

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday January 5, 2004**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular meeting to order at 7:00 p.m.
- Council members present: Bresley, Finney, Reed, Bruns, Walhof
- Council members absent:
- Others present during portions of the meeting included:

Stephen Michel, Administrator/Clerk-Treas.  
John Valen, City Attorney  
Jesse Rathman, Don Rathman Publishing  
Don Wintersteen, Bemidji Eagles  
Bina Silverthorn, Bemidji Eagles  
John Batchelder, Grand Rapids Eagles  
Bob Mallory, Shingobee Twp resident

Sylvia Bakker, City Employee  
Will Hoyt, Landecker & Assoc.  
Ray Ricci, Bemidji Eagles  
Eileen Wintersteen, Bemidji Eagles  
Rosemary Ochs, Walker resident

**CONSENT AGENDA – Mayor Walhof**

M/S Finney, Bresley to approve consent agenda items 1 through 4 as follows:

1. Approve regular council meeting minutes of December 18, 2003
2. Approve December 2003 cash disbursements.
3. Approve cash balance report as of December 31, 2003.
  - Addition of Mayor Walhof to appoint committee members under personnel.
  - Consideration of Molly McGregors request under personnel.
  - Widseth/Smith/Nolting Invoice # 880B078-310 & Invoice # 880B078-312 under Public Works.
  - Review and direct Public Works Cmte. on how to proceed with window replacement options.
  - Delete Item Number # 2 from Park & Rec.

Motion passed: 5-0

**SCHEDULED CITIZEN PRESENTATIONS**

1. Jesse Rathman, representing Don Rathman Publishing Co. gave a presentation on a Wall Poster Safety Calendar advertising program.
2. John Batchelder, gave a presentation on the Fraternal Order of Eagles.

**CITY STAFF COMMENTS/CONCERNS – Administrator Steve Michel**

1. City Administrator presented LMCIT property/casualty dividend of \$9,562.00 for the year 2003.

2. Officer Ratz reported to the council on his involvement as a member of the Cass County ERU team.
3. Molly McGregor requested that the Walker Area Foundation become its own fiscal agent, and cancel agreements for such service with the City, and the reporting agreement with Molly McGregor.
4. Steve Michel, City Administrator provided the Council with an update on the paramedic training. The Council directed City Administrator to report back at the February meeting on the other options, the status of the training and where we are fiscally with the program.

**PERSONNEL, BUDGET & ADMINISTRATION-Councilmember Bresley**

1. **M/S** Bruns, Finney to deny the Walker Police Department taking part in a Wall Poster Safety Calendar advertising program that would generate 25% of the advertising dollars back into the City.

Motion passed: 4-0 Mayor Walhof abstained.

2. **M/S** Reed, Bruns to approve Resolution 1-2004, approving any FDIC insured institution within the city limits as approved by Minnesota Statue, the First Federal Banking and Savings, F.S.B., and the League of Minnesota Cities 4M Fund as the City of Walker Official Depositories.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns, Walhof Nays: None

Motion passed: 5-0

3. **M/S** Finney, Bruns to approve Resolution 2-2004, designating the Pilot Independent as the City of Walker Official Newspaper.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns, Walhof Nays: None

Motion passed: 5-0

4. **M/S** Bruns, Reed to approve Resolution 3-2004, appointing John Valen as City Attorney/Data Practices Compliance Official for the City of Walker for the year 2004.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns, Walhof Nays: None

Motion passed: 5-0

5. **M/S** Finney, Bruns to approve Resolution 4-2004, appointing Landecker & Associates as the Engineering Firm for the City of Walker for the year 2004.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns, Walhof Nays: None

Motion passed: 5-0

6. **M/S** Reed, Bruns to approve Resolution 5-2004, approving machine signed facsimile signatures for the City of Walker.

Roll Call: Ayes: Finney Bresley, Reed, Bruns, Walhof Nays: None

Motion passed: 5-0

7. **M/S** Bruns, Finney to approve Resolution 6-2004, authorizing the Municipality to waive the Statutory Tort Limits.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns, Walhof Nays: None

Motion passed: 5-0

8. **M/S** Finney, Bruns to approve the City Administrator, and Police Chief hiring a part-time officer.

Motion passed: 5-0

9. **M/S** Finney, Bresley to approve Council member Reed to serve as acting Mayor for the year 2004.

Motion passed: 4-0 Council member Reed abstained.

10. **M/S** Bruns, Bresley to approve recommended raise for council members as follows. Council members and Mayor to each receive an additional \$50.00 a month, with no increase in meeting allowances. Council members to receive no increase in the cap, and Mayor to receive a \$50.00 increase in the cap.

Roll Call: Ayes: Bresley, Bruns, Walhof Nays: Finney, Reed

Motion passed: 3-0

11. **M/S** Bresley, Finney to approve the following committee members as recommended by Mayor Walhof.

**2004 CITY COUNCIL COMMITTEE APPOINTMENTS  
(Chairperson is automatically on each sub-committee)**

**A. PUBLIC WORKS: TRUMAN REED, CHAIRPERSON**

<b>Water, Sewer, and Streets</b>	<b>Brad Walhof</b>
<b>Cemetery</b>	<b>Brad Walhof, Pat Finney</b>
<b>Weed Inspector</b>	<b>Brad Walhof, Nick Zubke</b>
<b>Fire Department</b>	<b>Ken Bresley</b>
<b>Ambulance Department</b>	<b>Pat Finney</b>
<b>Police Commissioner</b>	<b>Ken Bresley</b>
<b>County &amp; School</b>	<b>Ken Bresley, Scott Bruns</b>

**B. BUDGET AND FINANCE: KEN BRESLEY, CHAIRPERSON**

<b>Personnel</b>	<b>Pat Finney</b>
<b>Budget and Finance</b>	<b>Truman Reed</b>
<b>TIF</b>	<b>Truman Reed</b>

**C. ECONOMIC DEVELOPMENT: SCOTT BRUNS, CHAIRPERSON**

<b>Municipal Liquor Store</b>	<b>Ken Bresley</b>
<b>Municipal Airport</b>	<b>Ken Bresley</b>
<b>Walker Dakota Clinic</b>	<b>Brad Walhof</b>
<b>Planning/Zoning/Building Codes</b>	<b>Pat Finney</b>
<b>Annexation-Shingobee Twp</b>	<b>Pat Finney</b>
<b>Parking-Planning Development</b>	<b>Ken Bresley</b>
<b>School-Cass County Liaison</b>	<b>Ken Bresley</b>

**D. PARKS AND RECREATION: PAT FINNEY, CHAIRPERSON**

<b>Library</b>	<b>Pat Finney</b>
<b>Park Development/Boat Ramp</b>	<b>Scott Bruns</b>
<b>Ball Fields/Trails</b>	<b>Scott Bruns</b>
<b>Tree Committee</b>	<b>Scott Bruns</b>
<b>Summer Rec. Program/Skating</b>	<b>Scott Bruns</b>
<b>Chumley Park Development</b>	<b>Scott Bruns</b>
<b>City Dock Committee</b>	<b>Scott Bruns</b>

Motion passed: 5-0

12. **M/S** Bresley, Bruns to approve Molly McGregor's request that the Walker Area Foundation become its own fiscal agent, and cancel agreements for such service with the City, and any reporting agreement with Molly McGregor, subject to a letter from the Blandin Foundation, and a copy of the minutes from Walker Area Foundation board action authorizing the request.

Motion passed: 5-0

### **ECONOMIC DEVELOPMENT – Councilmember Bruns**

It was noted that Chamber members were having a meeting at the Walker Fire Hall Tuesday January 6<sup>th</sup>, 2004. The subject of the meeting is concern by business and building owners within the City of Walker, and surrounding area about the loss of retail in the area.

### **PARKS & RECREATION/CEMETERY – Councilmember Finney**

1. **M/S** Bresley, Bruns to approve payment of Invoice from M. Candace Barthel in the amount of \$831.75 for rock garden renovation and maintenance from the donation fund.

Motion passed: 5-0

2. **M/S** Bresley, Finney to deny Kitchigami Regional Libraries request to purchase two computers and printers, and annual repair and replacement reserve funding.

Motion passed: 5-0

3. **M/S** Bresley, Bruns to approve the Walker Library Boards request to pay \$649.00 for maintenance on two additional computers and printers for the year 2004. The computers and printers to be paid for from funds of the Walker Library Board.

Motion passed: 5-0

- Pat, Steve and Terry have been working with Mineer signs on signage for the conservation building.
- Discussed roof and foundation problems at the library building.

### **PUBLIC WORKS & SAFETY – Councilmember Reed**

1. **M/S** Bresley, Bruns to approve payment of Invoice # 6226 in the amount of \$423.50 to Landecker & Associates for general engineering services.

Motion passed: 5-0

2. **M/S** Bresley, Bruns to approve payment of Invoice # 6225 in the amount of \$1,066.00 to Landecker & Associates for engineering services in the Lift Station "B" project.

Motion passed: 5-0

3. **M/S** Bresley, Bruns to approve signing the Certificate of Substantial Completion for Phase I – Reroofing on the Conservation Building.

Motion passed: 5-0

4. **M/S** Bruns, Bresley to approve Bolton & Menk, Inc. recommendation to pay, pay request No. 3, in the amount of \$145,431.00 to Rice Lake Construction Group, for work completed on Lift Station "B".
5. **M/S** Bresley, Finney to approve payment of Invoice Q-220624 in the amount of \$5,714.000 to Dooley Tackaberry for radio's for the Fire Department, as part of a FEMA safety equipment grant.

Motion passed: 4-0 Council member Bruns abstained.

6. **M/S** Bresley, Finney to approve the purchase and installation of a Sewer grinder ahead of Lift Station “A” pumps, at a cost not to exceed \$41,600.00, predicated on receiving favorable references from other Cities that have installed these grinders.

Motion passed: 5-0

7. **M/S** Bresley, Bruns to approve the reimbursement of up to \$1,700.00 for a portion of losses suffered by Ken Swanson, due to a sewer backup, provided the work repairs have been completed.

Motion passed: 5-0

8. **M/S** Bresley, Bruns to approve payment of Invoice No. #880B078-310 in the amount of \$17380.50 to Widseth/Smith/Nolting for architectural services on the Conservation Building.

Motion passed: 5-0

9. **M/S** Bruns, Bresley to approve payment of Invoice No. # 880B078-312 in the amount of \$3,000.00 to Widseth/Smith/Nolting for architectural services on the Conservation Building.

10. Discussed letter from Eagle Construction on the replacement of windows on the Conservation Building.

**M/S** Bruns, Bresley to authorize the Public Works committee to make a discision on the replacement of windows on the Conservation Building, contingent on the approval of Charlie Nelson, MN Historical Society, and contingent upon a cap of \$37,000.

Motion passed: 5-0

11. **M/S** Bresley, Finney to support the Fraternal Order of Eagles Resolution, to try and establish an Eagles Club in the City of Walker.

Motion passed: 5-0

## **OTHER BUSINESS – Mayor Walhof**

## **ADJOURN – Mayor Walhof**

Mayor Walhof adjourned the regular scheduled Council meeting at 9:12 p.m.

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Bradley J. Walhof, Mayor

Attest: \_\_\_\_\_  
Stephen J. Michel, Administrator