

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday July 11, 2011**

CALL TO ORDER – Acting Mayor Fjelstul

- Acting Mayor Fjelstul called the regular scheduled meeting to order at 7:00 p.m...
- Council members present: McMurrin, Fjelstul, Wilkening, Moore
- Council members absent: Mayor Johnson
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator

Sylvia Bakker, City Employee

Pat Finney

Carl Berg

Jeanie Phillips

Steve Bilben

John Valen, City Attorney

Bob Schlieman, Ulteig Engineering

Audrey Chelberg

Curt Vining

Lloyd Peterson

Travis Baker, Police Officer

Jon Stewart

Wayne Tennis, Police chief

Neil Lange, Public Works Director

Rosie Ochs

Rich Phillips

Audrey Chelberg

Skip Duchesneau

Edy Asell, Planning/Zoning Administrator

Connie Kaylor

Carrie Musselman

Ken Bresley

Loren Novak

Tom Hill

Skylar Kastning

CONSENT AGENDA – Acting Mayor Fjelstul

M/S Wilkening, McMurrin to approve the Consent Agenda Items 1 thru 13 as follows, waving the reading, but changing the June minutes under Call to Order from Mayor Johnson to Acting Mayor Fjelstul, and moving item # 10 to item # 9 under Personnel, Budget & Finance for discussion.

1. Approve Walker City Council Regular Meeting Minutes of June 6, 2011.
2. Approve Cash Balances as of May 31, 2011.
3. Approve Claim #44926 to Claim #44979, and Claim #44981 to Claim #45010, and Claim #45012 to Claim 345029, and Claim #45031 to Claim #45032, and Claim #45035 to Claim #45074, and Claim #45076 to Claim #45077, and Claim #45079 to Claim #45081 in the amount of \$156,239.79.
4. Review and file Walker Police Department's Monthly Report.
5. Review and file Cass County's June Advance Tax Settlement in the amount of \$340,305.72.
6. Review and file Cass County's July's Tax Settlement in the amount of \$268,724.08.
7. Review and file letter dated June 17, 2011 from the U.S. Department of Commerce.

8. Review and file Minnesota Management & Budget letter dated June 29, 2011, Pay Equity Compliance.
9. Approve payment of the City's portion of the Tower Avenue Special Assessment in the amount of \$19,531.52.
10. Move approval of payment of MN Association of Small Cities 2011-2012 Membership Dues in the amount of \$621.30 to #9, Personnel, Budget & Finance for discussion.
11. Approve payment of Invoice #50435 to SCR-Northern Baxter in the amount of \$584.03 for emergency repair to the dehumidifier at the water treatment plant.
12. Approve payment of Invoice #5732 to Olson electric, in the amount of \$2,985.00, for wiring of the generator at the Water Treatment Plant in the Industrial Park.
13. Review and file Walker Planning Commission/Board of Adjustment Public Hearing and Regular Meeting Minutes of June 27, 2011.

Motion passed: 4-0

SCHEDULED CITIZEN PRESENTATIONS – Acting Mayor Fjelstul

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Logging project done at the Industrial Park is completed. It brought in more money than had been anticipated. There were 275 cords of Red Pine Bolts out there and 65 cords of Pine Pulp for a total of \$10,293.30, which was credited to the general fund.
- Jefferson Bus Lines will be using the City Hall Parking Lot for their pick-up stop. Previously they had an agreement with Super One Foods, but due to conflicts with Parking Issues it hasn't been working out for either entity. So we had a discussion today and we are going to try having Jefferson Bus Line pick-up people at City Hall, right by the Flag Pole.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Moore

1. **M/S** Moore, McMurrin to approve Resolution 23-2011, a Resolution accepting the resignation of Brian Johnson, Mayor, and declaring a vacancy.

Roll Call: Ayes: Moore, Wilkening, McMurrin, Fjelstul Nays: None

Motion passed: 4-0

2. **M/S** Moore, Wilkening to approve advertising and accepting applications thru July 27th, 2011, at 12:00 noon, in order to fill the Mayor vacancy by appointment at the August 1st, 2011 Council meeting.

Motion passed: 4-0

3. **M/S** Moore, Wilkening to approve Resolution 21-2011, a Resolution accepting donations made to the City of Walker.

Roll Call: Ayes: Moore, Wilkening, McMurrin, Fjelstul Nays: None

Motion passed: 4-0

4. **M/S** Moore, Wilkening to approve Resolution 22-2011, Police Officer Declaration.

Roll Call: Ayes: Moore, Wilkening, McMurrin, Fjelstul Nays: None

Motion passed: 4-0

5. **M/S** Moore, Wilkening to approve request to offer a Courtesy Car at the Walker Airport.

Motion passed: 3-1

6. **M/S** Moore, McMurrin to approve Walker Personnel Committee's recommendation to approve Wendy Drews transition from probationary status to permanent full-time Deputy Registrar, with the approved 3% increase in wages, effective June 20th, 2011.

Motion passed: 4-0

7. **M/S** Moore, Wilkening to approve accepting bid from Midwest fire for one PTX 3000 gallon Tanker Pumper, and new 2012 Freightliner MZ-106 Chassis at a cost of \$207,632.00, to be paid out of the Fire Department Equipment Fund.

Motion passed: 4-0

8. **M/S** Moore, Wilkening to approve allowing the Fire Department to purchase new floor grates for the Fire Hall Garage at a cost not to exceed \$1,000.00.

Motion passed: 4-0

9. **M/S** Moore, Wilkening to approve payment of MN Association of Small Cities 2011-2012 Membership Dues in the amount of \$621.30 with changes to the filling out of the form.

Motion Passed: 4-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. **M/S** Wilkening, Moore to approve Walker Planning Commission/Board of Adjustments Public Hearing and Regular Meeting Minutes of May 23, 2011.

Motion passed: 4-0

2. **M/S** Wilkening, Moore to approve Walker Planning Commission/Board of adjustments recommendation to approve LU-2011-02, Re-Zoning.

Motion passed: 4-0

3. **M/S** Wilkening, McMurrin to approve Ordinance 2011-03, an Ordinance Re-Zoning parcels within the City of Walker.

Roll Call: Ayes: Moore, Wilkening, McMurrin, Fjelstul

Motion passed: 4-0

4. **M/S** Wilkening, Moore to approve Walker Planning Commission/Board of Adjustments recommendation to approve LU-2011-03 Metes & Bounds Subdivision.

Motion passed: 4-0

5. **M/S** Wilkening, Moore to approve Walker Planning Commission/Board of Adjustments recommendation to have the Trail Committee work with the Public Works Board to install signs and stripping for the bike trail while other options are being considered.

Motion passed: 4-0

6. **M/S** Wilkening, McMurrin to review and file staff report, application LU 20141-04, sign ordinance amendment.

Motion passed: 4-0

LIBRARY/PARKS – Councilmember McMurrin

1. Discussed the Library, and possibly forming a Joint Powers Agreement with the surrounding Townships, to maintain a Library Building.

Motion passed: 4-0

2. **M/S** McMurrin, Wilkening to file Walker Park Board Meeting Minutes of June 28, 2011.

Motion passed: 4-0

3. **M/S** McMurrin, Moore to approve Walker Park Board's recommendation to allow the Leech Lake Area Chamber to use Walker City Park on May 30th thru June 4th, 2012, for the Leech Lake Walleye Tournament.

Motion passed: 4-0

4. **M/S** McMurrin, Moore to approve paying the remaining balance on the Park Pavilion, that went over budget because of problems with the concrete and electrical that was missed, in the amount of \$506.00.

Motion passed: 4-0

5. **M/S** Moore, Wilkening to approve leaving the old Burner Base in Walker City Park at this time and refer back to Park Board for future discussion.

Motion passed: 4-0

PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Wilkening

1. **M/S** Wilkening, Moore to file Walker Cemetery Board Meeting Minutes of June 27, 2011.

Motion passed: 4-0

2. **M/S** Wilkening, Moore to approve Walker Cemetery Board's recommendation to accept the bid from Downare Roofing for a steel roof option in the amount of \$3,200.00, and moving the shed door to the vault in the amount of \$1,000.00.

Motion passed: 4-0

3. **M/S** Wilkening, McMurrin to refer Ordinance 2011-04, an Ordinance amending Chapter 92, Cemetery of the Walker City Code of Ordinances back to the Cemetery Board for further review.

Motion passed: 4-0

4. **M/S** Wilkening, Moore to approve Ordinance 2011-05, an Ordinance amending Chapter 50 and 51, Water/Sewer of the Walker City Code of Ordinances.

Roll Call: 4-0

Motion passed: 4-0

5. **M/S** Wilkening, Moore to approve Neil Lange, Public Works Director's request to purchase 350 yards of crushed concrete/asphalt from Cass County at an approximate cost of \$1,600.00, plus tax.

Motion passed: 4-0

6. **M/S** Wilkening, McMurrin to approve Neil Lange, Public Works Director's request to have Unit 503 repaired, at a cost of approximately \$5,000.00, plus tax.

Motion passed: 4-0

7. **M/S** Wilkening, McMurrin to approve Neil Lange, Public Works Director's request to purchase a 2005 John Deere Z797 72" cut lawn mower, from Park Funds, at a cost of \$4,542.19 after trade-in of two other mowers.

Motion passed: 4-0

OTHER BUSINESS – Acting Mayor Fjelstul

Electronic Sign Discussion Need to enact the sign ordinance first.
EDA Grant Update.

ADJOURNMENT – Acting Mayor Fjelstul

Acting Mayor Fjelstul adjourned the Regular Scheduled Meeting at 7:38 p.m.

John Fjelstul, Acting Mayor

Attest: _____
Terri Bjorklund, Administrator