

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Thursday December 20, 2012**

CALL TO ORDER – Mayor Brun

- Mayor Brun called the regular scheduled meeting to order at 6:00 p.m.
 - Council members present: Moore, Brun, McMurrin Council members absent: Wilkening, Nelson
 - Others present during portions of the meeting included: Wayne Tennis, Police Chief

CONSENT AGENDA

M/S Moore/Brun to waive the reading and approve the consent agenda as presented

1. Review and file 2012 LMCIT Property/Casualty Dividend.
2. Approve payment of invoice 263121 from SEH for SWPPP Preparation in the amount of \$16,500.
3. Review and file City of Walker; Legislative Bill regarding Local Sales Tax.
Motion passed (3-0)

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson

1. **M/S** Brun/McMurrin to approve resolution 42-2012 a resolution a Resolution declaring that part-time officer, Justin Knowles meets all of the Police and Fire Plan membership requirements.
Motion passed (3-0)
2. **M/S** Brun/McMurrin to approve resolution 43-2012 a resolution accepting donations made to the City of Walker in Fiscal Year 2012.
Motion passed (3-0)
3. **M/S** Brun/Moore to declare the 1987 Beck Ottawa pumper truck as surplus equipment.
Motion passed (3-0)
4. **M/S** Brun/Moore to approve donating the 1987 Beck Ottawa Pumper Truck to the Lakeport Fire District.
Motion passed (3-0)
5. **M/S** Brun/Moore to approve the City of Walker Data Access Policy for Data Subjects.
Motion Passed (3-0)
6. **M/S** Brun/McMurrin to hire Donna Kurtz for the Deputy Registrar position at \$13.00 per hour for the 6 month probationary period. Upon successful completion of her six month probationary period an additional \$1.00 per hour will be added to her salary.
Motion Passed (3-0)
7. **M/S** Brun/McMurrin to approve a 3% raise for the following employees, Terri Bjorklund, Joann Mitchell, Pamela Smith, Neil Lange, Nick Zubke, Daniel Gendron, Jim Kolar, Wayne Tennis, Travis Baker, Garr Pemberton, Steven Kolp,

Joann Rand, Juli Morris, Joe Kessler, Greg Pettis, & Andrew Rusch effective January 1, 2013.

Motion Passed (3-0)

8. **M/S** Bruns/Moore to appoint Joann Mitchell, Deputy Clerk at a salary increase of \$2.00 per hour.

Motion Passed (3-0)

9. **M/S** Bruns/McMurrin to approve the Deputy Clerk job description.

Motion Passed (3-0)

10. **M/S** Bruns/McMurrin that Pamela Smith upon successful completion of a six-month probationary period as the Receptionist/Accounting Clerk a salary increase of \$2.00 per hour.

Motion Passed (3-0)

11. **M/S** Bruns/Moore that Terri Bjorklund's salary be increased \$2.00 an hour for the additional Zoning Administrator duties. If at any time those duties can no longer be done by the Administrator/Clerk-Trs. the \$2.00 per hour additional salary will be eliminated.

Motion Passed (3-0)

PUBLIC WORKS AND SAFETY & CEMETERY

1. **M/S** Bruns/Moore to approve the Refuse contract with the City Sanitary effective January 1, 2013.

Motion Passed (3-0)

OTHER BUSINESS – Mayor Bruns

ADJOURNMENT – Mayor Bruns

Mayor Bruns adjourned the Regular Scheduled Meeting at 6:18p.m.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator