

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
MONDAY, AUGUST 4, 2014**

CALL TO ORDER –Mayor Scott Bruns

- Mayor Scott Bruns called the regular scheduled meeting to order at 6 p.m.
- Pledge of Allegiance
 - Council members present: Bruns, McMurrin, Moore, Nelson and Wilkening
 - Council members absent:
 - Others present during portions of the meeting included:

Terri Bjorklund, City Administrator

Wayne Tennis, Police Chief

Dean Morrill, Pilot Independent

Cindy Wannarka, LLAC

Jason Goehring, American National Bank

Neil Lange, Public Works Director

Charollette Hines, City Employee

Chris Thorson, Ulteig

Jim Senenfelder, Self

CONSENT AGENDA

M/S Moore/Nelson to approve the Consent Agenda Items 1 thru 17 as follows, waving the reading.

1. Approve Walker City Council regular meeting and Public Hearing minutes of July 7th, 2014.
2. Review and file Draft of Walker Park Board Meeting Minutes of July 22nd, 2014.
3. Review and file Draft Walker Planning Commissions/Board of Adjustments Meeting Minutes of July 28th, 2014.
4. Review and file June 2014 Zoning Administrator report.
5. Review and file Cemetery Board Minutes of July 8th, 2014.
6. Review and file Walker Police Department Monthly Report.
7. Approve Cash Balance Report as of June 30th, 2014.
8. Review and file Cass County's July 3rd Tax Settlement.
9. Review and file letter from MN State Demographic Center regarding population and household estimates.
10. Approve payment of Minnesota PFA G.O. Bonds in the amount of \$180,159.42 due August 20th, 2014.
11. Review and file Workers Compensation refund audit adjustment in the amount of \$3,571.00.
12. Approve Park Master Plan Design by Frizzell-Winter Associates in the amount not to exceed \$5,000.00.
13. Review and file letter from MN/DOT regarding the Mississippi River Trail.
14. Review and file Memo from Ehlers regarding the 2013 TIF Reports to OSA.
15. Review and file Thank you letter from Community Education.
16. Review and file Minnesota Department of Revenue's Certified 2015 LGA for the City of Walker in the amount of \$69,751.00.

17. The addition of #11 under Public Works Street Closure Request for Highland Ave from 4th Street to 2ND Street from 3pm until 8 on August 27, 2014 for the back to school open house.
Motion passed (5-0)

SCHEDULED CITIZEN PRESENTATIONS –Mayor Scott Bruns

None

STAFF COMMENTS – Administrator Terri Bjorklund

None

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Nelson

1. **M/S Nelson/Moore** to approve of Consider approval of Claim #49887 to Claim #49938 and Claim #49941 to Claim #49959 and Claim #49961 to Claim #50019 and Voided Check Numbers 49939, 49940, 49959, 49960 and bank drafts in the amount of \$253,804.70.
Motion passed (5-0)
2. **M/S Nelson/Wilkening** to approve of Consider approval of the request from the Accounting Department to transfer \$112,000.00 from the General account to the following accounts:
 - \$10,000 to Park Capital Project to save for purchase of a new mower.
 - \$2,000 to Police Equipment savings towards radio fund savings.
 - \$20,000 to Sewer Capital Projects for relining of sewer lines.
 - \$15,000 to Michigan Ave Project account for Storm Water.
 - \$50,000 to Michigan Ave Project account for curb, gutter and paving.
 - \$15,000 to Street Equipment Savings.Motion passed (5-0)
3. **M/S Nelson/Moore** to approve of Consider approval to adopt Ordinance 2014-03, an Ordinance Adopting Section 32.21 Compensation of Mayor and City Council. Roll Call: Ayes: Nelson, Moore, Bruns, McMurrin, Wilkening Nays: None
Motion passed (5-0)
4. **M/S Nelson/Moore** to approve of Consider approval of Resolution 18-2014, a Resolution Adopting Ordinance 2014-03 and Authorizing Summary Publication. Roll Call: Ayes: Nelson, Moore, Bruns, McMurrin, Wilkening Nays: None
Motion passed (5-0)
5. **M/S Nelson/Wilkening** to approve of the quote from On Systems Inc. to upgrade the server at City Hall in the amount of \$4,940.00, the current server was last updated in 1999.
Motion passed (5-0)
6. **M/S Nelson/McMurrin** to approve of the quote from On Systems Inc. to upgrade the router at City Hall for wireless internet connection and to use in conjunction with the new server in the amount of \$1,014.00.
Motion passed (5-0)
7. **M/S Nelson/Moore** to approve of a Brewers Off-Sale Liquor License for Leech Lake Brewing Company.
Motion passed (5-0)

8. **M/S Nelson/McMurrin** to approve of a 1-4 day Temporary Liquor License for the Walker Area Joint Fire Department, on August 15th, 2014 at the Walker Fire Hall for their annual Fish Fry Fundraiser, contingent on receiving Certificate of Liability Insurance.

Abstain: Bruns

Motion passed (4-0)

9. **M/S Nelson/McMurrin** to approve of the Kitchigami Regional Library System proposed 2015 Budget for Walker Library Branch of \$13,871.00 plus \$406.00 of Automation Repair and Replacement.

Motion passed (5-0)

10. **M/S Nelson/Moore** to approve of the request to hire Jody Jenstad for the Rock Garden maintenance at a rate of \$15.00 per hour not to exceed 30 hours.

Motion passed (5-0)

ECONOMIC DEVELOPMENT & LIQUOR STORE – Councilmember Moore

1. **M/S Moore/Wilkening** to approve of Walker Planning Commission/Board of Adjustments Meeting Minutes of June 30th, 2014.

Motion passed (5-0)

2. **M/S Moore/Wilkening** to approve of the recommendation of the Planning Commission/Board of Adjustments to approve LU-2014-03-B Variance request for height and size of a monument sign that includes a Dynamic Display. The height not to exceed 30ft. the dynamic display not to exceed 16 sq. ft. and the remainder of the sign not to exceed 80 sq. ft. which also provides multi-tenant signage for two additional business'. Including the following findings of fact;

1. The plight of the landowner is not created by the landowner but due to the lower terrain of the property.
2. The variance will not alter the essential character of the locality.
3. The purpose of the variance is based upon a desire to increase the awareness of the Public to the banking opportunity and to help allow for a continued tax base resource.
4. The variance would not allow or create a use not provided for in a zoning district.
5. The location of the site is on a state highway with highway speed limits; verses in town speed limit so safety for auto and pedestrian traffic are being considered.
6. The building has separate tenants that make up about 40% of the building and those tenants will be using a part of the sign for their advertisement.
7. The trees and shrubs obscure the presence of the sign that is there currently.
8. Reference sign ordinance section that was omitted when adopting the new sign ordinance. Sign Ordinance 154.042 Section D item 4 and it states a sign for large multi business complex may be addressed separately in a CUP for the principle use to allow innovations may be allowed to have a sign area exceeding the maximums if found compatible with the surrounding area by the planning committee.

And with the following condition:

Applicant needs to get approval from Minnesota Department of Transportation to place the sign in the proposed area.

Motion passed (5-0)

LIBRARY, PARKS & AIRPORT – Councilmember McMurrin

1. **M/S McMurrin/Moore** to approve of the Walker Park Board Minutes of June 24th, 2014.

Motion passed (5-0)

2. **M/S McMurrin/Wilkening** to approve of the recommendation of the Walker Park Board to accept the donation of 4 benches for the Walker City Park from the Rick Voight Memorial.

Motion passed (5-0)

3. **M/S McMurrin/Moore** to approve of Resolution 21-2014, a Resolution Accepting Donations made to City of Walker Thru Fiscal Year 2014.

Roll Call: Ayes: Nelson, Moore, Bruns, McMurrin, Wilkening Nays: None
Motion passed (5-0)

4. **M/S McMurrin/Wilkening** to approve to send letter to Greater Minnesota Gas Company about the proposed routing from Cass Lake to Walker having no impacts to the Walker Municipal Airport.

Motion passed (5-0)

5. Consider approval to install proposed natural gas line to the Airport at a cost of approximately \$3,000.00.

Discussion was had regarding the natural gas line being run to the airport. It was decided that it wouldn't be necessary to run the line at this time or in the foreseeable future.

Item died due to a lack of motion.

PUBLIC WORKS, SAFETY & CEMETERY – Councilmember Wilkening

1. **M/S Wilkening/McMurrin** to approve of the recommendation of Public Works Committee to approve the proposal from Tri-City Paving for repair of part of Michigan Avenue in the amount of \$3,710.00.

Motion passed (5-0)

2. **M/S Wilkening/Moore** to approve of the recommendation of Public Works Committee to approve the proposal from T&C Excavating for repair of the storm water catch basin at 2nd Street and Cleveland Blvd. in the amount of \$5,973.00.

Motion passed (5-0)

3. **M/S Wilkening/McMurrin** to approve of the recommendation of Public Works Committee to approve the proposal from T&C Excavating for the repair of the storm water catch basin at 6th Street North and Front Street in the amount of \$4,730.00.

Motion passed (5-0)

4. **M/S Wilkening/Nelson** to approve of the recommendation of Public Works Committee to approve authorization for the City Administrator to purchase a replacement truck for Unit 501 not to exceed \$20,000.00.

Motion passed (5-0)

5. **M/S Wilkening/Moore** to approve to order a preliminary engineering report from Ulteig to include costs associated with the Industries Blvd/Industries Circle – Street Improvements.
Motion passed (5-0)
6. **M/S Wilkening/Moore** to approve of the Parking Lot Island south of the Chase Coffee shop for placement of the North Country Trail Kiosk with the Leech Lake Area Chamber being the entity to up-keep the kiosk information.
Motion passed (5-0)
7. **M/S Wilkening/McMurrin** to approve of Consider approval of proposed Cemetery Informational Flyer.
Motion passed (5-0)
8. **M/S Moore/Wilkening** to approve Street Closure Request for Highland Ave from 4th Street to 2ND Street from 3pm until 8 on August 27, 2014 for the back to school open house.
Motion passed (5-0)
9. **M/S Wilkening/McMurrin** to approve Street Closure request for Ethnic Fest for both sides of 5th Street to the alley and 4Th street from Bensons to the alley Friday September 13 at 9Pm until Saturday September 13 at midnight.
Motion Passed (5-0)

OTHER BUSINESS –Mayor Bruns

- City Offices and the Department of Motor Vehicles will be closed Monday September 1st, 2014 in observance of Labor Day.
- Planning for the 2014 U.S. Capitol Christmas Tree is under way Event to be held November 3, 2014 9:00 a.m.
- National Night Out Tuesday August 5, 2014 6pm until 8 pm

ADJOURNMENT –Mayor Bruns

Mayor Bruns adjourned the Regular Scheduled Meeting at 6:28 p.m.

Scott Bruns, Mayor

Attest: _____
Terri Bjorklund, Administrator