

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, MAY 4, 2015**

**CALL TO ORDER –Mayor Shaw**

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
  - Council members present: Nelson, Senenfelder, Shaw, McMurrin and Wilkening
  - Council members absent:
  - Others present during portions of the meeting included:

Dean Morrill, Pilot Independent  
Neil Lange, City Employee  
Pamela Smith, City Employee  
City Wannarka, LLACC  
Brian Hein, Self  
Jane Ekholm, Self

Terri Bjorklund, City Administrator  
Travis Baker, City Police  
Wayne Tennis, City Police  
Kevin Caroline, A/C Analytical  
Chris Parthun, MDH

**CONSENT AGENDA**

**M/S** Wilkening/Senenfelder to approve the Consent Agenda Items 1 thru 16 as follows, waving the reading.

1. Approve Walker City Council regular Meeting Minutes of April 6<sup>th</sup>, 2015.
2. Review and file draft of Walker Park Board Meeting Minutes of April 28<sup>th</sup>, 2015.
3. Review and file March 2015 Zoning Administrator report.
4. Review and file draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of April 27<sup>th</sup>, 2015.
5. Review and file Walker Area Joint Fire Department Meeting Minutes of March 12<sup>th</sup>, 2015 and Agenda for April 9<sup>th</sup>, 2015.
6. Review and file Walker Police Department Monthly Report.
7. Approve Cash Balance Report as of March 31<sup>st</sup>, 2015.
8. Review and file Cass County Economic Development report.
9. Review and file letter from Minnesota Department of Health regarding sampling for viruses in Groundwater Monitoring Pilot Study.
10. Approve Shingobee Township's annual contribution to the Evergreen Cemetery in the amount of \$5,000.00.
11. Approve to renew the contract for Day's Sewer Service LLC Toilet bid for the 2015 Season for the City Park and Breakwater.
12. Approve to pay Invoice 29778 from League of MN Cities Insurance Trust for workers compensation premium in the amount of \$409.00.
13. Approve to pay Invoice 49637 from League of MN Cities Insurance Trust for municipality covenant number CMC 37928 premium in the amount of \$66,079.00.
14. Approve to pay Invoice 49638 from League of MN Cities Insurance Trust for municipality covenant number LLC 3065 in the amount of \$1,187.00.

15. Approve to pay Invoice 49639 from League of MN Cities Insurance Trust for municipality MEL 8528 in the amount of \$3,846.00.
16. Approve to pay Cass County Highway Department for January thru March salt and sand in the amount of \$3,320.05.

Motion passed (5-0)

**PUBLIC HEARING-Mayor Shaw**

- Mayor Jed Shaw called the Public Hearing to order at 6:05 p.m.
  - Council members present: Nelson, Senenfelder, Shaw, McMurrin and Wilkening
  - Council members absent:
  - Others present during portions of the meeting included:

Dean Morrill, Pilot Independent	Terri Bjorklund, City Administrator
Neil Lange, City Employee	Travis Baker, City Police
Pamela Smith, City Employee	Wayne Tennis, City Police
City Wannarka, LLACC	Kevin Caroline, A/C Analytical
Brian Hein, Self	Chris Parthun, MDH
Jane Ekholm, Self	

- Wellhead Protection Plan Part II  
Presentation by Chris Parthun, MDH Planner & Kevin Caroline, A/C Analytical

Chris Parthun starts with a hand-out to outline the discussion. He covers the general goals and requirements of Wellhead Protection, the area that he is responsible for covering, several steps involved to create the wellhead plan, wellhead protection area delineation fact sheet, map of the groundwater flow model results, vulnerability assessments for the City of Walker, the East and West Vulnerability Wellhead Protection Area and Drinking Water Supply Management Area and Part 2 Summary. Kevin Caroline goes over the Potential Contaminant Source Inventory for both Walker West and East DWSMA. Kevin stresses the importance of educating the community on potential hazardous waste and other contaminates. Both Kevin Caroline and Chris Parthun state that because of the suspected draw from the lake and storm water the City is in a high risk category. Kevin also speaks of the annual responsibilities that are already being implemented.

Jane Ekholm questioned several areas including; storm water risks, the half-life of the contaminates, how they computed their flow model results and why the 10 year rule is in place verses a longer time frame. Ekholm states that she suspects the presence of a previous gas station where she resides, which is just outside the DWSMA. She suggests to the board to consider a motion to change the 10 year rule to a 15 year. Chris Parthun states that would delay things considerably. The City is 2 years into a 10 year project. He advises the board to wait after 8 years and then look into extending the 10 year rule to 15 year or more if the City chooses to do so at that time. Chris Parthun offers to speak with Ekholm regarding her questions and concerns at a later time.

**M/S Shaw/Wilkening** to approve of the Wellhead Protection Plan Part II and the submittal to State of Minnesota Department of Health for review.  
Motion Passed (5-0)

Public hearing closed at 6:42 p.m.

**SCHEDULED CITIZEN PRESENTATIONS –Mayor Shaw**

None.

**CITY STAFF COMMENTS – Administrator Terri Bjorklund**

None.

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder**

1. **M/S Senenfelder/Nelson** to approve of Claim #50913 to Claim #51039 including Voided Check Numbers 50927, 50928, 51035 and bank drafts in the amount of \$167,666.89.  
Motion passed (5-0)
2. **M/S Senenfelder/McMurrin** to approve Resolution 14-2015, a resolution accepting donations made to the City of Walker thru fiscal year 2015.  
Roll Call: Ayes: Nelson, Senenfelder, Shaw, McMurrin, Wilkening Nays: None  
Motion passed (5-0)
3. **M/S Senenfelder/Nelson** to approve the request of the Police department to send Officer Justin Knowles to the Hostile Event Response training at Breezy Point, MN on May 29<sup>th</sup>-May 30<sup>th</sup>, at a cost to include hourly wages, meals and mileage if a squad is not available for use. The training is free.  
Motion passed (5-0)
4. **M/S Senenfelder/Nelson** to approve to hire Ehlers and Associates to complete the 2014 TIF annual reports, to be paid from TIF administrative fees.  
Motion passed (5-0)

**ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Nelson**

1. **M/S Nelson/Wilkening** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of March 30<sup>th</sup>, 2015.  
Motion passed (5-0)

**LIBRARY, PARKS & AIRPORT – Councilmember McMurrin**

1. **M/S McMurrin/Wilkening** to approve Park Board Minutes of March 25<sup>th</sup>, 2015.  
Motion passed (5-0)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. **M/S Wilkening/McMurrin** to approve the amended cost of the Pedestrian Bridge in the amount of 45,200.00 (the incorrect estimate of 42,000.00 was included in the April Packet) for Remer Iron Works, INC. to build, paint and install a pedestrian walking bridge that meets ADA code from Fifth Street to the breakwater.  
Nelson questioned why the drawings and quote have changed considerably.

Bjorklund states that the drawing changed to make the bridge stronger and the quote change was a clerical mistake; the wrong quote was submitted at the previous meeting. She states that it is the hope that this pedestrian bridge will be up before the Memorial weekend. Nelson questioned when the docks would be out.

Lange stated the week of the 14<sup>th</sup> and 15<sup>th</sup>.

Motion passed (5-0)

- **M/S Wilkening/Nelson** to approve the request of Public Works Committee to accept the following street closures.
- **Reeds Family Outdoor Outfitters-** June 19<sup>th</sup>-21<sup>st</sup> 2015, on Sixth Street from Minnesota Ave to FNB Bank Parking Lot access for their annual Father's Day Classic Sale.
- **Reeds Family Outdoor Outfitters-** August 14<sup>th</sup>-16<sup>th</sup> 2015, on Sixth Street from Minnesota Ave to FNB Bank Parking Lot access for their annual Reeds Fall Classic Sale & Expo.
- **Leech Lake Chamber of Commerce-**this is a new event in conjunction with Crazy Days for a street closure request. July 23<sup>rd</sup>, 2015 from 8:00 a.m.-Noon, closing Fifth Street from just past Cleveland Blvd on the north end of the Driveway to Bonnie Stewart's cottages to the end of Fifth Street at the City Docks.

Motion passed (5-0)

2. **M/S Wilkening/Senenfelder** to approve to pay Blue Tarp Financial invoice #137422 in the amount of \$2,637.81 for the purchase of a new pressure washer/steamer, an increase of \$137.81 over the originally approved amount of \$2,500.00.

Motion passed (5-0)

3. **M/S Wilkening/McMurrin** to approve the recommendation of the Public Works Committee to approve the following:
  - For the Public Works Water Department to give a tour of the water plant on May 21<sup>st</sup>, 2015 to the Midwest Assistance Program for training.
  - To send 2 employees from the Public Works Department to attend the training on May 21<sup>st</sup>, 2015 at the Northern Lights Casino at a cost of their hourly wages, there is no cost for the training.
  - To send 2 employees from the Public Works Department to attend MRWA Line Tracing training in Grand Rapids on May 19<sup>th</sup>, 2015 at a cost of \$125.00 per person plus hourly wages.
  - To send 2 employees from the Public Works Department to attend MRWA Wastewater Operation & Maintenance training in Hackensack on May 13<sup>th</sup>, 2015 at cost of their hourly wages, there is no cost for the training.

Motion passed (5-0)

5. **M/S Wilkening/Senenfelder** to approve the recommendation of the Public Works Committee to approve the purchase of a 2" compound meter for Golden Living and an adapter kit from Ferguson Water Works for the High School at cost of \$2,273.10 plus shipping. (The City will be reimbursed for the cost of the 2" meter)

Motion passed (5-0)

6. **M/S Wilkening/Senenfelder** to approve the recommendation of the Public Works Committee to approve the quote from LLB Decorative Concrete at a cost of \$2,475.00 for the repair of the steps at Walker Municipal Liquor store.

Senenfelder questioned if that was just recently done.

Neil stated that it was recently done at the City Hall steps; not the Liquor store.

Motion passed (5-0)

7. **M/S Wilkening/Shaw** to approve of the recommendation of the Public Works Committee to approve the quote from LLB Decorative Concrete at a cost of \$4,400.00 for the repair the sidewalk at 403 Minnesota Avenue.  
Motion passed (5-0)
8. **M/S Wilkening /Senenfelder** to approve of the recommendation of the Public Works Committee to approve the quote from Anderson Brothers at a cost of \$3,440.00 for the repair of the asphalt at 403 Minnesota Avenue.  
Motion passed (5-0)

#### **OTHER BUSINESS –Mayor Jed Shaw**

1. **M/S Wilkening/Shaw** to approve to order the new sign for City Hall. The Sign Committee has successfully raised the funds needed to pay for the community digital dynamic sign thru donations. The City Council approved the expenditure of the other portions of the sign in December of 2014.  
Nelson stated he is opposed to the City’s contribution to the sign and shouldn’t be expending that amount of money for that, he noted that there are more important issues within the City that that money could go towards.  
Roll Call: Ayes: Senenfelder, Shaw, McMurrin, Wilkening      Nays: Nelson  
Motion passed (4-1)

- City offices and the DMV will be closed on Monday May 25<sup>th</sup>, 2015, in observance of Memorial Day.
- City wide Spring pick up of leaves and branches curb side May 26 & 27
- Hydrant Flushing the week of June 1<sup>st</sup>
- We will close the meeting at this time for attorney client discussion to consider other litigation.
- Chief Tennis requests to address the Council prior to the closing of the meeting regarding digital speed signs; a grant has been applied for and if successful Walker will administer the use of the signs within Cass.
- Nelson addresses the Board stating that he has sold his house and would not be able to serve on the City Council as he will be moving outside the City limits.  
**M/S Shaw/McMurrin** to approve Resolution 15-2015 a Resolution Accepting Resignation and Declaring a Vacancy.  
Roll Call: Ayes: Nelson, Senenfelder, Shaw, McMurrin, Wilkening Nays: None  
Motion passed (5-0)

6:59pm the meeting was closed for Attorney/ Client discussion to consider litigation  
The closed session of the meeting was reopened at 7:22

**ADJOURNMENT-Mayor Jed Shaw**

Mayor Shaw adjourned the regularly scheduled Meeting at 7:23p.m.

\_\_\_\_\_  
Jed Shaw, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator