

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday March 1, 2010**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Worth, Walhof, Wilkening
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
John Valen, City Attorney  
Edy Asell, Zoning Administrator  
Judith Moravec, CPA  
Mark Kimmerle, FLW  
Ken Bresley, Airport Commissioner  
Lloyd Peterson, Senior Leech Lakers  
Diana Kramer, Senior Leech Lakers

Wayne Tennis, Police Chief  
Sylvia Bakker, City Employee  
Joanne Mitchell, City Employee  
Andy Peek, SEH  
Dean Morrill, Pilot Independent  
Ed Thue, Senior Leech Lakers  
Rick Runquist, FLW  
Carolyn Upton, US Forest Service

Mayor Walhof opened the meeting by extending condolences to Council Member Finney in the death of her husband Jack Finney.

**CONSENT AGENDA – Mayor Walhof**

**M/S** Finney, Worth to approve the Consent Agenda Items 1 thru 11 as follows:

1. Approve Walker City Council Regular Meeting Minutes of February 1, 2010.
2. Approve Cash Balances as of January 29, 2010.
3. Approve Claim #42669 to Claim #42733, and claim #42735 to Claim #42793, in the amount of \$125,037.95.
4. Review and file Walker Police Department's Monthly Report.
5. Review and file Cass County Sheriff's Office 2009 Activity Listing.
6. Review and file Cass County Economic Development Corporations January 2010 Activity Report.
7. Review and file Cass County Economic Development Corporations News Flash.
8. Approve Invoice #S01236093.01 from Northern Water Works Supply, in the amount of \$524.72 for a leaking Hydrant emergency repair.
9. Approve the Invoice for the Community Water Supply Service Connection Fee in the amount of \$3,466.00, to be paid in quarterly installments of \$866.00. This is collected from Service connections yearly.
10. Addition of number 15, under Personnel, Budget & Administration, Bid Tabulation for the Walker Parallel Taxiway, Tree Appraisal Costs, Tree Compensation Costs, Wetland Replacement Credit Purchase.

11. Addition under consent agenda, approve Invoice #17494 from the League of MN Cities Insurance Trust, in the amount of \$17,632.00 for the City's Workers Compensation Insurance.

Motion passed: 5-0

#### **SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof**

- Judith Moravec, CPA, Mathias C. Justin, LTD – Presentation of the City's 2009 Audit.
- Andy Peek, and Ken Bresley, Walker Airport Parallel Taxiway Update. Andy Peek explained to the Council that the City is waiting to see if funding is available for a paved Parallel Taxiway. He explained that this is a 95/5 grant. The grant amount is \$749,347.33, with the city's share of the project being \$37,467.37. He feels that the grant monies will be awarded this coming Wednesday.

#### **CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

- Administrator Terri Bjorklund, updated the Council on the Traffic Sign retro reflectivity requirements. The City needs to establish and implement methods by January 2012, replace identified regulatory, warning, ground mounted guide signs by January 2015, and replace all identified street name and overhead guide signs by January 2018. The city will be working with the County and State to implement this process.
- Administrator Terri Bjorklund updated the Council on the proposed LGA cuts. The current unallotment is \$61,875.00, and the proposed 2010 additional reduction amount is \$79,001.00, for a total proposed reduction of \$156,164.00.

#### **PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul**

1. **M/S** Fjelstul, Wilkening to approve the City's 2009 Audit as presented.

Motion passed: 5-0

2. **M/S** Fjelstul, Finney to approve Invoice from Mathias C. Justin, LTD, in the amount of \$8,500.00 for the City's 2009 Audit.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to transfer \$2,835.00 from General Checking to the Clinic Checking to re-class funds.

Motion passed: 5-0

4. **M/S** Fjelstul, Worth to approve Resolution 11-2010, a Resolution appointing the First National Bank of Walker Insurance Services as the City's Insurance Agent for Fiscal Year 2010.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

5. **M/S** Fjelstul, Wilkening to approve Resolution 12-2010, a Resolution accepting donations made to the City of Walker in Fiscal Year 2010. Fire Equipment Fund: Eye-Kraft Optical \$1,000.00, and South Hampton Apartments \$1,000.00. Library Fund: Turtle Lake Township \$500.00.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

6. **M/S** Fjelstul, Finney to approve Resolution 13-2010, a Resolution approving an application for Off-Site Gambling Permit for the American Legion Post #134, to conduct pull-tabs in the Walker City Park on March 6<sup>th</sup> & 7<sup>th</sup>.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

7. **M/S** Fjelstul, Wilkening to approve recommendation to enter into a Maintenance Contract with Marco, at a cost of \$89.00 per month, for the upstairs copier that the City purchased from Marco. The Term of Lease has expired.

Motion passed: 5-0

8. **M/S** Fjelstul, Worth to approve the Personnel Committee's recommendation to hire Jamie Bloomstrom, at an hourly rate of \$12.00 an hour, for the Deputy Registrar Position, with a six month probation period as required by the personnel policy.

Motion passed: 5-0

9. **M/S** Fjelstul, Wilkening to approve entering into an Architect/Engineer Agreement with SEH, in the amount of \$67,000.00 for the Walker Municipal Airport Parallel Taxiway Construction Observation.

Motion passed: 5-0

10. **M/S** Fjelstul, Finney to approve entering into a Purchase Agreement with Jeff Gilbert, in the amount of \$15,533.00 for Wetland Banking Credits. Balance to be paid on closing date.

Motion passed: 5-0

11. **M/S** Fjelstul, Wilkening to approve entering into a Purchase Agreement with Marvin Burggraaf, in the amount of \$35,583.71 for Wetland Banking Credits, with \$3,558.37 to be paid as earnest money immediately, and balance of \$32,025.34 to be paid within 60 days, unless an extension is granted by the seller.

Motion passed: 5-0

12. **M/S** Fjelstul, Finney to approve directing the Public Works Department to do all maintenance at the airport.

Motion passed: 5-0

13. **M/S** Fjelstul, Worth to approve purchasing stain, brushes, etc, and to work with the Civil Air Patrol, or Sentence to Serve, to stain the Airport Arrival Building, so it does not rot or deteriorate any further.

Motion passed: 5-0

14. **M/S** Fjelstul, Finney to approve expending up to \$5,000.00 to replace the storage shed at the Walker Airport.

Motion passed: 5-0

15. **M/S** Fjelstul, Wilkening to approve bid tabulation in the amount of \$586,826.99 from Tri-City Paving, for the Airport Parallel Taxiway, contingent upon the City receiving the funding.

**M/S** Fjelstul, Finney to approve Tree Appraisal Costs in an amount not to exceed \$1,000.00.

Motion passed: 4-0 Council member Wilkening Abstained

**M/S** Fjelstul, Finney to approve Tree Compensation Costs in the amount of \$1,886.97.

Motion passed: 4-0 Council Member Wilkening Abstained

**ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening**

1. **M/S** Wilkening, Worth to approve Walker Planning Commissions/Board of Adjustments Public Hearing and Regular Meeting Minutes of January 25<sup>th</sup>, 2010.

Motion passed: 5-0

2. **FYI:** The Planning Commission was unable to make a recommendation to the Council on the sign ordinance, and is requesting to have the March Planning & Zoning Meeting, research it further, and make a recommendation to the Council at their April Meeting.
3. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions recommendation to place a moratorium on the temporary sign fees until the April Council Meeting.

Motion passed: 5-0

4. **M/S** Wilkening, Fjelstul to approve an Agreement to Initiate a Land Exchange with the US Forest Service.

Motion passed: 5-0

**LIBRARY – Councilmember Worth**

1. **M/S** Worth, Finney to approve Walker Library Board’s recommendation to appoint Renee LeBlanc to the Walker Library Board, for a term of 2 years.

Motion passed: 5-0

**PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney**

1. **M/S** Finney, Wilkening to approve request from Public Works director to purchase a trash pump for use during flooding situations, from Northern Tool and Equipment at an approximate cost of \$680.00.

Motion passed: 5-0

2. **M/S** Finney, Fjelstul to approve request from Public Works Director to purchase a new hydraulic motor for the Bobcat Snowblower, and have a leaking motor resealed at a cost of \$843.00.

Motion passed: 5-0

3. **M/S** Finney, Worth to approve Walker Community Ed’s request to use the Walker City Park on Mondays thru Thursdays June 14<sup>th</sup> thru July 22<sup>nd</sup>, 2010 for summer recreation.

Motion passed: 5-0

4. **FLW** Walleye Tournament Presentation.  
**M/S** Fjelstul, Finney to approve the FLW using the Walker City Park for a Walleye Tournament on Sept. 22<sup>nd</sup> thru Sept 25<sup>th</sup>, 2010.

Motion passed: 5-0

5. Edy Asell, Safety Coordinator - Safety Committee Update.
6. **M/S** Finney, Worth to approve Resolution 14-2010, a Resolution approving the Business Development Infrastructure Application.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nays: None

Motion passed: 5-0

7. **M/S** Finney, to place a generator in a fenced in area, by the Park Lift Station, to better serve Sewer and Water in the event of a power outage.

Discussion ensued. Council Member Finney withdrew her motion.

M/S Finney, Worth to table this request.  
Motion passed: 5-0

**OTHER BUSINESS – Mayor Walhof**

- Council Member Finney, stated that after what happened to her last night, that the City of Walker should be very proud of our Police Department, the Sheriff's Department, and the Walker Ambulance Service, because they were very professional in helping me through a very bad time, and they did an excellent job.
- Ken Bresley, stated I would like to thank the Council for your patience, and generosity, over this paved parallel taxiway we are trying to get built. It's been a long argumentive process. I don't know why it's taken so long, but because of your patience it looks like it is going to happen, and I just want to thank you.

**ADJOURNMENT – Mayor Walhof**

Mayor Walhof adjourned the Regular Scheduled Meeting at 8:48 p.m.

\_\_\_\_\_  
Bradley Walhof, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator