

**WALKER PLANNING COMMISSION
BOARD OF ADJUSTMENT
REGULAR MEETING MINUTES
January 26, 2015
6:00 p.m. 701 Elm Avenue Walker Fire Hall Meeting Room**

1. **Call to Order** 6:00 p.m. by Chair Wilkening.

Roll Call-

Members Present: Gary Wilkening, Greg Smith, Rich Hansen

Staff: Terri Bjorklund, Charolette Hines

Public: Paul Jaeger, Erin Haefele

Absent: Kelly Nelson

2. **Additions or deletions to agenda:**

Addition of #6 to the agenda.

3. **Announcements by Chair:**

None

4. **Public Hearing Meeting 6:05 PM LU-2015-01 First National Bank of Walker for a Variance and a Conditional Use Permit.**

Representing First National Bank of Walker was Paul Jaeger. He explained the reason for the change of the sign to the planning commission.

No other public comments were heard.

Closed Public Hearing @6:10 PM

5. **LU-2015-01 Variance and Conditional Use Permit First National Bank of Walker -Variance for enlarging the size of a Freestanding Sign.**

The planning commission reviews the application and deems that a Variance is not needed due to the total sign footage is not going to change.

Ayes: Smith, Wilkening, Hansen Nays: None

Motion passed (3-0)

-Conditional Use Permit for a Dynamic Display on a Freestanding Sign

Wilkening reviews the staff report to the Planning Commission and suggests that the proposed condition would be that the total sign area cannot exceed 183.65 square footage proposed size.

M/S/A Smith/Hansen to approve the CUP with the findings of fact listed and proposed condition to read that the total sign area cannot exceed 183.65 square feet.

Ayes: Smith, Wilkening, Hansen Nays: None

Motion passed (3-0)

6. **Acknowledge Greg Smith's verbal resignation to the Planning Commission and thanked him for his years of service on the Planning Commission.**

- 7. Review and recommendation to the Council of applications for vacant Planning Commission seats.**
M/S/A Hansen/Smith to recommend to the Council to approve both Erin Haeefele and Charlene Moore to fill the vacant seats.

Ayes: Smith, Wilkening, Hansen Nays: None
Motion passed (3-0)

- 8. M/S/A Smith/ Hansen to approve of Minutes for November 24, 2014.**

Ayes: Smith, Wilkening, Hansen Nays: None
Motion passed (3-0)

- 9. Planning/Zoning –Report for November and December 2014**

Hines reviews the zoning report for November and December of 2014.

- 10. Review the proposals for the ordinance comprehensive review.**

The Planning Commission reviewed the proposals and has chosen to interview two companies.

- 1) **Hometown Planning**-contact for interview for next month's meeting at 6:15 PM
- 2) **American Legal Publishing/League of Minnesota Cities**
- 3) **Municode**-contact for interview for next month's meeting at 6:45PM
- 4) **WSB**

- 11. M/S/A Hansen/Wilkening Discussion was held for a detachment request D-544 and is recommending the council to reject the request.**

Ayes: Hansen, Wilkening, Smith
Motion passed (3-0)

- 12. Review the Comprehensive Plan and update the plan.**

Wilkening suggest we look at the Comprehensive plan at the March 2015 meeting.

- 13. Chair Wilkening adjourned the meeting at 7:20 p.m.**