

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday May 3, 2004 7:00 p.m.**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular meeting to order at 7:00 p.m.
- Council members present: Finney, Reed, Bruns, Bresley, Walhof
- Council members absent:
- Others present during portions of the meeting included:

Stephen Michel, Administrator
Will Hoyt, Landecker & Assoc.
Tony Doughty, Self
Randy Fisher, Cass Co. Sheriff
Terry Freeman, Landecker & Assoc.
Shirley Mallory, Self

Sylvia Bakker, City Employee
Rosemary Ochs, Self
Jean Ruzicka, Northwoods Press
Brad Spry, Self
Bob Mallory, Self
John Zacher, Self

CONSENT AGENDA – Mayor Walhof

M/S Bresley, Bruns to approve consent agenda items 1 through 7 as follows:

1. Approve Walker Public Hearing Minutes of April 5, 2004.
2. Approve Walker City Council Minutes of April 5, 2004
3. Approve April 2004 disbursements.
4. Approve cash balance report as of April 30, 2004
5. Approve Quarterly Investment Report.
6. Addition of Item 5 under Economic Development.
7. Addition of Item 4 under Parks & Recreation.
8. Addition of Item 13 under Public Works.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS

- Steve Michel presented to the Council the Chambers idea of moving the closure of streets from 5th street to 6th street for Crazy Days this summer.
M/S Bruns/Reed to approve the closure of 6th street instead of 5th street for Crazy Days, from the alley to Minnesota Ave.

CITY STAFF COMMENTS/CONCERNS – Administrator Steve Michel

- Reviewed and filed three newspaper articles.
- Reviewed letter dated April 12, 2004 from the Administrator's Office of Cass County pertaining to a meeting the County is holding on June 1, 2004 on the County's role in promoting additional health care facilities in the area.

PERSONNEL, BUDGET & ADMINISTRATION–Councilmember Bresley

1. **M/S** Reed, Finney to approve the hiring of two additional part-time employees for the Liquor Store, to fill a current vacant position, and another position becoming vacant May 7, 2004

Motion passed: 5-0

2. Review and file letter dated April 21, 2004, to Police Chief Kimmerle, and Officer Tennis, for their role in a drug bust.
3. **M/S** Bruns, Finney to approve a Maintenance Agreement and Software Upgrade in the amount of \$1,920.00 from Sweet, for the Ambulance Billing Software.

Motion passed: 5-0

4. **M/S** Finney, Bruns to approve Resolution 14-2004, supporting restoring unfair reductions in Local Government Aid (LGA).

Roll Call: Ayes: Finney, Bresley, Bruns, Reed, Walhof Nyes: None

Motion passed: 5-0

5. **M/S** Finney, Bruns to approve a Wine and 3.2 Beer License for Enchanted Cottage.

Motion passed: 5-0

6. **M/S** Bruns, Reed to approve request to transfer funds in the amount of \$66,985.00 from the TIF's Administrative fees to the Lift Station "A" and Lift Station "B" Projects.

Motion passed: 5-0

7. **M/S** Bruns, Finney to approve request to transfer funds in the amount of \$1,792.00 from the General Fund to the Storm water Fund to clear a negative balance.

Motion passed: 5-0

8. **M/S** Bruns, Finney to approve recommended changes in the way Funds are transferred, and how the Capital Project and Equipment Funds are funded.

Motion passed: 5-0

9. **M/S** Bruns, Reed to approve the Police Department applying for participation in CopShare LISTSERV.

Motion passed: 5-0

10. **M/S** Bruns, Reed to approve the City of Walker applying for Cops in School Grant.

Motion passed: 5-0

11. **M/S** Reed, Bruns to approve quote in the amount of \$151.12, plus tax for a KM-3035 on a monthly lease payment from Modern Business Equipment for a copier for the Motor Vehicle, Ambulance Dept. offices at the Conservation Building.

Motion passed: 4-0 Nye: Finney

12. **M/S** Bruns, Finney to approve allowing Mona Glassmann, and Christy Johnson to attend a Emergency Management Tabletop Exercise at the Cass County Public Health Service on May 4, 2002, from 8:00 am to Noon.

Motion passed: 5-0

13. **M/S** Bruns, Finney to approve the Walker Personnel Committee's recommendation to hire Brad Harmon for the Ambulance Department Position.

Motion passed: 5-0

ECONOMIC DEVELOPMENT – Councilmember Bruns

Council members Bruns referred the first two items to Council member Finney.

1. Reviewed and filed Walker Planning Commission Minutes of April 26, 2004.
2. **M/S** Bresley, Reed to approve Walker Planning Commissions recommendation to approve the final plat for Northernaire Plaza Condominium Plat.

Motion passed: 4-0 Council member Bruns abstained.

3. Discussed letter from Joe Plummer, representing Patricia Prescott, and their decision to deny the vacation of a portion of Cleveland Blvd., and Railroad Avenue. Steve Michel explained we had just received the survey for the other two pieces of property involved. Terry Freeman showed the Council the survey and explained the amount of feet per building infringing on City right of way. Discussed getting utility locations, for both water/sewer, and phone, electric, etc. **M/S** Bresley, Bruns to table request for Public Hearing. Steve Michel to set up meeting with the Public Works Committee, Joe Plummer, John Valen, Brad Spry, and any other parties involved.
4. Discussed ordering a flagpole for the new City Hall, and Liquor Store Complex. **M/S** Bresley, Finney to approve ordering a flagpole at a cost of \$946.00, plus freight.

Motion passed: 5-0

John Zacher proposed purchasing some additional property, from the City, but Mayor Walhof stated that the property is dedicated Evergreen Cemetery Property, so it was suggested John meet with Cemetery Board, and take a look at the property, and also meet with the Economic Development Committee.

PARKS & RECREATION/CEMETERY – Councilmember Finney

1. **M/S** Bresley, Bruns to approve Walker Park Board Minutes of April 27, 2004.

Motion passed: 5-0

2. **M/S** Bresley, Reed to approve payment of Invoice #74204 in the amount of \$553.74 to Bud's Building & Decorating Center for material for the shelter the Coborn's added onto. The Coborn's will install it.

Motion passed: 5-0

3. **M/S** Bruns, Bresley to approve an additional cost of \$350.00 dollars for the picnic tables, due to an increase in the cost of materials.

PUBLIC WORKS & SAFETY – Councilmember Reed

1. **M/S** Bresley, Finney to approve Widseth/Smith/Nolting recommendation to pay Payment Application # 4, in the amount of \$101,239.00 to Eagle Construction Co., Inc. for Interior Renovation at the Conservation Building.

Motion passed: 5-0

2. **M/S** Bresley, Finney to approve Widseth/Smith/Nolting recommendation to pay Application for Payment No. 5 in the amount of \$2,000.00 to MJ Construction, for work on the Conservation Building.

Motion passed: 5-0

3. **M/S** Bresley, Finney to approve payment of Invoice #1639, in the amount of \$598.50 to Bay Carpet & Tile, Inc. for tiles for the Break Room, and Liquor Store Bathrooms at the Conservation building.

Motion passed: 5-0

4. **M/S** Bresley, Bruns to approve payment of Invoice #1662 in the amount of \$3,161.48 to Bay Carpet & Tile, Inc. for carpeting for the back area of the Liquor Store.

Motion passed: 5-0

5. **M/S** Bresley, Bruns to approve payment of Invoice # 1663, in the amount of \$1,798.50 for carpet for the Administrator's Office, Police Office and small 1st floor conference room.

Motion passed: 5-0

6. **M/S** Bresley, Bruns to approve payment of Invoice in the amount of \$1,177.89 to Roll Ez Docks for Poly Decking for the floor of the Cave Cooler at the Liquor Store.

Motion passed: 5-0

7. **M/S** Bresley, Finney to approve a Technical Service Support Agreement with Medtronic Physio-Control from 4/01/04 thru 03/31/07, with annual payment of \$2,256.00 for the defib units the Patrol Cars will be carrying, once the Ambulance Service goes to 12 lead defib units for ALS.

Motion passed: 5-0

8. **M/S** Bresley, Bruns to approve payment of Invoice #16737 in the amount of \$498.22 for a complete inspection of Ambulance Unit 201.

Motion passed: 5-0

9. **M/S** Bresley, Finney to approve Change Order #8 in the amount of \$3,723.00 for the following items.
 1. Provide window in Room 104. Add of \$679.00
 2. Repair floor sag in Room 104. Add of \$297.00
 3. Additional electric work for the walk-in coolers as described in RFP # 11. Add of \$2,601.00
 4. Lock change at doors 100B and 115 from a passage lock to a classroom lock. Add of \$390.00
 5. Repair uneven floor in Room 116. Add not to exceed \$1,491.00.
 6. Credit for floor finish in Room 109. Deduct of (\$125.00)
 7. Change the base in Room 119 to wood base in lieu of vinyl. No Charge.
 8. Credit for floor finish in Rooms 122 and 123. Deduct of (\$53.00).
 9. Credit for floor finish in Rooms 117, 118, 119 and 124. Deduct of (\$603.00).
 10. Credit for the floor finish in Rooms 203 and 204. Deduct of (\$603.00).
 11. Credit for the floor finish and installation of underlayment in Room 202. Deduct of (\$17.00).
 12. Credit for the floor for a portion of Rooms 201. Deduct of (\$74.00).
10. **M/S** Bruns, Bresley to approve change Order No. 1 from Rice Lake Contracting for repairs to Lift Station "A", in the amount of \$166,318.00

Motion passed: 5-0

11. **M/S** Bresley, Finney to approve payment of Invoice #2207 in the amount of \$744.41 to Olson Electric for work at Lift Station by Cochran's, and bulbs replaced in the Park, and repair of the light on the Water Treatment Plant.

Motion passed: 5-0

12. **M/S** Bresley, Finney to approve quote from Anderson Brothers Construction in the amount of \$1,488.00 to patch the area on 4th street where we had a sewer main break.

Motion passed: 5-0

13. **M/S** Finney, Bresley to approve quote from Walker Pipe and Supply in the amount of \$4,017.71 for repair pumps for the Forestry Lift Station.

OTHER BUSINESS – Mayor Walhof

Mayor Walhof appointed himself and Council member Bruns to attend the meeting at Cass County, pertaining to additional Health Care in the area, along with Steve Michel, City Administrator, and Mona Glassmann, Ambulance Director.

ADJOURN – Mayor Walhof

Mayor Walhof adjourned the regular scheduled meeting at 9:21 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Stephen J. Michel, Administrator