

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday May 7, 2007**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Administrator Terri Bjorklund swore in newly appointed Council member Wilkening.
- Council members present: Fjelstul, Finney, Worth, Wilkening, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Wayne Tennis, Police Chief
Will Hoyt, Landecker & Assoc.
Orv Rosenberry, Shingobee Twp.
Ann Noland, Memory Care Center
Shirley Mallory, Shingobee Twp.
Brad Zubke
Willard Arends, Park Board
Tony Sauer, Shingobee Twp.
Andy Peek, SEH
Larry Johnson

Sylvia Bakker, City Employee
Derek Anderson, Landecker & Assoc.
Jeff Kellogg, Resident
John Valen, City Attorney
Jim Rogan, Memory Care Center
Bob Mallory, Shingobee Twp.
Dean Morrill, Pilot Independent
Will Hoyt, Landecker & Assoc.
Travis Baker, Police Officer
Brad Zubke

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Finney to approve the consent agenda items 1 thru 8 as follows:

1. Approve Walker City Council Regular Meeting Minutes of April 2, 2007.
2. Approve April 2007 disbursements
3. Approve Cash Balance Report as of March 31, 2007.
4. Review and file Walker Police Department Monthly Report.
5. Review and file Walker Ambulance Department Call Summary.
6. Review and file Cass County EDC's March 2007 Activity Report.
7. Under other business, the Mayor will be closing the regular scheduled meeting for Attorney/Client Litigation Strategy.
8. Addition of # 14 under Public Works, change order # 2, Tower Ave. & 2nd Street Sewer Extension.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS - Mayor Walhof

- Orv Rosenberry – Thanked the City of Walker, for letting them use the Walker Fire Hall, to assist residents of the surrounding area with their taxes.
- Reviewed letter from Brad Spry Insurance Agency.

- Andy Peek – SEH updated the Council on the Airport Extension, and asked for permission to send the project out to bid. Bids will be opened June 14, 2007. Estimated cost is 1,100,000.00 dollars.
- Jeff Kellogg, revisited the issue of an RV Park with the Council.

CITY STAFF COMMENTS/CONCERNS – Administrator Bjorklund

William Ofstedal, resigned his position as Airport Maintenance Worker

PERSONNEL, BUDGET & ADMINISTRATION – Council member Fjelstul

1. **M/S** Finney, Worth to approve the amended 2007 Committee Appointments, also will be the City’s representative on the Quam Court Board.

Motion passed: 4-0 Council member Wilkening abstained.

2. **M/S** Fjelstul, Worth to approve signing the SEH Agreement, to send the Airport Project out to bid.

Motion passed: 5-0

3. **M/S** Wilkening, Finney to approve Officer Travis Baker’s attendance at a MN Crime Alert-2 hour training on May 22, 2007, at a cost of wages, and mileage.

Motion passed: 5-0

4. **M/S** Finney, Wilkening to approve Officer Jesse LeBlanc attendance at the Standardized Field Sobriety Test training May 21st thru May 23rd, at a cost of wages, meals, and mileage.

Motion passed: 5-0

5. **M/S** Finney, Worth to approve Resolution 13-2007, a resolution approving the Walker Police Department’s participation in the Safe & Sober Communities Grant.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5.0

6. **M/S** Wilkening, Finney to approve the Walker Area Community Center’s request to release the Project Future, and Community Center funds in the amount of \$13,919.37.

Motion passed: 4-0 Council member Worth abstained.

7. **M/S** Fjelstul, Wilkening to approve Brad Spry setting up a tent in the City’s Parking Lot in front of his business on Friday June 1, 2007.

Motion passed: 5-0

8. **M/S** Wilkening, Worth to approve quote in the amount of \$591.00 from Syvantis for a new computer for the Motor Vehicle Department.

Motion passed: 5-0

9. **M/S** Finney, Worth to approve Joanne Mitchell, and Sylvia Bakker’s attendance at the 2007 Tax Increment Financing Workshop, to be held Thursday June 7, 2007, at a cost of wages, and mileage.

Motion passed: 5-0

10. **M/S** Wilkening, Finney to approve Elher’s & Associates completing an analysis of the City’s Tif Districts, at a cost of \$180.00 per hour, not to exceed \$1,000.00.

Motion passed: 5-0

11. **M/S** Fjelstul, Wilkening to approve Administrator Terri Bjorklund's attendance at the year two Minnesota Clerk's Institute July 9th thru the 13th, at a cost of \$410.00, plus room, meals, and mileage.

Motion passed: 5-0

12. **M/S** Finney, Worth to approve advertising for a part-time Liquor Store Clerk.

Motion passed: 5-0

ECONOMIC DEVELOPMENT - Council member Wilkening

1. **M/S** Fjelstul, Finney to approve Walker Planning Commissions Regular Meeting Minutes of April 30, 2007.

Motion passed: 5-0

2. **M/S** Fjelstul, Finney to approve Walker Planning Commissions recommendation to approve the Conditional Use Permit for May Creek Lodge, to add a Memory Care Center, on their property located next to the May Creek Assisted Living Unit, upon meeting the conditions of Landecker & Associates recommendations.

Motion passed: 5-0

3. **M/S** Finney, Worth to approve Walker Planning Commissions recommendation to move forward with using the new forms that have been implemented.

Motion passed: 5-0

4. Advised the Council that there will be a joint meeting of the EDC, and Council on June 4th, 2007, at 6:30 p.m., prior to the Regular Scheduled Council Meeting.

5. **M/S** Fjelstul, Finney to approve sending request from Jeff Kellogg, back to the Planning Commission for a Public Hearing, to amend the classification chart, and allow it by conditional use.

Motion passed: 5-0

6. **M/S** Fjelstul, Wilkening to approve Resolution 14-2007, a resolution supporting the JOBZ Program.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

PARKS & RECREATION/LIBRARY – Council member Worth

1. **M/S** Finney, Fjelstul to approve Walker Park Board's Regular Meeting Minutes of April 25, 2007.

Motion passed: 5-0

2. **M/S** Finney, Wilkening to approve Walker Park Board's request to approve bid in the amount of \$573.29 from Turf Tech, to clean up, and plant flowers in the flower planters going down to City Dock.

Motion passed: 5-0

3. Advised the Council that No Life Guard Applications have been received.

4. **M/S** Finney, Wilkening to approve bid from Olson Electric to install new bulbs, in the Park Pole Lights and repair lens at a cost of \$660.00.

Motion passed: 5-0

5. **M/S** Fjelstul, Finney to approve Walker Library Board Meeting Minutes of April 25, 2007.

Motion passed: 5-0

6. **M/S Fjelstul**, Wilkening to approve sending in the Parade Permit for the upcoming July 4th, 2007 celebration.

Motion passed: 5-0

7. **M/S Finney**, Wilkening to approve Walker Rotary Club's application for a 1-4 Day Temporary On-Sale Liquor License for the July 4th celebration.

Motion passed: 5-0

8. **M/S Fjelstul**, Wilkening to approve Walker Rotary Club's application to use the Walker City Park for the July 4th, 2007 celebration.

Motion passed: 5-0

PUBLIC WORKS & SAFETY/CEMETERY – Council member Finney

1. **M/S Fjelstul**, Worth to approve Terri Bjorklund, and Sylvia Bakker's attendance at the Minnesota Rural Water Association's User Charge Analysis, Water & Sewer Rates Workshop, at a cost of \$150.00, plus mileage, on May 15, 2007.

Motion passed: 5-0

2. **M/S Wilkening**, Worth to approve quote from Team Lab, in the amount of \$3,825.00 for spraying of the ponds.

Motion passed: 5-0

3. **M/S Wilkening**, Worth to approve quote from Aspen Construction, in the amount of \$2,524.00 to establish turf erosion control on Industries Lane.

Motion passed: 5-0

4. **M/S Fjelstul**, Wilkening to approve quote from Landecker & Associates in the amount of \$7,920.00 to prepare the SWPPP for the Walker Industrial Park, meet with the Minnesota Pollution Control, and meet the proper National Pollutant Discharge Elimination System (NPDES) Permit requirements.

Motion passed: 5-0

5. **M/S Fjelstul**, Wilkening to approve Change Order # 1, in the amount of (\$355,370.45) to revise the Tower Ave. & 2nd Street Project Bid, dated July 21, 2006 to reflect the changes to end Tower Ave. at Division Street.

Motion passed: 5-0

6. **M/S Wilkening**, Finney to approve partial payment Voucher # 3, in the amount of \$29,388.60 to Aspen Construction for the Tower Ave. & 2nd Street Remobilization fees.

Motion passed: 5-0

7. **M/S Fjelstul**, Wilkening to approve payment of Invoice #7895 in the amount of \$10,100.00 to Landecker & Associates for the Tower Ave. & 2nd Street Project.

Motion passed: 5-0

8. **M/S Fjelstul**, Worth to approve payment of Invoice #4400053715 to the Minnesota Pollution Control Agency in the amount of \$1,450.00 to WQ Annual Permit Fee.

Motion passed: 5-0

9. **M/S Fjelstul**, Wilkening to approve purchase of a 1970 Lund 16' foot boat, and 15 hp motor, in the amount of \$800.00 from Joe Arndt.

Motion passed: 5-0

10. **M/S Worth**, Wilkening to approve Walker Cemetery Board's Meeting Minutes of April 23, 2007.

Motion passed: 5-0

11. **M/S Fjelstul, Worth** to approve Walker Cemetery Board's recommendation to amend the Cemetery rates, as presented.

Motion passed: 5-0

12. The Council will be reviewing the proposed Cemetery Ordinance Changes, at the next meeting.

Motion passed: 5-0

13. **M/S Fjelstul, Worth** to approve estimate in the amount of \$1,257.77, from Turf Tech to spray the Cemetery for weeds, and creeping Charlie.

Motion passed: 5-0

14. **M/S Wilkening, Finney** to approve change order # 2, in the amount of \$16,300.00 for the extension of the Sewer Line to allow the Community Center to be able to tie into the City's Sewer System.

Motion passed: 4-0 Council member Worth abstained.

OTHER BUSINESS – Mayor Walhof

- **M/S Finney, Wilkening** to approve Proclamation 2-2007, a proclamation proclaiming May as Mental Health Month.
- Reminder of Governor's Fishing Opener, and encourage the Council to attend, the different events that are taking place.
- Mayor Walhof closed the meeting for Attorney/Client Litigation Strategy.
- **M/S Fjelstul, Finney** to close the meeting at 9:16 p.m.
- Mayor Walhof reconvened the meeting at 9:47 p.m.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the meeting at 9:48 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator