

WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday January 7, 2008

CALL TO ORDER - Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Fjelstul, Finney, Worth, Wilkening; Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Wayne Tennis, Police Chief
Will Hoyt, Landecker & Assoc.
Brad Fagerman, Shingobee Twp.
Carolyn Drude, Elher's & Assoc.
Ron Geiser, Shingobee Twp.
Shirley Mallory, Shingobee Resident
Willard Arends, Park Board

Sylvia Bakker, City Employee
Andy Peek, SEH
Matt Dellinen, Landecker & Assoc.
Andy Peek, SEH
Shelly Eldridge, Elher's & Assoc.
Dean Morrill, Landecker & Assoc.
Bob Mallory, Shingobee Resident
Edy Asell, Planning Commission

CONSENT AGENDA - Mayor Walhof

M/S Wilkening, Worth to approve the consent agenda items as presented:

1. Approve Walker City Council Regular Meeting Minutes of December 20, 2007.
2. Approve Disbursement Journal for December 2007.
3. Review and file Walker Police Departments Monthly Report.
4. Acknowledge receipt of the City of Walker's portion of the LMCIT's 2007 Property/Casualty Dividend in the amount of \$7,236.00.
5. Review and file Cass County Economic Development Newsletter.
6. Addition of Andy Peek, under scheduled citizen presentations.
7. Addition of the Resolution 11-2008, under Personnel, Budget & Finance.

SCHEDULED CITIZEN PRESENTATIONS - Mayor Walhof

- Andy Peek, SEH updated the Council on the Airport.
- Carolyn Drude - Shelly Eldridge, Elher's & Associates discussed Refunding Bonds with the Council.

CITY STAFF COMMENTS/CONCERNS - Administrator Terri Bjorklund

- Terri Bjorklund, City Administrator informed the Council that the recording of the Orderly Annexation Agreement between Shingobee Township, and the City of Walker has been completed.
- Holden Electric finished the lightning project at the Airport today.

PERSONNEL, BUDGET & ADMINISTRATION - Council member Fjelstul

1. **M/S** Finney, Wilkening to approve Resolution 11-2008, a resolution providing for the sale of \$915,000 General Obligation Refunding Bonds, Series 2008A.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

2. **M/S** Wilkening, Finney to approve request from Wayne Tennis, Walker Police Chief to attend the 2008 Chief of Police Executive Training Institute April 21st thru the 24th at a cost of \$275.00, plus meals, mileage, and lodging. Budgeted Item for 2008.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve Resolution 1-2008, a resolution approving Depositories for the year 2008.

Roll Call: Ayes: Finley, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

4. **M/S** Fjelstul, Worth to approve Resolution 2-2008, a resolution designating an official newspaper for the year 2008.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

5. **M/S** Wilkening, Finney to approve Resolution 3-2008, a resolution appointing a City Attorney/Data Practices Compliance Official for the year 2008.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

6. **M/S** Wilkening, Finney to approve Resolution 4-2008, a resolution appointing a City Engineer for the year 2008.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

7. **M/S** Finney, Worth to approve Resolution 5-2008, a resolution approving machine-signed signatures for the year 2008.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

8. **M/S** Wilkening, Fjelstul to approve Resolution 6-2008, a resolution authorizing the Municipality to waive the Statutory Tort Limits, established by Minnesota Statue 466.04 for the year 2008.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

9. **M/S** Fjelstul, Finney to approve Resolution 7-2008, a resolution authorizing the Mayor and City Administrator to sign all State and Federal Airport Grants pertaining to the City of Walker in the year 2008.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

10. **M/S** Fjelstul, Worth to approve Resolution 8-2008, a resolution authorizing the Mayor and City Administrator to sign all State and Federal Grants pertaining to the City of Walker in the year 2008.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

11. **M/S** Wilkening, Finney to approve Resolution 9-2008, a resolution approving the American Legion Post 134 Gambling Permit.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

12. **M/S** Wilkening, Fjelstul to approve Resolution 10-2008, a resolution accepting donations thru December 2007.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

13. **M/S** Wilkening, Finney to approve the following committee appointments for the year 2008.

2008 CITY COUNCIL COMMITTEE APPOINTMENTS

(Chairperson is automatically on each sub-committee)

A. PUBLIC WORKS: PAT FINNEY, CHAIRPERSON

Water, Sewer and Streets	Brad Walhof
Cemetery	Pam Worth
Weed Inspector	Brad Walhof, Nick Zubke
Fire Department	Pat Finney
Ambulance Department	Pat Finney
Police Commissioner	Brad Walhof

B. BUDGET AND FINANCE: JOHN FJELSTUL, CHAIRPERSON

Personnel	Pam Worth
Budget and Finance	Gary Wilkening
TIF	Brad Walhof

C. ECONOMIC DEVELOPMENT: GARY WILKENING, CHAIRPERSON

Municipal Liquor Store	Pat Finney
Municipal Airport	John Fjelstul, Ken Bresley Volunteer
Walker Dakota Clinic	Brad Walhof
Planning/ Zoning/ Building Codes	Pat Finney
Shingobee Twp. / Healthy Communities	John Fjelstul
Parking/ Planning	Pat Finney

D. PARKS AND RECREATION: PAM WORTH CHAIRPERSON

Library	Pam Worth
Park Development/Boat Ramp	Pat Finney
Trails	John Fjelstul
Tree Committee	Pam Worth
City Dock Committee	Pam Worth

ACTING MAYOR- PAT FINNEY

MEETINGS - PUBLIC INVITED

- ❖ **City Council** meets first Monday of each month, 7:00 p.m., Walker Fire Hall. (Third Thursday of the Month if needed.)
- ❖ **Planning Commission** meets last Monday of each month, 5:30 p.m., Walker Fire Hall.
- ❖ **Library Board** meets last Wednesday of each month, 5:15 p.m., Walker Library.
- ❖ **Park Board** meets fourth Tuesday of each month, 3:15 p.m., City Hall.

Motion passed: 5-0

14. **M/S Fjelstul, Wilkening** to approve the following fund transfers as of December 31, 2007.

	<u>From</u>	<u>To</u>	<u>Type</u>
General Fund	\$34,668.15	\$716.07	Operating
Police Drug Fund	\$303.36	-----	Operating
Police Alcohol	\$412.71	-----	Operating
Tif 2-7	\$102,830.25	-----	Equity
Street Capital Projects	-----	\$11,629.15	Operating
Park Capital Projects	-----	\$20,000.00	Operating
Tif 2-7	-----	\$2,288.00	Equity
Tif 2-13	-----	\$751.00	Equity
Tif 2-9 (Country Inn Bonds)	-----	\$102,830.25	Equity
Total Transfers	-----	-----	
	\$137,498.40	\$137,498.40	
	=====	=====	

Motion passed: 5-0

15. **M/S Finney, Worth** to approve the Motor Vehicle Department issuing a check ill the amount of \$55,032.70 to the City of Walker to cover payroll and misc. expenses for the year 2007.

Motion passed: 5-0

ECONOMIC DEVELOPMENT - Council member Wilkening

1. **M/S Wilkening, Worth** to approve Walker Planning Commissions Regular Meeting Minutes of Monday December 17, 2007.

Motion passed: 5-0

2. **M/S Fjelstul, Finley** to approve Walker Planning Commissions recommendation to set a Public Hearing for Monday March 3, 2008 at 6:30 p.m. to consider an increase in the Land Use Fees.

Motion passed: 5-0

3. **M/S Finney, Wilkening** to approve Walker Planning Commissions recommendation to continue gathering information to update the City of Walker's Comprehensive Plan. The last time this was done was in 1996, thru a grant from the Initiative Foundation. Shingobee Twp. has discussed with Council member Fjelstul stated that there is interest in collaborating with the surrounding Township's to do a Joint Comprehensive Plan.

Motion passed: 5-0

4. **M/S** Finney, Worth to table approval of Walker Planning Commissions/Staff recommendation regarding term limits for seats on the Planning Commission.

Motion passed: 5-0

5. **M/S** Finney, Worth to table approval of Walker Planning Commissions/Staff recommendation regarding Planning Commissions membership policy as follows:
 - a. 2 positions open to non-resident property owners.
 - b. Termination of member after 30 days of property interest within the City expires.
 - c. Adoption of Public disclosure statement.

Motion passed: 5-0

6. **M/S** Finney, Worth to approve the following membership appointments for the term of January 1, 2008 thru December 31, 2010. Jeff Holly, Gary Wilkening

Motion passed: 4-0 Council member Wilkening abstained.

7. **M/S** Fjelstul, Worth to approve the appointment of Larry Kimball to fill the term of Edy Asell, until December 31, 2008.

Motion passed: 5-0

PARKS & RECREATION/LIBRARY - Council member Worth

1. **M/S** Wilkening, Finney to approve Walker Park Board Meeting Minutes of December 18, 2007.

Motion passed: 5-0

2. **M/S** Wilkening, Fjelstul to approve Walker Park Board's recommendation that \$1,800.00 of the existing Park Funds be used to obtain a survey to locate all structures and their sizes, and provide a CAD Program.

Motion passed: 5-0

3. **M/S** Finney, Fjelstul to approve Walker Park Board's recommendation to appoint Debbie Wilkening for another 3-year term on the Park Board.

Motion passed: 4-0 Council member Wilkening abstained.

PUBLIC WORKS & SAFETY/CEMETERY - Council member Finney

1. **M/S** Fjelstul, Worth to approve quote from O.K. Tires in the amount of \$602.31 for 6 new tires for the 1 Ton City Truck. This is a Budgeted item for 2008.

Motion passed: 5-0

2. **M/S** Wilkening, Worth to approve payment of \$3,500.00 to Rinke Noonan, Attorneys at Law for Condemnation costs incurred by Living Waters on the Tower Ave. Project. Non-budgeted item for 2008.

Motion passed: 5-0

3. Discussed the proposal by Shingobee Township for maintaining the City's portion of the newly annexed Ah-Gwah-Ching cut-off road. Could the City and Shingobee Township consider a trade for the City plowing the Industrial Park Road, and Shingobee Township Plowing the Ah-Gwah-Ching Road. Should the City pay the bill that Shingobee Township has presented the City. Gary Wilkening will meet with Shingobee Twp this coming Wednesday night to discuss this issue.

M/S Wilkening, Fjelstul to table request for payment from Shingobee Twp., until Gary Wilkening meets with Shingobee Twp. on Wednesday night.

OTHER BUSINESS - Mayor Walhof

- City Hall and the DMV Office will be closed on Monday January 21, 2008, in observance of Martin Luther King Day.
- Discussed a Police Sign for the City Hall. Edy will look into the cost of getting a sign to hang under the current City Hall Sign.

ADJOURNMENT - Mayor Walhof

Mayor Walhof adjourned the regular scheduled meeting at 8:17 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator