

**WALKER PLANNING COMMISSION  
BOARD OF ADJUSTMENT  
REGULAR MEETING MINUTES  
January 27<sup>th</sup>, 2020  
6:00 p.m. 701 Elm Avenue Walker Fire Hall Meeting Room**

- 1. Call to Order** 6:00 p.m. by Chair Wilkening  
**Roll Call**-Members Present: Susan Ostlund, Gary Wilkening, Mary Beth Hansen, Randy Carlson  
**Absent:** Seth Liefer  
**Staff:** Pamela Smith      **Public:** Kathy Bieloh, Kristin Holly
- 2. Additions or Deletions to the Agenda.**  
None.
- 3. Announcements by Chair.**  
None.
- 4. M/S Hansen/Ostlund to recommend approval of Minutes for December 30, 2020.**  
**Motion passed (4-0)**
- 5. Report Planning/Zoning Report for December 2019**  
Smith reviewed the report stating the valuation of the building permits for 2019 totaled \$1,847,191.
- 6. M/S Ostlund/Hansen to recommend approval of Ordinance 2020-01, Zoning Classification Designation.**  
**Motion passed (4-0)**
- 7. M/S Carlson/Hansen to recommend approval of Ordinance 2019-06 adding Tiny Homes Subdivision to the City Ordinance.**  
**Motion passed (4-0)**
- 8. Review and discussion on Temporary off-site Sign Ordinance**  
After lengthy discussion regarding off site temporary signage and how and if to revise the current ordinance. The Planning Commission Board directed staff to draft a temporary short term permit application for off-site temporary signage that included:  
Sizes 16sq feet or under, duration, placement and cost associated with administering the permit.  
The Board requested to revisit it next month as an agenda item before moving forward with any decisions today.

**9. Review and consider recommending to City Council to call for a public hearing on Ordinance or Fee Schedule adoption ‘in lieu of land dedication for cash payments on PUDs’**

The Board discussed the methodology of the Leagues park dedication fees. They reviewed the staff research based on the league’s model and found it comparable to several of the Minnesota City’s that were shown as examples. The Board would like to revisit this next month and move this to item number one on the agenda.

**10. M/S Hansen/Ostlund to recommend approval of staff starting the annexation process for PID # 38-357-0004; land owned by the City of Walker.**

Wilkening reviewed with the board a brief history; this parcel was acquired by the city through a recent land trade with Hawkinson construction. The parcel is owned by the City of Walker and abuts land that is owned by the City and within the City Limits of Walker. The Board stated that once it is annexed into the City limits to start the zoning designation process that will require a public hearing.

**11. The Planning Commission approved to recommend Susan Ostlund and Randy Carlson to sit on the current board renewing their terms as the second consecutive 3 year term.**

**12. Wilkening adjourns meeting at 7:00 p.m.**