

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday January 4, 2010**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Worth, Walhof, Wilkening
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Edy Asell, Zoning Administrator
Andy Peek, SEH
Gail Levenson, Cass County EDC
Larry Anderson
Larry Jacobson

Wayne Tennis, Police Chief
Sylvia Bakker, City Employee
Neil Lange, Public Works Director
Ken Bresley, Airport Commissioner
Greg Smith, Micro Brewery
Terry Holly
Jane Eckholm

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Finney to approve the Consent Agenda Items 1 thru 8 as follows:

1. Approve Walker City Council Public Hearing Minutes of December 7, 2009.
2. Approve Walker City Council Regular Meeting Minutes of December 7, 2009.
3. Approve Walker City Council Continuation Meeting Minutes of December 22, 2009.
4. Approve Claim #42409 to Claim #42431, and Claim #42433 to Claim #42586, in the amount of \$217,337.27.
5. Review and file Walker Police Department's Monthly Report.
6. Review and file Cass County Economic Development Corporation December 2009 News Flash.
7. Addition of request for training under #3 Public Works.
8. Addition of the appointment of Scott Winters as assistant Fire Chief under #4 Public Works.
9. Addition of appointment of Bob Moore under #7, Planning & Zoning.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Andy Peek, SEH & Ken Bresley – Airport Commissioner, updated the Council on monies available for the proposed Parallel Taxiway, and requested the Council to consider going out for bid, on the Parallel Taxiway Project.
- Ken Bresley, stated that the Airport looked the best it has in years for snow removal.
- Gail Levenson, Cass County EDC updated the Council on the Small Cities Development Plan, and the current situation of the Health Care Project.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Comprehensive Plan Update, we are looking at Final Review in February, and possible Final approval at the March Council Meeting.
- Letter from MN Dept of Health, that they had received the wellhead protection plan, and the Minnesota Department of Health’s final approval must be completed by March 17th, 2010.
- In December we received Final Approval for the parallel taxiway wetlands.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. **M/S** Fjelstul, Finney to approve going out for bid for the Airport Parallel Taxiway Construction. Bids to be received until 9:00 a.m. Friday February 26, 2010, at which time they will be publicly opened and read aloud.

Motion passed: 5-0

2. **M/S** Fjelstul, Worth to approve request from Wayne Tennis, Police Chief to attend the Chief of Police 2010 Executive Training Institute on April 11th thru April 15th, 2010 at a cost of \$325.00, plus meals, lodging, and mileage.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve Resolution 1-2010, a resolution approving Depositories for the City of Walker.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

4. **M/S** Fjelstul, Wilkening to approve Resolution 2-2010, a resolution designating an Official Newspaper.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

5. **M/S** Fjelstul, Wilkening to approve Resolution 3-2010, a resolution appointing a City Attorney/Data Practices Compliance Official.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

6. **M/S** Fjelstul, Finney to approve Resolution 4-2010, a resolution appointing a City Engineer.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

7. **M/S** Fjelstul, Wilkening to approve Resolution 5-2010, a resolution-approving machine signed signatures for the City of Walker.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

8. **M/S** Fjelstul, Wilkening to approve Resolution 6-2010, a resolution authorizing the Mayor and City Administrator to sign all State and Federal Airport Grants.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

9. **M/S** Fjelstul, Finney to approve Resolution 7-2010, a resolution authorizing the Mayor and City Administrator to sign all State and Federal Grants.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

10. **M/S** Fjelstul, Wilkening to approve Resolution 8-2010, a resolution relating to Workers Compensation for Elected Officials.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

11. **M/S** Fjelstul, Finney to approve Resolution 9-2010, a resolution accepting a \$1,000.00 donation made to the City of Walker, Park Fund in fiscal year 2009.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

12. **M/S** Fjelstul, Wilkening to approve Resolution 10-2010, a resolution supporting the Leech Lake Management’s Plan & Committee. (Needs to be revised).

Motion failed: 5-0

M/S Fjelstul, Wilkening to approve Resolution 10-2010, a resolution supporting the Leech Lake Fishing Task Force recommendations to the Leech Lake Advisory Committee.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

13. **M/S** Fjelstul, Wilkening to approve transferring the following funds from the Checking Account to Savings Account. \$8,200.00 from General Checking to Fire Equipment Savings, and \$1,000.00 from General Checking to Park Capital Projects Savings.

Motion passed: 5-0

14. **M/S** Wilkening Worth to move request from Walker Area Community Center’s for a monetary donation to Budget & Finance, and bring back a recommendation at the Feb. meeting.

Motion passed: 5-0

15. **M/S** Fjelstul, Finney to approve sending Edy Asell to OSHA/Safety Assistance Meeting 202, Feb. 4th, 2010 in St. Cloud at a cost of \$15.00, plus mileage.

Motion passed: 5-0

16. **M/S** Fjelstul, Worth to approve the following Committee Appointments for Fiscal Year 2010.

2010 CITY COUNCIL COMMITTEE APPOINTMENTS

(Chairperson is automatically on each sub-committee)

A. PUBLIC WORKS: PAT FINNEY, CHAIRPERSON

Water, Sewer and Streets

Brad Walhof

Cemetery

Pam Worth

Weed Inspector

Brad Walhof, Neil Lange

Fire Department

Pat Finney

Ambulance Board

Pat Finney

Police Commissioner

Brad Walhof

B. BUDGET AND FINANCE: JOHN FJELSTUL, CHAIRPERSON

Personnel	Pam Worth
Budget and Finance	Gary Wilkening
TIF	Brad Walhof

C. ECONOMIC DEVELOPMENT: GARY WILKENING, CHAIRPERSON

Municipal Liquor Store	Pat Finney
Municipal Airport	John Fjelstul, Ken Bresley Volunteer
Walker Dakota Clinic	Brad Walhof
Planning/ Zoning/ Building Codes	Pat Finney
Shingobee Twp. / Healthy Communities	John Fjelstul
Parking/ Planning	Pat Finney

D. PARKS AND RECREATION: PAT FINNEY, CHAIRPERSON

Library	Pam Worth
Park Development/Boat Ramp	Pat Finney
Trails	John Fjelstul
Tree Committee	Pam Worth
City Dock Committee	Pam Worth

ACTING MAYOR- GARY WILKENING

MEETINGS – PUBLIC INVITED

- ❖ **City Council** meets first Monday of each month, 7:00 p.m., Walker Firehall. (Third Thursday of the Month if needed.)
- ❖ **Planning Commission** meets last Monday of each month, 5:30 p.m., Walker Firehall.
- ❖ **Library Board** meets 4th Wednesday of odd months, 5:15 p.m., Walker Library.

Park Board meets fourth Tuesday of each month, 4:00 p.m., City Hall.

Motion passed: 5-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. **M/S Wilkening, Fjelstul** Review and file Draft of Walker Planning Commissions Public Hearing & Meeting Minutes of December 28, 2009.

Motion passed: 5-0

2. **M/S Wilkening, Worth** to approve Walker Planning Commissions Meeting Minutes of November 30, 2009.

Motion passed: 5-0

3. **M/S Wilkening, Worth** to approve Walker Planning Commissions Meeting Minutes of October 26, 2009.

Motion passed: 5-0

4. **M/S Wilkening, Fjelstul** to approve LU 2009-10 Conditional Use Permit for 195 Walker Industries Blvd. NW. Microbrewery.

Motion passed: 5-0

5. **M/S** Wilkening, Worth to approve the appointment of Greg Smith to a 3 year term on the Walker Planning Commission/Board of Adjustment Board.

Motion passed: 5-0

6. **M/S** Wilkening, Finney to approval of the Small Cities Development Plan Agreement.

Motion passed: 5-0

7. **M/S** Wilkening, Worth to approve the appointment of Bob Moore to a 3 year term on the Walker Planning Commission/Board of Adjustment Board.

Motion passed: 5-0

LIBRARY – Councilmember Worth

No Business

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney

1. **M/S** Finney, to approve Wayne Tennis, Police Chief’s request to purchase a 2005 Dodge Durango from the Cass County Sheriff’s Office, at a cost of \$2,325.00, with an additional coat of \$830.00 for Title Transfer, Graphics, and changing out the radio.

Motion failed for lack of second.

M/S Fjelstul, Wilkening to table request to purchase the 2005 Dodge Durango.

Motion passed: 5-0

2. Discussion on the Waste Water at the Industrial Park. Public Works Committee to work with Greg Smith on a solution with the wastewater issue, so he can open a Microbrewery in the Industrial Park.
3. **M/S** Finney, Fjelstul to approve Public Works Director’s request to send Nick Zubke, and Neil Lange to the Minnesota Rural Water Association Technical Conference March 2nd thru the 4th at a cost of \$350.00, plus lodging, meals and mileage.

Motion passed: 5-0

4. **M/S** Finney, Wilkening to approve the appointment of Scott Winter as Assistant Fire Chief.

OTHER BUSINESS – Mayor Walhof

- City Hall/DMV will be closed on January 18, 2010 in honor of Martin Luther King Day.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the Regular Scheduled Meeting at 8:15 p.m.

Bradley Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator