

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, FEBRUARY 3, 2014**

CALL TO ORDER –Mayor Scott Bruns

- Mayor Scott Bruns called the regular scheduled meeting to order at 6:01 p.m.
- Pledge of Allegiance
 - Council members present: Nelson, Moore, Bruns, McMurrin, Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Wayne Tennis, Police Chief
Neil Lange, Public Works Director
Pamela Smith, City Employee
Senator Saxhaug

Terri Bjorklund, City Administrator
Dean Morrill, Pilot Independent
John Valen, City Attorney

CONSENT AGENDA

M/S Wilkening/Moore to approve the Consent Agenda Items 1 thru 11 as follows, waving the reading.

1. Approve Walker City Council regular meeting minutes of January 6th, 2014.
2. Review and file Draft of Walker Park Board Meeting Minutes of January 28th, 2014.
3. Review and file Draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of January 27th, 2014.
4. Approve Cash Balance Report as of December 31st, 2013.
5. Review and file Cass County's January Tax Settlement.
6. Review and file Walker Police Department Monthly Report.
7. Review and file Walker Area Community Center Thank You letter for donations totaling \$7,000 for the years 2012 and 2013.
8. Review and file award letter from MDH regarding the 2013 Fluoride Analysis Device Project.
9. Approve to enter into a Road Maintenance agreement with the Cass County Hwy Department.
10. Review and file draft copy of the revised Cass County STS Ordinance.
11. Approve ordering and installation of a 30ft street light pole in the amount of \$2,965.00 from Olson Electric.

Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATIONS

Senator Saxhaug – 2014 Legislative session will be discussed once he arrives.

CITY STAFF COMMENTS – Administrator Terri Bjorklund

Terri Bjorklund addresses the council regarding a draft of a letter to be included in the water bills this month. She explains that the letter is in regards to how to help prevent frozen water pipes.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson

1. **M/S Nelson/Moore** to approve of Claim #49132 to Claim #49134 and bank drafts in the amount of \$1,225.69 for the remainder of 2013, and Claim #49135 to Claim #49145, Claim #49148 to Claim #49222 and bank drafts in the amount of \$359,039.01.
Motion passed (5-0)
2. **M/S Nelson/McMurrin** to approve to send Terri Bjorklund to MCFOA Annual Conference March 18th thru March 21st, 2014 in St. Cloud at a cost of \$220.00, plus meals, lodging and mileage.
Motion passed (5-0)
3. **M/S Nelson/Moore** to approve of Wayne Tennis’s request to attend the 2014 Executive Training Institute on March 31st thru April 2nd in Rochester, MN at a cost of \$325.00, plus meals, lodging and mileage.
Motion passed (5-0)
4. **M/S Nelson/Wilkening** to approve of Ordinance 2014-01, an Ordinance Annexing Land in Shingobee Township Pursuant to Minnesota Statutes § 414.033 Subdivision 5 Permitting Annexation by Ordinance.
Roll Call: Ayes: Bruns, Nelson, McMurrin, More, Wilkening Nays: None
Motion passed (5-0)
5. **M/S Nelson/Moore** to approve of the Pay Equity Implementation Report submitted to the State of Minnesota.
Motion passed (5-0)
6. **M/S Nelson/Wilkening** to approve to hire American Legal Publishing to update the City’s Code of Ordinances S-5 Supplement and S-5 Folio Supplemental editing at a cost not to exceed \$1,600.00, plus shipping and handling.
Roll Call: Ayes: Bruns, Nelson, McMurrin, More, Wilkening Nays: None
Motion passed (5-0)
7. **M/S Nelson/McMurrin** approve to refund Water/Sewer Account 2-01307-01 in the amount of \$4,498.43 due to new e-coder head incorrectly set in the system, causing an extra zero to be added to actual usage each month beginning in July 2012 thru December 2013.
Motion passed (5-0)

ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore

1. **M/S Moore/Nelson** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of November 25th 2013.
Motion passed (5-0)

LIBRARY, PARKS & AIRPORT – Councilmember McMurrin

1. M/S McMurrin/Moore to approve of the Park Board Minutes of December 17th, 2013.

Motion passed (5-0)

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. Review and file Wellhead Protection Plan Amendment Extension Request Form.
2. M/S Wilkening/McMurrin to approve to solicit proposals for Wellhead Protection Amendment II.

Motion passed (5-0)

3. M/S Wilkening/Moore to approve of the request from the Public Works Committee to purchase a V-Plow from Southside Towing in the amount of \$5,294.00.

Motion passed (5-0)

OTHER BUSINESS –Mayor Bruns

- City Offices and DMV will be closed on Monday February 17th, 2014 in honor of Presidents’ Day.

SCHEDULED CITIZEN PRESENTATIONS –Mayor Bruns

- Senator Saxhaug arrives at 6:25 p.m.

Senator Saxhaug answered questions regarding the proposed local sales tax request suggesting to the Council that City officials come to Saint Paul once the session is started to speak with representatives on the tax committee. They also discussed the proposed Hwy 371 project, the minimum wage increase, natural gas regulations and Sunday liquor licensing possibilities.

M/S Wilkening/McMurrin Motion to approve the informational letter regarding how to help prevent frozen pipes and meters to be included in the water bills.

Motion passed (5-0)

ADJOURNMENT –Mayor Bruns

Mayor Bruns adjourned the Regular Scheduled Meeting at 7:00 p.m.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator