

Oct 3 2011 Regular City Council Minutes

WALKER CITY COUNCIL

REGULAR MEETING MINUTES

WALKER FIRE HALL MEETING ROOM

Monday October 3, 2011

CALL TO ORDER – Mayor Bruns

- Mayor Bruns called the regular scheduled meeting to order at 7:00 p.m.
 - Pledge of Allegiance
- Council members present: McMurrin, Fjelstul, Wilkening, Moore, Bruns
 - Council members absent:
 - Others present during portions of the meeting included:

Terri Bjorklund, Administrator

Wayne Tennis, Police Chief

Sylvia Bakker, City Employee

Neil Lange, Public Works Director

Dean Morrill, Pilot Independent

Edy Asell, Zoning Administrator

John Valen, City Attorney

Loren Novak, Resident

Bob Schlieman, Ulteig Engineering

Jane Ekholm, Planning Commission

Travis Baker, Police Officer

CONSENT AGENDA – Mayor Bruns

M/S Moore, Fjelstul to approve the Consent Agenda Items 1 thru 9 as follows, waving the

reading.

1. Approve Walker City Council Regular Meeting Minutes of September 12, 2011.
2. Approve Cash Balance Report as of August 2011.
3. Review and file Walker Police Department's Monthly Report.
4. Review and file Walker Planning Commissions/Board of Adjustments Meeting Minutes of September 26, 2011.
5. Review and file Walker's report for the Firemen's Relief State Aid payment.
6. Review and file letter from Leech Lake Area Chamber, on the 8,000.00 requested from the Park Board.
7. Review and file Thank You from the Ethnic Fest Committee.
8. Approve payment of Invoice #247793 in the amount of \$10,050.00 to SEH for final billing on the Walker Airport Parallel Taxiway.
9. Addition of No. #6 under Personnel, Budget & Finance, Cass County Fiscal Agent.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Acting Mayor Fjelstul

- Bob Schlieman, Ulteig Engineering gave a presentation to the Council on Utility and Street Improvements.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- The request for proposals for RFP's for Airport Engineering, and City Engineering Services, is posted on the web-site, plus has been advertised in the paper. They are due back to me on Wed. October 26th, 2011, at which time they will be reviewed and recommendations brought back to the Council.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Moore

1. **M/S** Moore, McMurrin to approve request from Walker Police Department for Travis Baker to attend the yearly Safe and Sober Conference in Duluth on November 16th & 17th at a cost of wages, meals and mileage.

Motion passed: 5-0

1. **M/S** Fjelstul, to approve request from the Walker Area Community Center for support in the amount of \$7,000.00 to help defray the cost of running the outdoor skating rink.

Motion died for lack of second

1. **M/S** Moore, Wilkening to approve Walker Fire Department's request to sell the 1987 Otta Pumper Truck.

Motion passed: 4-0 Mayor Bruns Abstained.

1. **M/S** Moore, Wilkening to approve Claim #45387 to Claim #45434, and Claim

#45436 to Claim #45491, and Claim #45493 to Claim #45550, in the amount of \$371,863.30.

Motion passed: 4-0 Mayor Bruns Abstained.

1. **M/S** Moore, McMurrin to approve the addition to the Employee Handbook, regarding payroll direct deposit.

Motion passed: 4-0

1. **M/S** Moore, McMurrin to approve Cass County Highway Department, as fiscal agent for the Shingobee Trail Connection, Phase 2 & 3.

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Fjelstul

1. **M/S** Fjelstul, Wilkening to approve Walker Planning Commissions/Board of Adjustments Meeting Minutes of July 25, 2011.

Motion passed: 5-0

1. **M/S** Fjelstul, Moore to approve Walker Planning Commissions/Board of Adjustments Meeting Minutes of August 29, 2011.

Motion passed: 5-0

1. **M/S** Fjelstul, to approve Ordinance 2011-07, an Ordinance repealing, Ordinance NO. 2009-05, Titled Signs, and Adopting Ordinance 2011-07, Signs.

Motion died for a lack of a second

1. **M/S** Fjelstul, to approve Resolution 29-2011, a Resolution to amend the City of Walker Zoning and Subdivision Ordinance, Signs.

Non Issue due to lack of second on Ordinance 2011-07

LIBRARY/PARKS – Councilmember McMurrin

1. Review and file Walker Park Board Minutes of September 27, 2011.
2. Report of meeting with Townships regarding the Library Building.
3. **M/S** McMurrin, Moore to approve Walker Library Board's recommendation to accept the resignation of Mary Cyr from the Walker Library Board.

Motion passed: 5-0

4. **M/S** McMurrin, Wilkening to approve Walker Library Board's recommendation to appoint Dorothy Opheim to the Walker Library Board.

Motion passed: 5-0

5. **M/S** McMurrin, Fjelstul to approve amending the Airport Equipment Grant to meet Buy American Standards, increasing the grant by \$7,481.25, for a total of \$155,261.59.

Motion passed: 5-0

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Wilkening

1. **M/S** Wilkening, Moore to approve Neil Lange, Public Works Director’s request to purchase cutting edges from Zielger Cat for the Snow Plows at a cost of \$3,659.04, plus tax.

Motion passed: 5-0

1. **M/S** Wilkening, Moore to approve Neil Lange, Public Works Director’s request to purchase a sewer rod, for the sewer cleaning machine, at a cost of \$907.90, plus tax and shipping.

Motion passed: 5-0

1. **M/S** Fjelstul, McMurrin to wait until spring to execute the Utility and Street Improvement Project and let Public Works, work out the details and come back to the council to advise them on what’s happening.

OTHER BUSINESS – Mayor Bruns

- **M/S** Wilkening, Moore to work with Cass County, for the implementation of Walker Area’s Comprehensive Plans goal of supporting expansion of offices on Cass County’s current site, by entertaining a letter to that effect.
 - No Fall Leaf & Brush Clean Up.

ADJOURNMENT – Mayor Bruns

M/S McMurrin, Wilkening to adjourn the Regular Scheduled Council Meeting.

Mayor Bruns adjourned the Regular Scheduled Meeting at 8:01 p.m.

Attest: _____

Scott Bruns, Mayor

Terri Bjorklund, Administrator