

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday May 3, 2010**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Worth, Walhof, Wilkening
- Council members absent:
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
John Valen, City Attorney  
Edy Asell, Zoning Administrator  
Dean Morrill, Pilot Independent  
Gail Levenson, Cass County EDC  
Ron Geiser, Shingobee Twp.  
Joe Sherman  
Ed Thue  
Brian Johnson  
Lee Miller, Region 5 Dev. Corp  
George Eanster  
Terry Freeman, EDC  
Ken Bresley, Airport  
Leslie Staker

Wayne Tennis, Police Chief  
Sylvia Bakker, City Employee  
Neil Lange, Public Works Director  
Cindy Wannarka, Leech Lake Chamber  
Travis Baker, Police Officer  
Marge Reinke, Resident  
Darlene Thue  
Mary Johnson  
Jan VanVid  
Jewell Mendenhall  
Bob Schlieman, Ulteig  
Gail Levenson, EDC  
Jamie Richter

**CONSENT AGENDA – Mayor Walhof**

M/S Fjelstul, Finney to approve the Consent Agenda Items 1 thru 15 as follows:

1. Approve Walker City Council Regular Meeting Minutes of April 5, 2010.
2. Approve Walker City Council/Public Hearing Minutes of April 15, 2010.
3. Approve Cash Balances as of March 31, 2010.
4. Approve Claim #42896 to Claim #42902, and Claim #42925 to Claim #42929, and Claim #42948 to Claim #43019, and Claim #43021 to Claim #43092 in the amount of \$410,900.80.
5. Review and file Walker Police Department's Monthly Report.
6. Review and file Cass County Office of County Assessor letter dated April 6, 2010.
7. Review and file Draft Walker Planning Commission/Board of Adjustment Meeting Minutes of April 26, 2010.
8. Review and file Affidavit of Termination of Lease, Skunkhouse Property PID# 96-351-0611
9. Approve payment in the amount of \$3,640.00 to Knowles Brothers Masonry for emergency repair on the steps into City Hall.

10. FYI: The Liquor Store Employees will be attending a 2 hour Responsible Beverage Server Training to be held at Benson's on May 10<sup>th</sup>, 2010 at a cost of wages for all the employees.
  11. Approve payment of Invoice #1050 to Larry's Auto & Custom Detailing in the amount of \$1,680.00 for installing the equipment on the new Police Truck.
  12. Approve payment of Invoice #21786 in the amount of \$888.45 for equipment for the new Police Truck.
  13. Review and file letter dated April 23, 2010 from the Minnesota Pollution control Agency for coverage under NPDES/SDS General Stormwater Permit.
  14. Approve payment of \$651.30 to Minnesota Association of Small Cities for the 2010-2011 Membership Dues.
  15. Review and file Ah-Gwah-Ching Punch List.
- Motion passed: 5-0

**SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof**

- Cass County SHIP Presentation – A Statewide Health Improvement Program to tackle the top three causes of preventable illness and death in the United States, which includes tobacco use, physical inactivity and poor nutrition. SHIP is part of the 2008 Health Reform Law.
- Lee Miller – Region 5 Update on the EDA Application Grant for the Industrial Park.
- Gail Leverson – Small Cities Development Grant Update. The City of Hackensack and Walker have been awarded the Small City's Development Grant. Hackensack will administer the grant.
- Brian Johnson – Read a letter he had written to the City of Walker. On file in City Hall.
- Joe Sherman – discussed volunteering within the City.

**CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

- Election training update.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul**

1. **M/S** Fjelstul, Finney to approve a 1 to 4 day Temporary Liquor License for the Walker Rotary Club for August 13<sup>th</sup> & 14<sup>th</sup>, 2010 for Walker Bay Days, contingent upon receiving the Liquor Liability Insurance.

Motion passed: 4-0 Council Member Wilkening Abstained.

2. **M/S** Fjelstul, Finney to approve the Leech Lake Area Chamber/Walker Rotary Club's request to waive the \$75.00 fee that is required for a temporary Liquor License.

Motion passed: 4-0 Councilmember Wilkening Abstained.

3. **M/S** Fjelstul, Worth to approve the Walker Area Community Center's application for a 1to 4 day Temporary Liquor License for July 24<sup>th</sup>, 2010.

Motion passed: 4-0 Councilmember Wilkening Abstained.

4. **M/S** Fjelstul, Wilkening to approve transfer of \$1,533.00 from the General Checking to the Industrial Park Project Checking, and to transfer \$751.50 from

the Connection Trail Project Savings account to the Connection Trail Checking Account.

Motion passed: 5-0

5. **M/S** Fjelstul, Wilkening to approve Resolution 17-2010, a resolution accepting donations made to the City of Walker in Fiscal Year 2010.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

6. **M/S** Fjelstul, Finney to approve moving \$500,000.00 from the Ambulance Savings Account to Riverwood Bank in a 30 month CD at a rate of 2.25%.

Motion passed: 5-0

7. **M/S** Fjelstul, Wilkening to approve transferring \$130,000.00 from the Liquor Store Account to the General Savings Account.

Motion passed: 5-0

8. **M/S** Fjelstul, Wilkening to approve designating at least \$7,500.00, but not more than \$10,000.00 for operating expenses, including water for the outdoor Skating Rink for the 2010/2011 Skating Season.

Motion passed: 5-0

#### **ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening**

1. **M/S** Wilkening, Finney to approve Walker Planning Commission/Board of Adjustments Public Hearing and Regular Meeting Minutes of March 29, 2010.

Motion passed: 5-0

2. **M/S** Wilkening, Finney to approve Walker Planning commissions/Board of Adjustments recommendation to approve LU-2010-04, a letter of support to Central Minnesota Housing Partnership for acquisition and renovation of Highland Apartments, as part of their competitive application to Minnesota Housing Finance Agency for tax credit financing.

Motion passed: 5-0

3. **M/S** Wilkening, Worth to approve Walker Planning Commissions/Board of Adjustments recommendation to send LU-2010-05, removal of timber in the Industrial Park, back to the Administration for more information.

Motion passed: 5-0

4. **M/S** Wilkening, Finney to approve Walker Planning Commissions/Board of Adjustments recommendation to table LU-2010-01, request for recommendation on temporary signs for another month, leaving the moratorium in place.

Motion passed: 5-0

5. **M/S** Wilkening, Finney to approve Walker Planning Commissions/Board of Adjustments recommendation to form a task force to aggressively pursue a location for two community sign stations to post banners.

Discussion ensued.

- Council member Wilkening withdrew his motion, and Council member Finney withdrew her second.

**M/S** Wilkening, Finney for the Mayor to appoint a Committee to work towards the development of a Electronic Community Based Reader Board.

Mayor Walhof appointed Worth, Fjelstul, Lloyd Peterson, and Neil Lange to serve on the committee.

Motion passed: 5-0

6. **M/S** Wilkening, Fjelstul to approve and file March 2010 Zoning Administration Report.

Motion passed: 5-0

7. **M/S** Wilkening, Fjelstul to approve Approximate Land Equal Value for land exchange with the Forest Service, with the addition of a letter dated April 3<sup>rd</sup>, 2010, and removing Exhibit A.

Motion passed: 5-0

8. **M/S** Wilkening, Finney to approve Exchange Agreement OMB No. 0596-0105, between the City of Walker, and US Forest Service.

Motion passed: 5-0

9. **M/S** Wilkening, to approve purchase of Title Insurance for PID #96-351-0611, Skunkhouse Property, in lieu of a Completed Title.

Motion passed: 5-0

10. **M/S** Wilkening, Worth to table the approval of the City of Walker's Updated Comprehensive Plan, until the June Meeting.

Motion passed: 5-0

#### **LIBRARY – Mayor Walhof**

1. **M/S** Worth, Fjelstul to approve to pay Invoice #02092010 in the amount of \$6,563.50 to Kitchigami Regional Library for the City's first half of the 2010 Levy and the Automation Repair and Replacement Reserve.

Motion passed: 5-0

2. Review and file Ulteig Engineering's recommendation for repairs to the Walker Library with an Engineer's Estimate to be submitted within the next two weeks.

#### **PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney**

1. **M/S** Finney, Wilkening to approve request from Scott Bruns, Fire Chief to order 5 rolls of 1-1/2" hose, and 4 buckets of foam at a cost of \$710.00, plus tax and shipping.

Motion passed 5-0

2. **M/S** Finney, Fjelstul to approve request from Scott Bruns, Fire Chief to have the Fireman's Physicals done at a cost of \$87.50 per firefighter.

Motion passed: 5-0

3. **M/S** Finney, Wilkening to approve Walker Fire Department's request to advertise for Volunteer Firefighters for the City of Walker's Fire Department.

Motion passed: 5-0

4. **M/S** Finney, Worth to approve Walker Park Board's Meeting Minutes of April 27, 2010.

Motion passed: 5-0

5. **M/S** Finney, Worth to approve Walker Park Board's recommendation to allow closing off the turn around at the flagpole on July 10<sup>th</sup>, 2010 from 2 p.m. until dark for a tent for a wedding reception.

Council member Wilkening stated he had a problem with closing off that part of the Park, for a private gathering, if you will. The next thing you know we will have it the week-end after, and the week-end after, and the week-end after, as long as you start doing that, on designated driving areas for private groups, I see nothing but more problems occurring. Council member Fjelstul said, "I think it's one thing for the green space to be utilized, but when they close down a road it's a little different. I don't really think it's necessary, the intent is to use the green space. Council member Wilkening, "I can see letting it happen and then the next thing we have two three times and August and then next year it's six times, it never seems to get to be less, it always seems to get to be more. More is sometimes good.

Motion Failed: 1-4

6. **M/S** Finney, Wilkening to approve Walker Park Board's recommendation to allow the boys and Girls Club to use the Walker City Park on August 3, 2010 for National Night Out.

Motion passed: 5-0

7. **M/S** Finney, Fjelstul to approve Walker Park Board's recommendation to allow use of the Walker City Park on July 24<sup>th</sup>, 2010 for a Family Reunion.

Motion passed: 5-0

8. **M/S** Finney, Worth to approve Walker Park Board's recommendation to allow use of the Walker City Park, upper pavilion on August 7, 2010 for a Class Reunion.

Motion passed: 5-0

9. **M/S** Finney, Worth to approve Walker Park Board's recommendation to allow use of the Walker City Park, lower pavilion on August 7, 2010 for a Family Reunion.

Motion passed: 5-0

10. **M/S** Finney, Wilkening to approve Walker Park Board's recommendation to have Walker Seal Coat, seal coat the basketball courts at a cost of \$900.00.

Motion passed: 5-0

11. **M/S** Finney, Fjelstul to approve quote in the amount of \$1,211.01 from Freeman Well Drilling, Inc. for a pressure tank for the Walker Cemetery's Sprinkler System.

Motion passed: 5-0

12. **M/S** Finney, Worth to approve Neil Lange, Public Works Directors recommendation to purchase 600 Cubic Yards of crushed concrete from Cass County at a total cost of \$2,730.00.

Motion passed: 5-0

13. **M/S** Finney, Fjelstul to approve Neil Lange, Public Works Directors recommendation of quote in the amount of \$3,600.00 to load, haul, and spread the crushed concrete on Walker Industrial Blvd.

Motion passed: 5-0

14. Discussion on Cochran's Lift Station. Bob Schlieman, Ulteig gave a presentation on the current Lift Station, and a couple options for replacing the existing lift station.

M/S Wilkening, Finney to contract to verify the right of way lines down at Cochran's Lift Station.

Motion passed: 5-0

**OTHER BUSINESS – Mayor Walhof**

➤ Update on school road, at our Public Works meeting, attended by Cass County Administrator Robert Yochum, and by Wally Schoeb, Superintendent of the WHA School, and we've decided to get some new figures on updating that road. The County has indicated that they would like to donate the Class 5, or Class 7 rather crushed concrete for that road. The county Engineer will draw up an estimate to do that road, and at that point we are going to call on representative's of the Leech Lake TV Corporation to see about their participation in that road, so that's kind of where were at right now. Wally called me this morning and said they were meeting up there at three o'clock this afternoon, and they were going to, they were going to, What we already have the report? Oh, Deed is going to participate by paying \$4,000.00 dollars of the City's portion of that road. That's what's left in that grant. Council member Fjelstul, asked are we allowed to transfer it? Terri explained that because it was a road that led to the City's water towers, it fell within the guidelines of the grant. Council member Fjelstul, said did I understand the County is going to engineer that, too? Mayor Walhof responded, correct. Council member Fjelstul said so that will be in the cost too. It looks like we can get the whole project done quite inexpensively. Mayor Walhof, well the estimate last year was for \$14,000.00 dollars so we should be able to get it done for less than that. Any other questions?

Mayor Walhof, do we want to discuss Volunteer's in the Park.

Discussion ensued. Policy will be worked on and presented to the Park Board, and Public works Board for approval, and recommendation to the Council.

**ADJOURNMENT – Mayor Walhof**

Mayor Walhof adjourned the Regular Scheduled Meeting at 9:00 p.m.

\_\_\_\_\_  
Bradley Walhof, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator