

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday December 3, 2012**

CALL TO ORDER – Mayor Bruns

- Mayor Bruns called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
 - Council members present: Nelson, Moore, Bruns, Wilkening, McMurrin
 - Council members absent:
 - Others present during portions of the meeting included:

Pamela Smith, City Employee	Wayne Tennis, Police Chief
Terri Bjorklund, City Administrator	Neil Lange, Public Works Director
Dean Morrill, Pilot Independent	John Valen, City Attorney
Travis Baker	Justin Knowles
Ken Bresley, Airport Commissioner	Bryan Drown-Bolton & Menk
Tom Hill	

CONSENT AGENDA

M/S Moore/Wilkening to approve the Consent Agenda Items 1 thru 8 as follows, waving the reading

1. Approve Walker City Council Regular Meeting Minutes of November 5, 2012.
2. Approve Walker City Council Meeting Minutes of November 15, 2012.
3. Approve Cash Balance Report as of October 31, 2012.
4. Review and file Cass County 12/03/2012 Property Tax Settlement.
5. Review and file Walker Park Board Meeting Minutes of November 27th, 2012.
6. Approve payment of statement dated 10/31/2012 in the amount of \$4,998.63 from Swansons Repair for yearly equipment inspections.
7. Approve payment of invoice 20158 from Med Compass for Fire Department Fit Testing in the amount of \$1,980.00.
8. Review and file Cass County Economic Development Corporation Report for Cass County Board and Key Partners dated 11/05/2012.

Motion passed 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Bruns

- Ken Bresley – Airport update.

Bresley went on to discuss the ADA compliant standards, as well as ADA complaint signage for the building and that the ADA requires 66% of all doors to be compliant as well. He discussed getting the fuel system back on line.

Bruns- It's very nice I went over and looked at it today.

City Staff Comments – Administrator Terri Bjorklund

Discussion regarding the local sales tax proposed, the next step is legislative approval. Bjorklund- I’ve had the opportunity to talk with representative John Persell and Tom Saxhans offices regarding the draft language for bill to authorize. We could have the opportunity on December 17th to meet them at the Shingobee trail meeting at 5:00p.m.

The approximate date the tax increase is to take effect is Oct 1st 2013; this is an approximation this date could change.

Wilkening-We have to do a notification?

Bjorklund-this is by ordinance, we have John Valen drafting one and we need to put a notification on the website and with the sewer billings as well as other public notification.

Personnel, Budget & Administration – Councilmember Nelson

1. M/S Nelson/Moore to approve of Claim #47339, #47342 to Claim #47394, Claim #47396 to Claim #47439, Claim #47441 to Claim #47481 and bank drafts in the amount of \$251,752.05.

Motion passed (5-0)

2. M/S Nelson/Bruns to approve of the following Licenses for the City of Walker.

Motion passed (4-0)

Abstain-Wilkening

On-Sale

Chase On the Lake, LLC
Tianna Country Club, Inc.
Spencer Ross Post 134
Benson’s Emporium, Inc.
Lucky Moose Bar & Grill
Café Zona Rosa

Sunday

Chase On the Lake, LLC
Tianna Country Club, Inc.
Spencer Ross Post 134
Benson’s Emporium, Inc.
Lucky Moose Bar & Grill
Café Zona Rosa

On-Sale Tap Room

GCubed Enterprises, Inc.

Wine

Village Square
Jimmy’s Family Restaurant
Blue Canoe B & B, LLC

3.2 On-Sale

Jimmy’s Family Restaurant
Village Square
Blue Canoe B & B, LLC

3.2 Off-Sale

Jimmy’s Family Restaurant
Super One Foods
Orton’s Walker BP

Pawn Broker

Walker Motor Company

3. Discussion on the 2013 Budget. Discussion on item no motion needed. Mayor Bruns opened the discussion for public comment and input on the TNT.

4. **M/S** Nelson/Moore to approve of Resolution 39-2012 adopting the final 2013 Budget at a decrease of <8.08%> to the Levy.

Roll Call: Ayes: Nelson, Moore, Bruns, Wilkening, McMurrin Nays: None
Motion passed (5-0)

5. **M/S** Nelson/McMurrin to approve resolution 40-2012 a resolution adopting the final tax levy and certifying it to the county.

Roll Call: Ayes: Nelson, Moore, Bruns, Wilkening, McMurrin Nays: None
Motion passed (5-0)

6. **M/S** Nelson/Wilkening Discussion on proposed policy of distribution of Liquor Store Profits.

Motion passed (5-0)

Motion to approve distribution of Liquor Store profits as outlined in proposal.

7. **M/S** Nelson/Moore to approve Resolution 35-2012 a Resolution accepting donations made to the City of Walker.

Roll Call: Ayes: Nelson, Moore, Bruns, Wilkening, McMurrin Nays: None
Motion passed (5-0)

8. **M/S** Nelson/Moore to approve Resolution 36-2012 a Resolution accepting the donation of a 1997 Dodge Caravan from Tom Hill for use at the Walker Municipal Airport, to be returned to Tom Hill if the vehicle is no longer needed by the City of Walker.

Wilkening-My main concern is what are we going to do about maintenance on the vehicle, oil changes, and etcetera?

Hill-John and I will both do what we can to keep it up.

Wilkening-so you wouldn't be offended if after 6 months we return it?

Hill-No.

Nelson-there is no cost to the City of Walker on the oil changes?

Hill-I will keep an eye on it.

Nelson-What about liability? Break down damage?

John-I presume you are going to insure this car. Beyond that I don't know

Moore-I've flown into other cities and have been provided a courtesy car at the Airport. It was very convenient to have that offered.

Nelson-So insurance protects us?

John-Yes.

Nelson -and if it breaks down at tower hill?

Wilkening-basically were going to have a deductible.

McMurrin voiced concerns about insurance obligations.

Moore-as far as oil changes go, Walker Ford wouldn't have a problem helping us out.

Bresley voiced that one of the most important things to create growth at an Airport our size is to provide a courtesy car.

Neil-there were a lot of people that asked about a car.

Wayne-in the policy, does it say how long they can have it?
Nelson-it reads it in the policy 4hrs.
Hill-or, if you get weathered in you can call us and arrange a longer time.

Roll Call: Ayes: Nelson, Moore, Bruns, Wilkening, McMurrin Nays: None
Motion passed (5-0)

9. **M/S** Nelson/Moore to approve Policy Use agreement and Indemnification Agreement for the Courtesy Car used at the Walker Municipal Airport.
Motion passed (5-0)

10. **M/S** Nelson/Moore to approve the purchase computer upgrades for the Liquor Store in the amount of \$5600.00 with a chance that the cost may increase no more than 10% of that cost.
Motion passed (5-0)

11. **M/S** Nelson/Moore Discussion on use of technology verses paper council packets.
Bjorklund explained that this would save the city money. Bruns expressed that he thought this was a good idea and that it would indeed save time it took to deliver the packets and agreed that it would save money as far as conserving paper. Discussion about having someone or two or three people further investigate this as far as what brand of technology and a fair price range would be appropriate for the City of Walker.
Motion passed (5-0)

12.**M/S** Moore/Wilkening to approve of Ordinance No. 2012-09 Revising Chapter 36 of the Walker City Code pertaining to fees licenses, permits, rentals, leases and municipal services.

Moore-why aren't we charging Park fees?
Wilkening-every year you've got so many groups that use the Park and bring business into our town and spend money at our businesses, it was so inconsequential it wasn't worth it, charging a Park fee.
Nelson-it seems kind of silly to charging when they are bringing in so much revenue for the City.

Roll Call: Ayes: Nelson, Moore, Bruns, Wilkening, McMurrin Nays: None
Motion passed (5-0)

13. **M/S** Nelson/Moore to approve Resolution 41-2012 a Resolution authorizing a summary publication of Ordinance 2012-09 Fee Schedule for the year 2013.
Roll Call: Ayes: Nelson, Moore, Bruns, Wilkening, McMurrin Nays: None
Motion passed (5-0)

14. **M/S** Nelson/Wilkening to approve paying Walker Volunteer Firemen 2012 wages in the amount of \$16,831.00.
Motion passed (4-0)
Abstained-Brun

Economic Development & Liquor Store – Councilmember Moore

1. **M/S** Moore/Wilkening to approve Walker Planning Commission/Board of Adjustments Meeting Minutes of October 29, 2012.

Motion passed (5-0)

2. **M/S** Moore/Wilkening Motion to review and make recommendations amending areas of the current Walker City Code of Ordinances that may impede growth of the City.

Wilkening discussed how important that this ordinance is to the City of Walker.

Bruns mentioned a phone call he received by someone inquiring about starting up a “Hobby Farm” at his place of business, where the Farm would be beneficial to the clients; used as therapy. He thought this ordinance should be looked into.

Motion passed (5-0)

3. **M/S** Moore/Wilkening to approve a call for a Public hearing to hear Public Comment on LU-2012-12 Knowles variance request at 6:05 December 17th at the Walker Fire Hall before the Planning Commission.

Motion passed (5-0)

Library, Parks & Airport – Councilmember McMurrin

1. **M/S** McMurrin/Moore to approve Walker Park Board Meeting Minutes of October 22, 2012.

Motion passed (5-0)

2. **M/S** McMurrin/Wilkening to approve Walker Park Boards recommendation to allow Walker Area Community Center to use the Walker City Park Area for a Triathlon. Set-up is July 26th 2013. Event is 6:30 am July 27th, 2013.

Motion passed (5-0)

3. **M/S** McMurrin/Moore to approve Walker Park Boards recommendation to allow the use of the Walker City Park Area by the International Eelpout Festival. Set-up is February 14th, 2013. Event is February 15th-17th, 2013. Contingent upon proof of insurance.

Nelson asked who the responsibilities of the lake clean-up fell on. It was mentioned that the International Eelpout Festival already has that taken care of; the City of Walker is not responsible for that.

Motion passed (5-0)

4. **M/S** McMurrin/Moore to approve the resignation of Audrey Chelberg from the Library Board effective December 31st, 2012.

Moore- I would just like say a big thanks to Audrey.

She went on to say how great it was to have her on the board and she will be missed by all.

Motion passed (5-0)

Public Works and Safety & Cemetery – Councilmember Wilkening

1. M/S Wilkening/McMurrin Motioned to approve Ulteig as the City’s Engineer for a 3 year period.

Moore-I feel that Neil should put his input in this decision since he is the one that would be working with them the most.

Neil- I didn’t review anything so I can’t say for sure.

Motion passed (4-1)

Nays-Moore

Other Business – Mayor Bruns

- Discussion on request from Next Innovations.

Bruns-I know firsthand when representative Carlson came down when we presented Next Innovations with an award he got lost. This is not the first time someone has gotten turned around in that area. I think they’d like to see a sign off of Sautbine road.

We need some kind of sign on city property.

I know Rogens’ mentioned that they are willing to give up land to put a sign on.

Maybe potentially plaque to mark whom is where? This would be good advertising for us and would benefit them as well.

McMurrin mentioned having a sign on the road like the resorts do.

- DMV and City Offices will be closed on Tuesday December 25th, 2012 in observance of Christmas, and on Tuesday January 1st, 2012 in observance of New Year’s Day.
- Next regularly scheduled City Council meeting is Thursday December 20th, 2012.

Bruns- Annie and I met with the townships the other night about the Library and Fire Department and they were all very complementary to see how we are all working together.

Nelson-what is the latest on the Fire District?

Bruns-we’re all in agreement that this will all be done by the first of March.

Annie mentioned that it’s important to keep the public informed about this.

Adjournment – Mayor Bruns

Mayor Bruns adjourned the Regular Scheduled Meeting at 7:10 pm.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator