

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday February 2, 2004 7:00 p.m.**

CALL TO ORDER – Council member Reed (Acting Mayor)

- Council member Reed, Acting Mayor called the regular meeting to order at 7:00 p.m.
- Council members present: Bresley, Finney, Reed, Bruns
- Council members absent: Mayor Walhof
- Others present during portions of the meeting included:

Stephen Michel, Administrator/Clerk-Treas.
John Valen, City Attorney
Dean Morrill, Pilot Independent
Joan Tweedale, Community Solutions
Jim Rogen, Stille Havn Hus, Inc.
Charles Ratz, Walker Police Dept.

Bonnie Michel, City Employee
Will Hoyt, Landecker & Assoc.
Dave Neiman, MRWA
Dave Morley, USFS Walker
Natalie Haglund, BSU

CONSENT AGENDA – Councilmember Reed (Acting Mayor)

M/S Bresley, Finney to approve consent agenda items 1 through 7 as follows:

1. Approve Walker City Council minutes of January 05, 2004.
2. Approve January 2004 disbursements.
3. Approve cash balance report as of January 31, 2004.
4. Approve the 2003, 4th quarter investment report.
5. Approve Electric Pump invoice in the amount of \$19,602.39 for Lift Station “B”.
6. Approve Kent Reeve Locksmith invoice in the amount of \$1,403.45 for hanger locks and installation on the old hanger units.
7. Approve invoice #9092 from Eric Myhra Ford in the amount of \$20,952.00 for the purchase of a 2004 Ford Crown Victoria, Police Interceptor.

Motion passed: 4-0

SCHEDULED CITIZEN PRESENTATIONS

- Administrator Steve Michel stated that no citizen presentations were scheduled.

CITY STAFF COMMENTS/CONCERNS – Administrator Steve Michel

1. Reviewed and filed the summary of costs to date on the Conservation Building.
2. Reviewed and filed the Ambulance Departments financial report for the Paramedic Training Project.
3. Reviewed and filed Sewer grinder reference check report from Public Works Supervisor Nick Zubke.

4. **M/S** Finney, Bresley to approve the paramedic-training contract with Inver Hills College subject to review by the City Attorney.

Motion passed: 4-0

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember

Bresley

1. **M/S** Bruns, Finney to approve the Resolution 8-2004, a resolution supporting the Walker Area Community Centers Project.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns Nays: None Absent: Mayor Walhof

Motion passed: 4-0

2. **M/S** Finney, Bruns to approve the Resolution 9-2004, a resolution approving Leech Lake Area Amateur Hockey Associations renewal for a Premise Permit, to conduct gambling at Benson's.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns Nays: None Absent: Mayor Walhof

Motion passed: 4-0

3. **M/S** Bruns, Finney to approve the Resolution 11-2004, a resolution approving American Legion Auxiliary Post 134 renewal for a Premise Permit, to conduct gambling at the American Legion Club.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns Nays: None Absent: Mayor Walhof

Motion passed: 4-0

4. **M/S** Finney, Bruns to approve the Resolution 10-2004, a resolution supporting Legislation to increase staff hours at public regional library systems through donations designated for such use.

Roll Call: Ayes: Finney, Bresley, Reed, Bruns Nays: None Absent: Mayor Walhof

Motion passed: 4-0

5. **M/S** Bruns, Finney to send Nick Zubke and Dan Gendron to the MN Rural Water Associations annual conference to be held in St. Cloud March 2nd thru March 4th at an approximate cost of \$613.60. This is a requirement to keep their licenses updated.

Motion passed: 4-0

6. Reviewed and filed Cass County's Call Log for 2003.

7. **M/S** Bruns, Finney to approve of the transfer of \$104,606.78 from the Park Fund, and \$61,990.64 from the Downtown Parking fund to the Building fund, to cover site work and additional parking.

Motion passed: 4-0

8. Police Chief Mark Kimmerle, Nick Zubke, Tim Drinka, Dan Gendron, and the MNDOT crew were recognized for their efforts in last weeks snow removal after the Mayor called for an emergency snow removal.

9. **M/S** Bruns, Finney to send Nick Zubke to the Wastewater Operations Conference to keep up training for his wastewater license at an approximate cost of \$791.81.

Motion passed: 4-0

10. **M/S** Finney, Bresley to approve the Walker Fire Department recommendation to enter into the bylaws a previous increase in the amount of fireman's Relief from \$1,000.00 to \$1,500.00 per service year. Note: A committee will meet with the accountant and City Administrator to consider an increase to possibly \$3,000.00 per service year.

Motion passed: 3-0 Council member Brunns abstained.

11. Council member Bresley, explained why he has abstained from voting, and why he will continue to abstain from discussions and votes on issues that concern the Jim Rogen project. The reason is due to his private business negotiations with Jim Rogen, on matters concerning the project.

ECONOMIC DEVELOPMENT – Councilmember Brunns

1. Reviewed and filed the Walker Planning commission minutes of Monday, January 26, 2004. City Attorney and City Engineer to review and make recommendations concerning the private property incursion on public right-of-way behind the Whistle Stop.
2. Discussed the proposed conditions of a purchase agreement with Jim Rogen, (Stille Havn Hus, Inc.) for the sale of approximately 24 acres in the Industrial Park. Note: The Walker Planning commission will hold a Public Hearing at their February meeting for the zoning and conditional use permit of this parcel.
3. **M/S** Finney, Brunns to approve pursuing an agreement with an interested party to locate a light manufacturing facility in the Industrial Park. Note: The Walker Planning Commission will hold a Public hearing at their March meeting for the zoning of this parcel.

Motion passed: 3-0 Council member Bresley abstained.

4. **M/S** Finney, Bresley to authorize the City Administrator and Economic Development committee to prepare a lease agreement and establish a rent amount for the Chamber of Commerce for use of space at the Conservation Building. City Administrator will determine the square footage, and make a recommendation for the lease amount.

Motion passed: 4-0

PARKS & RECREATION/CEMETERY – Councilmember Finney

1. **M/S** Bresley, Brunns to approve Ordinance 7-2004, Walker Evergreen Cemetery Rules and Regulations.

Roll Call: Ayes: Finney, Bresley, Reed, Brunns Nays: None Absent: Mayor Walhof

Motion passed: 4-0

2. **M/S** Bresley, Brunns approved Walker Park Board meeting minutes of January 27, 2004, including appointment of the new park board members.

Motion passed: 4-0

3. **M/S** Bresley, Brunns to approve Walker Park Board's recommendation to allow use of Walker City Park for the 1st Annual Walker Triathlon to be held September 4, 2004.

Motion Passed: 4-0

4. **M/S** Bresley, Brunns to approve the Walker Library Board meeting minutes of Tuesday, January 20, 2004, including the appointment of new library board members.

Motion Passed: 4-0

PUBLIC WORKS & SAFETY – Councilmember Reed

1. **M/S** Bresley, Finney to approve Part II of the Wellhead Protection Plan.
Motion passed: 4-0
2. **M/S** Bresley, Bruns to approve signing the Certificate of Substantial Completion for Phase II – Site development and concrete slab for the Conservation Building.
Motion passed: 4-0
3. **M/S** Bresley, Finney to approve a radio and installation from Roger’s Two Way Radio in the amount of \$2,922.16 for the New Walker Ambulance. Note: The radio will be paid for by funds raised at the annual Ambulance Ball.
Motion passed: 4-0
4. **M/S** Bresley, Bruns to approve the following items to equip the new squad car at an approximate cost of \$5,651.89.
Motion passed: 4-0
5. **M/S** Bresley, Bruns to approve Change Order No. #2 in the amount of \$3,331.00 for Phase III on the Conservation Building Project.
Motion passed: 4-0
6. **M/S** Bresley, Finney to approve Change Order No. #3 in the amount of \$30,638.00 for Phase III on the Conservation Building Project.
Motion passed: 4-0
7. **M/S** Bresley, Finney to approve Change Order No. #4 for a decrease of (\$6,267.00 on Phase III of the Conservation Building Project).
Motion passed: 4-0
8. **M/S** Bresley, Bruns to approve Widseth/Smith/Nolting recommendation to pay payment application No. #1 to Eagle construction co., Inc. in the amount of \$68,030.00.
Motion passed: 4-0
9. **M/S** Bruns, Bresley to approve Widseth/Smith/Nolting recommendation to pay payment application No. #3 to MJ Construction in the amount of \$10,621.00.
Motion passed: 4-0
10. **M/S** Bresley, Bruns to approve payment of Invoice # 0074632 in the amount of \$747.50 to Bolton & Menk, Inc. for professional services on the Lift Station “B” project.
Motion passed: 4-0
11. **M/S** Bruns, Finney to approve Landecker & Associates recommendation to pay Invoice No. 18759 in the amount of \$1,465.00 to GME for soil density and concrete compressive strength testing on the Lift Station “B” project.
Motion passed: 4-0
12. **M/S** Finney, Bresley to approve purchase of a Fireplace Insert from Wilkening Fireplace Company in the amount of \$4,340.71 for the fireplace at the Conservation Building.
Motion passed: 4-0
13. **M/S** Bresley, Finney to authorize City Engineer, Landecker & Associates to begin work to identify a future roadway system, utility corridors, the site for a 1-acre or larger Utility treatment location and Public easements.
Motion passed: 4-0

14. **M/S** Bruns, Finney to authorize Public Works committee to pursue a design build water/sewer project with Bolton & Menk, Inc./Rice Lake contracting, is working co-operatively with City Engineer Landecker & Associates.

Motion passed: 3-0 Council member Bresley abstained.

OTHER BUSINESS – Mayor Walhof

1. Council member Reed informed the Council that Walker City Hall and the DMV Offices will be closed Monday, February 16, 2004, in observance of Presidents Day.
2. Council member Bresley announced he would be absent from the March Council Meeting.

CONTINUATION OF MEETING – Councilmember Reed

Council member Reed continued the Council meeting to 10:00 pm Tuesday, February 03, 2004, at the Lift Station “B” site. There will be a start-up and sewer grinder demonstration.

Truman P. Reed, Acting Mayor

Attest: _____
Stephen J. Michel, Administrator