

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday February 2, 2009**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Wilkening, Worth, Walhof
- Council members absent:
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Wayne Tennis, Police Chief
Dean Morrill, Pilot Independent
Edy Asell, Planning & Zoning

Sylvia Bakker, City Employee
John Valen, City Attorney
Robert Schlieman - Ulteig
Willard Arends, Resident

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Wilkening to approve the Consent Agenda Items 1 thru 8 as follows:

1. Approve Walker City Council Regular Meeting Minutes of January 5, 2009.
2. Approve Cash Balance Report as of December 31, 2008.
3. Approve Claim #40972 to Claim #41051, in the amount of \$346,772.88.
4. Review and file Walker Police Department's Monthly Report.
5. Review and file e-mail from County Engineer.
6. Approve payment of Invoice #338796 to Elhers & Associates, Inc for work on the Chase Project. Bill to be paid from Chase Escrow Account.
7. Approve payment of Invoice #213148 in the amount of \$9,825.00 to SEH for the Airport Parallel Taxiway Preliminary Design, Wetland Delineation and Wetland Permit Application.
8. Approve the addition of #6 under Public Works, DNR Annual Water Use Permit.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Lloyd Peterson Senior Leech Lakers. Discussed Land Issue. No Show
- Gail Levenson – Cass County EDC gave the Council an update on the EDC. No Show. Arrived at 7:12 p.m.
- Mayor Walhof thanked the Chief for all his hard work during the sled dog races.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Updated the Council on the Hospitality Investors, LLC payment.
- Updated the Council on the 2008 Audit.

- Updated the Council on the Summary Budget, which has been completed and sent to the State prior to the deadline.
- Informed the Council of a A-133 Audit that would have to be completed if the City were to expend \$500,000.00 or more in Federal Funds in a Calendar year, and that it will cost the City a minimum of an additional \$6,000.00 for that type of Audit, plus the City would have to change their Accounting System to comply with GASB 34.
- Robert Schlieman, Ulteig introduced himself and gave the Council a background on himself.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. Council member Fjelstul gave the Council a Budget & Finance Report.
2. **M/S** Fjelstul, Finney to approve Wayne Tennis, Chief of Police request to attend the 2009 Executive Training Institute on April 5th thru the 9th in Rochester, at a cost of \$325.00, plus meals, mileage & lodging.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve Steve Kolp, Liquor Store Manager's attendance at the MMBA Boot Camp Feb. 24th & 25th at an approximate cost of \$168.00.

Motion passed: 5-0

4. **M/S** Fjelstul, Wilkening to approve the transfer of \$7,535.42 from the General Fund to the Leech Lake Seniors Project Account as of December 31, 2008.

Motion passed: 5-0

5. **M/S** Fjelstul, Finney to approve the transfer of \$9,920.98 from the General Fund to Street Capital Projects for the Cemetery Road Overlay as of December 31, 2008.

Motion passed: 5-0

6. **M/S** Fjelstul, Wilkening to approve quote in the amount of \$194.30 for Hydra finders for the Lights at the Walker Municipal Airport.

Motion passed: 5-0

7. **M/S** Fjelstul, Worth to deny Resolution 6-2009, a resolution to waive the Statutory Tort Limits as established by Minnesota Statutes 466.04.

Motion passed: 5-0

8. **M/S** Fjelstul, Wilkening to approve the City Administrator sending a letter to the First National Bank of Walker Insurance Services, stating that the City requires any entity applying for a Liquor License within the City of Walker to carry Liquor Liability coverage of \$1,500,000. (Per LMC advise)

Motion failed: 0-5

M/S Wilkening, Worth to table the City Administrator sending a letter to the First National Bank of Walker Insurance Services, stating that the City requires any entity applying for a Liquor License within the City of Walker to carry Liquor Liability coverage of \$1,500,000, and have Council member Wilkening review the additional cost to the Licensed Entities, and report back to the Council at the March Council Meeting. (Per LMC advise)

9. **M/S** Fjelstul, Wilkening to approve transferring the following funds to Savings or Investment Funds to better utilize City Funds.

<u>From</u>		<u>To</u>	
General	\$116,975.00	Fire Equipment Savings	\$116,975.00
General Ck.	\$200,000.00	General Savings	\$200,000.00
Drug Ck	\$ 3,000.00	Drug CD	\$ 3,000.00
Alcohol Ck.	\$ 5,000.00	Alcohol CD	\$ 5,000.00
Ambulance	\$200,000.00	Ambulance CD	\$200,000.00
Ambulance	\$250,000.00	Street Capital Project CD	\$250,000.00
Clinic	\$ 30,000.00	Clinic CD	\$ 30,000.00
Rural Water	\$ 50,000.00	Rural Water Savings	\$ 50,000.00
Tower Ave Debt	\$ 50,000.00	Tower Ave Debt Savings	\$ 50,000.00
Tif Country Inn	\$ 30,000.00	Tif Country Inn Savings	\$ 30,000.00
Park Capital Proj	\$ 10,000.00	Park Capital Proj Savings	\$ 10,000.00
Sewer	\$ 70,000.00	Sewer CD	\$ 70,000.00
Sewer	\$ 50,000.00	Sewer Savings	\$ 50,000.00
Liquor Store	\$ 50,000.00	Projects (Bike Trail)	\$ 50,000.00
Dept. Motor Veh	\$100,000.00	Projects (Bike Trail)	\$100,000.00
Dept. Motor Veh	\$ 50,000.00	General CD	\$ 50,000.00
Loan Pool	<u>\$ 10,000.00</u>	Loan Pool CD	<u>\$ 10,000.00</u>
Total	\$1,274,975.00	Total	\$1,274,975.00

Motion passed: 5-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. Gail Leverson – Cass County EDC Update. Talked about signs for the Industrial Park. Mayor Walhof referred to Economic Development for review.
2. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions Meeting Minutes of December 29, 2008.

Motion passed: 5-0

3. Reviewed and filed Walker Planning Commissions Meeting Minutes of January 26, 2009.
4. Reviewed and filed Planning & Zoning Annual Report for 2008.
5. **M/S** Fjelstul, Finney to approve Walker Planning Commissions recommendation to approve the Public Meeting Brochure.

Motion passed: 5-0

6. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions recommendation to contract with Community Growth Institute to review and update the City of Walker’s Comprehensive Plan, at a cost of \$24,350.00.

Motion passed: 5-0

7. **M/S** Wilkening, Worth to approve Walker Planning Commissions recommendation to apply for a grant application from the Initiative Foundation in the amount of \$5,000.00.

Motion passed: 5-0

8. **M/S** Wilkening, Fjelstul to approve designating \$150,000.00 in funds towards the completion of the Bike Trail to the Park.

Motion passed: 5-0

9. **M/S** Wilkening, Fjelstul to approve request to expend funds for engineering for a shovel ready Bike Trail Project from 5th Street to Walker City Park.

Motion passed: 5-0

10. **M/S** Wilkening, Fjelstul to approve Ulteig doing some Preliminary Engineering on Access Option #2, and bunnel construction and report back to the Forest Service at their next meeting.

Motion passed: 5-0

PARKS & RECREATION/LIBRARY – Councilmember Worth

1. Reviewed and filed Walker Park Board Meeting Minutes of January 21, 2009.

Motion passed: 5-0

2. **M/S** Worth, Finney to approve Walker Park Board's recommendation that the Park Board be in charge of the Pathway of Time.

Motion passed: 5-0

3. **M/S** Worth, Wilkening to approve Walker Park Board's recommendation to allow the use of Walker City Park on Feb 20th thru Feb. 22nd for the Eelpout Festival, as long as it doesn't cost the City any money.

Motion passed: 5-0

4. **M/S** Fjelstul, Finney to deny request of Trapper's Landing to sell Food and Alcohol in the Walker City Park during the Eelpout Festival.

Motion passed: 4-0 Wilkening: Abstain

PUBLIC WORKS & SAFETY/ CEMETERY– Councilmember Finney

1. **M/S** Finney, Worth to approve Quote #3 in the amount of \$5,170.00 from Terry Cyr Construction to repair the floor in the Ambulance Garage Building.

Motion passed: 5-0

2. **M/S** Finney, Fjelstul to approve request for Tim Drinka to attend the 2009 Wastewater Training to be held April 28th thru 30th at a cost of \$280.00, plus lodging, meals and mileage, with recommended changes.

Motion passed: 5-0

3. **M/S** Finney, Wilkening to approve quote in the amount of \$2,385.66 from Central Parts Warehouse for parts to rebuild the V Plow on the ¾ ton truck.

Motion passed: 5-0

4. **M/S** Finney, Wilkening to approve Ulteig, and the City Administrator working together on what the City would like included on the Infrastructure Mapping and Capital Improvement Plan for the City of Walker's Infrastructure.

Motion passed: 5-0

5. **M/S** Finney to approve request to sign the Master Agreement for Engineering Services with Ulteig.

Motion failed: 5-0

- Council member Finney withdrew the motion.
- **M/S** Wilkening, Finney to direct Terri to follow LMC directions to develop a Master Agreement with Ulteig.

Motion passed: 5-0

6. **M/S** Finney, Wilkening to approve payment of \$519.00 to MN DNR Waters for the City's Annual Pumping Permit.

OTHER BUSINESS – Mayor Walhof

- City Hall and the DMV Offices will be closed Monday Feb. 16, 2009 in honor of President’s Day.
- Acknowledge correspondence from Beltrami County Commissioner Joe Vene, Veterans Home Task Force Chair.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the meeting at 8: 32 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator