

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, APRIL 1, 2013**

CALL TO ORDER –Mayor Scott Bruns

- Mayor Scott Bruns called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
 - Council members present: Nelson, Moore, Bruns, Wilkening, McMurrin
 - Council members absent:
 - Others present during portions of the meeting included:

Wayne Tennis, Police Chief

Terri Bjorklund, City Administrator

Pamela Smith, City Employee

Neil Lange, Public Works Director

John Valen, City Attorney

Dean Morrill, Pilot Independent

Ken Bresley

Gail Levenson, Cass County

Sandi Krueger

Cindy Wannarka, LL Chamber

Terry Freeman

David Enblom, Cass County

Bill Hansen

CONSENT AGENDA

M/S Moore/Wilkening to approve the Consent Agenda Items 1 thru 7 as follows, waving the reading.

1. Approve Walker City Council Regular Meeting Minutes of March 4, 2013 and March 21, 2013.
2. Approve Cash Balance Report as of February 28th 2013.
3. Review and file Walker Police Department Monthly Report.
4. Review and file Cass County Economic Development report.
5. Review and file Draft of Walker Planning Commissions/Board of Adjustments Meeting Minutes of March 25, 2013.
6. Review and file Walker Park Board Meeting Minutes of March 26, 2013.
7. Review and file Leech Lake Fishing Task Force Meeting Minutes of March 13, 2013.

Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATIONS –Mayor Bruns

- Gail Levenson, Cass County EDC.

Gail talked about the wrap-up for JOBZ, went over the EDC Report mentioning some of the project completions including Bayside Bar and Grill. She went over the Small Cities grant for Walker and Hackensack that included commercial and housing rehabilitation completed.

➤ Ken Bresley

Ken noted what a tremendous job that Administrator Bjorklund and Council Member McMurrin have done with ordering and placement of furniture inside the new A/D building. He states that they are still working on getting the Automated Weather Observation System (AWOS) installed at the airport, which may be in place by August or September.

Ken- This (AWOS) will be a good addition to our community giving the ability for small commercial planes to land at our airport.

Wilkening-Is that something that the state will provide upkeep on the system?

Ken-Yes.

➤ Sandy Krueger

Sandy voiced concerns of a gravel pit near the Ten-Mile/Portage Lake. She states that she has suffered side effects because of the chemicals used at the gravel pit located near her residence.

Mayor Bruns thanked her for her presentation. But states that because the location of the gravel pit and her residence is outside of the City of Walker Limits he states that he is unsure how the City of Walker would be able to help.

CITY STAFF COMMENTS – Administrator Terri Bjorklund

Judi Moravec will be at the next council meeting for 2012 audit report.

Bjorklund reminds the council that at the next City Council meeting they will be receiving the Nexus 10 tablets, and to arrive by 5:00 p.m. and that council meeting will be our last month for paper packets. There will be a drafted policy for the use of the tablets submitted at that meeting also.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson

1. **M/S Nelson/Moore** to approve of Claim #47795 to Claim #47832, and Claim #47835 to Claim #47919, and bank drafts in the amount of \$170,157.45.
Motion passed (5-0)
2. **M/S Nelson/McMurrin** to approve of the request from Rich Hanson for street closure of 5th Street South between Minnesota Ave. to Alley between Minnesota and Michigan on Wednesday June 12th, 2013 for Girls Night Out.
Motion passed (5-0)
3. **M/S Nelson/Wilkening** to approve not to waive the statutory Tort limits established by MN Statute 466.04.
Motion passed (5-0)
4. **M/S Nelson/Moore** to approve of request of the City Administrator to send Teri Bjorklund and Neil Lang staff members to 2013 OSHA Compliance seminar/trainings in Bemidji at the total cost of \$358.00.
Motion passed (5-0)

ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore

1. **M/S Moore/Wilkening** Reviewed and filed Walker Planning Commissions/Board of Adjustments Meeting Minutes of February 25, 2013.
Motion passed (5-0)

2. **M/S Moore/McMurrin** to approve of Resolution 13-2013, a resolution amending the Fire Protection Joint Powers Agreement establishing the Walker Area Joint Fire Department.

Wilkening-What actual changes are being made?

Bruns explains that the City used to bill townships for some of their fire calls and that the Fire Department will not charge unless it warrants it. And some other equipment additions were added as well.

Roll Call: Ayes: Nelson, Moore, McMurrin, Wilkening Nays: None

Abstain: Bruns

Motion passed (4-0)

3. **M/S Moore/Wilkening** to approve of Resolution 14-2013, a resolution establishing a County State Aid Highway system within the City limits. Enblom explains that in order to create a State Aid Highway at that location that MNDOT requires the City of Walker's concurrence. There is no project for construction the road yet planned. The Board asks if there is a time limit for a project to be completed. Enblom explains that even if they don't build it in 10 years it stays a State Aid Highway.

Roll Call: Ayes: Nelson, Moore, McMurrin, Wilkening, Bruns Nays: None

Motion passed (5-0)

4. **M/S Moore/Wilkening** to approve to continue working with Cass County in making proposed land establishment agreement with Hawkinson. Enblom states that they have a proposed corridor and what alignment to use. Also, that the City of Walker might want to expand their waste water facilities in the future. The severing of parcels of land between what the City of Walker owns and Hawkinson construction owns would be in the best interest of the City. Once the process is started, specific values known, then we could have a public hearing. We can also have the County Assessor review all the appraisals. He notes that possibly designating a Council Member or the Public Works Director to help oversee this would be helpful.

Motion passed (5-0)

4. **M/S Moore/Wilkening** to approve of the recommendation of the Planning Commission to pay Ulteig \$4,600 for the update of the Zoning Map.

Wilkening-Did you talk to him regarding a digital copy?

Teri-Not at this time.

Nelson mentions it does state in Exhibit A number 4, that they are to provide City with PDF copy.

Motion passed (5-0)

LIBRARY, PARKS & AIRPORT – Councilmember McMurrin

1. **M/S McMurrin/Moore** to approve of Walker Park Board's recommendation for Turf Tech's quote of \$1,860.00 for annual Herbicide and Fertilization treatment. Motion passed (5-0)

2. **M/S McMurrin/Moore** to approve of the request of the Park Board's recommendation to allow for Leech Lake Chamber's application for a Circus June 25th and 26th 2013.
The Board asks in what area of the Park they will be setting up.
Cindy-The grassy area down by the pavilion.
Motion passed (5-0)
3. **M/S McMurrin/Wilkening** to approve of Walker Park Board's recommendation for installation of (2) 78 watt LED floods on existing poles at the City Park at a cost of \$2,040.00 plus tax, plus an addition of Photo eye sensor to each at an additional cost of \$40.00 per light.
Motion passed (5-0)
4. **M/S McMurrin/Wilkening** to approve of Walker Park Board's recommendation for expending \$500.00 for tree planting.
Neil requests that the trees are placed at least 6 feet apart so they are able to mow between them, and also no apple trees.
It is discussed that they may be planted by the docks to replace the 3 missing trees.
Teri stated that one of the tree committee members stopped into the office requesting that the City of Walker be the fiscal agent for the tree project.
Motion passed (5-0)
5. **M/S McMurrin/Wilkening** to approve to send letter to MNDOT for installing an Automated Weather Observation System at the Walker Municipal Airport.
Motion passed (5-0)

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. **M/S Wilkening/McMurrin** to approve of the recommendation of the Public Works Committee to accept quote from Team Lab for spraying of sewer ponds at \$3475.00 plus tax.
Motion passed (5-0)
2. **M/S Wilkening/Moore** to approve of the quotes from Turf Tech for Herbicide, Fertilization, and Cemetery start-up and winterization in the amount of \$5667.88.
Motion passed (5-0)
3. **M/S Wilkening/Moore** to approve of quote from Northern Engineering in the amount of \$8,500 for topographic survey and civil design for the portion of the Trail starting at the Forestry property and going up past the school.
Motion passed (5-0)
4. **M/S Nelson/Wilkening** to move forward with the Southside Storm Water Project and with the proper steps to do so.
The Board discussed the property between the Alley on the South side of Minnesota Avenue and between 4th and 5th street. Bruns recommends getting a map drawn up. Terry Freeman mentions that he has just found a map and could look into that. Nelson questions the legality of the easement.
Hanson-Is this how it was handled in the past?
Wilkening states that he had a similar issue when he purchased the Café Zona Rosa property and states to the board how that was handled at the time.
Motion passed (5-0)

5. Discussion on Paul Bunyan Expressway Coalition.
Wilkening describes that the Coalitions interest is to have the 4-lane highway reach from Little Falls up to Bemidji. They are asking the City of Walker to be part of the coalition. Different routes that could bypass the City of Walker are discussed. He urges the council to have 1-2 members attend these meetings. Enblom talked about MNDOTs long ranged plan that was discussed at a meeting he attended.
Enblom- They will get just to the Cass County lines, possibly to the Cass/Crow Wing line around 2017.
Enblom states with MNDOTs current funding scenario that this is not likely. Teri mentions at the Paul Bunyan Expressway Coalition meeting they did talk about SIMS/TED information used to get funding.
Enblom states that sales tax on gas for special projects done with the highway through the state are highly competitive. There is more need in the suburban areas and also the cities.
It is mentioned that all kinds of fees and taxes exists for special interests. Bruns would like to see a committee started for this.
Wilkening, McMurrin, and Moore volunteer.

OTHER BUSINESS –Mayor Bruns

- Anyone interested in attending Region Five Development Commission Elected Official’s Summit April 2, 2013 in Brainerd please RSVP to Teri Bjorklund.
- Council Board Members please arrive at the May 6th, 2013 Council Meeting at 5:00 pm for Nexus 10 tutorial.
- Discussion on street improvement districts.

M/S Wilkening/Moore to move the requested support for street improvement districts to Public Works for review and recommendation to the Council.
Motion passed (5-0)

Mayor Bruns states that he received a call today from Dave Cochran regarding the Lot Split noting that Dave would like to use that property primary to house his airplane. The board discussed the divisibility of the Lot and they would like to refer to John Valen and then come back with a recommendation.

M/S Bruns/ Moore to approve the adoption of the proclamation that April 9th is Mayor’s National Service Day.
Motion passed (5-0)

ADJOURNMENT –Mayor Bruns

Mayor Bruns adjourned the Regular Scheduled Meeting at 7:21 p.m.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator