

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday April 7, 2008**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Fjelstul, Finney, Worth, Wilkening, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Jesse LeBlanc, Police Officer
Dean Morrill, Pilot Independent
Edy Asell, Planning Commission
Jesse LeBlanc, Police Officer
Andy Peek, SEH
Scott Bruns, Walker Fire Chief
Adam Arnold, Reed's

Sylvia Bakker, City Employee
Will Hoyt, Landecker & Assoc.
Willard Arends, Park Board
John Valen, City Attorney
Matt Pellinen, Landecker & Assoc.
Ken Bresley, Walker Airport
Tony Sauer, Shingobee Twp.
Travis Baker, Police Officer

CONSENT AGENDA – Mayor Walhof

M/S Wilkening, Worth to approve the consent agenda items 1 thru 11 as presented.

1. Approve Walker City Council Regular Meeting Minutes March 3, 2008.
2. Approve Claim numbers #39497 thru #39564, and Claim number #39566 thru #39630, in the amount of \$928,853.56.
3. Approve Cash Balance Report for the month ended February 29, 2008.
4. Review and file Walker Police Departments Monthly Report.
5. Review and file Housing Authority meeting minutes of March 31, 2008.
6. Review and file Minnesota Department of Health letter dated March 26, 2008.
7. Review and file Cass County's time-line draft for the Ah-Gwah-Ching Campus.
8. Review and file Turf Tech Spring News Letter.
9. Addition of #10 under Personnel, Budget & Finance, to advertise for a part-time Liquor Store Staff
10. Addition of #12 under Public Works. Increase in Firemen's Relief Payments.
11. Addition of Jesse LeBlanc under City Staff Comments/Concerns

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Judy Moravec – Presentation of 2007 City Audit. Unable to make it, so will be moved to the May Council Meeting.
- Jolene Engelking or Kim Zimmerman – Presentation on Proclamation 01-2008.
No Show

- Ken Bresley – Walker Airport. Informed the Council that Federal Funds are not available for the Airport Fueling Project, and that the State had offered the City a 50/50 match to do the project, but seeing as how it wasn't budgeted the project will be moved out a year. Ken explained the contract in the packet for a taxiway extension.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Jesse LeBlanc Walker Police Officer gave a presentation on his trip to Maryland for the Boys & Girls Club.

PERSONNEL, BUDGET & ADMINISTRATION – Council member Fjelstul

1. **M/S** Worth, Finney to table approval of the 2007 City Audit and move it to the May Council Meeting.

Motion passed: 5-0

2. **M/S** Fjelstul, Finney to approve resignation letter dated March 31, 2008, from Mike DeWitt, Airport Maintenance, effective April 14, 2008.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve Turf Tech applying 2 applications of Herbicide & Fertilization to the green space around City Hall, at a cost of \$207.68 per application.

Motion passed: 5-0

4. **M/S** Fjelstul, Finney to approve the final HIPPA Business Associate Agreement between North Memorial Health Care and the City of Walker.

Motion passed: 5-0

5. **M/S** Fjelstul, Worth to approve payment of an additional \$351.50 for Ambulance Personnel's attendance at the Long Hot Summer Conference, which wasn't approved at the Feb. meeting.

Motion passed: 4-0 Nye: Wilkening

6. **M/S** Fjelstul, Finney to approve quote in the amount of \$1,125.00 from Terry Cyr Construction, Inc. to repair a current shower stall at the Walker Ambulance Garage.

Motion passed: 5-0

7. **M/S** Fjelstul, Worth to approve the Personnel Committee's recommendation to pay \$4,040.81 in back wages to Laurie Hill for the year 2005 & 2006.

Motion passed: 4-0 Nye: Wilkening

8. **M/S** Fjelstul, Wilkening to approve Steve Kolps transition from probationary status to permanent full-time Liquor Store Manager as of 4/15/2008 with the approved 3% increase to his salary.

Motion passed: 5-0

9. **M/S** Fjelstul, Finney to approve entering into a Contract with SEH for Preliminary Engineering, Wetland Delineation and Wetland Permit application for the proposed parallel taxiway to runway 15/33 at the Walker Municipal Airport at a cost of \$39,300.00.

Motion passed: 5-0

10. **M/S Fjelstul, Wilkening** to approve request to interview and hire a part-time Liquor Store Employee.

Motion passed: 5-0

ECONOMIC DEVELOPMENT – Council member Wilkening

1. Reviewed and filed Walker Planning Commissions Meeting Minutes of March 31, 2008.
2. Adam Arnold appeared before the Council to discuss the replacement of signage on the renovated Reed's Building.
M/S Wilkening, Fjelstul to approve Walker Planning Commission's recommendation for Signage on Reed's Sporting Goods Store.

Motion passed: 5-0

3. **M/S Finney, Worth** to table Council member Gary Wilkening's request to create a Economic Development Committee, to "develop policies and strategies, for recommendation to the City Council for approval, that will enhance the well being and quality of life of our residents while vitalizing economic growth for the Walker Community by creating and retaining jobs, supporting income growth and developing a tax base, and meet with the Walker Industries Board.

Motion passed: 5-0

4. **M/S Fjelstul, Finney** to approve the Economic Development Committee's recommendation to implement a \$75.00 dollar fee for 1-4 day Temporary Liquor Licenses, effective in January 2009.

Motion passed: 5-0

5. **M/S Wilkening, Fjelstul** to approve formally accepting the gifts from the James Negaard family of two parcels of real estate described in the attached deeds, and further that the parcel located within the City limits be held for later resale for housing purposes, and that the parcel located near the "Y" intersection be held for later resale for economic development purposes in connection with the proposed area hospital, and further have the Clerk/City Administrator certify to the County Assessor the passage of this motion showing that the property is being held for economic development and housing purposes, pursuant to M.S.A. §272.02 subd. 39.

Motion passed: 5-0

PARKS & RECREATION/LIBRARY – Council member Worth

1. **M/S Fjelstul, Wilkening** to approve Walker Park Board Meeting Minutes of March 25, 2008.

Motion passed: 5-0

2. **M/S Worth, Fjelstul** to approve Walker Park Board's recommendation to allow the Leech Lake Area Chamber of Commerce to use the Walker City Park on August 1st and 2nd, 2008 for Walker Bay Days.

Motion passed: 5-0

3. **M/S Worth, Finney** to approve Walker Park Board's recommendation for Turf Tech to apply 2 applications of Herbicide & Fertilization at the Walker City Park at a cost of \$875.96 per application.

Motion passed: 5-0

4. **M/S** Fjelstul, Wilkening to approve Turf Tech applying 2 applications for Herbicide & Fertilization to the green space at the Walker Library at a cost of \$40.00 per application.

Motion passed: 5-0

5. **M/S** Worth, Finney to approve Walker Park Board's request to allow Nick and crew to shape, brush, and seed the hill going into the Park, and remove the wooden posts by the Tennis Courts.

Motion passed: 5-0

PUBLIC WORKS & SAFETY/CEMETERY – Council member Finney

1. FYI: Spring Clean Up has been set for Thursday April 24th & Friday April 25th, 2008.

2. **M/S** Finney, Fjelstul to approve quote in the amount of \$9,200.54 from Walker Power Equipment for a John Deere Z830A 27 HP Pro 60 Mod-Z, with mulch on demand mower.

Motion passed: 5-0

3. **M/S** Finney, Wilkening to approve quote in the amount of \$362.10 from Walker Power Equipment for 2 FS 46 Trimmers.

Motion passed: 5-0

4. **M/S** Finney, Wilkening to approve quote in the amount of \$890.95 from Sherwin Williams to rebuild the current Paint Line Stripper.

Motion passed: 5-0

5. **M/S** Finney, Fjelstul to approve quote in the amount of \$1,262.45 from Sherwin Williams for Paint for Stripping.

Motion passed: 5-0

6. **M/S** Finney, Fjelstul to approve quote in the amount of \$660.00 from Med Compass to do a Quantitative Fit Testing for Fire Department Equipment.

Motion passed: 5-0

7. **M/S** Wilkening, Fjelstul to approve payment of Invoice #8279 in the amount of \$685.00 to Landecker & Associates from the Chase Escrow account.

Motion passed: 5-0

8. **M/S** Fjelstul, Wilkening to approve review and filing of the Walker Cemetery Board Meeting Minutes of March 27, 2008.

Motion passed: 5-0

9. **M/S** Finney, Worth to approve Walker Cemetery Board's recommendation to give Al Bakker a 3% increase for the 2008/2009 season.

Motion passed: 5-0

10. **M/S** Finney, Worth to approve hiring Wright Tree Service, Inc. to remove approximately four dead trees at the cemetery at a cost of \$452.63.

Motion passed: 5-0

11. **M/S** Finney, Fjelstul to approve the appointment of Dallas Dietz, Joe Arndt, Nick Wolf and Jeff Borland as Volunteer Firefighter's effective April 8, 2008, and Nate Lebeck effective June 1, 2008.

Motion passed: 5-0

12. **M/S** Finney, Fjelstul to approve request to raise the Walker Firemen's Relief Retirement from \$2,000.00 to \$2,500.00 per year of service, effective May 1st, 2008.

Motion passed: 5-0

OTHER BUSINESS – Mayor Walhof

- Acknowledged invitation to a Leader's Appreciation Banquet to be held on Monday April 21, 2008 at Hiawatha Beach Resort.
- **M/S** Finney, Fjelstul to approve Proclamation 01-2008, a proclamation proclaiming April 2008 as Sexual Assault Awareness Month.

Motion passed: 5-0

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the regular scheduled meeting at 8:22 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator