

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday July 2, 2007**

CALL TO ORDER – Acting Mayor Pat Finney

- Acting Mayor Finney called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Fjelstul, Finney, Wilkening,
- Council members absent: Worth, Walhof
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Wayne Tennis, Police Chief
Derek Anderson, Landecker & Assoc.
Brian Johnson
Dean Morrill, Pilot Independent
Robert Moore, Resident
Laurie Hill, Ambulance Director
Shirley Mallory, Shingobee Twp
Jared Olson, Chase Project
Ann Noland, Resident/Business Owner
Travis Baker, Police Officer
Cindy Wannarka, Leech Lake Chamber
Terry Freeman, Landecker & Assoc.

Sylvia Bakker, City Employee
John Valen, City Attorney
Will Hoyt, Landecker & Assoc.
Mary Johnson
Gail Levenson, Cass County EDC
Char Moore, Resident
Robert Mallory, Shingobee Twp.
Brad Harmon, Walker Ambulance
Steve Olson, Chase Project
Jim Rogan, Resident/Business Owner
Tony Sauer
Edy Asell, Planning & Zoning
Willard Arends, Park Board

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Wilkening to approve the following consent agenda items 1 thru 8 as follows:

1. Approve Walker City Council Regular Meeting Minutes of June 4, 2007
2. Approve June 2007 disbursements
3. Approve Cash Balance Report as of May 31, 2007
4. Review and file Walker Police Department Monthly Report.
5. Review and file Walker Ambulance Departments Call Summary.
6. Review and file Cass County EDC's May 2007 Activity Report.
7. Review and file Resolution to Amend the Admissions and Continued Occupancy Policy for Walker Public Housing Program.
8. Addition of # 13, under Public Works & Safety, Invoice #18490.

Motion passed: 3-0

SCHEDULED CITIZEN PRESENTATIONS – Acting Mayor Finney

- Andy Peek updated the Council on the bid opening and progress of the Airport Project.
- Beth Kluthe explained to the Council the Well Head Protection Plan Amendment.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

PERSONNEL, BUDGET & ADMINISTRATION – Council member Fjelstul

1. **M/S** Fjelstul, Wilkening to approve Walker Police Chief Wayne Tennis's request to purchase a new computer for the Police Department at a cost of \$591.00.

Motion passed: 3-0

2. **M/S** Fjelstul, Wilkening to approve resignation letter from Ryan Quirin, from the position of Assistant Ambulance Director.

Motion passed: 3-0

3. **M/S** Fjelstul, Wilkening to approve advertising for the Assistant Ambulance Director position.

Motion passed: 3-0

4. **M/S** Wilkening, Fjelstul to approve the Personnel Committee's recommendation to accept the new rates for health insurance, with the employer/employee splitting the increase 50/50.

Motion passed: 3-0

5. **M/S** Wilkening, Fjelstul to approve the Leech Lake Area Chamber's request to use the grassy area of the City Hall Complex for Ethnic Fest.

Motion passed: 3-0

6. **M/S** Fjelstul, Wilkening to approve payment of dues to the Minnesota Association of Small Cities in the amount of \$544.10.

Motion passed: 3-0

7. **M/S** Wilkening, Fjelstul to approve the following policies and procedures for the handling of checks for the Deputy Registrar Fund.

Motion passed: 3-0

8. **M/S** Wilkening, Fjelstul to approve the Personnel Committee's recommendation to change a Job Description from Registrar/Building Official/Zoning Administrator to Zoning Administrator/DMV Clerk & Motor Vehicle Registrar.

Motion passed: 3-0

9. **M/S** Fjelstul, Wilkening to approve the Personnel Committee's recommendation to hire Kathy Onstad, as a part-time Liquor Store Clerk at a starting wage of \$8.00 per hour, with a six-month probation period.

Motion passed: 3-0

10. **M/S** Wilkening, Fjelstul to table the personnel committee's recommendation to extend the Ambulance Directors probation period another six months, and meet with her to discuss issues.

Motion passed: 3-0

11. **M/S** Fjelstul, Wilkening to approve the personnel committee's recommendation to appoint Tim Rock as Deputy Registrar, effective August 13, 2007, at the same rate of pay, and a six-month probation period.

Motion passed: 3-0

12. **M/S** Fjelstul, Wilkening to approve Elher's & Associate to conduct the 2006 Minnesota Department of Revenue Tif Audits, at a cost not to exceed \$2,160.00, which can be paid from Administrative Fees Collected from the Districts.

Motion passed: 3-0

13. **M/S** Wilkening, Fjelstul to approve quote from Cascade Computers in the amount of \$2,011.04, for a new server, with the City paying the insurance deductible of \$500.00.

Motion passed: 3-0

14. **M/S** Wilkening, Fjelstul to table signing agreement with the Division of Resource Management, Heritage Sites Program to resume work at the dig site, at no additional cost to the City, and refer to Public Works Committee.

Motion passed: 3-0

ECONOMIC DEVELOPMENT – Council member Wilkening

1. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions Public Hearing and Regular Meeting Minutes of June 25, 2007.

Motion passed: 3-0

2. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions recommendation to approve a Conditional Use Permit for a water accessory structure with a variance for height to be issued for the Lighthouse Project.

Motion passed: 3-0

3. **M/S** Wilkening, Fjelstul to approve Walker Planning Commission's recommendation to extend the C.U.P. for the Chase Project thru 2011.

Motion passed: 3-0

4. **M/S** Wilkening, Fjelstul to approve Walker Planning Commissions recommendation to approve metes and bounds lot division for the Memory Care Center, with the condition that impervious surface is less than 35% coverage.

Motion passed: 3-0

5. **M/S** Wilkening, Fjelstul to approve Resolution 20-2007, a resolution to approve support of the Cass County's Hazard Mitigation Plan.

Roll Call: Ayes: Fjelstul, Wilkening, Finney Nyes: None Absent: Worth, Walhof

Motion Passed: 3-0

PARKS & RECREATION/LIBRARY – Council member Wilkening

1. **M/S** Wilkening, Fjelstul to approve Walker Park Board's Meeting Minutes of June 26, 2007.

Motion passed: 3-0

2. **M/S** Wilkening, Fjelstul to approve Walker Park Board's recommendation to allow Glynn Stewart to use the upper portion of the Walker City Park for a car wash to raise money for the proposed skateboard park at the Walker Area Community Center.

Motion passed: 3-0

3. **M/S** Fjelstul, Wilkening to approve Walker Park Board's recommendation to allow BAM to camp in the Lower Level of the Walker City Park on August 23, 2007.

Motion passed: 3-0

4. **M/S** Fjelstul, Wilkening to approve Walker Park Board's recommendation to allow the MS Bike Tram's request to camp in the Walker City Park on July 22, 2007, and to use the tennis courts, nets removed to secure the bikes.

Motion passed: 3-0

5. **M/S** Fjelstul, Wilkening to approve Walker Park Board's recommendation to accept the design and location of the gift of a Lighthouse donation to the City of Walker, and to include the cutting of the willow tree as indicated on the plan.

Motion passed: 3-0

6. **M/S** Fjelstul, Wilkening to approve Walker Park Board's recommendation to re-advertise for bids for refurbishing of the City Park Restroom Facility.

Motion passed: 3-0

7. **M/S** Wilkening, Fjelstul to table the Lakeshore Restoration/Demonstration Site, in Walker City Park, and send it back to the Park Board for review.

Motion passed: 3-0

PUBLIC WORKS & SAFETY/CEMETERY – Council member Finney

1. **M/S** Fjelstul, Wilkening to approve payment of Invoice # 1027 in the amount of \$846.58, to Walker Ford for repairs to Ambulance Unit # 202.

Motion passed: 3-0

2. **M/S** Fjelstul, Wilkening to approve quote in the amount of \$3,627.43, for repairs to the new Ambulance, with the City paying the \$500.00 insurance deductible.

Motion passed: 3-0

3. **M/S** Fjelstul, Wilkening to approve payment of Invoice #B1123 in the amount of \$650.00 to North Memorial EMS Education for EMT Basic Initial Training for one person.

Motion passed: 3-0

4. **M/S** Wilkening, Fjelstul to approve payment of Invoice #00007988, in the amount of \$875.22 to Dustcoating, Inc. for spraying chloride on the Walker Streets.

Motion passed: 3-0

5. **M/S** Fjelstul, Wilkening to approve payment of Invoice #0162256 to SEH in the amount of \$74,670.00 for the Airport Runway Extension and Rehabilitation and Building Area payment rehab project.

Motion passed: 3-0

6. **M/S** Wilkening, Fjelstul to approve payment of Invoice #7956 in the amount of \$10,214.25 to Landecker & Associates for the Tower Ave. Project.

Motion passed: 3-0

7. **M/S** Fjelstul, Wilkening to approve payment of Invoice #310, in the amount of \$1,425.00 to F & S Concrete Paving, Inc. for removing and replacing Curb & Gutter on 4th & Cleveland, with Franz Plattner to reimburse the City for half of the bill.

Motion passed: 3-0

8. **M/S** Fjelstul, Wilkening to approve quote from Anderson Brothers Construction for overlays as described, in the total amount of \$30,001.00.

Motion passed: 3-0

9. **M/S** Fjelstul, Wilkening to approve the recommended amendment to Part I of the Well Head Protection Plan.

Motion passed: 3-0

10. **M/S** Wilkening, Fjelstul to approve Landecker & Associates recommendation for Change Order #3, in the amount of \$7,959.00 for the Tower Ave. and 2nd Street Project.

Motion passed: 3-0

11. **M/S** Wilkening, Fjelstul to approve Landecker & Associates recommendation to pay payment Voucher # 5, in the amount of \$96,610.59, to Aspen Construction for work completed on the Tower Ave. & 2nd Street Project.

Motion passed: 3-0

12. **M/S** Wilkening, Fjelstul to deny Kelly Nelson's request to place three stop signs at the corner of Tower Ave. & 2nd Street, and leave the one sign on 2nd Street.
13. **M/S** Fjelstul, Wilkening to paint the curbs on the corners of 2nd Street & Tower Ave. yellow, as allowed by Minnesota Law.

Motion passed: 3-0

14. **M/S** Wilkening, Fjelstul to approve payment of Invoice #18490, in the amount of \$1,474.80 to Quality Flow System, Inc. for a service call out to repair Lift Station B's control panel.

Motion passed: 3-0

OTHER BUSINESS – Acting Mayor Finney

City Hall & the DMV Department will be closed on Wednesday July 4th, 2007 in observance of Independence Day.

ADJOURNMENT – Acting Mayor Finney

Acting Mayor Finney adjourned the meeting at 8:41 p.m.

Acting Mayor Finney

Attest: _____
Terri Bjorklund, Administrator