

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday June 7, 2010**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Walhof
- Council members absent: Wilkening, Worth
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
John Valen, City Attorney
Edy Asell, Zoning Administrator
Cindy Wannarka, Leech Lake Chamber
Ken Bresley, Airport
Harlan, Fierstine, Fisheries
Terry Holly
Jonathan Knowles, Resident

Wayne Tennis, Police Chief
Sylvia Bakker, City Employee
Neil Lange, Public Works Director
Lloyd Peterson
Andy Peek, SEH
Doug Schultz, Fisheries
Larry Anderson
Joe Sherman

CONSENT AGENDA – Mayor Walhof

M/S Finney, Fjelstul to approve the Consent Agenda Items 1 thru 8 as follows:

1. Approve Walker City Council Public Hearing Meeting Minutes of May 3, 2010.
2. Approve Walker City Council Regular Meeting Minutes of May 3, 2010.
3. Approve Cash Balances as of April 30, 2010.
4. Approve Claim #43093 to Claim #43118, and Claim #43120 to Claim #43130, and Claim #43132 to Claim #43134, and Claim #43136 to Claim #43223 in the amount of \$119,655.43.
5. Review and file Walker Police Department's Monthly Report.

Motion passed: 3-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Andy Peek, and Ken Bresley updated the Council on the Parallel Taxiway Project at the Airport. A non-registered well was found on the site and will have to be sealed. There is monies built into the overall construction estimate to cover this expense.
- Harlan Fierstine & Doug Schultz DNR Fisheries presented to the Council the Draft Leech Lake Fisheries Management Plan for the years 2011 thru 2015.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- No Business

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Fjelstul

1. **M/S** Fjelstul, Finney to approve a 1 to 4 day Temporary Liquor License for the Walker Rotary Club for July 4th, contingent upon receiving the Liquor Liability Insurance.

Motion passed: 3-0

2. **M/S** Fjelstul, Finney to approve request from the Walker Rotary Club to waive the \$75.00 Temporary Liquor License Fee.

Motion passed: 3-0

3. **M/S** Fjelstul, Finney to approve placing the seized vehicle's the Police Department has on the County's Auction this year.

Motion passed: 3-0

4. **M/S** Fjelstul, Finney to approve Resolution 18-2010, a resolution accepting donations made to the City of Walker in fiscal year 2010.

Roll Call: Ayes: Finney, Fjelstul, Walhof Nays: None Absent: Wilkening, Worth

Motion passed: 3-0

5. **M/S** Fjelstul, Finney to approve Resolution 19-2010, a resolution executing a Safe & Sober Grant Agreement.

Roll Call: Ayes: Finney, Fjelstul, Walhof Nays: None Absent: Wilkening, Worth

Motion passed: 3-0

6. **M/S** Fjelstul, Finney to approve quote in the amount of \$1,743.00 for the City's Utility Billing Handheld, and Software Maintenance Agreement.

Motion passed: 3-0

7. **M/S** Fjelstul, Finney to approve payment of the City's 2010 portion of the Tower Ave & 2nd Street Improvement Assessment in the amount of \$19,531.52.

Motion passed: 3-0

8. **M/S** Fjelstul, Finney to approve quote not to exceed \$2,280.00 from Ehlers & Associates for the 2009 TIF Reporting.

Motion passed: 3-0

9. **M/S** Fjelstul, Finney to approve pay request #1 in the amount of \$74,879.19 to Tri-City Paving Inc. for the work completed on the Parallel Taxiway.

Motion passed: 3-0

10. **M/S** Fjelstul, Finney to approve request of Tri-City Paving, Inc. request to proceed with the bituminous paving of the Parallel Taxiway with Tri-City agreeing not to invoice the City until June 2011, or when the City receives the grant funds, whichever occurs first.

Motion passed: 3-0

11. **M/S** Fjelstul, Finney to approve Walker Personnel Committee's recommendation to place Neil Lange on permanent status with a pay increase of 3% as set forth at the time of hire in 2009.

Motion passed: 3-0

12. **M/S** Fjelstul, Finney to approve allowing the Administrator to spend up to \$10,000.00 on a vehicle for the Public Works Department, in order to ensure work orders can be completed and staff utilized to the best of the City's ability.

Motion passed: 3-0

13. **M/S** Fjelstul, Finney to approve the Health Insurance Rate Increases for 2010-2011 in the amount of \$79.00 per month with the City and Employees splitting the increase 50/50.

Motion passed: 3-0

14. **M/S** Fjelstul, Finney to approve the Dental Insurance Rate Increase for 2010-2011 in the amount of \$40.00 per month with the City picking up the increase.

Motion passed: 3-0

15. **M/S** Fjelstul, Finney to approve hiring election judges for the primary and general election.

Motion passed: 3-0

16. Discussion on the Innovis Health Building Lease. Bring final document to the July 12th, 2010 Council Meeting.

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. No Planning Commission Meeting.
2. **M/S** Fjelstul, Finney to approve the City of Walkers Revised Comprehensive Plan.

Motion passed: 3-0

3. **M/S** Fjelstul, Finney to approve payment of Invoice #1947 in the amount of \$850.00 to the Community Growth Institute for the Comprehensive Plan Services.

Motion passed: 3-0

4. **M/S** Fjelstul, Finney to table quote from Sawyer Enterprises LLC to remove trees in the Industrial Park, and at the sewer ponds, and have the Administrator contact the County on how they go about selling timber.

Motion passed: 3-0

LIBRARY – Mayor Walhof

1. Reviewed the estimated costs for the recommended improvements to the existing Library Building.
M/S Fjelstul, Finney to table moving forward with any improvements, until getting estimates to replace the whole building, and to look into an agreement with Kitchigami Regional Library so any improvements made don't effect the City's portion of their Levy.

Motion passed: 3-0

2. **M/S** Finney, Fjelstul to move forward with the Geotech Borings & Evaluation on the Library property.

Council member Finney rescinded her motion.

M/S Finney, Fjelstul to have Ulteig Engineering prepare an estimate to have soil borings done on the whole Library Property.

Motion passed: 3-0

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Finney

1. **M/S** Finney, Fjelstul to approve the Walker Park Board Meeting Minutes of May 25, 2010.

Motion passed: 3-0

2. **M/S** Finney, Fjelstul to approve Walker Park Board's recommendation of the following Park requests, June 19th picnic for 50 people, June 9th picnic for 20 people, July 4th Walker Rotary/Lions 4th of July Celebration.

Motion passed: 3-0

3. **M/S** Finney, Fjelstul to approve Walker Park Board's recommendation to have Neil Lange, Public Works Director, order shell crackers to shoot off in the Park to scare the geese away.

Motion passed: 3-0

4. **M/S** Finney, Fjelstul to approve Walker Park Board's recommendation to appoint Jane Ekholm to the Park Board.

Mayor Walhof suggested we advertise for the vacancy on the Park Board to let people know that there is an opening, and send a flyer out in the water bills.

Motion failed: 0-3

M/S Finney, Fjelstul to advertise in the newspaper to fill the position on the Park Board, and put a flyer in with the water bills.

Motion passed: 3-0

5. **M/S** Finney, Fjelstul to approve Walker Park Board's recommendation of the City's Volunteer Agreement and Application.

Motion passed: 3-0

6. **M/S** Finney, Fjelstul to approve the Agency Agreement between Cass County, Shingobee Township, and the City of Walker for construction of the Shingobee Trail Connection Phase II.

Motion failed: 0-3

M/S Fjelstul, Finney to send back to Public Works to review the Agency Agreement with the Trail Committee, and bring it back to the Council for a recommendation.

Motion passed: 3-0

7. Review and file Cass Co. Project Bid Summary, Shingobee Connection Trail.
8. **M/S** Finney, Fjelstul to approve quote in the amount of \$1,707.02 from Stewart's Automotive to remove and replace the clutch in the 1990 Ford Tanker Truck.

Motion passed: 3-0

9. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$2,600.00 from T & C Excavating to repair two water leaks at 7th Street and Michigan Ave.

Motion passed: 3-0

10. **M/S** Finney, Fjelstul to approve request of Public Works Director to accept quote in the amount of \$775.00 from Richard Glenn Construction to replace the curb along Michigan Ave. if it cannot be saved.

Motion passed: 3-0

11. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$1,985.00 from Anderson Brothers to replace the tar on 7th Street & Michigan Ave.

Motion passed: 3-0

12. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$3,185.93 from Ferguson/Northern Water for a New Hydrant and parts for the leaking hydrant on 7th Street & Michigan Ave.

Motion passed: 3-0

13. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$886.00 from Olson Electric to replace a control panel out in the Industrial Park Lift Station.

Motion passed: 3-0

14. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$785.70, plus tax and shipping for 5 E-Coder registers for water meters.

Motion passed: 3-0

15. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$5,886.00 to install required wiring and equipment to operate the back up generator for the Water Treatment Plant, and Park Lift Station.

Motion passed: 3-0

16. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$4,745.00 from Keller Fence Company to install a screened fence enclosure for a generator in the Park.

Motion passed: 3-0

17. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$631.17 from Old Dominion Brush Company for 1 Big Broom and 3 gutter brooms for the sweeper.

Motion passed: 3-0

18. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$2,800.00 from DCI to spray Calcium Chloride for dust control on the unpaved streets and alleys within the City.

Motion passed: 3-0

19. **M/S** Finney, Fjelstul to approve request from Public Works Director to accept quote in the amount of \$534.42 from Cass County Sheriff's Dept. for 4 "Swim Area" Buoys.

Motion passed: 3-0

20. **M/S** Finney, Fjelstul to approve request from Public Works Director to send two employees to the MRWA Water & Sewer School on June 23rd & 24th, at a cost of lodging (153.72), plus meals and mileage.

Motion passed: 3-0

21. **M/S** Finney, Fjelstul to approve selling surplus City equipment on the County Auction.

Motion passed: 3-0

22. **M/S** Finney, Fjelstul to approve calling for a Public Hearing at 6:30 p.m. July 12th, 2010 for a request by Jonathan Knowles to receive public comments on a

proposal to blacktop the Alley located parallel between 4th & 5th Street that runs from Park Ave to Birchwood Ave. This would be an assessment to the property owners for 100% of the project.

Motion passed: 3-0

OTHER BUSINESS – Mayor Walhof

- Discussed Leech Lake Fisheries Draft Management Plan for 2011 thru 2015. Leech Lake Fishing Task Force to meet with the Council on July 12th to discuss any issues they might have.
- John Fjelstul to consider having an open meeting work session on the Industrial Park Sewer and Water situation.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the Regular Scheduled Meeting at 9:00 p.m.

Bradley Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator