(1,000.00)
101-43100-417	Streets Uniform Allow	(300.00)
101-43100-441	Streets Licenses/Permits	(400.00)
101-43100-560	Street Signs	(1,500.00)
101-43101-580	Streets Minor Eq	20,000.00
101-45200-101	Parks Full Time Regular	(3,000.00)
101-45200-102	Parks Full Time-Overtime	(500.00)
101-45200-122	Parks FICA	(500.00)
101-45200-306	Rock Garden Maint	(1,000.00)
101-45200-311	Parks Contract Labor	(1,000.00)
101-45200-366	Parks Work Comp Insurance	(700.00)
101-45200-381	Parks Electric	2,000.00
101-45200-384	Parks Refuse/Garbage	(7,700.00)
101-45200-404	Parks Repairs/Maint Mach	(1,500.00)
101-45200-441	Parks Licenses/Permits	(150.00)
101-45200-700	Parks Transfer Out	2,000.00
101-45500-210	Library Operating Supplies	(100.00)
101-45500-404	Library Repairs Maint/Mach	(500.00)
101-45500-583	Library Maintenance/Upgrades	(500.00)
	Total	95,589.00

Motion passed (4-0)

**ECONOMIC DEVELOPMENT/LIQUOR STORE/AIRPORT/LIBRARY-
Councilmember Hansen**
None.

PARKS/AMBULANCE BOARD–Councilmember Moore
None.

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. Shaw stated that Eelpout Festival had paid \$28,000 in cleanup/garbage removal costs last year. Due to the County Ordinance, in order for the festival to continue they would require Eelpout to obtain a water surface permit or a mass gathering permit otherwise the City would have to take responsibility for Eelpout and the County would waive those permits. If the festival chose not to obtain the permits the County would issue a cease and desist. Shaw reminds the board that the Chase and the Eelpout festival are two separate entities. The Chase or Eelpout cannot take on the financial burden of the entire cost of the cleanup. Shaw stated that even if there is no festival people will still camp on the ice but now no one is responsible for the garbage and the public will look to the City for cleanup.
Bjorklund stated that due to the recent change in the eelpout fish classification change from a rough fish to a game fish the festival will not continue as a fishing contest this year. The festival will be more of a save the pout and moving everything off of the ice becoming more environmentally aware.

Wilkening suggested to the Chase to meet with area businesses or any business that may benefit from the festival and see if they would be willing to contribute towards the garbage clean-up. He added that if the City financially contributed towards the cleanup it would be problematic and set precedence.

2. **M/S Wilkening/Moore** to approve of finalizing Street Closure plans submitted by Chase on the Lake for the closure of 5th Street from Cleveland Blvd to the Walker City Dock as set forth by the following conditions by City Council:
 - a. Provide a public passage way from Lake to 5th Street; allowing for pedestrian traffic
 - b. Tent will be secured and the street will not be damaged in any way
 - c. Submittal of sanitation plan for portable toilets and garbage.
 - d. Barricade placement at 5th and Cleveland will still allow guests and residents access.
 - e. And added the condition that Chase on the Lake or Eelpout Festival receives a proper permit for the lake use and submits to the City upon approval.Motion passed (4-0)

3. The City Council moved the Parking Ordinance request to Public Works for further discussion and recommendation to the full Council.

OTHER BUSINESS –Mayor Shaw

None.

ADJOURNMENT-Mayor Jed Shaw

Mayor Shaw adjourns the meeting at 5:18p.m.

Jed Shaw, Mayor

Attest: _____
Terri Bjorklund, Administrator