

Dec 5 2011 Regular City Council Minutes

WALKER CITY COUNCIL

REGULAR MEETING MINUTES

WALKER FIRE HALL MEETING ROOM

Monday December 5, 2011

CALL TO ORDER – Mayor Bruns

- Mayor Bruns called the regular scheduled meeting to order at 7:00 p.m.
 - Pledge of Allegiance
- Council members present: McMurrin, Fjelstul, Wilkening, Moore, Bruns
 - Council members absent:
 - Others present during portions of the meeting included:

Terri Bjorklund, Administrator

Wayne Tennis, Police Chief

Sylvia Bakker, City Employee

Neil Lange, Public Works Director

John Valen, City Attorney

Bob Schlieman, Ulteig Engineering

Greg Smith, Leech Lake Brewery

Dean Morrill, Pilot Independent

Cindy Wannarka, Leech Lake Chamber

Jesse Piprude, Walker Motor Company

Brian Alto

Steve Blake, Blue Canoe B & B, LLC

Terry Freeman

We will be closing the Regular Scheduled Meeting after Official Business to consult with our Attorney on Labor Negotiation Strategies.

CONSENT AGENDA – Mayor Bruns

M/S Moore, Wilkening to approve the Consent Agenda Items 1 thru 10 as follows, waving the reading.

1. Approve Walker City Council Regular Meeting Minutes of November 7, 2011.
2. Approve Cash Balance Report as of October 2011.
3. Approve authorizing the design and preparation of plans and specifications for the improvement of Front Street from Fourth Street to Fifth Street, Sixth Street from MN Ave. (Trunk Hwy 371) to a point approximately 400 feet south of Michigan Avenue, and Fourth Street from Michigan Ave. to Tower Ave.

4. Approve the purchase of 24 tons of Cold Patch from Mesabi Bituminous at a cost of \$2,040.00, plus tax.
5. Review and file Cass County's Final Property Tax Settlement for 2011.
6. Review and file Walker Police Department's monthly report.
7. Review and file Walker Planning Commission's/Board of Adjustment's Meeting Minutes of November 28, 2011.
8. Review and file Walker Park Board Meeting Minutes of November 22, 2011.
9. Review and file Thank You from WHA Community Education for the 2011 season.
10. Review and file Thank You from the Leech Lake Area Chamber for support for the Festival of Lights.
11. Addition of #6 under Economic Development, Grant Thayer request to have the decision of Zoning Administrator and City Engineer appealed for a Land Use Variance Application.
12. Addition of # 5 under Public Works Resolution 35-2011, a Resolution appealing the City's Assessment Policy, and accepting the new Assessment Policy.
13. Addition of #4 under Library/Parks, application for TRAM Bike Group to camp in Walker City Park July 23th & 24th, 2012.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Acting Mayor Fjelstul

- Ken Bresley – Update on the Walker Airport. Explained for record the process for selecting a City Engineer, and the City's 5 year Capital Outlay Plan, and how the grant money works. Ken explained that each project takes on life of it's own, so we than negotiate a fee, and if we think it's too high we can choose a different engineer.
 - Gail Levenson, Cass County EDC. – No show.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

City Administrator explained that the EDA Application for the grant for the Extension of sewer to the Industrial Park Improvement has been turned down.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Moore

1. **M/S** Moore, Fjelstul to approve a 1 to 4 day temporary Liquor License for the Walker Area Community Center for Dec. 22, 2011.

Motion passed: 4-0 Council member Wilkening abstained.

1. **M/S** Moore, Fjelstul to approve request from Walker Area Community Center for a donation of water and \$3,500.00 to help defray the cost of the Skating Rink attendant's wages.

Motion passed: 5-0

1. **M/S** Moore, Wilkening to approve the following drafts and payments of Claim #45694 to Claim #45724, and Claim #45727 to Claim #45813 in the amount of \$128,254.40.

Motion passed: 4-0 Mayor Bruns abstained.

1. **M/S** Moore, McMurrin to approve payment of wages to the Volunteer Fireman in the amount of \$16,318.50.

Motion passed: 4-0 Mayor Bruns abstained.

1. **M/S** Moore, Fjelstul to approve the following License for the City of Walker for the year 2012, contingent upon all taxes being paid in full.

On-Sale

Sunday

Chase On the Lake, LLC	Chase On the Lake, LLC
Tianna Country Club, Inc.	Tianna Country Club, Inc.
Spencer Ross Post 134	Spencer Ross Post 134
Benson's Emporium, Inc.	Benson's Emporium, Inc.
Lucky Moose Bar & Grill	Lucky Moose Bar & Grill
Café Zona Rosa	Café Zona Rosa

On-Sale Tap Room

Wine

GCubed Enterprise, Inc.	Village Square
	Jimmy's Family Restaurant

Blue Canoe B&B, LLC, contingent on conditional use application being passed.

3.2 On-Sale

3.2 Off-Sale

Jimmy's Family Restaurant	Jimmy's Family Restaurant
Village Square	Super One Foods
Blue Canoe B&B, LLC	Orton's Walker BP

Pawn Broker

Royce's Gun & Pawn
Walker Motor Company

Motion passed: 4-0 Council member Wilkening abstained.

1. **M/S** Moore, Wilkening to approve the Travel Expense Voucher for 2012.

Motion passed: 5-0

1. **M/S** Moore, Wilkening to approve the purchase of the Project Accounting System to go with the New Financial Program, at a cost not to exceed \$2,188.00, plus an annual maintenance agreement of \$1,550.00.

Motion passed: 5-0

1. **M/S** Moore, McMurrin to approve the resignation letter from Sylvia Bakker, effective April 1st, 2012.

Motion passed: 5-0

1. **M/S** Moore, McMurrin to approve the Personnel Committee's recommendation to advertise for a Receptionist/Accounting Clerk at 32 hours a work week.

Motion passed: 5-0

1. **M/S** Moore, McMurrin to approve the Personnel Committee's recommendation to advertise for a part-time fill in DMV Clerk.

Motion passed: 5-0

1. **M/S** Fjelstul, Moore to approve Ordinance 2011-08, Fee Schedule, an Ordinance repealing Chapter 36, of the Walker City Code of Ordinance's, and replacing it with the amended Chapter 36, Fee Schedule, adjusting the Tap Room On-Sale Fee to \$300.00 per year

Roll Call: Ayes: Fjelstul, Moore, Wilkening, McMurrin, Bruns

Motion passed: 5-0

1. **M/S** Moore, Fjelstul to approve the resignation of John Fjelstul, Walker City Council Member, effective December 31, 2011.

Motion passed: 5-0

1. **M/S** Moore, Wilkening to approve Resolution 34-2011, a resolution accepting a resignation on the Walker City Council, and declaring a vacancy.

Roll Call: Ayes: Fjelstul, Moore, Wilkening, McMurrin, Bruns

Motion passed: 5-0

1. Discussion on the 2012 Budget.

2. **M/S** Wilkening, Moore to approve Resolution 32-2011, a Resolution adopting the Final 2012 Budget at an increase of 4.81 %, knowing that if the \$100,000.00 isn't used for the Library the money comes back into the General Fund to help reduce the levy next year.

Roll Call: Ayes: Fjelstul, Moore, Wilkening, McMurrin, Bruns

Motion passed: 5-0

1. **M/S** Moore, Fjelstul to approve Resolution 33-2011, a Resolution adopting the Final Tax Levy, and certifying it to the County.

Roll Call: Ayes: Fjelstul, Moore, Wilkening, McMurrin, Bruns

Motion passed: 5-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Fjelstul

1. **M/S** Fjelstul, Wilkening to approve Walker Planning Commissions/Board of Adjustments Meeting Minutes of October 31, 2011.

Motion passed: 5-0

1. **M/S** Fjelstul, Wilkening to approve Walker Planning Commissions/Board of Adjustments recommendation to approve LU-2011-08, Conditional Use Permit for a 4-unit apartment, with findings 1-11 as stated in the staff report on file at Walker City Hall, and condition on property meeting public works requirements for water/sewer.

Motion passed: 5-0

1. **M/S** Fjelstul, Wilkening to approve Walker Planning Commissions/Board of Adjustments recommendation to approve LU-2011-07, Conditional Use Permit for a used auto dealership at 607 Minnesota Ave. W. with findings 1-16 of staff report on file at Walker City hall, and conditions 1-3 of staff report.

Motion passed: 5-0

1. **M/S** Fjelstul, Wilkening to approve Walker Planning Commissions/Board of Adjustments recommendation to approve LU-2011-04, Sign Ordinance as presented with a recommended hold time of 15 seconds in all zoning districts, with the exception of time and temperature signs at 2 seconds, and an annual license process at no fee in addition to the original permit.

Motion passed: 5-0

1. **M/S** Fjelstul, Wilkening to approve Ordinance 2011-07, an Ordinance repealing Ordinance No. 2009-05, adopted 07-06-2009 and Titles "Signs", and adopting Ordinance 2011-07.

Roll Call: Ayes: Moore, Fjelstul, Wilkening, McMurrin, Bruns Nays: None

Motion passed: 5-0

1. **M/S** Fjelstul, Wilkening to approve Grant Thayer, Hideaway Properties, LLC's request to appeal the decision of the Zoning Administrator and City Engineer for a variance application.

Motion failed: 0-1

LIBRARY/PARKS – Councilmember McMurrin

1. **M/S** McMurrin, Fjelstul to approve Walker Park Board Meeting Minutes of October 25, 2011.

Motion passed: 5-0

2. **M/S** Wilkening, Fjelstul to approve the application from Art in the Park to use the Park on August 10th thru 12th, waives the \$100.00 per day fee.

Motion failed: 0-1

- M/S** Wilkening, Moore to approve the application from Art in the Park to use the Park on August 10th thru 12th, charges the \$100.00 per day fee.

Motion passed: 5-0

3. **M/S** McMurrin, Moore to approve the Airport Commissioners recommendation to appoint SEH as the Airport Engineer.

Motion passed: 5-0

4. **M/S** McMurrin, Moore to approve the TRAM Bike Group to camp in Walker City Park July 23th & 24th, 2012.

Motion passed: 5-0

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Wilkening

1. **M/S** Wilkening, McMurrin to approve Neil Lange, Public Works Director's request to purchase water meters, registers, and batteries for maintaining the water meters throughout the City, at a cost of \$1,710.00, plus tax and shipping.

Motion passed: 5-0

1. **M/S** Wilkening, McMurrin to approve with proceeding with applying for a 0% interest loan thru Beltrami Electric in the amount of \$243,885.00, for the sewer extension to the Walker Industrial Park.

Motion passed: 5-0

1. **M/S** Wilkening, McMurrin to approve Amended Resolution 31-2011, Ordering preparation of report on improvement, retroactive to November 7, 2011.

Roll Call: Ayes: Fjelstul, Moore, Wilkening, McMurrin, Bruns

Motion passed: 5-0

1. **M/S** Wilkening, Fjelstul to approve entering into Work Order Agreement #R11-02553-01, Front Street, Sixth street, and Fourth Street Underground Utility, Street and Drainage Improvements.

Motion passed: 5-0

1. **M/S** Wilkening, Moore to approve Resolution 35-2011, a Resolution appealing the City's Assessment Policy, and accepting the new Assessment Policy.

Roll Call: Ayes: Fjelstul, Moore, Wilkening, McMurrin, Bruns

Motion passed: 5-0

Closed Meeting for Labor Negotiation Strategy.

Reopened the meeting at 8:59 p.m.

OTHER BUSINESS – Mayor Bruns

ADJOURNMENT – Mayor Bruns

M/S Fjelstul, Moore to adjourn the Regular Scheduled Council Meeting.

Mayor Bruns adjourned the Regular Scheduled Meeting at 9:00 p.m.

Scott Bruns, Mayor

Attest: _____

Terri Bjorklund, Administrator