

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, JANUARY 6, 2014**

**CALL TO ORDER –Mayor Scott Bruns**

- Mayor Scott Bruns called the regular scheduled meeting to order at 6:02 p.m.
- Pledge of Allegiance
  - Council members present: Nelson, Moore, Bruns, McMurrin, Wilkening
  - Council members absent:
  - Others present during portions of the meeting included:

Wayne Tennis, Police Chief  
Gail Levenson, Cass Co. EDC  
Neil Lange, Public Works Director  
Pamela Smith, City Employee

Terri Bjorklund, City Administrator  
Jay Pederson, Cass Co. EDC  
Dean Morrill, Pilot Independent  
John Valen, City Attorney

**CONSENT AGENDA**

**M/S Moore/Wilkening** to approve the Consent Agenda Items 1 thru 15 as follows, waving the reading.

1. Approve Walker City Council Public Hearing minutes regarding Chapter 36 Fees of December 2, 2013.
  2. Approve Walker City Council Public Hearing minutes regarding Amending the Land Use Classification Charts of December 2, 2013.
  3. Approve Walker City Council regular meeting minutes of December 2, 2013.
  4. Approve Walker City Council regular meeting minutes of December 19, 2013.
  5. Review and file Walker Area Joint Fire Department meeting minutes of November 14<sup>th</sup>, 2013.
  6. Review and file Walker Area Joint Fire Department meeting minutes of December 12<sup>th</sup>, 2013.
  7. Review and file Draft of Walker Park Board Minutes of December 17<sup>th</sup>, 2013.
  8. Approve Cash Balance Report as of November 30<sup>th</sup>, 2013.
  9. Review and file Walker Police Department Monthly Report.
  10. Review and file Cass County EDC December, 2013 report.
  11. Approve payment of invoice 21492 in the amount of \$44,272.50 for General Obligation Improvement Bonds, Series 2007A.
  12. Approve payment of invoice 21493 in the amount of \$116,553.75 for General Obligation Refunding Bonds, Series 2008A.
  13. Approve payment of invoice 10247 in the amount of \$550.00 for General Obligation Improvement Bonds, Series 2007A, paying for Agent Services.
  14. Approve payment of Minnesota PFA G.O. Bonds in the amount of \$76,159.42 due February 20, 2014.
  15. Review and file standard mileage rates for 2014.
- Motion passed (5-0)

**PUBLIC INFORMATION MEETING-WELLHEAD PROTECTION**

It was noted that due to the inclement weather conditions that Chris Parthun, MDH was unable to attend.

After published and posted notices regarding this meeting, no other public comments, questions, suggestions or concerns were heard regarding the Wellhead Protection Plan.

**SCHEDULED CITIZEN PRESENTATIONS –Mayor Bruns**

- Cass County EDC-“General Good Neighbor Visit”  
Gail and Jay review the year of 2013 and discuss the projects that were completed in the year. Noting that out of the 13 key projects in Cass County, 6 of them were in the City of Walker.

**CITY STAFF COMMENTS – Administrator Terri Bjorklund**

None.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson**

1. **M/S** Nelson/Moore to approve of Claim #48994 to Claim #49011, Claim #49014 to Claim #49035, Claim #49037 to Claim #49131 and bank drafts in the amount of \$411,882.89.  
Motion passed (5-0)
2. **M/S** Nelson/Wilkening to approve of Resolution 1-2014, a Resolution approving Depositories for the City of Walker in the year 2014.  
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening                      Nays: None  
Motion passed (5-0)
3. **M/S** Nelson/Wilkening to approve of Resolution 2-2014, a Resolution designating the Official Newspaper for the City of Walker for the year 2014.  
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening                      Nays: None  
Motion passed (5-0)
4. **M/S** Nelson/McMurrin to approve of Resolution 3-2014, a Resolution appointing a City Attorney/Data Practices Compliance Official for the City of Walker for the year 2014.  
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening                      Nays: None  
Motion passed (5-0)
5. **M/S** Nelson/Wilkening to approve of Resolution 4-2014, a Resolution appointing a City Engineer for the City of Walker for the year 2014.  
Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening                      Nays: None  
Motion passed (5-0)
6. **M/S** Nelson/Moore to approve of Resolution 5-2014 a Resolution approving machine signed signatures for the City of Walker for the year 2014.  
Ayes: Nelson, Moore, McMurrin, Wilkening                      Nays: None  
Motion passed (5-0)

7. **M/S Nelson/Moore** to approve of Resolution 6-2014, authorizing the Mayor and City Administrator to sign all Airport State and Federal Grants.  
 Ayes: Nelson, Moore, McMurrin, Wilkening      Nays: None  
 Abstained: Bruns  
 Motion passed (4-0)
8. **M/S Nelson/Wilkening** to approve of Resolution 7-2014, a Resolution authorizing the Mayor and City Administrator to sign all State and federal Grants.  
 Ayes: Nelson, Moore, McMurrin, Wilkening      Nays: None  
 Abstained: Bruns  
 Motion passed (4-0)
9. **M/S Nelson/Wilkening** to approve of Resolution 8-2014, a Resolution relating to Workers Compensation for Elected Officials in the City of Walker.  
 Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening      Nays: None  
 Motion passed (5-0)
10. **M/S Nelson/McMurrin** to approve of Resolution 9-2014, a Resolution appointing an Insurance Agent for the City of Walker for the year 2014.  
 Ayes: Nelson, Moore, McMurrin, Bruns, Wilkening      Nays: None  
 Motion passed (5-0)
11. **M/S Nelson/Wilkening** to approve of the recommendation of the personnel committee to hire Doreen Nelson for the DMV clerk position at a rate of \$12.00 per hour with a .50 increase upon the successful completion of a six month probationary period, and .50 increase upon successful completion of one year of employment.  
 Wilkening-How many did you interview?  
 Bjorklund-We interviewed 6.  
 Moore-Is the starting rate is more than in the past?  
 Nelson states that they've discussed with the budget committee and the personnel committee trying to get our salaries in line with the local market to try to make it more appealing to attract more qualified persons for the job.  
 Motion passed (5-0)
12. **M/S Nelson/Moore** to approve to update the current computer system for the Accounting Department with the purchase of a new system from On Systems Inc. at a cost of \$1,070.00 plus mileage and labor to set-up.  
 Wilkening-So this is a laptop?  
 Teri-yes.  
 Wilkening questions whether or not this will be wireless.  
 Teri-Now that the Chamber has moved we no longer have a wireless connection at the City. I think it's something we will have to invest in this year.  
 Motion passed (5-0)

**ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore**

None.

**LIBRARY, PARKS & AIRPORT – Councilmember McMurrin**

1. M/S McMurrin/Moore to approve of the Park Board Minutes of November 26<sup>th</sup>, 2013.

Motion passed (5-0)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. M/S Wilkening/McMurrin to approve of the recommendation of the Public Works Committee for Neil Lange to attend the Minnesota Rural Water Association Water and Sewer training in St. Cloud March 4<sup>th</sup>-6<sup>th</sup> 2014, at a cost of \$200.00 plus lodging, meals and mileage.

Motion passed (5-0)

**OTHER BUSINESS –Mayor Bruns**

City Offices and DMV will be closed on Monday January 20<sup>th</sup>, 2014 in in honor of Martin Luther King Day.

Letter from Shingobee Township regarding the resurfacing of Ah-Gwah-Ching Road in 2014.

Bruns states that it is his recommendation that they refer that to Public Works and let them make the recommendation.

The board discusses what part of the road is going to be fixed and trying to coordinate with the County on when they plan on fixing the road.

Neil states that after the reconstruction of the tunnel they will need to detour the traffic. He notes that the County has put money away to repair some of the road.

Wilkening suggests having Terri contact the County before the next Council meeting and clarifying what their schedule is for the new route. Whether or not it is 5 years or 10 years it may make sense but if its 2 years do you invest a bunch of money?

**ADJOURNMENT –Mayor Bruns**

Mayor Bruns adjourned the Regular Scheduled Meeting at 6:21 p.m.

\_\_\_\_\_  
Scott Bruns, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator