

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday February 4, 2008**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Fjelstul, Finney, Worth, Wilkening, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
Wayne Tennis, Police Chief  
Shelly Eldridge, Elher's & Assoc  
Willard Arends, Park Board  
Carrie Musselman, Kitchigami Reg. Lib.  
Audrey Chelberg, Kitchigami Regional Lib.  
Tony Sauer, Shingobee Twp.

Sylvia Bakker, City Employee  
Will Hoyt, Landecker & Assoc.  
Dean Morrill, Pilot Independent  
Edy Asell, Planning Commission  
Jamie Tatge, Chase on the Lake  
John Valen, City Attorney  
Jesse LeBlanc, Police Officer

**CONSENT AGENDA – Mayor Walhof**

**M/S** Wilkening, Finney to approve the consent agenda items 1 thru 9 as presented.

1. Approve Walker City Council Regular Meeting Minutes January 7, 2008.
2. Approve Claim numbers #39264 thru #39273, and Claim number #39275 thru #39278, and Claim numbers #39280 thru Claim #39361 in the amount of \$250,725.38.
3. Approve Claim number #39279 in the amount of \$2,598.78, as of December 31, 2007.
4. Approve Cash Balance Report for the year ended December 31, 2007.
5. Review and file Walker Police Departments Monthly Report.
6. Acknowledge receipt of letter to Mark Schoenbaum, from Jacqueline Lewis, Principal Programs Representative, Non-Long Term Care Certification & Enforcement Branch.
7. Review and file Plaza Development Companies letter for reassignment of TIF Proceeds, and the City's response to the letter.
8. Review and file Cass County Sheriff's Office 2007 Activity List.
9. Review and file Cass County Economic Development Corporation Dec. 2007 Activity Report.
10. Addition of Resolution 15-2008, under #19, Personnel, Budget & Finance.
11. Addition of #4, under Park's & Recreation. Jim Klobuchar bike tour, camping in the Park

Motion passed: 5-0

**SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof**

- Shelly Eldridge, Elher's & Associates explained the Refunding Bonds with the Council.
- Mayor Brad Walhof spoke to the Council about the letter to Mark Schoenbaum, and the press release from Klobuchar, Oberstar.
- Cindy Wannarka-Leech Lake Area Chamber-Street Closures.

**CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

- 6 Month Staff review with Nate Lebeck 2/6/08, Brian Huewe, 2/8/08, Mike DeWitt 2/14/08, and Edy Asell 2/13/08.
- Ambulance Department Update. Every thing should be put together in a packet for review and a recommendation at the March meeting.

**PERSONNEL, BUDGET & ADMINISTRATION – Council member Fjelstul**

1. **M/S** Wilkening, Finney to approve Resolution 14-2008, a resolution providing for the issuance and sale of \$915,000.00 general obligation refunding bonds, series 2008A and pledging for the security thereof tax increments and levying a tax for the payment thereof.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

2. **M/S** Wilkening, Worth to approve Elher's & Associates recommendation to transfer TIF 2-9 CD in the amount of \$113,696.67, when it comes due in March to the TIF 2-9 checking account.

Motion passed: 5-0

3. **M/S** Finney, Fjelstul to approve Elher's & Associates recommendation to send an invoice in the amount of \$147,601.01 to Hospitality Investor's LLC, along with a letter explaining that if the invoice is not paid at the time of closing that the full amount of \$171,705.58 will be the amount and the attorneys will begin default proceedings. Money to be deposited in the general fund, as this is the shortfall that the City has covered.

Motion passed: 5-0

4. **M/S** Wilkening, Worth to approve Wayne Tennis, Walker Police Chief's request to purchase another Taser in the amount of \$876.00. This is a budgeted item.

Motion passed: 5-0

5. **M/S** Fjelstul, Finney to approve payment in the amount of \$800.00 to Arrowhead Region Law Enforcement Training for training for the year 2008. This is a budgeted item.

Motion passed: 5-0

6. **M/S** Wilkening, Worth to approve the Pay Equity Implementation Report submitted to the State of Minnesota.

Motion passed: 5-0

7. **M/S** Finney, Worth to approve Cindy Wannarka, Leech Lake Area Chamber of Commerce Director's request to close the following streets during the summer months. June 19<sup>th</sup> – Crazy Days, -5<sup>th</sup> Street from MN Ave to Café Zona Rosa, July

17<sup>th</sup> & 18<sup>th</sup> – Crazy Days- 6<sup>th</sup> Street From MN Ave. to Alley, August 7<sup>th</sup> – Crazy Days-5<sup>th</sup> Street from MN Ave. to Café Zona Rosa, Sept. 13<sup>th</sup> – Ethnic Fest-5<sup>th</sup> Street from MN Ave to Café Zona Rosa, and 6<sup>th</sup> Street from MN Ave. to the alley.

Motion passed: 5-0

8. **M/S** Wilkening, Finney to approve payment of Invoice #336505 in the amount of \$1,080.00 to Elher's & Associates, Inc. for work completed on TIF District's 2-7, D.W. Jones, Park Shores, and TIF 2-9, Country Inn Bonds.

Motion passed: 5-0

9. **M/S** Fjelstul, Wilkening to approve payment of Invoice #336506, in the amount of \$180.00 to Elher's & Associates, Inc. for updated TIF analysis with projected bond payments.

Motion passed: 5-0

10. **M/S** Finney, Wilkening to approve request of the Walker Ambulance Service Assistant Director's request to send 6 people to the Long Hot Summer EMS Conference at a cost of \$929.50. We are only paying half of the cost for one of the attendants.

Motion passed: 5-0

11. **M/S** Wilkening, Finney to approve payment in the amount of \$2,230.00 to Ortivus, Inc. for upgrades and maintenance to the Ambulance Department's billing program for one year.

Motion passed: 5-0

12. **M/S** Wilkening, Fjelstul to approve payment of Invoice #AWALKC0707-01, in the amount of \$8,712.00 to SEH for work completed on the Walker Airport runway extension and rehabilitation project.

Motion passed: 5-0

13. **M/S** Wilkening, Fjelstul to approve payment of Invoice #1581 in the amount of \$562.46 to Independent Petroleum Service, LLC for work completed on the automated fueling system at the Walker Airport.

Motion passed: 5-0

14. **M/S** Finney, Worth to approve payment of Invoice #1517 in the amount of \$538.03 to Independent Petroleum Service, LLC for work completed on the automated fueling system at the Walker Airport. The City has spent a total of \$1,351.74 for repairs to this system, which were not budgeted items.

Motion passed: 5-0

15. **M/S** Fjelstul, Finney to approve payment of the 2008 Maintenance Dues for the Walker Community Health Center, in the amount of \$4,600.00.

Motion passed: 5-0

16. **M/S** Finney, Wilkening to approve quote and payment in the amount of \$2,264.00 to Terry Cyr Construction, Inc. for work completed on the Dakota Clinic building from damage incurred during a water line break in the ceiling.

Motion passed: 5-0

17. **M/S** Fjelstul, Finney to approve the following employees successful completion of their probationary period, moving them to permanent status, along with increasing their wage to the previously approved rate. Nate Lebeck 02/06/2008, Brian Huewe 02/08/2008, Mike DeWitt 02/14/2008, and Edy Asell 02/13/2008.

Motion passed: 5-0

18. **M/S** Wilkening, Worth to approve the potential of incurring an expenditure of the cost to hire an appraiser to do an appraisal of the Senior Center.

Motion passed: 5-0

19. **M/S** Wilkening, Finney to approve Resolution 15-2008, a resolution supporting Leech Lake Area Youth Hockey Charitable Gambling at Benson's and the Lucky Moose.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

### **ECONOMIC DEVELOPMENT – Council member Wilkening**

1. **M/S** Fjelstul, Finney to approve Walker Planning Commissions Public Hearing and Regular Meeting Minutes of Monday January 28, 2008.

Motion passed: 5-0

2. **M/S** Wilkening, Finney to approve Walker Planning Commissions/Staff recommendation to institute and enforce term limits for seats on the Planning Commission.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve Walker Planning Commissions/Staff recommendation regarding Planning Commissions membership policy as follows:

- a. 2 positions be open to non-resident property owners.
- b. Termination of member after 30 days of property interest within the City expires.
- c. Adoption of Public disclosure statement.

Motion passed: 5-0

4. **M/S** Wilkening, Finney to approve Walker Planning Commissions recommendation to grant a conditional use permit to the Steven C. Olson Trust, at 400 Cleveland Blvd., to operate a 2-unit motel/hotel in a Transitional Commercial District, subject to the following conditions.

- a. 2 additional on-site parking spaces shall be constructed to the west side of the property, for a total of 4 parking spaces, with required erosion protection in place during construction.
- b. Screening along the eastern side of the property shall be implemented as per City Ordinance 154.046. A final plan for screening and landscaping shall be submitted and approved by the Planning Commission prior to installation.
- c. Any trees removed by the installation of additional parking, shall be replaced by two trees.
- d. Signage shall be limited to parking space designation markers, not to exceed 4 square feet, and building signage not to exceed 2 square feet per unit.

Motion passed: 5-0

5. **M/S** Fjelstul, Worth to approve Steve Kolp, Liquor Store Manager's request to enter into a service agreement with Mid-State Refrigeration, for two-service inspections a year, at a cost of \$500.00 per year.

Motion passed: 4-0

**PARKS & RECREATION/LIBRARY – Council member Worth**

1. No quorum. Review and file the following meeting minutes.
2. **M/S** Wilkening, Fjelstul to approve Walker Park Board's recommendation to let Jim Gerchy, Gurcci Design, Inc. to use the Walker City Park Feb.11<sup>th</sup> thru the 17<sup>th</sup> for the Eelpout Festival.

Motion passed: 5-0

3. **M/S** Wilkening, Finney to approve Resolution 12-2008, a resolution regarding upgraded Public Access Computers for the Walker Public Library.

Roll Call: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

4. **M/S** Fjelstul, Wilkening to approve Walker Park Board's recommendation to let Jim Klobuchar use the Walker City Park for camping the night's of June 16<sup>th</sup> & 17<sup>th</sup>, 2008, with the City supplying a dumpster.

Motion passed: 5-0

**PUBLIC WORKS & SAFETY/CEMETERY – Council member Finney**

1. **M/S** Wilkening, Worth to approve Dan Gendron's attendance at the Minnesota Rural Water Associations annual schooling at a cost of \$150.00, plus meals.

Motion passed: 5-0

2. **M/S** Fjelstul, Wilkening to approve Nick Zubke's attendance at the Minnesota Rural Water Associations annual schooling at a cost of \$150.00, plus meals, mileage, room and board.

Motion passed: 5-0

3. **M/S** Wilkening, Worth to approve payment of work orders #144488, #14483, #144535, #144536, #144538, #144539, in the amount of \$5,053.60 to Specialty Repair Inclusive for work completed on fire truck unit's #705, #702, #708, #706, #703.

Motion passed: 5-0

4. **M/S** Wilkening, Worth to approve Resolution 13-2008, a resolution to enter into a contract with Minnesota Power to provide Street Lights on Tower Ave. This was a non-budgeted item.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

5. **M/S** Fjelstul, Worth to approve Walker Cemetery Board meeting minutes of Jan. 29, 2008.

Motion passed: 5-0

6. **M/S** Fjelstul, Wilkening to approve Walker Cemetery Board's recommendation to accept the quote from Olson Electric in the amount of \$2,000.00 to fix the lights on the Veteran's Memorial at the Walker Cemetery.

Motion passed: 5-0

7. **M/S** Fjelstul, Worth to approve Walker Cemetery Board's recommendation to accept quote, and pre-pay \$1,034.51 to Emerald Lawn's for the Spring Start-up, and fall winterization of the Cemetery Sprinkler System.

Motion passed: 5-0

8. **M/S** Wilkening, Finney to approve hiring AC Water Analytical & Consulting LLC, at a cost of \$1,000.00, to amend Part II of the Wellhead Protection Plan.

Motion passed: 5-0

9. **M/S** Wilkening, Fjelstul to approve West Central Environmental request to withdraw their request to use the City's Sanitary Sewer System for Effluent discharge from the BJ's site clean up.

Motion passed: 5-0

**OTHER BUSINESS – Mayor Walhof**

- City Hall and the DMV Office will be closed on Monday February 18<sup>th</sup>, 2008, in observance of President's Day.

**ADJOURNMENT – Mayor Walhof**

Mayor Walhof adjourned the regular scheduled meeting at 8:36 p.m.

\_\_\_\_\_  
Bradley J. Walhof, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator