

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday September 8, 2008**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 pm.
- Council members present: Fjelstul, Finney, Worth, Wilkening, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Wayne Tennis, Police Chief
Joanne Mitchell, City Employee
Andy Peek, SEH
Robert Mallory, Shingobee Twp.
Travis Baker, Police Officer
Willard Arends, Park Board

Sylvia Bakker, City Employee
Will Hoyt, Landecker & Assoc.
Roger Burley, Spencer Ross Post 134
Dean Morrill, Pilot Independent
Shirley Mallory, Shingobee Twp.
Scott Bruns, Fire Chief

CONSENT AGENDA – Mayor Walhof

M/S Fjelstul, Finney to approve the Consent Agenda Items 1 thru 19 as follows:

1. Approve Walker City Council Regular Meeting Minutes of August 4, 2008.
2. Approve Claim #40231 thru #40232, Claim #40281 thru Claim #40305, Claim #40307 thru Claim #40409 in the amount of \$135,170.59.
3. Approve Cash Balance Report for the month ending July 31, 2008.
4. Review and file Walker Police Departments Monthly Report.
5. Review and file Walker Ambulance Departments July 2008 month end report.
6. Review and file Walker Ambulance Departments August 2008 month end report.
7. Review and file Thank-You Letter of support from the Leech Lake Area Chamber of Commerce and Walker Bay Days Committee.
8. Approve payment of Invoice #997698 in the amount of \$839.00 to Cass County Abstract Company for the abstract of Title to date for the lot next to the Ambulance Garage.
9. Approve payment of Invoice #8405 in the amount of \$1,170.00 to Landecker & Associates for engineering services from July 26, 2008 thru August 22, 2008.
10. Approve payment of Invoice #8373 in the amount of \$4,427.50 to Landecker & Associates for engineering services from July 8, 2008 thru July 25, 2008.
11. Approve payment of Invoice in the amount of \$2,895.75 from City Attorney John Valen for work completed under the Chase Development Agreement. Payment from Chase Escrow Account.

12. Approve payment of Invoice #206196 in the amount of \$7,260.00 to SEH for work completed on the Airport Runway Extension and Rehabilitation Project.
13. Approve payment of Invoice #239037 in the amount of \$901.15 to O'Day Equipment for work completed on the Airport Fuel System.
14. Approve payment of Invoice in the amount of \$550.00 to Schoeck Electric for work completed on the Airport Fuel System.
15. Review and file invitation from Cass County Economic Development to attend a informational session on the Small Cities Development Program to be held Friday September 12, 2008 at 9:30 a.m. Lucky Moose Grill.
16. Review and file Cass County Economic Development Corporations July Activity Report.
17. FYI: Acknowledged e-mail correspondence from I. Udhwani dated July 31, 2008.
18. FYI: September 11, 2008 Observance.
19. FYI: Cass County approved the 40 days of Life Campaign to be held on the Court House Lawn from Sept. 24, 2008 through November 2, 2008.
20. Addition of # 20 under Personnel, Budget & Finance, approval to hire Greg Smith to the Walker Volunteer Roster.
21. Addition under #19 Personnel, Budget & Finance, approval of word change under Resolution 31-2008, a resolution to authorize the proposed 2008 Tax Levy payable in 2009 and certifying the Truth and Taxation Meetings.

Motion passed: 5-0

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Andy Peek, and Ken Bresley gave an update on the Airport Projects. Airport project is now complete, and the punch list has been taken of. We are about 25,000.00 dollars under budget, so are looking at different avenues to complete the spending of the grant money.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- TIF Reporting Basic Training
- Small Cities Development.
- CD Rates

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember /Fjelstul

1. **M/S** Fjelstul, Finney to approve Joanne Mitchell's attendance at the TIF Reporting Basic Training to be held Sept. 24th or 25th here in Walker.

Motion passed: 5-0

2. **M/S** Fjelstul, Wilkening to approve Officer Baker & Police Chief Tennis's attendance at a mandatory Precision Driving Class in Hibbing, at a cost of wages and meals.

Motion passed: 5-0

3. **M/S** Fjelstul, Wilkening to approve Officer Baker's attendance at the yearly Safe & Sober Conference in Rochester on Oct. 7th and 8th, at a cost of mileage, meals and wages.

Motion passed: 5-0

4. **M/S** Fjelstul, Finney to approve Tim Rock attendance at the Annual DMV Seminar on Thursday Sept. 18, 2008 in St. Cloud and the MDRA Annual conference on Friday September 19th, 2008, in St. Cloud at a cost of lodging, meals, and mileage.

Motion passed: 5-0

5. **M/S** Fjelstul, Wilkening to approve Edy Asell's attendance at the Annual DMV Seminar on Tuesday October 21, 2008 in Bemidji at a cost of meals and mileage.

Motion passed: 5-0

6. **M/S** Fjelstul, Finney to approve Beverly McMurrin as an Election Judge.

Motion passed: 5-0

7. **M/S** Fjelstul, Wilkening to approve the Scope of Services for the Environmental Assessment on the Parallel Taxiway in the amount of \$53,700.00.

Motion passed: 5-0

8. **M/S** Fjelstul, Finney to approve request to transfer of \$875.27 from the Police Department Savings account to General Checking.

Motion passed: 5-0

9. **M/S** Fjelstul, Wilkening to approve request to transfer of \$20,000.00 from the General Fund to the Airport Capital Projects fund.

Motion passed: 5-0

10. **M/S** Fjelstul, Finney to approve request to transfer \$19,531.52 from the General Fund to Tower Ave. & 2nd Street Debt Service for the City's portion of the special assessments.

Motion passed: 5-0

11. **M/S** Fjelstul, Wilkening to approve the transfer of \$160,000.00 from the Liquor Store Fund to the General Fund.

Motion passed: 5-0

12. **M/S** Finney, Wilkening to deny request from Lloyd Peterson, President Senior Leech Lakers, Inc. for support in the amount of \$2,500.00 for Fiscal Year 2009.

Motion passed: 5-0

13. **M/S** Fjelstul, Finney to approve Resolution 27-2008, a resolution supporting the Leech Lake Area Youth Hockey Association to conduct a raffle at an unlicensed place.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

14. **M/S** Fjelstul, Wilkening to approve Membership in the League of MN Cities for FY 2009, and the Minnesota Mayors Association at a cost of \$1,095.00.

Motion passed: 5-0

15. **M/S** Fjelstul, Wilkening to approve entering into an Escrow Agreement with Chase Condominiums, LLC. Terri will explain to you just what that involves. This is setting aside the money for the piece of property known as the Old State Farm Building, because they choose to leave it on that property causing us less parking spaces, it was part of the deal of the trading of the land, the dollar value with that land. John Valen has looked at it, and approved it and what they will do is put that money into Escrow until at which time the Senior Building is done and the parking lot is completed. Mayor Walhof asked if that was the \$50,000.00. Terri replied yes. After more discussion about the City proceeding with the Senior

Building and Parking Lot Terri stated that Lisa Ward is currently holding that check, because until there is an agreement the Title Company will not accept that check, so I could call her and ask her to continue to hold that, because we should be rolling, and that check should just come to the City in a matter of a couple of weeks. After more discussion Council member Fjelstul says the motion on the floor is to consider the Escrow agreement as you see it in your packet. Council member Wilkening seconds the motion.

Mayor Walhof, motion by Fjelstul, second by Wilkening. Discussion.

Council member Wilkening said well my vote would be that we table it until next months meeting, and if the check has not been deposited at that time we save ourselves \$150.00 bucks, so my vote on this motion would be no, and then I would make a new motion to say that we table it till next month. That's just my opinion.

Mayor Walhof asked if there was any other discussion. We have a motion and a second, all in favor say Aye.

Fjelstul: Aye All Opposed: Wilkening: Aye Finney: Aye
We'll call for a roll call vote.

Fjelstul: Aye: Finney: Nye: Wilkening: Nye: Worth: Aye Walhof Nye

Motion denied: 3-2

M/S Wilkening, Finney to table item #15 for consideration in Octobers meeting.

Motion passed: 5-0

16. **M/S** Fjelstul, Wilkening to approve Resolution 28-2008, a resolution adopting a Policy and Criteria for Granting Business Subsidies.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

17. **M/S** Fjelstul, Finney to approve Resolution 29-2008, a resolution authorizing execution of a Tax Abatement Agreement with Spencer Ross Post 134.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

18. **M/S** Fjelstul, Wilkening to approve the City's Preliminary Budget as presented. The City is proposing a 9.5% tax increase.

Motion passed: 5-0

19. **M/S** Fjelstul, Finney to approve Resolution 31-2008, a resolution authorizing the proposed 2008 Tax Levy, payable in 2009, and Certifying the Truth and Taxation Meetings.

Roll Call: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

20. **M/S** Fjelstul, Wilkening to approve the hiring of Greg Smith to the Walker Volunteer Fire Department.

Motion passed: 5-0

ECONOMIC DEVELOPMENT/LIQUOR STORE – Councilmember Wilkening

1. No Planning and Zoning Meeting. No quorum.
2. **M/S** Wilkening, Finney to approve advertising for the acceptance of sealed bids for the Old City Hall/Liquor Store Building with a minimum bid of \$240,000.00.

Motion passed: 5-0

3. **M/S** Wilkening, Fjelstul to approve City Attorney John Valen drafting necessary documents to advertise for sealed bids on the Old City Hall/Liquor Store Building.

Motion passed: 5-0

PARKS & RECREATION/LIBRARY – Councilmember Worth

1. **M/S** Wilkening, Fjelstul to review and file Walker Park Board Meeting Minutes of August 26, 2008.

Motion passed: 5-0

2. **M/S** Worth, Wilkening to approve Pam Worth getting 3 bids to construct a second set of stairs from the upper Park Road to the Park, which will be closer to the upper portion of the Park, for construction in FY 2009.

Motion passed: 5-0

3. **M/S** Worth, Wilkening to approve the purchase of 120 treated boards, and torx screws to replace the City's Boardwalk, from Walker Building Center at a cost of \$2,136.34.

Motion passed: 5-0

PUBLIC WORKS & SAFETY/ CEMETERY– Councilmember Finney

1. **M/S** Finney, Fjelstul to approve Ordinance 30-2008, an ordinance granting Minnesota Power, its successors and assigns, a franchise to construct and maintain an Electric Distribution and/or Transmission System within the City of Walker.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

2. **M/S** Finney, Wilkening to approve quote in the amount of \$2,018.88 from Dakota Wholesale Tire for the 1995 Ford Plow Truck.

Motion passed: 5-0

3. **M/S** Finney, Wilkening to approve the Maintenance Agreement with Neptune in the amount of \$958.50 for the handheld and software for the Utility Billing.

Motion passed: 5-0

4. **M/S** Finney, Wilkening to approve Public Works Committee's recommendation to award the Clearing & Grubbing Bid for the future Senior Leech Lakers Lot to Young Excavating in the amount of \$950.00.

Motion passed: 5-0

5. **M/S** Finney, Wilkening to approve the Public Works Committee and Landecker & Associates recommendation to award the bid for the City Hall back Parking Lot to Anderson Brothers at a cost of \$46,973.06.

Motion passed: 5-0

6. **M/S** Finney, Wilkening to approve the Public Works Committee and Landecker & Associates recommendation to award the bid for the Demolition of the Senior Leech Lakers Building and Parking Lot Construction to Anderson Brothers in the

amount of \$169,454.53, contingent upon the City Finalizing Ownership of the property.

Motion passed: 5-0

7. **M/S** Wilkening, Fjelstul to appoint Pat Finney to serve on the Walker Ambulance Advisory Committee.

Motion passed: 5-0

8. **M/S** Finney, Worth to table the General Volunteer Policy as presented.

Motion passed: 5-0

OTHER BUSINESS – Mayor Walhof

- Walker Airport Runway Dedication, and Pancake Feed will be held on Sunday September 14, 2008. A quorum of Council members may be present, but no City Business will be conducted.

ADJOURNMENT – Mayor Walhof

Mayor Walhof adjourned the meeting at 7:51 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator