

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, JUNE 6<sup>TH</sup>, 2016**

**CALL TO ORDER –Mayor Shaw**

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
  - Council members present: Haeefele, McMurrin, Senenfelder, Shaw and Wilkening
  - Council members absent:
  - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator  
Chris Thorson, Ulteig  
John Valen, City Attorney  
Travis Bakker, City Police  
Neil Lange, Public Works  
Otto Ringle, Circle of Time  
Patricia Lamb, Self  
Joanne Aamodt, Pavilion  
Blake Pratt, Self

Wayne Tennis, City Police  
Pamela Smith, City Employee  
Neil Lange, Public Works  
Shannon Pfeiffer, FOP  
Erica Frizzell, FOP  
Fred Rogers, Library  
Karl Lamb, Self  
Diana Pratt, Self

**CONSENT AGENDA-Mayor Shaw**

**M/S McMurrin/Senenfelder** to approve the Consent Agenda Items 1 thru 14 as follows, waving the reading.

1. Approve Walker City Council minutes of May 2<sup>nd</sup>, 2016.
2. Review and file draft of Walker Park Advisory Board minutes of May 24<sup>th</sup>, 2016.
3. Review and file Friends of the Park Meeting Minutes of May 2016.
4. Review and file Walker Area Joint Fire Department minutes of May 12<sup>th</sup>, 2016
5. Review and file draft Walker Planning Commissions/Board of Adjustments meeting minutes of May 23<sup>rd</sup>, 2016.
6. Review and file April Zoning Administrator report.
7. Review and file Walker Police Department Monthly Report.
8. Review and file Public Works Committee minutes of May 26<sup>th</sup>, 2016.
9. Review and file draft of Cemetery Board meeting minutes of May 24<sup>th</sup>, 2016.
10. Review and file draft of Library Board meeting minutes of May 18<sup>th</sup>, 2016.
11. Approve Cash Balance Report as of April 30<sup>th</sup>, 2016.
12. Approve to pay Invoice WK2016-1 from Kitchigami Regional Library for the 1<sup>st</sup> half payment for the 2016 levy and automation repair & replacement in the amount of \$7,688.50.
13. Review and file total amount paid by Tyler's Backhoe Service for Industrial Park timber harvest in the amount of \$47,072.50.
14. Approve to pay invoice # 1724 to T&C Excavating in the amount of \$2,424.20 for the replacement of the water line in the clinic building.

Motion approved (5-0)

## **SCHEDULED CITIZEN PRESENTATIONS –Mayor Shaw**

### ➤ Diana Pratt, FOG Firearms presentation

Mrs. Pratt explains that they are currently located in the County and own/operate gunsmithing shop also manufacturing ammunition. They are going through a huge growth phase and are looking into several properties. They are looking at the Next Innovations building and also in West Virginia. She notes that they really love it here in Walker and one thing that is needed is the ability to test fire outdoors. We would need indoor as well as outdoor shooting ranges. We are looking at bringing a lot of jobs to the area; those jobs range anywhere from \$15,000 to \$100,000, so it would be a good economic impact to the area. We would like the City to approve to allow us to shoot in an outdoor range within the City limits at the Next Innovations location. We would ‘bunk’ it so it would be built into the ground. She also notes that it is on 55 acres and it wouldn’t impact a lot of people at that location.

Wilkening-Is this for your use? It won’t be open to the public?

Mrs. Pratt-That is correct.

Wilkening states that the City would need to change its ordinance to allow for outdoor ranges.

Senenfelder question how many rounds are tested per day and how often.

Blake Pratt-It can be anywhere from 10 to 50 rounds a day. It will be during the daytime only. It won’t be an excessive amount of shooting. However, the more we produce the more we will have to shoot to make sure our quality is where we want to keep it.

Jed clarifies that daytime hours of shooting are business hours. The Pratts agree that it would be 8 to 5.

### ➤ Otto Ringle, Circle of Time

We would like to construct an art/music pavilion adjacent by the rock garden.

He speaks of many groups benefiting from this and would like to kick off this by having an event on August 6<sup>th</sup>, 2016 with an ‘art-in-the-garden’ event.

Mr. Ringle introduces Joanna Aamodt who speaks of the benefits this pavilion and how it creates a lot of uses for the community and gives the opportunity for the people of Walker to continue to build on the arts. Mrs. Aamodt introduces Fred Rogers whom sits on the Five Wing Arts Council. Mr. Rogers said that they have found that these pavilions have a positive impact on the community economically, socially and arts-based bringing the community together. He speaks of possibility of funding for this because this is a community based art function.

### ➤ Patricia Lamb, Broadband Concerns

She is requesting the possibility of getting broadband. They have run into problems getting broadband and would like to see the community get a workable system. She questioned what the City has done in this regard.

Shaw clarifies that the high-speed internet service provider that the City has is ACS. The City itself doesn’t have a broadband service provider. We have allowed a private industry to run that particular segment of our business. ACS would be the current provider for broadband or for high-speed internet services.

Mrs. Lamb said that Arvig doesn't have broadband. She states that she isn't comfortable what they have for security or speed and the cost of bundling of things that we don't necessarily need.

Mayor Shaw states that he believes that nobody has looked into starting our own ISP, so far and is curious what Dayton has planned for the 35 million that he did just pass. He said this is something that he could look into.

➤ Karl Lamb, WAC/SAC Fees

Explains that he paid the \$1,500 for water hook-up and the \$1,500 for sewer hook-up, however when it came time to hook up there was no access in the boulevard. I then had to pay T&C \$4,500 so I had to pay \$7,500 to get my water hooked up. My question is that normal? He stated he asked and was told that everyone had to pay that to get hooked up and I haven't spoken to anyone that had to pay \$5,000 to get hooked up.

Mayor Shaw clarifies that the \$3,000 was paid to the City and the \$4,500 was paid to T&C to run the line from the main to the home.

Mr. Lamb questioned why a hook-up wasn't put there in the first place.

Mrs. Lamb states that they have two empty lots by their house and there are hook-ups there and no house there. And our neighbors because of the hotel going in, they were not assessed.

Wilkening explains that the property they have was split into four lots. None of us were on the Council at the time that took place. The thought was that they anticipated two connections going out to that property at a future date. One for a house that was already there and one for a split. When the original line went out they stubbed it out to the curb. Probably didn't plan on four properties converted from the one. The City doesn't go to every individual plotted lot and puts a sewer/water connection. The \$3,000 is connection fees that are paying for the water and sewer treatment plant. The \$4,500 connection fee paid to T&C was to do the physical connection for sewer/water.

Mrs. Lamb stated that when they bought the property they were told by their realtor that they did have water connection. And when the hotel was built her neighbors didn't have to pay from the street to their house.

Frank questions the other side of the road by the lake.

Wilkening stated that wasn't a buildable lot at the time. They will probably have a system that will connect to a lift station. They would probably have to do the same thing that the others that built by the harbor and have a lift station.

Chief Tennis added that used to be a County Road and Worcester did all the engineering and the City didn't have much to do with it.

Mr. Lamb questioned why the guy across from him was able to build next to the water with water/sewer hook-ups that were already there.

Public Works Director, Neil Lange explains that was there because of a development agreement with the property. They put a line and a lift station down there when they were developing the property.

Mrs. Lamb notes that Mr. Worcester did not pay anything to get hooked up to City water/sewer when the hotel went in. He said he didn't have any assessment for that.

Wilkening said that wasn't true, that they all had to be assessed.

## **CITY STAFF COMMENTS – Administrator Terri Bjorklund**

None.

## **ECONOMIC DEVELOPMENT/LIQUOR STORE & AIRPORT – Councilmember McMurrin**

1. **M/S McMurrin/Senenfelder** to approve the recommendation from Walker Planning Commission/Board of Adjustments to approve to have staff draft an ordinance for shooting ranges within the city limits including language speaking to both indoor and outdoor shooting ranges, private vs. public shooting ranges, ammunition manufacturing and limiting the locations of such.

Wilkening explains that from a timing standpoint it will take roughly 90 days.

Bjorklund stated that Chief Tennis, Mr. Valen, and herself has already had a discussion regarding this and would get together one more time this week. If we could get a draft proposal together for the planning commission, call for a public hearing at the August Council meeting, early August would be the timeline.

Motion passed (5-0)

## **PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. **M/S McMurrin/Haeefe** approve to allow Otto Ringle and the Circle of Time to host an event at the City Rock Garden on August 6, 2016.

Discussion and possible action regarding the Circle of Time request to construct a music pavilion next to the City Rock Garden.

Mayor Shaw asked if they could work with the Park Board for this request.

Mr. Ringle explained that he wants two pavilions one in the Park and one by the City rock garden. The one that we are speaking of now is a more secluded pavilion by the rock garden.

Haeefe clarified that that Mr. Ringle wasn't asking the City to fund this. She feels that if they are willing to work at this and raise the money, this is a great location.

Wilkening questioned the fact there were no restrooms available at that location and not as much parking as there could be. I feel this is the wrong spot.

Senenfelder is concerned of the size of it. If we put 70 people in there he thinks there should be a port-a-john.

Haeefe-couldn't we require them to get a port-a-john?

Wilkening states that he supports the concept but doesn't support the location.

Mr. Ringle stated that the pavilion is the same size as the Community Church one.

The location would be were the garbage can is by the Rock Garden.

Mayor Shaw stated he falls more in line with what Wilkening is speaking about would prefer that they focus on a location that we can dedicate all the time and all the resources towards.

Haeefe, Shaw and Senenfelder commit to look at the pavilion at Community Church.

Motion passed (5-0)

**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder**

1. **M/S** Senenfelder/McMurrin to approve of Claim #52426 to Claim #52524 including Voided Check Numbers 52446 and 52447 and bank drafts in the amount of \$394,682.59.

Motion passed (5-0)

2. **M/S** Senenfelder/Haeefe to approve of Resolution 20-2016, a resolution accepting donations made to the City of Walker thru fiscal year 2016.

Roll Call: Ayes: Haeefe, McMurrin, Senenfelder, Shaw, Wilkening Nays: None  
Motion passed (5-0)

3. **M/S** Senenfelder/McMurrin to approve of application for a 1 to 4 day temporary liquor license for the Walker Rotary for the Fourth of July; contingent upon receiving certificate of liability naming the City of Walker as a certificate holder.

Motion passed (5-0)

4. **M/S** Senenfelder/Wilkening to approve of the request from the Accounting Department for the following transfers and payment:

**Transfers**

- \$1,110.54 from the general account to the Legion abatement account for the 8-1-2016 abatement payment.
- \$534.00 from fund 106 (Community Digital Sign) to Fund 101 (General) to pay for the property insurance for the digital sign 5-1-2016 to 5-1-2017.
- \$1,160.00 from the cemetery operating checking (fund 209) to the cemetery perpetual care savings account, for the perpetual care portion of lot sales for the year of 2015.

**Payment**

- \$19,531.52 for the City of Walker’s 2016 portion of the Tower Avenue Special Assessments. This is a budgeted item.

Motion passed (5-0)

5. **M/S** Senenfelder/McMurrin to approve of the quote from Ferguson for the option of the three year software and maintenance renewal option in the amount of \$2,385.00.

Motion passed (5-0)

6. **M/S** Senenfelder/McMurrin to approve of Resolution 19-2016, a resolution adopting post-issuance debt compliance policy for tax-exempt and tax-advantage governmental bonds.

Roll Call: Ayes: Haeefe, McMurrin, Senenfelder, Shaw, Wilkening Nays: None  
Motion passed (5-0)

7. **M/S** Senenfelder/Wilkening to approve to enter into an agreement with Justin Clasen & Company, LTD for the terms of 2016 (\$11,000), 2017 (\$11,250) and 2018 (\$11,500) for the annual City audit.

Motion passed (5-0)

8. **M/S** Senenfelder/McMurrin to approve of Resolution 22-2016, a Resolution Appointing Primary and General Election Judges for the 2016 Elections of August 9<sup>th</sup>, 2016 and November 8<sup>th</sup>, 2016.

Roll Call: Ayes: Haeefe, McMurrin, Senenfelder, Shaw, Wilkening Nays: None  
Motion passed (5-0)

9. **M/S Senenfelder/Wilkening** to approve to pay R.L. Larson Excavating, Inc. \$400,540.90 for partial payment No. 1 for project No. R15.00604 dated May 27, 2016 for the 2016 Southside Area and 5<sup>th</sup> Street North Utility and Street Improvements. Wilkening questioned if we are just using reserve monies for this and tracking it? Bjorklund stated that they have the auditors approval to start a project fund just for this, and to run this in the red until we know what of our reserves are going to move into there and what bonding we are going to get. From here on out you will see a new project number on your bank statement every month, it will be in the red however come December the plan is it won't be.  
Motion passed (5-0)
10. **M/S Senenfelder/McMurrin** to approve of the recommendation of the Personnel Committee to increase the employee health benefit to the Blue Cross Blue Shield single coverage by \$92.00 per month and to pay the increase to Delta Dental policy effective July 1, 2016 the increase ranges from \$1.12 to \$3.77 per month depending on coverage.  
Motion passed (5-0)
11. **M/S Senenfelder/McMurrin** to approve of the recommendation of the Personnel Committee to budget for and approve a 3% increase to wages for all staff effective January 1, 2017, excluding the Liquor Store Manager Position  
Motion passed (5-0)
12. **M/S Senenfelder/McMurrin** to approve of the recommendation of the Personnel Committee to increase the Liquor Store Manager wage to \$47,476.00 per year in order to be in compliance with the change to the Fair Labor Standards act increases to the salary basis test effective December 1 , 2016 (generally from \$455/week to \$913/week). Effective November 19, 2016.  
Bjorklund explained that this is a recommendation from the Personnel Committee that it would be up to the Council which way to go with it.  
Wilkening-This is roughly a \$3.00 an hour increase.  
Bjorklund-He can work up to 45 hours on any given week.  
The Council discusses the pros and cons regarding this.  
Wilkening states that this is a federal requirement.  
Senenfelder that this puts him in line with management positions in other City positions that we have.  
Motion passed (5-0)
13. **M/S Senenfelder/Wilkening** to approve of the resignation of Anna Blake, Liquor Store Clerk.  
Motion passed (5-0)
14. **M/S Senenfelder/Haeefe** to approve the recommendation of the Personnel Committee to change the two 32 hour per week Liquor Store Clerk positions to a 40 hour per week positions.  
McMurrin questioned why we change it to 40 hours if just gave a \$3.00 raise to the manager.  
Senenfelder-We aren't getting any applicants. We hope to attract new applicants and people will be willing to stay with the job.  
Motion passed (5-0)

15. **M/S Senenfelder/Wilkening** to approve to advertise and conduct interviews for a 40 hour per week Liquor Store Clerk  
Motion passed (5-0)
16. **M/S Senenfelder/McMurrin** to approve of the resignation of Police Officer, Justin Knowles; effective June 5<sup>th</sup>, 2016.  
Motion passed (5-0)
17. **M/S Senenfelder/Wilkening** to approve the recommendation of the Personnel Committee to increase the 28 hour per week Police Officer Patrol position to 40 hour per week position.  
Motion passed (5-0)
18. **M/S Senenfelder/Wilkening** to approve the recommendation of the Personnel Committee to promote Andrew Erickson to full time (40 hours per week) police officer, with a 6 month probationary period at the union contract starting wage of \$18.49 per hour.  
Motion passed (5-0)
19. **M/S Senenfelder/Haeefe** to approve to advertise and interview for up to two part-time fill-in police officers  
Motion passed (5-0)
20. **M/S Senenfelder/McMurrin** to approve to contract with Microtech Computer Center for computer services for the City and to install the necessary updates to the current computer systems and the recommendations included in estimate No. 870 in the amount of \$1,919.83.  
Motion passed (5-0)

**ECONOMIC DEVELOPMENT/LIQUOR STORE & AIRPORT – Councilmember McMurrin**

1. **M/S McMurrin/Wilkening** to approve of the Walker Planning Commission/Board of Adjustments Meeting Minutes of April 25<sup>th</sup>, 2016.  
Motion passed (5-0)
2. **M/S Wilkening/Haeefe** to approve the recommendation from Walker Planning Commission/Board of Adjustments to adopt Ordinance 2016-04, an Ordinance amending the City Code, Chapter 154 Zoning and Subdivision, Special Provisions, by adding Vacation/Private Home Rentals in the R-LDR-MFR District.  
Roll Call: Ayes: Haeefe, McMurrin, Senenfelder, Shaw, Wilkening    Nays: None  
Motion passed (5-0)
3. **M/S McMurrin/Haeefe** to approve of Resolution 18-2016, a Resolution authorizing summary publication of ordinance 2016-04, amending chapter 154 entitled Zoning and Subdivision, by adding Vacation/Private home rentals in the R-LDR-MFR district.  
Roll Call: Ayes: Haeefe, McMurrin, Senenfelder, Shaw, Wilkening    Nays: None  
Motion passed (5-0)

4. **M/S McMurrin/Senefelder** to approve the recommendation from Walker Planning Commission/Board of Adjustments to approve LU-2016-05 Conditional Use Permit submitted from (Land and Lease Development, LLC) with the proposed findings and facts and conditions as follows:

**Proposed Findings:**

1. Standard soil erosion prevention measures will be used during filling (silt fence).
2. The site is not viewed from public waters and will have no impact.
3. This site has city water and sewer available on site.
4. The application does not have lake access for watercraft.
5. The subject property is located in an area zoned as General Commercial (GC); dirt moving of more than 50 cubic yards is allowable with a Conditional Use Permit.
6. The request for filling for a parking area and building site is supported by the Comprehensive Plan as continued use of the current available utility hookups.
7. The use with conditions is compatible with the existing neighborhood, the adjacent properties to the East and West are also zoned General Commercial (GC).
8. The proposed use, with conditions, is not considered to be injurious to public health, safety, decency, order, comfort, convenience, appearance, or prosperity.

**The following conditions:**

1. Maintain preventative steps for soil erosion before, during and after the project.
2. If no development has taken place in 45 days once the filling of the property is completed, seeding of the property will need to be done to help control soil erosion.

Motion passed (5-0)

5. **M/S McMurrin/Senefelder** to approve the recommendation from Walker Planning Commission/Board of Adjustments to approve LU-2016-04 Interim Use Permit for a VRBO submitted from (Schneider/Leasure) with the proposed findings and facts and conditions as follows:

**Proposed Findings:**

- 1) There is no changes to the structure therefore prevention of soil erosion or other possible pollution of public waters does not apply.
- 2) There is no change to the visibility of structures and other facilities as viewed from public waters.
- 3) The site is currently serviced with city water and sewer.
- 4) The types, uses, and numbers of watercraft this use will attract are compatible in relation to the suitability of public waters to safely accommodate a limited amount of watercrafts.
- 5) The VRBO is an appropriate Interim use with conditions in the Traditional Residential zoning district.
- 6) The Comprehensive Plan of 2010 supports the continued use of properties currently served by municipal water and sewer as this property is currently.
- 7) Rules will be provided and enforced to ensure guests do not interfere with the quiet enjoyment of neighboring properties; the VRBO with conditions is a compatible use in the existing neighborhood.



- 8) The proposed use, with conditions, is not considered to be injurious to public health, safety, decency, order, comfort, convenience, appearance, or prosperity

**The following conditions:**

- 1) The appropriate lodging license must be obtained from the Minnesota Department of Health in order for the IUP to be valid. An IUP granted by the City is contingent upon the applicant's receipt of an appropriate lodging license. Failure to obtain an appropriate lodging license within 30 days of IUP approval shall render the IUP void.
- 2) The initial term of a vacation rental IUP is two years. The property owner may thereafter apply to renew the IUP for a term of two years. There are no automatic renewals. Each initial and renewal application is subject to an inspection as provided in paragraph 3.
- 3) The property shall be inspected by the City Building Inspector (the "Initial Inspection") to ensure compliance with the applicable building codes and ordinances. In the event that modifications are needed to the property after the Initial Inspection, additional inspections may be required. The applicant is responsible for all inspection fees. The City Building Inspector shall provide a report to the City regarding the home's compliance within 30 days of the IUP approval or the IUP shall be rendered void.
- 4) Any modifications to the property rendering the property unsuitable for residential use under the Walker City Code or State Building Code may be grounds for revocation of the IUP.
- 5) Due to normal differences in operation, the IUP shall not be transferrable to a new owner, nor transferable to a different property. Any change in ownership of the property shall terminate the IUP and require a new application and process if the use is to continue.
- 6) Each permittee is required to carry general liability insurance on the subject property with minimum coverage of \$1,000,000.00 per occurrence. An umbrella policy may be used in conjunction with liability coverage to reach the \$1,000,000.00 minimum. A certificate of insurance shall be provided to the City upon request of the City.
- 7) One off-street parking space per every two bedrooms shall be provided on-site. Garage spaces may be counted towards required parking spaces on a one-to-one basis. Parking spaces applied toward requirement must be concrete, asphalt, or other approved alternative. Parking on grass or dirt is not allowed.
- 8) Signage would need to comply with the City of Walker Ordinance 154.042.
- 9) Licensee shall keep a report detailing use of the home by recording, at minimum, the name, address, phone number and vehicle license number of all guests using the property. A copy of the report shall be provided to the City and law enforcement upon request.
- 10) 3 warnings of noncompliance with the City of Walker Ordinance Chapter 95: Nuisances will terminate the IUP.
- 11) If a problem arises, the owner or registration agent must respond to the issue within a two hour time frame.
- 12) Notification of house rules shall be posted both on the property and in rental documents stating the following: "This property is located in a residential zoning

district. Please be considerate of neighbors. Quiet hours shall be observed between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday, and 11:59 p.m. and 7:00 a.m. Friday evening through Sunday morning.”

- 13) *Agent. Only the fee owner, Power of Attorney or immediate family members (spouse, children or parents) of the property shall rent the property.*
- 14) *A maximum of two individuals per bedroom, and no more than two additional people per guest rental at any given time other than the renters.*

Motion passed (5-0)

### **LIBRARY, PARKS– Councilmember Haefele**

1. **M/S** Haefele/McMurrin to approve of the Walker Park Advisory Board meeting minutes of April 26<sup>th</sup>, 2016.  
Motion passed (5-0)
2. **M/S** Haefele/Senenfelder to approve of the Library Board Meeting Minutes of April 27<sup>th</sup>, 2016.  
Motion passed (5-0)
3. **M/S** Haefele/Senenfelder to approve to purchase the equipment on the invoice includes the 5-12 year old structure and the 2-5 year old structure in the amount of \$58,000 with the City paying \$51,000 and the additional proceeds paid by Friends of the Park.

Discussion and possible action regarding the proposed playground equipment to be shifted 35ft to the North; changing the placement or elimination of toddler swing-set. Haefele explains to the council that after they discovered the placement of some underground utilities they were forced to shift the equipment 35ft to the North. Senenfelder mentions that we can keep the toddler swing set if we cut the balsam tree down. He states that after speaking with the forest service they felt it wasn't in very good shape and that the life expectancy of the tree would be less than 10 years. Haefele reviews with the Council that the City has \$51,000, the Friends of the Park has \$31,430 and that's not including what their holding back for the bricks. We need about \$10,000 for the mulch. We need a total of \$91,000 and we currently have \$82,430; we are getting very close. There is a discount available if ordered by June 17<sup>th</sup>, 2016. Haefele reviews the different options for ordering in order to get the discount.

Pfeiffer and Frizzell explain that the discount would be about \$24,000 and the ordering could be done before June 17<sup>th</sup>, 2016.

Senenfelder states that if we cut the tree we have room for the toddler swing; if we don't cut the tree we don't have room for the toddler swing. We have to move it 35 ft. regardless; the state requires us to be at least 25ft from the well. It is moving closer to the lake.

Frizzell states that the hope is to remove the balsam so we can bring the toddler swing back in.

Bjorklund questioned that if they choose to cut down the tree and put the toddler swing back into the picture, do one of these get adjusted upward in price.

Frizzell notes that it is not included in this price.

Bjorklund clarifies that they would have to figure that into the equation.

Motion passed (5-0)

4. **M/S Senenfelder/Wilkening** to approve to cut the balsam tree in the park.  
The Board discusses cutting the balsam tree down and different options of replacements.  
Haeefe stated that she would like to see a tree replacement policy.  
Motion passed (5-0)
5. **M/S Haeefe/Senenfelder** to approve the recommendation of the Walker Park Advisory Board to approve the Park application from Walker Area Food Shelf to host a spaghetti feed fundraiser from 3-8p.m. on Saturday July 2, 2016; expecting 300 plus people.  
Motion passed (5-0)
6. **M/S Haeefe/McMurrin** to approve the recommendation of the Walker Park Advisory Board to approve the Park application request from the WACC/Youth Hockey 5k-10k run/walk fundraiser in the upper pavilion from 7-10 a.m. on Monday July 4<sup>th</sup>, 2016.  
Motion passed (5-0)
7. **M/S Haeefe/Senenfelder** to approve the recommendation of the Walker Park Advisory Board to approve the Park application request from the Rotary and Walker Lions Club for 4<sup>th</sup> of July Fireworks and celebrations.  
Motion passed (5-0)
8. **M/S McMurrin/Wilkening** to approve to send the possibility of the library location moving to the Northernnaire Plaza location to the library building committee.  
Discussion on the Library building placement at the Northernnaire Plaza location.  
Senenfelder stated that he was at the last joint City/Township meeting and among some of the discussions they questioned the Library. He questioned what the townships would like to see and about the location how much money they would contribute to this project if we had a different location. He felt the townships thought that the Northernnaire Plaza location was a good spot. They all felt that getting something done sooner than later would be the best. We have since been to there with (our City Engineer) Chris and took some measurements and took some pictures, at current the floor rating capacity is not strong enough. Senenfelder stated that there would have to be some work done there. The price on that portion of the building is pretty reasonable.  
Wilkening stated that this was discussed in council 3 years ago. Concerns that were brought up then were walking accessibility, being located next to other services might not be the best place to be located.  
Senenfelder argues that is a rental and those people are part of the community and they are probably in the library already. We just need to expand our sidewalk system and it is already trail accessible and it has 15 parking stalls.  
Wilkening feels that it should be sent to the Library building committee.  
Motion passed (5-0)
9. **M/S Haeefe/McMurrin** to approve the request of the Library Board to appoint a member of the Library Board to the Library Building Committee.  
Motion passed (5-0)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. **M/S** Wilkening/McMurrin to approve the recommendation of the Public Works Committee to approve to pay Olson Electric up to \$3,000 for the installation of switch gears to connect the back-up generators to the south and north storm water pump stations and designating up to \$3,000 from Timber Sales in the Industrial Park to pay this estimate.

Motion passed (5-0)

2. **M/S** Wilkening/Senenfelder to approve the recommendation of the Public Works Committee to approve the quote from Anderson Brothers for road repair for a 15x20 patch and a 10x20 patch for repair of sewer manhole and the driveway at clinic in the amount of \$2,950.00 and for road repair of 8,750 sq. feet in the alley-way of Reeds for repair of alley that was torn up for sewer replacement last December in the amount of \$17,750.

Motion passed (5-0)

3. **M/S** Wilkening/Haeefele to approve the recommendation of the Cemetery Board to approve Ordinance 2016-06, an Ordinance amending the City Code, Chapter 92 entitled Cemetery §92.17 Decorations of Lots.

Roll Call: Ayes: Haeefele, McMurrin, Senenfelder, Shaw, Wilkening Nays: None

Motion passed (5-0)

4. **M/S** Wilkening/McMurrin to approve of Resolution 23-2016, a Resolution authorizing a summary publication of Ordinance 2016-06, amending Title IX, Chapter 92.17 Entitled “Decoration of Lots” Section (B) Dates Lots may be Decorated/Fall Clean-Up.

Roll Call: Ayes: Haeefele, McMurrin, Senenfelder, Shaw, Wilkening Nays: None

Motion passed (5-0)

5. **M/S** Wilkening/Senenfelder to approve of Resolution 24-2016, a Resolution declaring cost to be assessed, and ordering preparation of proposed assessment.

Roll Call: Ayes: Haeefele, McMurrin, Senenfelder, Shaw, Wilkening Nays: None

Motion passed (5-0)

6. **M/S** Wilkening/McMurrin to approve of Resolution 25-2016, a Resolution for hearing on proposed assessment.

Roll Call: Ayes: Haeefele, McMurrin, Senenfelder, Shaw, Wilkening Nays: None

Motion passed (5-0)

7. **M/S** Wilkening/Senenfelder to approve the city to place conduit underneath the concrete sidewalks in 5<sup>th</sup> street from Michigan to Cleveland to allow for electrical for future lighting.

Discussion of the Public Works Committee to accept the proposal from EAPC for conduit design for lighting along 5<sup>th</sup> Street from Michigan to Cleveland in the amount of \$6,200.

Wilkening is wondering if we are going to get it done in time and if it is better to spend the money towards the conduit then study the effects of it.

Thorson explains that you should have a design to lay out the lighting system. He noted that this design is going to show the coverage and where you are able to have your poles so you can run your conduit to those locations and install your pole bases.

Mayor Shaw was under the understanding that we could install the conduit to where we wanted it, but could install the pole bases at a later time.

Thorson states that EAPC would recommend installing the pole bases flush right now. He explains the lighting would change a little bit. This is dependent if EAPC can turn out a design before the project curb and gutter phase.

The Board discusses different options on ordering the \$6,200 for the design or just spend the money on the conduit, or asking EAPC what kind of conduit to use and what diameter.

Wilkening suggest having a local electrician come in and stub out where the lights are going. I believe for 6 grand we can put the conduit in and be money ahead.

Neil suggests having an electrician come and look when they install the conduit, they can always cut out a space to it.

Thorson states because of timing this may be the best option.

Motion passed (5-0)

8. **M/S** Wilkening/McMurrin to approve the recommendation of the Public Works Committee to accept the quote of \$3,600 for the stubbing in of water and sewer for the proposed public restrooms.

Motion passed (5-0)

9. **M/S** Wilkening/Senenfelder to approve the expenditure of up to \$7,000 for the removal and paving of the parking green island between Front Street and Railroad Avenue, (West of 5<sup>th</sup> Street).

Motion passed (5-0)

10. **M/S** Wilkening/McMurrin to approve the recommendation of the Public Works Committee to purchase and place (2) two “NO BOAT LAUNCHING” signs at Lake May Beach.

Senenfelder questioned if we were responsible as a City to do other signage there like ‘no swimming, no lifeguard on duty, swim at your own risk.’

Valen suggests talking with our Insurance agent to see if there are some insurance issues with it.

Mayor Shaw questioned that this a property that the City owns that the public happens to swims at. I believe talking with the insurance agent may be the right way to go.

Motion passed (5-0)

11. **M/S** Wilkening/McMurrin to approve the recommendation of the Public Works Committee for the purchase of signage on the dirt portion of Lake May Road stating, “NO VEHICLES IN EXCESS OF 12,500 LBS GVW”.

Motion passed (5-0)

12. **M/S Wilkening/Shaw** not to issue the Obstruction Permit from Reeds Family Outdoor Outfitters to close 200ft of Parking on 6<sup>th</sup> Street between Minnesota Avenue NW and First National Bank of Walker on June 15<sup>th</sup> through June 17<sup>th</sup>, 2016.

Wilkening explains that we had done a mailing regarding no road closures and gave opportunities for other places.

Chief Tennis stated that this is one of their main accesses.

Neil stated that there is no way you can safely put that up.

Haefele questioned how this differed from what the Legion was approved for. Shaw explained that they want to put in pools, and push parking away and the bank and the Chase businesses are going.

Abstain-Haefele

Motion passed (4-0)

13. **M/S Wilkening/Haefele** to approve to advertise for a RFP for design of fishing pier in conjunction with our breakwater.

Discussion on moving forward with the design element for a fishing pier/platform off the City Breakwater.

Bjorklund stated that she filled out a grant application through the DNR for the installation of a fishing pier off of the breakwater. There was discussion early on that if we made a bridge happen that would be our donation. What the letter we received in return basically states is there isn't a lot of funding and if we even have a hope of moving forward with this we need an engineered design and represent it with the engineered design. The question remains, do we want to pursue this to the next step, do we want to get bids for an engineered design?

Wilkening states that he doesn't think it would hurt to do an RFP to find an engineer or an architect that would give us an estimate of what the cost would be. If it was a budgeted item that we needed to put in for 2017, we could do that.

Motion passed (5-0)

#### **OTHER BUSINESS –Mayor Jed Shaw**

- Walker City Hall and DMV will be closed on Monday July 4<sup>th</sup>, 2016 for observance of the Independence Day holiday.
- Neil adds that we are finally getting two docks possibly sometime this week to replace the two launch docks.

#### **ADJOURNMENT-Mayor Jed Shaw**

Mayor Shaw adjourned the regularly scheduled Meeting at 8:05 p.m.

\_\_\_\_\_  
Jed Shaw, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator