

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday February 1, 2010**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Worth, Walhof, Wilkening
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Edy Asell, Zoning Administrator
Ed Thue, Senior Leech Lakers
Dean Morrill, Pilot Independent

Wayne Tennis, Police Chief
Sylvia Bakker, City Employee
Neil Lange, Public Works Director
Gail Levenson, Cass County EDC
Lloyd Peterson, Senior Leech Lakers

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Finney to approve the Consent Agenda Items 1 thru 8 as follows:

1. Approve Walker City Council Regular Meeting Minutes of January 4, 2010.
2. Approve Claim #42587 to Claim #42598, and claim #42600 to Claim #42668, in the amount of \$358,096.47.
3. Review and file Walker Police Department's Monthly Report.
4. Review and file Letter dated January 11, 2010 from the Cass County Auditor-Treasurer Office.
5. Approve payment of Invoice #2855 in the amount of \$1,191.84 to Northern Generator Service for the emergency repair on the upper Lift Station.
6. Approve payment of Invoice #060564 in the amount of \$1,335.94 to Petersen Supply, LLC for Microfast 4.5 Blower for the Industrial Park Wastewater System, as the bearing and impeller broke on the other one.
7. Addition of #11 under Personnel/Budget/Administration, request from Gail Levenson, Cass County EDC for a monetary donation for the Health Care Project.
8. Addition of #11 under Public Works, request from Greg Smith to transfer wastewater from holding tanks at the Industrial Park into the City's wastewater treatment facility.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- MN Rural Water 4th Grade Poster Contest Presentation.
- Ed Thue – Senior Leech Lakers discussed the new sign ordinance, and the financial burden it will have on the Senior Leech Lakers. Ed invited the Council to possibly hold a future Council Meeting the new building, and personally invited the Mayor to stop in for coffee at anytime.

- Kelly Felton and Chris Strandlie gave a presentation on the Drug Free Community Grant.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Motor Vehicle Registrar Update. We have finally selected applicants for interviews, and will be interviewing Feb. 3rd & 4th, and I am requesting of the Council to continue meeting until some point next week to make a final decision.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. Council Member Fjelstul, Chair person for the Personnel Committee, advised the Council the City had received 108 applications for the Department of Motor Vehicle position, and they would be interviewing on February 3rd and 4th, 2010.
2. **M/S** Fjelstul, Wilkening to approve the Motor Vehicle Deputy Registrar's revised Job Description.

Motion passed: 5-0

3. **M/S** Fjelstul, Finney to set the wage scale for the Motor Vehicle/Deputy Registrar position at a scale of \$11.50 to \$13.00 an hour depending on qualifications.

Motion passed: 5-0

4. **M/S** Fjelstul, Worth to approve request from Leech Lake Area Chamber for the following Street Closures in 2010. June 17th – Crazy Days – 5th Street from MN Ave to Café Zona Rosa. July 15th – Crazy Days – 6th Street from Mn Ave to the alley behind Thrifty White. August 12th – Crazy Days – 5th Street from MN Ave to Café Zona Rosa. Sept 11th – Ethnic Fest – 5th Street from MN Ave to Café Zona Rosa, 5th Street from MN Ave to behind Heritage Gifts, and 6th Street from MN Ave to the alley behind Thrifty White.

Motion passed: 5-0

5. Discussed the Walker Area Community Center's request for a donation, and Mayor Walhof advised the Council of the State's potential for unallotment. **M/S** Fjelstul, Finney that the Walker City Council is not in a Financial Position at this point in time to make a decision, but it would be held open for consideration at future dates, as finances seem to make it more feasible to consider what we might be able to do.

Motion passed: 5-0

6. **M/S** Fjelstul, Wilkening to approve acting as Fiscal Agent for Phase III 06, Shingobee Connection Trail.
Council member Wilkening asked if this was Federal Fund's that could ultimately cause the City to have to do GASB Auditing. City Administrator Terri Bjorklund, responded that this was all State Funding, it wasn't Federal Funding so it doesn't count towards that.

Motion passed: 5-0

7. **M/S** Fjelstul, Wilkening to approve having the City Attorney write the Legal for the easement behind the Lucky Moose, relative to the Shingobee Connection Trail.

Motion passed: 5-0

8. Discussed Bid Letting. Council member advised the Council that the Park Board would be discussing this issue at the next Park Board Meeting.

M/S Fjelstul, Finney to table Bid Letting for the Shingobee Connection Trail

Motion passed: 5-0

9. **M/S** Fjelstul, Wilkening to approve Cass County Historical Society's request for 2010 Membership dues in the amount of \$500.00.

Motion passed: 5-0

10. **M/S** Fjelstul, Wilkening to approve request to allow up to 4 Employees to attend the League of Minnesota Cities Safety and Loss Control Workshops on March 30, 2010 at Mahnomen at a cost of \$20.00 each, plus mileage.

Motion passed: 5-0

11. **M/S** Wilkening, Fjelstul to approve request from Gail Levenson, Cass County EDC for a monetary donation in the amount of up to \$2,000.00 for the Health Care Project.

Motion passed: 5-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. **M/S** Wilkening, Worth to approve Walker Planning commission/Board of Adjustment Public Hearing and Regular Meeting Minutes of December 28, 2009.

Motion passed: 5-0

2. **M/S** Wilkening, Finney to file Walker Planning Commission/Board of Adjustment Draft Meeting Minutes of January 25, 2010.
Discussed the New Sign Ordinance.

3. **M/S** Wilkening, Finney to approve Walker Planning Commission/Board of Adjustment's recommendation to leave the Sign Ordinance and Fee Schedule as is, and take written complaints over the next 12 months and review in December 2010.

Roll Call: Fjelstul: Nay Finney: Nay Wilkening: Aye Worth: Aye Walhof: Nay

Motion failed: 2-3

M/S Fjelstul, Worth to move the Sign issue back to the Planning Commission, at this month's meeting, and come back to the March Council meeting with their recommendation.

Motion passed: 4-0 Wilkening Nay.

4. Review and discussion on the Forest Service Meeting.
5. Comprehensive Plan Final Review is scheduled for Feb. 17th, 2010 at 5:00 p.m. at the Walker Area Community Center. Everyone is invited to attend and comment.
6. **M/S** Wilkening, Finney to approve request from Gail Levenson, Cass County EDC for funding in the amount of \$1,400.00 to \$2,800.00 to apply for grant money in the amount of \$250,000.00 for a 50/50 Federal Grant, and possibly a \$160,000.00 State Grant, which can be used as matching funds towards the Federal Grant to update the infrastructure in the Industrial Park, and encourage the Public Works Department to work with Ulteig Engineering to get the design work done.

Motion passed: 5-0

LIBRARY – Councilmember Worth

No Business

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney

1. **M/S** Finney, Fjelstul to approve contracting with Johnson Jet Line, Inc. for cleaning out 7,000 feet of City Sewer Lines at a cost of \$6,057.00.

Motion passed: 5-0

2. **M/S** Finney, Wilkening to approve payment of the Minnesota DNR Waters Annual 2009 Pumping Fees, in the amount of \$575.59.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve request of Wayne Tennis, Walker Police Chief to purchase a new F-150 patrol vehicle at a cost of \$25,065.00 from Tom Clusiau's Walker Ford.

Motion passed: 4-0 Walhof: Nay

4. **M/S** Finney, Wilkening to approve request to send 5 Firefighters to the State Fire School March 12th thru the 14th in Detroit Lakes, at an approximate cost of \$1,250.00.

Motion passed: 5-0

5. **M/S** Finney, Fjelstul to approve Walker Park Board Meeting Minutes of January 26th, 2010.

Motion passed: 5-0

6. **M/S** Finney, Worth to approve Walker Park Board's recommendation for use of Walker City Park for the Eelpout Festival Feb. 19th thru the 21st upon payment of the \$100.00 Park Fee.

Motion passed: 5-0

7. **M/S** Finney, Worth to approve Walker Park Board's recommendation for use of the Walker City Park by the Walker American Legion for Snowmobile Drag Racing March 6th and 7th, 2010, upon payment of the \$100.00 Fee.

Motion passed: 5-0

8. **M/S** Finney, Worth to approve Walker Park Board's recommendation for use of the Walker City Park by the Leech Lake Area Chamber June 2nd and 6th, 2010, for the Leech Lake Walleye Tournament, upon receipt of Insurance and the \$100.00 Fee.

Motion passed: 5-0

9. **M/S** Finney, Worth to approve Walker Park Board's recommendation for use of the Walker City Park, by the Heartland Wheels Car Club, September 11th, 2010 with the City waiving the \$100.00 Fee.

Motion passed: 5-0

10. **M/S** Wilkening, Worth to table Walker Park Board's recommendation for use of the Walker City Park by the FLW on Sept. 22nd thru the 25th, 2010, upon payment of the \$100.00 Fee, and strict guidelines on the catch and release, until the group comes and talks to the Council regarding the catch & release plan.

Motion passed: 5-0

11. **M/S** Fjelstul, Finney to approve request from Greg Smith to transfer wastewater from holding tanks at the Industrial Park, into the City's wastewater treatment

facility, at his own expense, coordinating with the Public Works Director, until adequate utilities become available.

Motion passed: 5-0

OTHER BUSINESS – Mayor Walhof

- City Hall/DMV Offices will be closed on February 15th, 2010, in honor of President's Day.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the Regular Scheduled Meeting at 9: 44

Bradley Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator