

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday March 1, 2004 7:00 p.m.**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular meeting to order at 7:00 p.m.
- Council members present: Finney, Reed, Bruns
- Council members absent: Council member Bresley
- Others present during portions of the meeting included:

Stephen Michel, Administrator/Clerk-Treas.
John Valen, City Attorney
Dean Morrill, Pilot Independent
John Fjelstul, Block 25

Sylvia Bakker, City Employee
Will Hoyt, Landecker & Assoc.
Jim Rogen, Stille Havn Hus
Reggie Thiel, Self

CONSENT AGENDA – Mayor Walhof

M/S Finney, Bruns to approve consent agenda items 1 through 7 as follows:

1. Approve Walker City Council Public Hearing Minutes of Monday February 2, 2004, Wellhead Protection Plan Part II.
2. Approve Walker City Council Public Hearing Minutes of Monday February 2, 2004, Ordinance #7-2004, Cemetery Rules and Regulations.
3. Approve Walker City Council Regular Meeting Minutes of February 2, 2004.
4. Approve Walker City Council Continuation Meeting Minutes of Tuesday Feb. 3, 2004, Lift Station “B” start up and sewer grinder demonstration.
5. Approve Walker City Council Continuation Meeting Minutes of Saturday February 7, 2004, annual Fireman’s Banquet, no business conducted.
6. Approve February 2004 disbursements.
7. Approve cash balance report as of February 29, 2004.

Motion passed: 4-0

SCHEDULED CITIZEN PRESENTATIONS

- Administrator Steve Michel stated that no citizen presentations were scheduled.

CITY STAFF COMMENTS/CONCERNS – Administrator Steve Michel

1. Steve Michel, City Administrator reported on the Thurs. Feb. 26, 2004 House Finance Committee Hearing to consider the WACC \$2000,000.00 funding request for the Community Center.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Finney

1. **M/S** Bruns, Reed to pay an Invoice in the amount of \$570.00 To Arrowhead Region Law Enforcement Training for membership dues.

Motion passed: 4-0

2. **M/S** Reed, Bruns to approve quote from Eric Myhra Ford, Inc. in the amount of \$978.75 for a grill guard and installation on the ambulance the City purchased.

Motion passed: 4-0

3. **M/S** Bruns, Reed to approve payment of Invoice #21850 to Ehlers & Associates, Inc. in the amount of \$1,000.00 for professional services on TIF #2-9. Money comes from administrative money paid for by the district.

Motion passed: 4-0

4. **M/S** Bruns, Reed to approve payment of Invoice #B712 in the amount of \$1,230.00 to North Memorial EMS Education for EMT Training.

Motion passed: 4-0

5. **M/S** Reed, Bruns to approve advertising for a third Ambulance Attendant.

Motion passed: 4-0

Council member Finney stated the only other item of business was that the quote for Health Insurance would be presented at the April Council meeting.

ECONOMIC DEVELOPMENT – Councilmember Bruns

1. Review and file Walker Planning Commission Public Hearing minutes of Feb. 23, 2004.
2. Review and file Walker Planning Commission minutes of Feb. 23, 2004.
3. **M/S** Finney, Bruns to approve zoning a 23.21 acre parcel, described as a part of the NW ¼ of SW ¼ of Section 21, Township 142N, Range 31W, Cass County as General Commercial.

Motion passed: 4-0

4. **M/S** Finney, Bruns to approve a purchase agreement with Rogland Properties, LLC, and earnest money for the 23.21 acre parcel described as part of the NW ¼ of SW ¼ of Section 21, Township 142N, Range 31W, Cass County.

Motion passed: 4-0

5. **M/S** Finney, Bruns to approve Resolution #12-2004, Business Subsidy Policy.

Roll Call: Ayes: Finney, Reed, Bruns, Walhof Nays: None Absent: Bresley

Motion passed: 4-0

6. **M/S** Finney, Bruns to approve language in the Business Subsidy Policy to read 1.75 times the federally mandated minimum wage, and III Section D, item 5 to read The City of Walker prohibits the resale (land speculation) of JOBZ Zone parcels for profit by the subsidy recipient as outlined in the business subsidy agreement.

Motion passed: 4-0

PARKS & RECREATION/CEMETERY – Councilmember Finney

1. Review and file Walker Park Board Minutes of February 24, 2004.
2. **M/S** Bruns, Reed to approve granting the DNR the right to secure permits to construct a permanent dam and fish ladder in the Bieloh Pond. The City of

Walker's responsibility will be to furnish rock for the fish ladder. DNR to furnish other necessary material and labor to complete the project.

Motion passed: 4-0

3. **M/S** Bruns, Reed to approve Coburn's request to realign the tour boat dock providing a better installation as recommended by the Park Board.

Motion passed: 4-0

PUBLIC WORKS & SAFETY – Councilmember Reed

1. **M/S** Bruns, Finney to approve Reggie Thiel's request for a conditional use permit to place 5050 cubic feet of compacted fill on his property adjoining the Lakeview Motel, as presented with the recommended pre-fill and post-fill report as stipulated as addressed in a memo from Landecker & Associates in as letter dated March 1, 2004.

Motion passed: 4-0

2. **M/S** Bruns, Finney to approve Widseth/Smith/Nolting recommendation to pay application # 4 for payment to MJ Construction in the amount of \$12,129.00 for work completed on the Conservation Building.

Motion passed: 4-0

3. **M/S** Bruns, Finney to approve Widseth/Smith/Nolting recommendation to pay payment application No. #2 to Eagle Construction Co., Inc. in the amount of \$82,767.00 for work completed on the Conservation Building.

Motion passed: 4-0

4. **M/S** Finney, Bruns to approve change order No. 5 to Eagle Construction in the amount of \$1,815.00.

Motion passed: 4-0

5. **M/S** Finney, Bruns to approve change order No. 6 to Eagle Construction in the amount of \$5,590.00.

Motion passed: 4-0

6. **M/S** Bruns, Finney to approve payment of Invoice #880B078-402 in the amount of \$2,987.50 to Widseth/Smith/Nolting for Architectural Services on the Conservation Building.

Motion passed: 4-0

7. **M/S** Finney, Bruns to approve payment of Invoice #042015 in the amount of \$430.00 to Landecker & Associates for the following items.

- Prepare drawing for Rogen/Industrial Park/JOBZ
- Blueprints and mapping City Park
- Municipal Utility Extension to MN/DOT

8. **M/S** Bruns/Finney to approve payment of Invoice #032244 in the amount of \$261.50 to Landecker & Associates for Engineering Services "Lift Station B" project.

Motion passed: 4-0

9. **M/S** Bruns/Finney to approve payment of Invoice #0075124 in the amount of \$2,205.00 to Bolton & Menk, Inc. for professional Services Lift Station "B".

Motion passed: 4-0

10. **M/S** Finney/Bruns to approve payment of Invoice #880B078-401 in the amount of \$5,669.75 to Widseth/Smith/Nolting for architectural services Walker Conservation Building.

Motion passed: 4-0

11. **M/S** Bruns/Finney to approve payment of Invoice of Invoice #0025465-IN in the amount of \$1,603.67 to Electric Pump for work on the Lift Station "A".

Motion passed: 4-0

12. **M/S** Finney/Bruns to approve Invoice in the amount of \$24,289.00 for work completed to date, to Polar Refrigeration, Inc. for cooler units at the Conservation Building.

Motion passed: 4-0

13. **M/S** Bruns/Finney to approve and follow recommendations from Will Hoyt, Landecker & Associates in a letter dated Feb. 20, 2004.

Motion passed: 4-0

OTHER BUSINESS – Mayor Walhof

Mayor Walhof announced a special meeting to be held Monday March 8, 2004, at 7:00 p.m. in conjunction with Public Hearings at 6:30 p.m. and 6:45 p.m., Business Subsidy Agreements.

ADJOURN – Mayor Walhof

Mayor Walhof adjourned the regular scheduled meeting at 8:06 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Stephen J. Michel, Administrator