

**WALKER CITY COUNCIL  
REGULAR MEETING MINUTES  
WALKER FIRE HALL MEETING ROOM  
Monday September 10, 2007**

**CALL TO ORDER – Mayor Walhof**

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Fjelstul, Finney, Worth, Wilkening, Walhof
- Council members absent:
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator  
Wayne Tennis, Police Chief  
Will Hoyt, Landecker & Assoc.  
Robert Harper, USDFA  
Shirley Mallory, Shingobee Twp.  
Neil McMurrin, Resident  
Jay Pederson, Attorney  
Brian Hein  
Wayne Tennis  
Neil Linscheid  
Ken Bresley  
Terry Freeman  
Brian Hein  
Tony Sauer

Sylvia Bakker, City Employee  
Dean Morrill, Pilot  
Greg Smith, USDFA  
Bob Mallory, Shingobee Twp.  
Kelly Nelson, Resident  
Pat McMurrin, Resident  
Sheila Johnson, RoJo Northwoods  
Edy Asell  
Carolyn Drude, Elhers and Assoc.  
Andy Peck  
Jeff Holly  
Willard Arends  
Jake Howard

**CONSENT AGENDA – Mayor Walhof**

M/S Fjelstul, Finney to approve the following consent agenda items 1 thru 6 as presented.

1. Approve Walker City Council Regular Meeting Minutes of August 6, 2007.
2. Approve August 2007 disbursements.
3. Approve Cash Balance report as of July 31, 2007.
4. Review and file Walker Police Departments Monthly Report.
5. Review and file Walker Ambulance Departments Call Summary.
6. Review and file Thank you letter from the Summer Recreation Program.

**SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof**

- Carolyn Drude, Elhers & Associates, Bond Council, Tower Ave. & 2<sup>nd</sup> Street Project.
- Neil Linscheid, update on Region 5 Initiative Foundation.
- Andy Peck – Update on Airport Project.

**CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund**

Wayne Tennis, Police Chief received notice of a Cops Grant for safer schools in the amount of \$6,700.00. The grant will be used to install extra cameras in the WHA School.

**PERSONNEL, BUDGET & ADMINISTRATION – Council member Fjelstul**

1. **M/S** Wilkening, Worth to approve Resolution 31-2007, a resolution providing for the issuance and sale of \$600,000, General Obligation Improvement Bonds, Series 2007A, pledging for the security thereof special assessments and levying a tax for the payment thereof.

Roll Call: Ayes: Finney, Fjelstul, Worth, Wilkening, Walhof Nyes: None

Motion passed: 5-0

2. **M/S** Worth, Finney to approve request from the Initiative Foundation for support in the year 2008 of \$350.00.

Motion passed: 5-0

3. **M/S** Finney, Worth to approve request from Cass County EDC, for support in the amount of Key Partner (\$1,000.00).

Motion passed: 5-0

4. **M/S** Fjelstul, Wilkening to approve payment of the League of Minnesota Cities dues in the amount of \$1,027.00.

Motion passed: 5-0

5. **M/S** Fjelstul, Finney to approve request of accounting staff to hold a meeting with Judith Moravee, Mathias C. Justin, LTD, the City's Accounting firm to discuss financial questions and year-end procedures at a rate of \$97.00 dollars per hour.

Motion passed: 5-0

6. **M/S** Finney, Worth to approve request from Police Officers Travis Baker & Jesse LeBlanc to join the Cass County ERU Team.

Motion passed: 5-0

7. **M/S** Wilkening, Finney to approve Police Officer LeBlanc, Baker & Haven's request to attend the yearly Taser Training in Pine River, at a cost of \$300.00.

Motion passed: 5-0

8. **M/S** Wilkening, Fjelstul to approve Resolution 30-2007, a resolution making changes to the City of Walker's Parking Ordinance.

Roll Call : Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

9. **M/S** Wilkening, Worth to approve quote from Mathias C. Justin, Ltd, Certified Public Accountants for the City's Audit for the next three years, at a cost of \$8,200.00 for 2007, and \$8,500.00 for the years 2008 and 2009.

Motion passed: 5-0

10. **M/S** Wilkening, Finney to approve Pam Worth's attendance at the League of Minnesota Cities Regional Meeting, in New London on September 27, 2007, at a cost of \$30.00, plus mileage.

Motion passed: 5-0

11. **M/S** Fjelstul, Worth to approve Sylvia Bakker's request to attend the Federal & State Wage-Hour Seminar for Minnesota Public Safety Agencies, October 3, 2007 at a cost of \$225.00 dollars, plus meals and mileage.

Motion passed: 5-0

12. **M/S** Finney, Worth to approve Joanne Mitchell's attendance at the 2007 Tif Basic Training Session to be held October 3<sup>rd</sup> & 4<sup>th</sup>, 2007 in Little Falls, at a cost of meals and mileage.

Motion passed: 5-0

13. **M/S** Fjelstul, Finney to approve Tim Rock's request to attend the Annual MN Dept. of Motor Vehicle Seminar, October 3<sup>rd</sup>, 2007, in Bemidji, at a cost of meals, and mileage.

Motion passed: 5-0

14. **M/S** Finney, Wilkening to approve Resolution 15-2007, a resolution approving the decertification of Tif District 2-12.

Roll Call: Ayes: Finney, Fjelstul, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

15. Council member Fjelstul and Finney discussed the City's proposed Budget and Tax Levy. The City is proposing a 12% increase in the levy this year.

**M/S** Wilkening, Worth to adopt the Preliminary Budget as presented.

Motion passed: 5-0

**M/S** Fjelstul, Finney to increase the City's portion of the final assessment roll by 10%, leaving the WACC and School District at the same assessment as presented.

Discussion followed, and motion not acted upon.

No Action

**M/S** Wilkening, Worth to table the final assessment roll as presented.

Motion passed: 5-0

**M/S** Fjelstul, Finney to set a Final Assessment Hearing for Nov. 5, 2007 at 6:30 p.m.

Motion passed: 5-0

16. **M/S** Finney, Worth to approve Resolution 29-2007, a Resolution authorizing a proposed 2007 Tax Levy, Collectible in 2008, and Certifying the Truth and Taxation Meetings for December 3<sup>rd</sup>, 2007, at 6:30 p.m., and the continuation meeting to be held Thursday December 20<sup>th</sup>, 2007 at 6:30 p.m. if necessary.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

17. **M/S** Wilkening, Worth to accept the resignation of Mary (Kim) Hoffman as the Liquor Store Manager.

Motion passed: 5-0

18. **M/S** Worth, Wilkening to approve the Personnel Committee conducting interviews to fill the Liquor Store Manager position.

Motion passed: 5-0

19. **M/S** Fjelstul, Finney to approve hiring Beverly McMurrin as a Temp. Part-Time Liquor Store Clerk at a rate of \$8.00 per hour.

Motion passed: 5-0

20. **M/S** Wilkening, Finney to approve Resolution 33-2007, a resolution authorizing the Mayor and City Administrator to sign a blanket partnership agreement with Mn/DOT.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

**ECONOMIC DEVELOPMENT – Council member Wilkening**

1. **M/S** Fjelstul, Finney to approve Public Hearing and Regular Meeting Minutes of the Walker Planning Commission on Monday August 27, 2007.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

2. **M/S** Fjelstul, Worth to approve Edy Asell's letter of resignation from the Walker Planning Commission.

Motion passed: 5-0

3. **M/S** Fjelstul, Worth to approve Walker Planning Commissions recommendation to approve RoJo Northwoods Conditional Use Permit application to erect a sign exceeding the 4 square feet, in an area zoned Residential, with the following conditions.

- Sign to be constructed as presented, with an overall height not to exceed 8 feet.
- Sign is not to be located in right-of-way.
- One light may be installed in landscaping for illumination, and shall be directed at the sign, not to be directed at neighboring properties.

Motion passed: 5-0

4. FYI: The Walker Planning Commission has no recommendation on the proposed vacation of Factory Street.
5. **M/S** Wilkening, Worth to deny approval Resolution 32-2007, a resolution for vacating a portion of Factory Street, which is located at commercial Club's Addition to Walker.

Roll Call: Ayes: Wilkening, Worth, Walhof Nyes: Fjelstul, Finney

Motion passed: 3-2

**PARKS & RECREATION/LIBRARY – Council member Worth**

1. **M/S** Wilkening, Finney to approve Walker Park Board Meeting Minutes of August 28, 2007.

Motion passed: 5-0

2. **M/S** Fjelstul, Wilkening to approve Resolution 28-2007, a resolution supporting the paving of the Paul Bunyan Trail.

Roll Call: Ayes: Fjelstul, Finney, Wilkening, Worth, Walhof Nyes: None

Motion passed: 5-0

- FYI: The Kitchigami Regional Library is holding a series of public input meetings in cities with branch libraries. Attached is a schedule of the meetings.

**PUBLIC WORKS & SAFETY/CEMETERY – Council member Finney**

1. **M/S** Fjelstul, Worth to approve payment of Invoice #W1043, in the amount of \$594.83 to Clusuau's Walker Ford for repairs to the 2004 Ford Crown Victoria.

Motion passed: 5-0

2. **M/S** Wilkening, Worth to approve Walker Ambulance Service's request to spend an estimated \$3,700.00 for Ambulance Ball expenses.

Motion passed: 5-0

3. **M/S Fjelstul, Wilkening** to approve payment of Invoice #6006, in the amount of \$643.97 to Road Rescue Emergency Vehicles, for lights and sirens for the Ambulance Bumper, on the new Ambulance.

Motion passed: 5-0

4. **M/S Fjelstul, Worth** to approve payment to Dennis Funeral Home for Invoice in the amount of \$1,195.00 for a vault.

Motion passed: 5-0

5. **M/S Fjelstul, Worth** to approve quote in the amount of \$1,839.00 to Olson Electric to repair the Light's on the Flag Pole at the Walker Evergreen Cemetery.

Motion passed: 5-0

6. **M/S Fjelstul, Worth** to approve payment of Invoice #0034531-IN in the amount of \$6,765.13 to Electric Pump, for rebuilding the Lift Station Pump.

Motion passed: 5-0

7. **M/S Wilkening, Worth** to approve quote in the amount of \$3,000.00 from Johnson Jet-Line, Inc. to vac clean 5,000 feet of sewer lines, plus \$300.00 for mobilization.

Motion passed: 5-0

8. **M/S Fjelstul, Wilkening** to approve payment in the amount of \$990.00 to Ehlers & Associates, Inc. for the Chase Hotel Project, to be paid from the Escrow Fund.

Motion passed: 5-0

9. **M/S Wilkening, Worth** to approve payment of Invoice #8069, in the amount of \$1,022.50 to Landecker & Associates for work on the Tower Ave. & 2<sup>nd</sup> Street Project.

Motion passed: 5-0

10. **M/S Wilkening, Worth** to approve payment of Invoice #8039, in the amount of \$5,047.50 to Landecker & Associates for work on the Tower Ave. & 2<sup>nd</sup> Street Project.

Motion passed: 5-0

#### **OTHER BUSINESS – Mayor Walhof**

- **M/S Finney, Worth** to approve Fall Has It All Car Show, and Color Shine tour to use the Parking Green from the Dairy Queen to Orton's BP the week-ends of Sept. 22<sup>nd</sup> & 23<sup>rd</sup>, and Sept 29<sup>th</sup> & 30<sup>th</sup>, 2007 @ 9:00 a.m.

#### **ADJOURNMENT – Mayor Walhof**

Mayor Walhof adjourned the meeting at 9:06 pm

\_\_\_\_\_  
Bradley J. Walhof, Mayor

Attest: \_\_\_\_\_  
Terri Bjorklund, Administrator