

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
MONDAY, JULY 6, 2015**

**CALL TO ORDER –Mayor Shaw**

- Mayor Jed Shaw called the regular scheduled meeting to order at 6:00 p.m.
- Pledge of Allegiance
  - Council members present: Haeefele, Senenfelder, Shaw, McMurrin and Wilkening
  - Council members absent:
  - Others present during portions of the meeting included:

Dean Morrill, Pilot Independent

Neil Lange, City Employee

Pamela Smith, City Employee

Mary Amel, Self

Paige Tompkins, Karvakko Engineering

Alice Groth, Self

Kristin Holly, Self

Terri Bjorklund, City Administrator

John Valen, City Attorney

Wayne Tennis, City Police

Dave Cochran, Self

Otto Ringle, Self

Terry Freeman, NEI

**CONSENT AGENDA**

**M/S Senenfelder/Shaw** to approve the Consent Agenda Items 1 thru 17 as follows, waving the reading.

1. Approve Walker City Council regular Meeting Minutes of June 1<sup>st</sup>, 2015.
2. Review and file draft of Cemetery Board Minutes of June 2<sup>nd</sup>, 2015.
3. Review and file draft of Walker Park Board Meeting Minutes of June 23<sup>rd</sup>, 2015.
4. Review and file draft of Public Works Committee Meeting minutes of June 25<sup>th</sup>, 2015.
5. Review and file May 2015 Zoning Administrator report.
6. Review and file draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of June 29<sup>th</sup>, 2015.
7. Review and file Walker Area Joint Fire Department Meeting Minutes of May 14<sup>th</sup>, 2015 and Agenda for June 11<sup>th</sup>, 2015.
8. Review and file Walker Police Department Monthly Report.
9. Approve Cash Balance Report as of May 31<sup>st</sup>, 2015.
10. Review and file Cass County's May/June Tax Settlement for 2015.
11. Approve to pay Invoice 26068 from Bond Trust Services Corporation for General Obligation Improvement Bonds, Series 2007A, in the amount of \$7,772.50.
12. Approve to pay Invoice 26069 from Bond Trust Services Corporation for General Obligation Refunding Bonds, Series 2008A, in the amount of \$3,408.75.
13. Approve to pay Invoice 26624 from Bond Trust Services Corporation for General Obligation Refunding Bonds, Series 2008A, in the amount of \$450.00.
14. Approve to pay Invoice repair order No. 6752 in the amount of \$3,380.31 from Walker Power Equipment for emergency repair of mower #797.

15. Approve to pay Invoice No. 52025 in the amount of \$2,500.00 from Ulteig for professional services through May 31, 2015.
16. Review and file thank you letter from the Initiative Foundation for a budgeted \$500.00 donation.
17. Review and file letter from the State Demographic Center regarding annual population and household estimates for the City of Walker.  
Motion passed (5-0)

#### **SCHEDULED CITIZEN PRESENTATIONS –Mayor Shaw**

- Otto Ringle-Circle of Time  
Ringle presents to the Council the specifications and dimensions of a proposed water feature at the Circle of Time memorial.  
The board questions the dimensions on the water feature and the proposed walkway and bench around the current memorial. Senenfelder questioned who would be responsible for carrying the insurance on the new feature; Ringle responds that the City would probably have to include it in the City liability insurance.

#### **CITY STAFF COMMENTS – Administrator Terri Bjorklund**

- Building Code Effectiveness Classifications (BCEGS); an evaluation system that reviews building code enforcement.  
Terri reviews the ISO rating that the City received last month  
Bjorklund stated that the City of Walker is currently rated at 4; that is what most Cities in the State are rated.

#### **PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Senenfelder**

1. **M/S** Senenfelder/McMurrin to approve of Claim #51161 to Claim #51300 including Voided Check Numbers 51188 through 51205, 51207, 51258 and bank drafts in the amount of \$243,324.22.  
Motion passed (5-0)
2. **M/S** Wilkening/McMurrin to deny the request for the water feature for the Circle of Time and to approve to add a circle base for seating as long as they comply with ADA requirements.  
The board agrees that a circle base for seating bench would be fine as long as it is ADA compliant. The request for a water feature is denied.  
Motion passed (5-0)
3. **M/S** Senenfelder/Wilkening to approve of the request from the Accounting Department to transfer \$1,088.28 from the General account to the Legion Abatement account for the 8-1-2015 abatement payment.  
Motion passed (5-0)
4. **M/S** Senenfelder/Wilkening to approve of the request from the Accounting Department to transfer \$7,368.48 from street equipment savings to general checking for payment of dump box on Unit 500.  
Motion passed (5-0)

5. **M/S Senenfelder/McMurrin** to approve of Resolution 19-2015, a resolution accepting donations made to the City of Walker thru fiscal year 2015.  
Roll Call: Ayes: Haefele, Senenfelder, Shaw, McMurrin, Wilkening Nays: None  
Motion passed (5-0)

#### **ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Haefele**

1. **M/S Haefele/Wilkening** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of May 18<sup>th</sup>, 2015.  
Motion passed (5-0)
2. **M/S Haefele/McMurrin** to approve of the recommendation of the Planning Commission/Board of Adjustments to have Walker Marina remove the off-premise signage and replace with two green directional signs.  
Cochran states that he believes he is grandfathered in, stating that the sign has been there since 1980.  
Valen clarifies the Ordinance.  
Ayes: None Nays: Haefele, Senenfelder, Shaw, McMurrin, Wilkening  
Motion Fails (0-5)
3. **M/S McMurrin/McMurrin** to approve of the recommendation of the Walker Planning Commission/Board of Adjustments to accept the proposal from Hometown Planning for the update of the Comprehensive Plan at a cost of \$7,205.00. Additional work at \$80.00 per hour and printing of the final plans and map at cost.  
Motion passed (5-0)
4. **M/S Haefele/Wilkening** to approve of the recommendation of the Walker Planning Commission/Board of Adjustments to approve LU-2015-05 Lot Split for PID# 96-353-0110 with the findings of fact and conditions as outlined in the staff report.  
Freeman adds that one of the conditions is they are to have separate water and sewer hookups, and notes the easements along the South track.  
Motion passed (5-0)
5. **M/S Haefele/Senenfelder** to approve of the Walker Planning Commission/Board of Adjustments to approve LU-2015-04 REZ, zoning re-classification of the following locations; PID# 96-374-0010, 96-374-0020, 96-352-0820, 96-023-3301, and 96-022-0003.  
Motion passed (5-0)

#### **LIBRARY, PARKS & AIRPORT – Councilmember McMurrin**

1. **M/S McMurrin/Senenfelder** to approve of Park Board Minutes of May 26<sup>th</sup>, 2015.  
Motion passed (5-0)
2. **M/S McMurrin/Wilkening** to approve letter from the DNR regarding the 2016 Outdoor Recreation Grant Program.  
Motion passed (5-0)
3. **M/S McMurrin/Senenfelder** to approve the recommendation of the Park Board to scale back the plans for the playground and have the Park Board contribute \$25,000.00 from the Capitol Park fund and use the donated funds in the amount of \$24,000.00 for a total project budget of \$49,000.00.  
Motion passed (5-0)

4. **M/S McMurrin/Shaw** to approve of the proposal from Dukek Logging, Inc. to clear and chip designated areas by the Walker Airport in exchange for the product. This will clear airspace obstructions and is required by the FAA in order to access grants. Motion passed (5-0)

**PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening**

1. **M/S Wilkening/McMurrin** to approve of the Cemetery Board Minutes of May 5<sup>th</sup>, 2015.  
Motion passed (5-0)
2. **M/S Wilkening/Senfelder** to approve of the recommendation of the Public Works Committee to hire Johnson Jet-Line at a cost of budgeted cost of \$7,000.00 to clean and televise sewer mains and to clean Storm Water catch basins and pump stations at a budgeted cost of \$2,500.00.  
Motion passed (5-0)
3. **M/S Wilkening/McMurrin** to approve of the recommendation of the Public Works Committee to approve the quote from Electric Pump to replace one of the two pumps at the Park Lift Station at a cost of \$30,641.00.  
Motion passed (5-0)
4. **M/S Wilkening/Shaw** to approve of the recommendation of the Public Works Committee to vote ‘I am opposed to the paving’ on the Leech Lake Township project to pave the Rifle Range Road.  
Motion passed (5-0)
5. **M/S Wilkening/McMurrin** to approve to rehire Joann Rand as a Temporary Part Time Liquor Store Clerk at her 2013 wage.  
Motion passed (5-0)

**OTHER BUSINESS –Mayor Jed Shaw**

None.

**ADJOURNMENT-Mayor Jed Shaw**

Mayor Shaw adjourned the regularly scheduled Meeting at 6:46 p.m.

\_\_\_\_\_  
Jed Shaw, Mayor

Attest:\_\_\_\_\_  
Terri Bjorklund, Administrator