

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday June 6, 2011**

CALL TO ORDER – Acting Mayor Fjelstul

- Acting Mayor Fjelstul called the regular scheduled meeting to order at 7:00 p.m...
- Council members present: McMurrin, Fjelstul, Wilkening, Moore
- Council members absent: Johnson
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Sylvia Bakker, City Employee
Dean Morrill, Pilot Independent
Alice Groth
Ineke Leer
Steve Bilben
Mar Loomis

Neil Lange, Public Works Director
Wayne Tennis, Police Officer
Terry Freeman, Northern Engineering
Otto Ringle
Chip Leer
Skip Duchesneau
Dave Enbolm, Cass County Engineer
Greg Smith

CONSENT AGENDA – Acting Mayor Fjelstul

M/S McMurrin, Wilkening to approve the Consent Agenda Items 1 thru 12 as follows, waving the reading:

1. Approve Walker City Council Public Hearing Minutes of May 2, 2011.
2. Approve Walker City Council Regular Meeting Minutes of May 2, 2011.
3. Approve Cash Balances as of April 30, 2011.
4. Approve Claim #44794 to Claim #44815, and Claim #44817 to Claim #44925, in the amount of \$116,503.99.
5. Review and file Walker Police Department's Monthly Report.
6. Approve payment of Invoice for the Community Water Supply Service Connection Fee in the amount of \$3,466.00, to be paid quarterly installments of \$866.00. This is collected from Service Connections yearly. Second quarter is due 7-30-11.
7. Review and file letter from Shingobee Township dated May 10, 2011 in regards to the easements for the Sewer Extension in Industrial Park.
8. Review and file letter from Ringle Rental dated May 17, 2011.
9. Review and file Draft Walker Cemetery Board Minutes of May 23, 2011.
10. Approve Invoice TC05241101 from TC Pump Technologies LLC in the amount of \$847.20 for emergency repair at the Park Lift Station.
11. Approve Invoice #50961 from Walker Pipe & Supply for Sewage Pump in the amount of \$847.20 for emergency repair at the Park Lift Station.
12. Review and file Draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of May 23, 2011.

Motion passed: 4-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Johnson

- Steve Bilben, Skip Duchesneau Updated the council on the Bike Trail and the Plans for a Safe Routes to School Trail Grant.
- David Enblom & Terry Freeman, AGC-CSAH No. 50 Connection, spoke to the Council about Dave pursuing an AGC-CSAH Grant through State Grant Aid dollars.
- Otto Ringle & Alice Groth, spoke to the Council about the Pathway of Time.\ Statues.
- Chip and Ineke Leer, spoke to the Council about City Ordinances and clarifying who owns the Sewer Lines from a owners property to the hookup.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Discussion with Council on setting and defining Council Packets. It was determined that all requests and supporting documentation must be to the City Administrator at Noon (12:00 p.m.) on the Wednesday preceding the following Mondays Council Meeting, to be included in the Councils Packets.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Moore

1. **M/S** Moore, Wilkening to approve application for a 1 to 4 day Temporary Liquor License for the Walker Rotary for Walker Bay Day's, with the City waiving the \$75.00 fee.

Motion passed: 4-0

2. **M/S** Moore, McMurrin to approve application for a 1 to 4 day Temporary Liquor License for the Walker Fire Department for August 5, 2011, contingent upon receiving the Liquor Liability Policy, with the City waiving the \$75.00 fee.

Motion passed: 4-0

3. **M/S** Moore, Wilkening to approve application for a 1 to 4 day Temporary Liquor License for the Walker Rotary for the July 4th Celebration at Walker City Park, with the City waiving the \$75.00 fee.

Motion passed: 4-0

4. **M/S** Moore, Wilkening to approve quote in the amount of \$1,742.97 from Ferguson Waterworks for the City's Utility Billing Handheld Software's Annual Maintenance fee.

Motion passed: 4-0

5. **M/S** Moore, Wilkening to approve Resolution 20-2011, a resolution accepting donations made to the City of Walker thru fiscal year 2011.

Roll Call: All

Motion passed: 4-0

6. **M/S** Moore, Wilkening to approve allowing Elhers to complete the 2010 TIF Reporting. There are changes in the TIF reporting, the Special Reporting Form must be submitted on or before June 10, 2011. Ehlens was not able to quote us yet because they had not seen the final form from the Office of the State Auditor.

Motion passed: 4-0

7. **M/S** Moore, McMurrin to approve the Personnel Committee's Recommendation to pay the increase in the Delta Dental Premiums. The cost increase will be \$5.00 per month for all covered employees.

Motion passed: 4-0

8. **M/S** Moore, Wilkening to approve the Personnel Committee's Recommendation to pay ½ of the increase in the Blue Cross/Blue Shields Health Insurance Premium Increase. The cost to the City would be an added \$4,038.00 per year for current coverage.

Motion passed: 4-0

9. **M/S** Moore, to approve the City of Walker to be the Fiscal Agent for the Safe Routes to School Grant. Informed at last minute the County has to be the fiscal agent for that grant. Council member Moore withdrew her motion.
10. **M/S** Moore, McMurrin to approve the City of Walker entering into a Maintenance Agreement for the Safe Routes to School Trail.

Motion passed: 4-0

11. **M/S** Moore, McMurrin to approve setting an On-Sale Taproom License Fee at \$750.00, and Sunday License Fee at \$100.00.

Motion passed: 3-0 Council Member Wilkening abstained.

12. **M/S** Moore, McMurrin to approve application from GCubed Enterprises, Inc. DBA Leech Lake Brewing Company for a City issued On Sale Brewer's Taproom and Sunday Liquor License.

Motion passed: 3-0 Council member Wilkening abstained

13. **M/S** Moore, Wilkening to approve request from Wayne Tennis, Police Chief to purchase two computer stands and equipment for the Squad Cars in the amount of \$501.18, plus tax. This will be paid from the alcohol account.
14. **M/S** Moore, Wilkening to approve the Joint Powers Agreement between Cass County and the Walker Police Department, to facilitate the implementation and maintenance of the State of MN Allied Radio Matrix Emergency Response System, utilizing the 800 MHz equipment.

Motion passed: 4-0

15. **M/S** Moore, McMurrin to approve the Joint Powers Agreement between Cass County and the Walker Fire Department, to facilitate the implementation and maintenance of the State of MN Allied Radio Matrix Emergency Response System, utilizing the 800 MHz equipment.

Motion passed: 4-0

16. **M/S** Moore, McMurrin to approve the resignation of Wayne Striebel effective May 24, 2011.

Motion passed: 4-0

17. **M/S** Moore, McMurrin to approve the Personnel Committee's Recommendation to hire Garr Pemberton as a Temporary Part-Time Police Officer, effective June 7, 2011, at a pay rate of \$12.00 per hour.

Motion passed: 4-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. **M/S** Wilkening, McMurrin to approve Walker Planning Commission/Board of Adjustments Meeting Minutes of April 25, 2011.

Motion passed: 4-0

2. **M/S** Wilkening, McMurrin to approve Walker Planning Commission's recommendation to meet with a Cass County representative to discuss zoning on Ah-Gwah-Ching and other parcels in the City limits that are unzoned, in conjunction with furthering the comprehensive plan objectives.

Motion passed: 4-0

LIBRARY/PARKS – Councilmember McMurrin

1. **M/S** McMurrin, Wilkening to approve Walker Park Board Meeting Minutes of May 24, 2011.

Motion passed: 4-0

2. **M/S** McMurrin, Moore to approve request from Walker Rotary/Lions Club to use the Walker City Park for the 4th of July Celebration.

Motion passed: 4-0

3. **M/S** McMurrin, Moore to approve Walker Park Board's request to have Neil Lange purchase a replacement dock at an approximate cost of \$7,400.00, plus tax.

Motion passed: 4-0

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Wilkening

1. Discussion and action if needed on AGC-CSAH No. 50 Connection.
M/S Wilkening, McMurrin to refer to Public Works.

Motion passed: 4-0

2. **M/S** Moore, Wilkening to approve request from Chip and Ineke Leer to pay their insurance deductible of \$5,000.00 on the sewer back-up for the Minnesota Avenue Properties they own.

Motion failed: 1-3

3. **M/S** Wilkening, McMurrin to approve Neil Lange, Public Works Director's request to approve Bemidji Bituminous, Inc. proposal for Road repairs on the Ah-Gwah-Ching Road and Alley Patches by Social Services in the amount of \$7,310.00, to be paid from the General Fund.

Motion passed: 4-0

4. **M/S** Wilkening, McMurrin to approve Neil Lange, Public Work's Director's request to approve Bemidji Bituminous Inc. proposal for Opening the Park Exit from City Park to 2nd Street in the amount of \$5,770.00. Budget and Finance recommends this project be put on hold pending LGA Allotment. To be paid from Park Funds.

Motion passed: 4-0

5. **M/S** Wilkening, McMurrin to approve Neil Lange, Public works Director's request to approve Aspen Construction Company's proposal for repair's to Highland Ave. East and cleaning ditches, replacing Culvert along Walker Bay Blvd. In the amount of \$36,420.00, to be paid out of the General Fund.

Motion passed: 4-0

6. **M/S** Wilkening, Moore to approve Neil Lange, Public works Director's request to approve Aspen Construction Company's proposal for repairs to Highland Ave. West in the amount of \$32,017.00, to be paid out of the General Fund.

Motion passed: 4-0

7. **M/S** Wilkening, McMurrin to approve Neil Lange, Public works Director's request to approve T& C Excavating's proposal for repairs to three Storm Water Catch Basins in the amount of \$6,085.00, to be paid out of the General Fund.

Motion passed: 4-0

8. **M/S** Wilkening, Moore to approve Neil Lange, Public works Director's request to approve LLB Decorative Concrete's proposal for repairs to the Liquor Store Side Ramp and Front Entrance in the amount of \$3,900.00. This will be paid for out of Liquor Store Funds.

Motion passed: 4-0

9. **M/S** Wilkening, Moore to approve Neil Lange, Public works Director's request to approve Dallas R. Dietz's proposal for replacing the Clinic Side Door in the amount of \$723.00.

Motion passed: 4-0

10. **M/S** Wilkening, Moore to approve Neil Lange, Public works Director's request to approve pricing for the rental of the Bobcat, Attachments and Operator.

Motion passed: 4-0

11. **M/S** Wilkening, McMurrin to approve Neil Lange, Public works Director's request to accept the quote from Johnson Jet Line Inc. at \$1.08 for cleaning and televising approximately 5500 feet of 7" sewer line and cleaning at least one lift station at a cost of \$275.00 an hour.

Motion passed: 4-0

12. **M/S** Wilkening, Moore to approve Neil Lange, Public works Director's request to send two Public Works employees to a two day MRWA Training, on June 15th & 16th, at a cost of lodging and meals.

Motion passed: 4-0

13. **M/S** Wilkening, McMurrin to consider approval to move forward with the Cemetery Board's Recommendation to make the following changes to the Cemetery Ordinance referring it to a Public Hearing on July 11, 2011.
 - 40 Inch Height Restriction on Monuments
 - Limit each plot to One Headstone and One Footstone.
 - Allow three cremations per plot or One Full Burial with one cremation per plot.

Motion passed: 4-0

14. **M/S** Wilkening, McMurrin to approve the Cemetery Board's Recommendation to purchase a Rust Prevention System for the Evergreen Cemetery at a cost of \$1,525.00, plus approximately 50.00 per month for the Chemicals and Clean Existing Stains at \$44.99 a gallon for Rid O' Rust for 6 to 8 weeks.

Motion passed: 4-0

15. **M/S** Wilkening, McMurrin to approve Walker Cemetery Board's recommendation for AI to receive quotes on Roof Replacement for the Cold Storage Building.

Motion passed: 4-0

16. Update on the final proposed sewer extension route to the Industrial Park for final EDA Grant documents.

- **M/S Wilkening, Moore** that all requests and supporting documentation must be to the City Administrator at Noon (12:00 p.m.) on the Wednesday preceding the following Mondays Council Meeting, to be included in the Councils Packets.

Motion passed: 4-0

OTHER BUSINESS – Acting Mayor Fjelstul

- **M/S Wilkening, Moore** to approve holding a Public Hearing on July 11, 2011 at 6:00 p.m. at the Walker Fire Hall to receive Public comment on the following City of Walker Projects
 1. Library Building, Repair or Replacement
 2. Bike Trail Connection for the two blocks between 5th Street and the Park Entrance on 2nd Street.
 3. Possible removal of the Burner Base at the City Park.
 4. Water/Sewer Ordinance
 5. Cemetery Ordinance

Motion passed: 4-0

- In Observance of Independence Day, Walker City Offices and the DMV will be closed on July 4th 2011.

ADJOURNMENT – Acting Mayor Fjelstul

M/S Moore, McMurrin to adjourn the regular scheduled council meeting.

Acting Mayor Fjelstul adjourned the Regular Scheduled Meeting at 8:28 p.m.

John Fjelstul, Acting Mayor

Attest: _____
Terri Bjorklund, Administrator