

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, AUGUST 5, 2013**

**CALL TO ORDER –Mayor Scott Bruns**

- Mayor Scott Bruns called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
  - Council members present: Nelson, Bruns, McMurrin, Wilkening, Moore
  - Council members absent:
  - Others present during portions of the meeting included:

Wayne Tennis, Police Chief

Terri Bjorklund, City Administrator

Pamela Smith, City Employee

Dean Morrill, Pilot Independent

Pat Negaard

Ken Bresley

Jim Shulz-Ulteig City Engineer

**CONSENT AGENDA**

**M/S Moore/Wilkening** to approve the Consent Agenda Items 1 thru 16 as follows, waving the reading.

1. Approve Walker City Council Regular Meeting Minutes of July 1, 2013.
2. Review and file Walker Park Board Meeting Minutes of July 23, 2013.
3. Approve Cash Balance Report as of June 30, 2013.
4. Review and file Walker Police Department Monthly Report.
5. Review and file Draft of Walker Planning Commissions/Board of Adjustments Meeting Minutes of July 29<sup>th</sup>, 2013.
6. Review and file a Thank You letter for support from the Leech Lake Chamber of Commerce for the Barnes & Carson Circus.
7. Review and file Cass County's July 3<sup>rd</sup>, 2013 Tax Settlement.
8. Consider approval to pay request for partial payment number 4 from Aspen Construction in the amount of \$29,982.95, for underground utility and street improvements on Sixth Street.
9. Consider approval to pay Invoice 27009 from SEH in the amount of \$4,400.00 for the A/D building construction administration.
10. Consider approval to pay Invoice 38278 from Ulteig in the amount of \$3,288.13 for Sixth Street utility and street reconstruction.
11. Consider approval to pay Invoice T426643 from Midwest Testing in the amount of \$1,435.00 for Sixth Street utility and drainage improvements.
12. Consider approval to pay Invoice 6823 in the amount of 1,084.76 from Olson Electric to repair broken electrical items in the park.
13. Review and file information from Ehlers regarding financing options for street improvements.

14. Consider approval to change the time of the street closure for August and September Girls Night out to one hour earlier 3:00 p.m.-7:30 p.m. instead of the requested 4:00 p.m.-8:30 p.m.  
Motion passed (5-0)

#### **SCHEDULED CITIZEN PRESENTATIONS –Mayor Bruns**

- Ken Bresley – Update on Arrival Departure Building

Bresley-The building is now 100% percent complete.

He states that a series of inspections will follow, after passing the first one he is confident that we will pass the next two inspections. He states that after all the bills are paid he will be back to council to receive approval on the total of monies spent to then send out to a number of other sources to approve for the 90/10 program, and then back to City Council for a final approval. He notes that the GPS system will be installed on October 17 along with a weather reporting system, both of which are products of the state who will pay for installment and maintenance of both.

#### **CITY STAFF COMMENTS – Administrator Terri Bjorklund**

None.

#### **PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson**

1. **M/S Nelson/McMurrin** to approve of Claim #48304 to Claim #48353, and Claim #48356 to Claim #48420, and Claim #48422 to Claim #48439 and bank drafts in the amount of \$433,966.59.  
Motion passed (5-0)
2. **M/S Nelson/Wilkening** to approve of Resolution 18-2013, a Resolution approving Donations made to the City of Walker in the year 2013.  
Ayes: Nelson, Moore, Bruns, Wilkening, McMurrin  
Motion passed (5-0)
3. **M/S Nelson/Wilkening** to approve of the request of the Initiative Foundation to allocate a \$500.00 donation in the 2014 budget.  
Wilkening seconds for discussion.  
Wilkening-Is this a recurring request?  
Terri explains that it is, however they are requesting \$50.00 more than last year, and that the allocated Liquor Store funds were \$450.00 for 2013.  
Motion passed (5-0)
4. **M/S Nelson/Wilkening** to approve to return property PID # 38-001-3401 back to the Negaard family.  
Wilkening-I wish all the paperwork we had this month we had last month.  
McMurrin questions the taxes.  
Nelson states that from his understanding the City of Walker does not pay taxes on this property because we are a government entity.  
Nelson-We wouldn't have paid any property tax and we wouldn't have received any because it's not in the City.

McMurrin-If the property is given back to the Negaard family, will they be responsible to pay for the property taxes?

Bruns adds that it's Shingobee Township that didn't get taxes for the years that the City of Walker possessed the property. Bruns makes it clear that what they are approving is giving the property back to the Negaard family.

Ayes: Nelson, Moore, Bruns, Wilkening      Nays: McMurrin

Motion passed (4-1)

5. **M/S** Nelson/Moore to approve request from the Accounting Department to transfer \$2,120.61 from the general account to the Legion Abatement account for the 8-1-2013 payment of \$1,060.31 and the 2-1-2014 payment of \$1,060.30.  
Motion passed (5-0)
6. **M/S** Nelson/Moore to approve request from the Accounting Department to transfer \$10,000 from the general account to the Police Equipment Savings account this amount was included in the 2013 Budget for savings towards a new Squad.  
Motion passed (5-0)
7. **M/S** Nelson/Moore to approve request from the Accounting Department to transfer \$6,000 from the General Account to the Police Equipment Savings account for the Radio fund. \$2,000 was budgeted for in 2009, 2010 and 2011.  
Nelson-Is this for the new 911 equipment.  
Wayne states that it is and that money was already allocated to purchase this.  
Motion passed (5-0)
8. **M/S** Nelson/Wilkening to approve request from the Accounting Department to transfer \$100,000 from the General Account to Sewer Capital Project Savings for reline sewer lines. This was included in the 2013 budget.  
Motion passed (5-0)
9. **M/S** Nelson/Moore to approve request from the Accounting Department to transfer \$55,000 from the General account to Street Equipment Savings for purchase of a Snow plow in 2016. \$10,000 was budgeted in 2012 and \$45,000 was budgeted in 2013.  
Motion passed (5-0)
10. **M/S** Nelson/Moore to approve of Police Chief Tennis's request to send Officer Justin Knowles to First Responder refresher training. Cost is \$325 plus lodging, meals, mileage and wage.  
Nelson-How often do they have to do this?  
Wayne-Every couple years.  
Motion passed (5-0)
11. **M/S** Nelson/Wilkening to approve of a Brewers Off-Sale Liquor License for Leech Lake Brewing Company.  
Motion passed (5-0)
12. **M/S** Nelson/McMurrin to approve of a 1-4 day Temporary Liquor License for the Walker Area Joint Fire Department, on August 23<sup>rd</sup> at Walker Fire Hall for their annual Fish Fry Fundraiser.  
Ayes: Nelson, Moore, McMurrin, Wilkening      Abstain: Bruns  
Motion passed (4-0)

13. **M/S Nelson/Moore** to accept bid from Vredenburg Construction and to approve up to \$50,000 in the Clinic Fund to cover the Cities portion of the siding remodel of the Clinic building.

Nelson reviews the bids with the council, and explains that the clinic board has decided to go with Vredenburg Construction for the residing of the building. He points out that the bids are different for cement, vinyl, steel, and LP smart siding. He states that figuring the bottom end with unforeseen work would be approximately \$90,000 with half of that being approximately \$45,000.

Motion passed (5-0)

#### **ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore**

1. **M/S Moore/Wilkening** to approve of Walker Planning Commissions/Board of Adjustments Meeting Minutes of June 24<sup>th</sup>, 2013.  
Motion passed (5-0)
2. **M/S Moore/Nelson** to approve of the request of the Walker Planning Commission/Board of Adjustments to call for a Public Hearing at the September 9<sup>th</sup>, 2013 Council meeting at 6:05 pm to receive comment on the proposed changes to Chapter 91: Animals of the current City code.  
Motion passed (5-0)

#### **LIBRARY, PARKS & AIRPORT – Councilmember McMurrin**

1. **M/S McMurrin/Wilkening** to approve of the recommendation of the Park Board to accept quote from Walker Power Equipment to repair Park lawnmower in the amount of \$1,776.03.  
Motion passed (5-0)
2. **M/S McMurrin/Moore** to approve of the modified terms and conditions of accepting the AIP grants.  
Motion passed (5-0)
3. **M/S McMurrin/Wilkening** to approve of the modified AIP sponsor Risk Assessment.  
Motion passed (5-0)
4. **M/S McMurrin/Moore** to approve of Grant Agreement for Airport Maintenance and Operation for fiscal years of 2014 and 2015.  
Motion passed (5-0)
5. **M/S McMurrin/Moore** to approve of Olson Electric to trench an electric line from a hanger to the storage shed at a cost of \$3,470.00.  
Wilkening questions how this will benefit the City of Walker.  
Terri explains that money was put into building a storage shed to store equipment. If any work needs to be done to the equipment there is no power provided in that storage shed to help with this. She states in order for the storage shed to be used to its fullest potential we need electricity there.  
Wilkening questions how much of the equipment is actually used in the City of Walker.  
Terri-Only on a rare occasion.  
Motion passed (5-0)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. **M/S** Wilkening/Nelson to approve of the request of Public Works Committee to accept the quote from Ferguson Water Works to purchase an E-one sewer pump for the Industrial Park Lift Station in the amount of \$2,831.59.  
Motion passed (5-0)
2. **M/S** Wilkening/McMurrin to approve of the request of Public Works Committee to accept the quote from Danny’s Masonry to replace sidewalk in front of City Hall, on the County’s Side entrance, in the amount of \$4,175.00 with funding allocated from LGA funds.  
Motion passed (5-0)
3. **M/S** Wilkening/McMurrin to approve of the request of Public Works Committee to accept the quotes from Ferguson Water Works and T&C Excavating for the replacement of 3 sewer operating valves for RIBS at the sewer pond, the cost approximation is \$10,000, with funding allocated from LGA funds.  
Motion passed (5-0)
4. **M/S** Wilkening/Moore to approve of the request from Leech Lake Chamber of Commerce for street closures of Parking Lot behind Orton’s BP Gas station between 4<sup>th</sup> Street to the Dairy Queen Lot, on September 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup> 2013, and October 4<sup>th</sup> and 5<sup>th</sup> 2013 for Fall Has It All parking for classic cars.  
Motion passed (5-0)

**OTHER BUSINESS –Mayor Bruns**

- City Offices and the Department of Motor Vehicles will be closed Monday September 2<sup>nd</sup>, 2013 in observance of Labor Day.

Bruns makes note that tomorrow night is National Night Out. It will start at 6:00 p.m. at the City Park. However the forecast looks like it might call for rain. They will determine by 3:00 p.m. if they will cancel.

Wilkening adds that the last three events at the park were all hits and they all left the Park in good condition.

**ADJOURNMENT –Mayor Bruns**

Mayor Bruns adjourned the Regular Scheduled Meeting at 6:28p.m.

\_\_\_\_\_  
Scott Bruns, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator