

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday March 7, 2011**

CALL TO ORDER – Mayor Johnson

- Mayor Johnson called the regular scheduled meeting to order at 7:00.
- Council members present: McMurrin, Fjelstul, Wilkening, Johnson
- Council members absent: Moore
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Neil Lange, Public Works Director
Kelly Felton
Tanya Estabrooks
Shannon Wittner
Steven Day
Corey Bedeau
Emilee Bedeau
Amelia Anderson
Alex Rogen
Steve Day
Victor Smith

Wayne Tennis, Police Chief
Sylvia Bakker, City Employee
Larry Anderson
Ken Estabrooks
Dillon Estabrooks
Nick Wolf
Lorey Bedeau
Katie O’Kelley
Nancy Wilcowski
Lloyd Peterson
Jim Rogen
Travis Baker, Police Officer
Delores Bedeau

CONSENT AGENDA – Mayor Johnson

M/S Fjelstul, Wilkening to approve the Consent Agenda Items 1 thru 11 as follows:

1. Approve Walker City Council Regular Meeting Minutes of February 7, 2011.
2. Approve Cash Balances as of January 31, 2011.
3. Approve Claim #44394 to Claim #44447, and Claim #44449 to Claim #44519, in the amount of \$179,019.44.
4. Approve payment of Invoice in the amount of \$1,000.00 to Downare Roofing for emergency repair to the clinic roof.
5. Approve payment in the amount of \$1,272.70 to Village Motors for emergency repair on Unit 500 F350 for a front-end suspension springs.
6. Review and file letter dated February 17, 2011 from Elhers on the potential of refunding existing bonds.
7. Review and file letter dated February 10, 2011 from Robert Schlieman, Associate Vice President, Ulteig.
8. Review and file minutes from the DNR Advisory Committee Meeting.
9. Review and file draft Walker Planning Commissions/Board of Adjustment meeting minutes of Feb. 28, 2011.

10. Approve sending letter to Mr. Kevin John/Jefferson Bus Lines, supporting Jefferson's proposal to the Minnesota Department of Transportation requesting 5311(f) funding to operate and provide intercity service to our community.
11. Review and file Cass County Economic Development Corporation February Activity Report.
12. Addition of presentation of Roughrider Awards to two WHA High School Students.

Motion passed: 4-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Johnson

- Presentation of Roughrider Award to Corey Bedeau and Dillon Estabrooks.
- Kelly Felton updated the Council on the Working Together Coalition.
- Steve Bilben updated the Council on the Shingobee Trail Connection (local grant. Called and canceled.
- Larry Anderson spoke to the Council about Zebra Mussels.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- No Business

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. **M/S** Fjelstul, McMurrin to approve request for a donation to the WHA Community Education, to help defray the costs of the Summer Recreation Program.

Motion passed: 4-0

M/S Wilkening, McMurrin to donate \$5,000.00 to Walker Area Community Education.

Motion passed: 4-0

2. **M/S** Fjelstul, Wilkening to approve payment of Invoice #19818, in the amount of \$18,067.00 to the League of MN Cities Insurance Trust for Workman's Comp Coverage.

Motion passed: 4-0

3. **M/S** Fjelstul, Wilkening to approve Resolution 14-2011, a Resolution accepting a donation made to the Fire Department in the year 2010.

Roll Call: Ayes: Wilkening, McMurrin, Fjelstul, Johnson Nays: None Absent: Moore

Motion passed: 4-0

4. **M/S** Fjelstul, McMurrin to approve Resolution 16-2011, a Resolution accepting donation made to the City of Walker in the year 2011.

Roll Call: Ayes: Wilkening, McMurrin, Fjelstul, Johnson Nays: None Absent: Moore

5. **M/S** Fjelstul, Wilkening to approve Resolution 17-2011, a Resolution supporting the Shingobee Connection Trail Phase V.

Roll Call: Fjelstul, Wilkening, McMurrin, Johnson Nays: None Absent: Moore

Motion passed: 4-0

6. **M/S** Fjelstul, McMurrin to approve the City of Walker acting as the Fiscal Agent for Phase V, Shingobee Connection Trail.

Motion passed: 4-0

7. **M/S** Fjelstul, Wilkening to approve signing the Shingobee Connection Trail Grant Application, to be submitted to the Minnesota Department of Trails and Waterways for funding for Phase V of the Shingobee Connection Trail.

Motion passed: 4-0

8. **M/S** Fjelstul, Wilkening to approve the ERU Proposal as presented for the year 2011.

Motion passed: 4-0

9. **M/S** Fjelstul, to approve sending a letter to Mayor Uglem, Champlin, Rep. Larry Howes, Senator Carlson, and Rep. Persell showing the City's support of MN House Bill HF 153, to provide 16 million in state dollars to repair the Coon Rapids Dam. The Coon Rapids Dam serves an important ecological purpose in preventing the invasive species of Asian Carp from spreading to watersheds above the dam, including the Leech Lake Watershed.

Motion Died for Lack of Second

10. **M/S** Fjelstul, McMurrin to approve the purchase of Microsoft Office 2010 Standard open Government License Agreement for 8 City Computers at a cost of \$2,556.45.

Motion passed: 4-0

11. **M/S** Fjelstul, Wilkening to approve the purchase of 3 computer systems to update current equipment at City Hall at a cost of \$2,612.49.

Motion passed: 4-0

12. **M/S** Fjelstul, Wilkening to approve the personnel committee's recommendation to change Shelli Johnson's Employment status from Part-Time employee to Full Time Employee working 32 hours per week, with a six month probationary period. Upon completion of the probationary period, status changed to regular employee with benefits starting as a new hire. The 4 additional hours per week duties to be assigned by the Administrator.

Motion failed: 1-3

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Fjelstul

1. **M/S** Fjelstul, McMurrin to approve Walker Planning Commission/Board of Adjustments Meeting Minutes of January 31, 2011.

Motion passed: 4-0

2. **M/S** Fjelstul, McMurrin to approve Walker Planning Commission/Board of Adjustments request to change the meeting time from 5:30 p.m. to 6:00 p.m. to accommodate member's business obligations.

Motion passed: 4-0

3. **M/S** Fjelstul, Wilkening to approve Walker Planning Commission/Board of Adjustments recommendation to initiate discussions with the County on retaining their current location in downtown Walker.

Motion passed: 3-1

4. **M/S** Fjelstul, Wilkening to approve Resolution 15-2011, a resolution ratifying a Street Vacation.

Roll Call: Ayes: Fjelstul, Wilkening, McMurrin, Johnson Nays: None Absent: Moore

Motion passed: 4-0

5. **M/S Fjelstul, Wilkening** to approve request from Edy Asell to attend an Advanced Planning & Zoning Training for Professional Planners on Thursday April 7, 2011 in St. Paul, MN, at a cost of approximately \$255.84, plus lodging.

Motion passed: 3-1

6. **M/S Fjelstul, McMurrin** to approve request from Edy Asell to attend the Driver's License Training on April 27, 2011 in Bemidji, MN at a cost of approximately \$37.74.

Motion passed: 3-1

LIBRARY/PARKS – Councilmember McMurrin

1. No Business

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Wilkening

1. **M/S Wilkening, Fjelstul** to approve request from Neil Lange, Public Works Director to purchase 2 Meters and 4 e-coder heads to repair and replace meters within the system, at a cost of approximately \$1,028.00, plus tax.

Motion passed: 3-1

2. **M/S Wilkening, McMurrin** to approve request from Neil Lange, Public Works Director to purchase and mount tire for the Bobcat, at a cost of \$863.55.

Motion passed: 3-1

3. Council member Wilkening updated the Council on the meeting held with the Forest Service and MN/DOT on the re-alignment of Walker Bay Blvd, and the Forest Service entrance, speed study & tunnel proposal.

OTHER BUSINESS – Mayor Johnson

- The Shingobee Township Board of Supervisors and the Walker City Council will meet on Wednesday March 23, 2011 at 6:30 PM at the Walker Area Community Center Rotary Room, to exchange ideas on possible ways the two governments could share services to save money and promote efficiency. The public is invited to attend.

ADJOURNMENT – Mayor Johnson

Mayor Johnson adjourned the Regular Scheduled Meeting at 8: p.m.

John Fjelstul, Acting Mayor

Attest: _____
Terri Bjorklund, Administrator