

# **Nov 7 2011 Regular City Council Minutes**

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday November 7, 2011**

## **CALL TO ORDER – Mayor Bruns**

- **Mayor Bruns called the regular scheduled meeting to order at 7:00 p.m.**
  - **Pledge of Allegiance**
- **Council members present: McMurrin, Fjelstul, Wilkening, Moore, Bruns**
  - **Council members absent:**
- **Others present during portions of the meeting included:**

**Terri Bjorklund, Administrator  
Wayne Tennis, Police Chief  
Sylvia Bakker, City Employee  
Neil Lange, Public Works Director  
John Valen, City Attorney  
Bob Schlieman, Ulteig Engineering  
Gina Zubke  
Greg Smith, Leech Lake Brewery**

**Frank Orton**

## **CONSENT AGENDA – Mayor Bruns**

**M/S Moore, Wilkening to approve the Consent Agenda Items 1 thru 10 as follows, waving the reading.**

- 1. Approve Walker City Council Regular Meeting Minutes of October 3, 2011.**
- 2. Approve Cash Balance Report as of September 2011.**
- 3. Review and file Walker Police Department's Monthly Report.**
- 4. Review and file Walker Planning Commissions/Board of Adjustments Meeting Minutes of October 31, 2011.**
- 5. Review and file Walker Fire Relief Association's Investment Report Card,**
- 6. Approve payment of Invoice #1101-8500 to Rice Lake Construction Group in the amount of \$936.50 for welding a pipe at the Water Treatment Facility.**
- 7. Review and file Cass County EDC Report.**
- 8. Review and file letter dated Oct. 20, 2011 from U.S. Department of Commerce.**
- 9. Review and file October 25, 2011 Park Board Minutes.**
- 10. Addition of #8 under Public Works, approval to purchase Cold Patch.**

**Motion passed: 5-0**

## **SCHEDULED CITIZEN PRESENTATIONS – Acting Mayor Fjelstul**

- **Greg Smith – Leech Lake Brewery. Spoke regarding the Fees for On-Sale Brewers License.**

**CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

- **The request for proposals for RFP's for Airport Engineering, have been received. Ken Bresley, Annie and Myself sat down and went through them. Ken is researching the back ground on them and is not ready to make a recommendation to the Council at this time.**

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Moore**

- 1. M/S Moore, Fjelstul to approve application for renewal of the Leech Lake Brewery's Small Brewer Off-Sale Intoxicating Liquor License.**

**Motion passed: 5-0**

- 1. M/S Moore, Wilkening to approve request from the Walker Police Department for Officer Jesse LeBlanc to attend an EMT-B refresher course at a cost of \$325.00, plus lodging, meals and mileage.**

**Motion passed: 5-0**

- 1. M/S Moore, Fjelstul to approve request from the Accounting Department to transfer \$16,156.90 from the General Account to the Projects Account for payment of Invoice for the South Side Utility and Street Improvement Project.**

**Motion passed: 5-0**

- 1. M/S Moore, Wilkening to approve Claim #45551 to Claim #45553, and Claim #45555 to Claim #45571, and Claim #45573 to Claim #45670, and Claim #45672 to Claim #45693, in the amount of \$286,798.14.**

**Motion passed: 4-0 Mayor Bruns Abstained.**

- 1. M/S Moore, McMurrin to approve Ordinance 2011-06, an Ordinance repealing Resolution 5-1998, and adopting Ordinance 2011-06, revision to Chapter 32.15 C-1.**

**Roll Call: Ayes: Moore, Fjelstul, Wilkening, McMurrin, Bruns Nays: None**

**Motion passed: 5-0**

- 1. M/S Moore, Wilkening to approve Resolution 28-2011, a resolution approving the Clerk/Treasurer to Pay Certain Claims.**

**Roll Call: Ayes: Moore, Fjelstul, Wilkening, McMurrin, Bruns Nays: None**

**Motion passed: 5-0**

- 1. M/S Moore, Fjelstul to approve Resolution 30-2011, a resolution authorizing execution of a Minnesota Department of Transportation Grant Agreement for Airport Maintenance & Operation.**

**Roll Call: Ayes: Moore, Fjelstul, Wilkening, McMurrin, Bruns Nays: None**

**Motion passed: 5-0**

- 1. M/S Moore, McMurrin to approve calling for a Public Hearing on December 5, 2011, at 6:45 p.m. to set the fee schedule for 2012.**

**Motion passed: 5-0**

- 1. M/S Moore, McMurrin to approve amending 8.0 Compensation page 5 of the Employee Handbook setting paydays Bi-Weekly on alternate Fridays.**

**Motion passed: 5-0**

**ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Fjelstul**

- 1. M/S Fjelstul, Moore to approve Walker Planning Commissions/Board of Adjustments Meeting Minutes of September 26, 2011.**

Motion passed: 5-0

1. M/S McMurrin, Fjelstul to approve sending the following recommendations back to the Planning Commission for the Sign Ordinance.

Draft to Planning Commission  
8/29/11

Planning Commission Changes

A

B

Dynamic Display signs and Electronic Changeable Copy signs have separate definitions and specifications.

\* No distinction is made between Electronic Changeable Copy Signs and Dynamic Display. Dynamic Display sign becomes the only term.

Dynamic Display signs are allowed in the Public (P) zoning district only

\* Dynamic Display signs are permitted in CBD, GC, I, P, PR and WC, and by conditional use permit in the TC zone.

\* Dynamic Display signs shall be freestanding (pylon or monument)

The same standard applies to the "combined" Dynamic Display category.

\* Electronic Changeable Copy Signs may be up to 45% of the area of permitted freestanding signs, 1 per parcel.

The same standard applies to the "combined" Dynamic Display category.

\* Eliminated

\* Eliminated

\* Dynamic Display in CBD, GC, I, P, PR and WC District would have a minimum hold time of 15 seconds (time & temperature, 2 seconds). (Planning to recommend time)

The same standard applies to the "combined" Dynamic Display category.

\* Eliminated

\* Eliminated

No annual license required.

\* An annual licensing application would be required. (Planning Commission to discuss and recommend to Council)

\* Staff Addition for consistency. Added Internal Directional Signs and Internal Identification Signs, and Freestanding Signs, non-residential in a Residential district to the regulations by sign type.

\* Staff addition for consistency. Added "except where allowed by this ordinance" to scrolling signs in the "Prohibited" section to allow for interior window scrolling LED signs.

\* Staff recommendation. Amend ordinance to permit wall signs & projecting signs to extend no more than 2 feet above the height of the building. Current ordinance does not permit wall signs or projecting signs to extend above the height of the building.

CBD = Central Business District  
GC = General Commercial

PR = Parks and Recreation  
TC = Transitional Commercial

**I = Industrial**

**WC = Waterfront Commercial**

**P = Public**

**\* COUNCIL RECOMMENDATIONS**

**Motion passed: 1-3**

**1. Review Planning and Zoning Monthly Reports.**

**LIBRARY/PARKS – Councilmember McMurrin**

- 1. M/S McMurrin, Moore to approve Walker Park Board Meeting Minutes of September 27, 2011.**

**Motion passed: 5-0**

- 2. M/S McMurrin, Fjelstul to approve Walker Park Board’s recommendation to appoint Gene Alderson to the Park Board to fill a vacant seat.**

**Motion passed: 5-0**

- 3. M/S McMurrin, Wilkening to approve payment of the 2<sup>nd</sup> half of the City’s Levy to Kitchigami Regional Library, in the amount of \$4,965.00.**

**Motion passed: 5-0**

- 4. M/S McMurrin, Fjelstul to approve paying \$406.00 in the years 2012, 2013, and 2014 to the Equipment Replacement Fund for the Kitchigami Regional Library System.**

**Motion passed: 5-0**

**PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Wilkening**

- 1. M/S Wilkening, Fjelstul to approve the purchase of a 55 Gallon Skid Sprayer at a cost of \$1,699.99, plus tax and shipping, with \$800.00 to be reimbursed through a grant agreement, and the City paying the remainder from the Fire Equipment Fund.**

**Motion passed: 4-0 Mayor Bruns abstained.**

- 1. M/S Wilkening, McMurrin to approve request from Neil Lange, Public Works Director to have a leaking control structure repaired at the sewer ponds, at an approximate cost of \$850.00, plus tax.**

**Motion passed: 5-0**

- 1. M/S Wilkening, McMurrin to approve request from Neil Lange, Public Works Director to purchase a 2” meter and flange kit at a cost of \$1,133.00, plus tax and shipping to install at the Walker Fire Hall.**

**Motion passed: 4-0 Mayor Bruns abstained.**

- 1. M/S Wilkening, Fjelstul to approve setting a Public Hearing for Dec. 5, 2011 at 6:15 p.m. to receive comments and concerns on the revised assessment policy.**

**Motion passed: 5-0**

- 1. M/S Wilkening, Moore to approve Resolution 31-2011, a resolution authorizing the preparation of report for improvement on Front Street from Fourth Street to Fifth Street, Sixth Street from Minnesota Avenue (Trunk Highway 371) to a point approximately 400 feet north of Michigan Avenue,**

**and Fourth Street from Michigan Avenue to Tower Avenue by reconstructing the sanitary sewer system and service laterals, water main system and service laterals, drainage system**

**Roll Call: Ayes: Moore, Fjelstul, Wilkening, McMurrin, Bruns Nays: None**

**Motion passed: 5-0**

- 1. M/S to authorize the design and preparation of plans and specifications for the areas outlined above. No issue with the passage of Resolution 31-2011.**
- 2. M/S Wilkening, Fjelstul to approve Ulteig Engineering to provide Engineering Services for the City of Walker in the year 2012, 2013, and 2014.**

**Motion passed: 5-0**

**OTHER BUSINESS – Mayor Bruns**

- M/S to approve Proclamation 2011-01, a Proclamation declaring the month of November as “Pancreatic Cancer Awareness Month”.**

**No action taken per Council recommendation as November is already Pancreatic Cancer Awareness Month.**

- DMV and City Offices will be closed on Nov. 11, 2011 in observance of Veteran’s Day, and on November 24<sup>th</sup> & 25<sup>th</sup> in observance of Thanksgiving.**
- Mayor Bruns thanked the City Council and Staff for the beautiful flowers and wonderful support he received on the recent passing of his mother.**

**ADJOURNMENT – Mayor Bruns**

**M/S Moore, McMurrin to adjourn the Regular Scheduled Council Meeting.**

**Mayor Bruns adjourned the Regular Scheduled Meeting at 8:19 p.m.**

**Attest: \_\_\_\_\_**

\_\_\_\_\_  
**Scott Bruns, Mayor**

\_\_\_\_\_  
**Terri Bjorklund, Administrator**