

CITY OF WALKER
APPLICATION FOR EXCAVATION PERMIT
Public Works Department ~ P.O. Box 207 Walker MN 56484
Phone (218) 547-5504 ~ Fax (218) 547-5513 ~ Cell (218) 536-0353

1. Permits will be issued to contractors in accordance with Chapter 50-Public Works of the City Code as amended, or to public utility companies. Fee for permit for Residential is \$30.00 and for Commercial is \$50.00, due with application.
 2. The Contractor shall contact the City no less than 48 hours in advance of commencing operations. Failure to do so may result in the City requiring the trench to be re-opened. The Contractor must also contact Gopher State One at 1-800-252-1166.
 3. Purpose of Excavation Size of Pipe or Cable
 Water _____
 Power Line or service _____
 Sanitary Sewer _____
 Telephone Line or service _____
 Gas Main or Service _____
 Other (describe) _____
 4. Location of Excavation
 - a) Will street be disturbed? Yes _____ No _____
 - b) If so, surface in place is: _____
 - c) Method of Installation:
Open Trench _____ Jacking _____ Boring _____ Plowing _____
 5. Anticipated Start Date: _____ Completion Date: _____
 6. Gopher State One Call Ticket # _____
 7. The Contractor hereby states that they are familiar with Appendix B of the MN Manual on Uniform Traffic Control Devices and that the requirements will be complied with. The Contractor shall erect signs for any detours necessary after receiving approval from the Public Works Director.
 8. If approved, the Contractor shall carry this permit during excavation work and present it immediately upon demand by any City Employee.
 9. NOTICE: Failure of the Contractor to properly and completely repair disturbed property within 48 hours may result in withdrawal of the contractor's permit.
 10. The applicant states that they are familiar with the provisions of Chapter 50-Public Works of the City Code and will comply with these provisions.
 - 11. NOTICE: SPECIAL REQUIREMENTS FOR INSTALLATION OF COMMUNICATION SYSTEMS!**
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Company Name: _____ Applicant Name: _____

Company Mailing Address: _____

Construction Address: _____
(Physical address/location of excavation)

24 hour phone # _____ Fax # _____ Email _____

Signature _____ Applicant Date: _____

Approved: _____ Date _____
Public Works Director

Permit # _____

DIAGRAM AREA TO BE EXCAVATED ON BACK

City of Walker

Excavating/Right-of-Way Permit Requirements

CONTRACTOR REQUIREMENTS 48 HOURS PRIOR TO EXCAVATION

A. Certificate of Liability Insurance

Certificate must be on file at Walker Public Works

- \$1,000,000 minimum, general liability
- \$500,000 minimum, automobile liability
- \$100,000 minimum, worker's compensation
- City of Walker shall be listed as Certificate Holder

B. State Pipe Layers Card, License & Permit Bond must be on file at Walker Public Works (See table for appropriate bond amount for work to be done)

Bond Amount For Multiple Sewer & Water Hookups, Repairs, Replacement, or Right of Way Excavation

Number of Excavation Permits	Bond Amount
1-5 Permits/12 month period	\$2000.00
6-20 Permits/ 12 month period	\$10,000.00
21-50 Permits/ 12 month period	\$25,000.00

C. Excavating Permit Application

Complete application and submit to Walker Public Works

- Upon approval of application, the Excavating Permit will be issued.
- Fee: Residential \$30.00, Commercial \$50.00
- Inspection date/time will be scheduled.
- Copy of permit along with Excavation Regulations will be issued.
- Contractor should read and understand all regulations.
- Permit is valid for 48 hours unless authorized by the Public Works Director.

D. Obstructions Permit Application

- Complete Obstruction Application.
- Fee: Residential \$30.00, Commercial \$50.00
- Copy of permit along with Right of Way Regulations will be issued.
- Contractor or Private Individual should read and understand all regulations.
- Permit is valid for 2 weeks after issue date.

SEWER SERVICE REQUIREMENTS

- Required Pipe: Schedule 40.
- All Joints primed and glued.
- Contractor must pressure test at 4 lbs./4 min.
- Clean outs will be constructed using Sanitary sewer wyes and then 45 degree elbows, then brought to grade.
- Clean out required at property line.
- Cleanouts required every 75 feet.
- As-builts will be required, by excavator, before services can be buried.
- Sewer services will not be buried until properly inspected by city.
- A Schedule 40 Back-Flow valve, to prevent backup.

WATER SERVICE REQUIREMENTS

- 1" minimum, K-copper or if approved by Public Works Director AWWA Spec. 250 psi pvc line/AWWA Approved Compression fittings, and a tracer wire is required from Main, up inside curb box, into house.
- 1" 90 degree meter valves are required for meter to be installed to.

- Contractor will flush residential service line with fresh water by opening/closing curb stop, city will provide curb stop wrench.
- Contractor to pressurize service line to 150psi for not less than 15 min. prior to the arrival of city inspector.
- Contractor must pressure test all commercial services at 150 psi for 2 hours, with fresh water and a sanitized pump.
- As-builts, will be required, by excavator, before services can be buried.
- Water services will not be buried until properly inspected by city.
- Contractor should raise curb box to a minimum of 2" above ground.
- Contractor shall place a steel fence post alongside curb box (to protect it) on all new construction and in new developments.
- Contractor shall follow new tracer wire specifications.

INSULATION

- Insulation shall be extruded rigid board material having a thermal conductivity of 0.23 BTU/hour/square foot/degree Fahrenheit/inch thickness maximum at 40°F mean.
- Insulation shall have a minimum comprehensive strength of 35 psi and minimum water absorption of 0.25 % by volume.
- Less than 6' of cover, placement dimensions shall measure 8 feet parallel to the pipe being insulated, 4 feet perpendicular to the pipe being insulated and 2 inches in thickness.
- Less than 4' of cover, placement dimensions shall measure 4 feet parallels to the pipe being insulated, 8 feet perpendicular to the pipe being insulated and 2 layers of 2 inches in thickness with offset joints.
- Insulated pipe may be approved with the authorization of the Public Works Director.

WATER METER INSTALLATIONS

- Pick up meter at Public Works
- State property address for meter installation and payment will be verified.
- Inform Public Works when water needs to be turned on.
- City will install meter; turn on water and complete inspection at time specified.

RIGHT-OF-WAY/OBSTRUCTION REQUIREMENTS

- Permit for any activity that disrupts traffic, restricts access or modifies any infrastructure within the right-of-way or for any private use of the right-of-way.
- Such activities include replacement or modifications to driveways; placement of fences or rockeries in the right of way; temporary placement of industrial trash bins; parking moving vans or other vehicles in restricted parking area; and block parties.
- Utility and construction companies are required to obtain permits for all work within the right-of-way.
- Utility and construction companies are required to provide an as-built to the public works director for installation or repairs of utilities being worked on.

COMMUNICATION SYSTEMS WITHIN CITY LIMITS OF WALKER

- All wire/fiber for any drops or any runs are required to be inside of a conduit.
- Crossing of any roadway or alley will be at 90°
- Any asphalt or concrete disturbed will be replaced with HOTMIX (not Cold Patch) and concrete within 24 hours of area being opened up (if raining-hole must be protected)
- Locates required before any excavating starts! Positive responses need to be verified!