

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday August 1, 2011**

**CALL TO ORDER – Acting Mayor Fjelstul**

- Acting Mayor Fjelstul called the regular scheduled meeting to order at 7:00 p.m...
- Council members present: McMurrin, Fjelstul, Wilkening, Moore
- Council members absent:
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
Sylvia Bakker, City Employee  
Dean Morrill, Pilot Independent  
Tom Knight, Leech Lake Tower Corp.  
John Valen, City Attorney  
Shirley Olson

Wayne Tennis, Police chief  
Neil Lange, Public Works Director  
Edy Asell, Zoning Administrator  
Ken Bresley, Airport Commissioner  
Richard Olson  
Scott Bruns

**CONSENT AGENDA – Acting Mayor Fjelstul**

M/S Wilkening, Moore to approve the Consent Agenda Items 1 thru 16 as follows, waving the reading, and adding the additions.

1. Approve Walker City Council Public Hearing Minutes of July 11, 2011, revisions to the City of Walker Water/Sewer Code of Ordinances.
2. Approve Walker City Council Public Hearing Minutes of July 11, 2011, revisions to the Walker Cemetery Code of Ordinances.
3. Approve Walker City Council Public Hearing Minutes of July 11, 2011, Walker Library Building.
4. Approve Walker City Council Public Hearing Minutes of July 11, 2011, pertaining to the proposed Connection Trail from Walker City Park to 5<sup>th</sup> Street.
5. Approve Walker City Council Public Hearing Minutes of July 11, 2011, burner base at Walker city Park.
6. Approve Walker City Council Regular Meeting Minutes of July 11, 2011.
7. Approve Cash Balances as of June 30, 2011.
8. Approve Claim #45803 to Claim #45083, and Claim #45085 to Claim #45132, and Claim #45134 to Claim #45137, and Claim #45145 to Claim #45222, in the amount of \$441,089.28.
9. Review and file Walker Police Department's Monthly Report.
10. Review and file letter dated July 8<sup>th</sup>, 2011 from Cass County Economic Development Corporation.
11. Review and file Cass County Economic Development Corporations June and July Activity Report.

12. Review and file Cass County Economic Development Corporations July Newsletter.
13. Approve payment of Invoice #ST-773162 to Univar in the amount of \$2,028.51 for Calcium Chloride.
14. Acknowledgement of 40 days for Life Campaign.
15. Review and file Letter dated June 27, 2011 from the Initiative Foundation, thanking the Council for their support.
16. Review Elher's recommendation on the Potential Refunding of Existing Bonds.
17. Addition of #4 under Public works, consider Public Work's Director's recommendation to accept 10,000 yards of fill upon successful bid by Anderson Brothers Construction on a County project and use the fill to establish platted Pine Avenue.
18. Addition of #5 under Public works, consider approval to hold a joint informational meeting with Shingobee Township on August 24, 2011 at 6:00 p.m. at the Walker Area Community Center to deliver information and gather input from the public on the possible extension of the former TH 290 through the Ah-Gwah-Ching property to CSAH No. 50, and out to TH No. 34.
19. Addition under other business, request from Leech Lake Tower Corp.

**SCHEDULED CITIZEN PRESENTATIONS – Acting Mayor Fjelstul**

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**CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

- 39, 500.50 LGA Payment ½
- National Night O
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**PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Moore**

1. FYI: Application for the Mayor position were received from Pat Finney, Scott Bruns & Molly McGregor.
2. M/S Moore, Wilkening to approve the Personnel Committee's recommendation to offer Scott Bruns the Mayor position.

Motion passed: 4-0

3. M/S Moore, Wilkening to approve Resolution 24-2011, a Resolution appointing a Mayor.

Roll Call: Ayes: Moore, Wilkening, McMurrin, Fjelstul Nays: None

Motion passed: 4-0

4. Swearing in of the Mayor.
5. M/S Moore, Fjelstul to approve request of the Circle of Times Committee to become the Fiscal Agent. Discussion

Motion failed: 0-5

6. **M/S Moore, Fjelstul** to approve request from the American Legion Riders to close off the (parking space) located between Front Street and Railroad Ave for use of motorcycle parking only on August 27, 2011 from early in the morning to early evening.

Motion passed: 5-0

7. Reviewed and discussed letter from MnDOT on business use of parking area's without Council permission.
8. **M/S Moore, Wilkening** to approve request from Reed's Family Outdoor Outfitters to close off 130 feet of vehicle traffic between Minnesota Avenue and the First National Bank Parking lot from August 19<sup>th</sup> at 5 p.m. to August 21<sup>st</sup> at 5 p.m. Moore, need to request letter from First National Bank, that they are in agreement with it.

Motion passed: 5-0

9. **M/S Moore, Wilkening** to approve request from the Accounting Department to transfer \$7,070.00 from the General Account to the Projects Account, to cover costs for the Industrial Park Water Plant Generator, and to transfer \$196.81 from the General Account to the Legion Abatement Account for the balance due in the account for the 07/20/2011 abatement payment.

Motion passed: 5-0

10. **M/S Moore, Fjelstul** to approve quote from Deaton's Mailing Systems for a sixty month lease on a new Postage Machine, and new M3000 folder/inserter at payments of \$210.00 per month for months 1 thru 12, and payments of \$335.00 per month for months 13 thru 60. These prices include USPS rate changes & maintenance agreement. **Option C.**

**Motion failed: 0-5**

**M/S Wilkening, Moore**

**Motion passed: 5-0**

11. **M/S Moore,** to approve support in the amount of \$2,500.00, for membership dues for the year 2012 to Cass County Economic Development Corporation.

Motion failed for lack of a second.

**M/S Wilkening, Moore** to approve VIP support in the amount of \$1,500.00, for membership dues for the year 2012 to Cass County Economic Development Corporation.

### **ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Fjelstul**

1. **M/S Fjelstul, Wilkening** to approve Walker Planning Commission/Board of Adjustments Public Hearing and Regular Meeting Minutes of June 27, 2011.

Motion passed: 5-0

2. **M/S Fjelstul, Moore** Review application LU-2011-04, Sign Ordinance Amendment, and call for a Public Hearing to be held on August 29<sup>th</sup>, 2011 at 6:00 p.m., Walker Fire Hall Meeting Room, 701 Elm Street.

Motion passed: 5-0

3. **M/S Fjelstul, Moore** to approve the Walker Municipal Airport Courtesy Car Use Policy, and Indemnification Agreement with the modification of No Smoking added to the Use Policy.

Motion passed: 5-0

**LIBRARY/PARKS – Councilmember McMurrin**

1. Discussed the Library user information, and John Fjelstul will bring it before Shingobee Township.

Motion passed: 5-0

2. **M/S** McMurrin, Moore to approve the purchase of dock supports for City Dock, at a cost of \$690.00, plus tax, installed.

Motion passed: 5-0

3. **M/S** McMurrin, Moore to approve requesting \$8,000.00 from the Leech Lake Area Chamber, Walker Bay Day proceeds, for the purpose of installing a second staircase from the trail/parking area to the Lower Park, with Park Funds paying for the remainder of the project.

Motion passed: 5-0

4. **M/S** McMurrin, Moore to approve requesting bids for the Staircase Project.

Motion passed: 5-0

**PUBLIC WORKS & SAFETY/ PARKS/CEMETERY– Councilmember Wilkening**

1. **M/S** Wilkening, Fjelstul to approve Neil Lange, Public Works Director's request to have Water Conservation Service, Inc. perform a leak survey of the City of Walker's Water System, at a cost of \$1,725.00.

Motion passed: 5-0

2. **M/S** Wilkening, Moore to approve Neil Lange, Public Works Director's request to accept quote from Next Innovations at a cost of \$750.00, plus tax for hand railings on ramp and stairs on the side ramp of the Liquor Store.

Motion passed: 5-0

3. **M/S** Wilkening, Moore to approve Neil Lange, Public Works Director's request to accept quote from Turf Tech in the amount of \$990.00, plus tax for spraying Noxious weeds along Walker Bay Blvd., Connection Trail hills and Water Works by the stairs.

Motion passed: 5-0

4. **M/S** Wilkening, Moore to approve Neil Lange, Public Works Director's request to accept 10,000 cubic yards of fill upon successful bid from Anderson Brothers Construction on a County Project and to use the fill to establish platted Pine Avenue.

Motion passed: 5-0

5. **M/S** Wilkening, Moore to approve holding a joint informational meeting with Shingobee Township on August 24, 2011 at 6:00 p.m. at the Walker Area Community Center to deliver information and gather input from the public on the possible extension of the former TH 290 thru the Ah-Gwah-Ching Property to CSAH No. 50 and out to TH No. 34.

Motion passed: 5-0

**OTHER BUSINESS – Mayor Bruns**

- M/S Fjelstul, Moore to approve requesting RFP’s for City Engineering Services.

Motion passed: 5-0

- M/S Fjelstul, Wilkening to approve requesting RFP’s for Airport Engineering Services.

Motion passed: 5-0

- M/S Fjelstul, Wilkening, for the City to become the Fiscal Agent for the Electronic Sign Project. Sign will not be delivered until the monies are available for the sign.

Motion passed: 5-0

- M/S Fjelstul, Moore to approve having the City Administrator work with the Trail Committee in applying for grant funds for the trail located within the two blocks between 2<sup>nd</sup> Street and the Bike Trail on 5<sup>th</sup> Street.

Motion passed: 5-0

- Discussion on request from the Leech Lake Area Tower Corporation.

**ADJOURNMENT – Acting Mayor Fjelstul**

Mayor Bruns adjourned the Regular Scheduled Meeting at 8:19 p.m.

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John Fjelstul, Acting Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator