

**WALKER CITY COUNCIL
REGULAR MEETING MINUTES
WALKER FIRE HALL MEETING ROOM
Monday September 11, 2006**

CALL TO ORDER – Mayor Walhof

- Mayor Walhof called the regular scheduled meeting to order at 7:00 p.m.
- Council members present: Bresley, Fjelstul, Mohr, Bruns, Walhof
- Council members absent: None
- Others present during portions of the meeting included:

Terri Bjorklund, Administrator
Darrick Anderson, Landecker & Assoc.
Will Hoyt, Landecker & Assoc.
Gail Levenson, Cass Co EDC
Sheila Johnson, RoJo Northwoods
Ed Robinson, RoJo Northwoods
Audrey Chelberg, Kitchigami
Shirley Mallory, Shingobee Twp
Terry Freeman,
Mona Glassmann, Ambulance Director
Carrie Musselman, Kitchigami
Barbara Morrill, CavCom

Sylvia Bakker, City Employee
John Valen, City Attorney
Dean Morrill, Pilot Independent
Marion Ridge, Kitchigami
Travis Baker, Police Officer
Jayne Hanson,
Bob Mallory, Shingobee Twp.
Cy Struss, First National Bank
Neil McMurrin, Resident
Tony Sauer
Jeff Morrill, CavCom

CONSENT AGENDA – Mayor Walhof

M/S Bresley, Mohr to approve the Consent Agenda Items 1 thru 7 as follows:

1. Approve Walker City Council regular meeting minutes of August 7, 2006.
2. Approve August 2006 disbursements.
3. Approve Cash Balance report as of July 31, 2006.
4. Review and file August Police Report.
5. Acknowledgement of Walker Volunteer Firemen's Relief Assn. Donation to the Walker Fire Department's Equipment Fund.
6. Acknowledgement of warrant in the amount of \$13,634.00 for Airport Maintenance & Operation Cost reimbursement.
7. Add Item # 9 to Public Works, Ken Clyde dock removal.

SCHEDULED CITIZEN PRESENTATIONS – Mayor Walhof

- Jayne Hanson spoke to the Council and invited them to attend a Conference called “Breaking the Silence” to be held September 28th & 29th at Northern Lights Casino and Event Center, at a cost of \$75.00 per person for the two days.

CITY STAFF COMMENTS/CONCERNS – Administrator Terri Bjorklund

- Acknowledgement letter from Diane M. Pittman M.D., Clinical Director, Cass Lake Indian Health Service Hospital.
- Acknowledge letter from Cass County.
- Filing for Mayor and Council positions remains open until 5:00 P.M., Sept. 12th.

PERSONNEL, BUDGET & ADMINISTRATION – Councilmember Bresley

1. **M/S** Fjelstul, Bruns to approve Beth Ramsdell’s resignation letter, effective September 21, 2006.

Motion passed: 5-0

2. **M/S** Fjelstul, Bruns to approve advertising for the Account Clerk Position.

Motion passed: 5-0

3. **M/S** Bruns, Mohr to approve Mona Glassmann’s resignation letter, effective November 30, 2006.

Motion passed: 5-0

Mayor Walhof thanked Mona for her many years of service.

4. **M/S** Bruns, Mohr to approve advertising for the Ambulance Director’s Position.

Motion passed: 5-0

5. **M/S** Bresley, Bruns to approve the nomination of Mary Beth Mohr, Jerry Bassore’s, resident of Quam Court, and Matt Nelson too serve on the Walker Housing Authority Board.

Motion passed: 5-0

6. **M/S** Mohr Fjelstul to approve payment of Invoice # 446971 in the amount of \$612.47 to Chief More Responsive, Period for Ambulance Department Uniforms.

Motion passed: 5-0

7. **M/S** Bruns, Mohr to approve payment of Invoice # 26395 in the amount of \$2,563.99 to Emergency Apparatus for repairs to the siren on Ambulance Unit 201.

Motion passed: 5-0

8. **M/S** Fjelstul, Mohr to approve payment of Invoice # 27033 in the amount of \$3,233.63 to Emergency Apparatus for repairs to Fire Dept. Unit 706.

Motion passed: 4-0 Council member Bruns abstained.

9. **M/S** Fjelstul, Mohr to approve payment of Invoice #27035 in the amount of \$1,570.87 to Emergency Apparatus for repairs to Fire Dept. Unit 708.

Motion passed: 4-0 Council member Bruns abstained.

10. **M/S** Mohr, Fjelstul to approve payment of Invoice # 27036 in the amount of \$760.43 to Emergency Apparatus for repairs to Fire Dept. Unit 707.

Motion passed: 4-0 Council member Bruns abstained.

11. **M/S** Mohr, Fjelstul to approve payment of Invoice #27034 in the amount of \$324.67 to Emergency Apparatus for repairs to Fire Dept. Unit 702.

Motion passed: 4-0 Council member Bruns abstained.

12. **M/S** Fjelstul, Mohr to approve payment of Invoice #27037 in the amount of \$1,361.03 to Emergency Apparatus for repairs to Fire Dept. Unit 703.

Motion passed: 4-0 Council member Bruns abstained.

13. **M/S** Fjelstul, Mohr to approve payment of Invoice # 27038 in the amount of \$540.18 to Emergency Apparatus for repairs to Fire Dept. Unit 705.

Motion passed: 4-0 Council member Bruns abstained.

14. **M/S** Bruns, Mohr to approve payment of Insurance Deductible in the amount of \$500.00 to Berkley Risk Administrators Company, LLC for claims on a sewer back up.

Motion passed: 5-0

15. **M/S** Bruns, Fjelstul to approve payment of the Minnesota Municipal Beverage Associations Annual dues in the amount of \$510.00.

Motion passed: 5-0

16. Gail Levenson, Cass County EDC discussed the revolving loan pool.

17. **M/S** Fjelstul, Bruns to appoint the City Administrator to sit on the Revolving Loan Pool Board, and be the voice for the City.

Motion passed: 5-0

18. Council member Bresley and Fjelstul discussed the City's proposed Budget and Tax Levy. The City is proposing a 15% increase in the levy this year.

19. **M/S** Fjelstul, Bruns to adopt the Preliminary Budget as presented.

Motion passed: 5-0

Council member Bresley Thanked the Staff and Administrator for all their hard work putting the Budget together.

20. **M/S** Bruns, Fjelstul to approve the Revolving Loan Funds Criteria & Policy.

Motion passed: 5-0

21. **M/S** Bruns, Mohr to approve Resolution 25-2006, a resolution authorizing the proposed tax levy, and certifying the Truth and Taxation Meetings.

Roll Call: Ayes: Bresley, Fjelstul, Bruns, Mohr, Walhof Nyes: None

Motion passed: 5-0

22. **M/S** Bresley, Fjelstul to approve quote in the amount of \$23,756.00, for a new squad car, and all the accessories.

Motion passed: 5-0

ECONOMIC DEVELOPMENT – Councilmember Bruns

1. **M/S** Mohr, Bresley to approve Walker Planning Commissions Meeting Minutes of August 28, 2006.

Motion passed: 5-0

2. **M/S** Bresley, Fjelstul to approve Walker Planning Commissions recommendation to approve the 12-unit subdivision and Planned Unit Developments final plat, for RoJo Northwoods, provided the developer indicates the size of the trees and shows the silt fencing in the landscaping plan, and contingent upon a Signed Developers Agreement.

Motion passed: 5-0

3. **M/S** Bresley, Mohr to approve the revised Preliminary Plat for Industrial Park II.

Motion passed: 5-0

Discussed the possible sale of Lot 2, Block 1 in the Industrial Park.

4. Gail Levenson, Cass County EDC explained the CavCom Project, which is the company interested in the purchase of this property.
5. **M/S** Bresley, Bruns to approve the Purchase Agreement with Jeff Morrill for the purchase of Lot 2, Block 1 Industrial Park II, for the sum of \$45,000.00 dollars, contingent upon the City Attorney, and the Planning Committee working out the final details.

Motion passed: 5-0

6. **M/S** Bresley, Bruns to approve setting a Public Hearing at the October 2, 2006 at 6:30 p.m. for the designation of JOBZ for CavCom.
7. Discussed possible land use, regarding the 120-acre parcel, across from the current Industrial Park II, and to approve the Walker Planning Commission working with Trevor Berg.

Council member Bruns excused himself from the rest of the meeting.

PARKS & RECREATION/CEMETERY/LIBRARY – Councilmember Mohr

1. **M/S** Bresley, Fjelstul to approve payment of Kitchigami Regional Libraries request in the amount of \$1,145.00, for the Repair and Replacement Reserve, with the understanding this is a three year commitment.

Motion passed: 4-0

2. **M/S** Bresley, Fjelstul to approve Walker Park Board's Meeting Minutes of August 22, 2006.

Motion passed: 4-0

3. **M/S** Bresley, Mohr to deny Walker Park Board's recommendation to allow Coburn's Boat to dry dock on the south side of the Public Launching Area.

Motion passed: 4-0

4. **M/S** Bresley, Fjelstul to send Walker Park Board's recommendation to allow Coburn's Boats to post two signs for the 2007 season for the cruise boat, to the Planning & Zoning Commission.

Motion passed: 4-0

5. **M/S** Bresley, Mohr to approve Walker Park Board's recommendation to purchase bike racks at a cost of \$700.00.

Motion passed: 4-0

6. **M/S** Bresley, Fjelstul to approve the corrected invoice amount, Final Payment in amount of \$24,180.00 to Northwoods Landscaping & Recreation for the Tennis Courts.

Motion passed: 4-0

7. **M/S** Fjelstul, Bruns to approve the purchase of Black dirt, and sod to finish the end of the Tennis Courts, with the Maintenance Dept. to do the Labor.

Motion passed: 4-0

PUBLIC WORKS & SAFETY – Councilmember Fjelstul

1. **M/S** Bresley, Mohr to approve quote in the amount of \$46,675.00 from Visu-Sewer Clean & Seal, Inc. for sewer lining.

Motion passed: 4-0

2. **M/S Bresley, Mohr** to approve payment to Anderson Brothers, in the amount of \$15,350.00 for patching they completed within the City of Walker.

Motion passed: 4-0

3. **M/S Bresley, Mohr** to approve payment of maintenance agreement with Neptune-Northern Water Works in the amount of \$1,634.04.

Motion passed: 4-0

4. **M/S Bresley, Mohr** to approve payment of Invoice #7633 in the amount of \$852.50 to Landecker & Associates for Professional Services.

Motion passed: 4-0

5. **M/S Bresley, Mohr** to approve payment of Invoice # 7636 in the amount of \$8,724.75 to Landecker & Associates for Tower Avenue & 2nd Street Improvement Project.

Motion passed: 4-0

6. **M/S Fjelstul, Bresley** to continue the meeting until Monday September 18th, 2006 at 5:00 p.m. at the Walker Fire Hall

7. **M/S Bresley, Mohr** to table awarding the contract for the Tower Ave. and 2nd Street Project.

Motion passed: 4-0

8. **M/S Bresley, Mohr** to table Ehler's & Associates starting the bonding process for the Tower Ave. & 2nd Street Project, until after the September 18, 2006 Council Meeting.

Motion passed: 4-0

9. **M/S Bresley, Fjelstul** to approve quote from Ken Clyde in the amount of \$750.00 to remove the docks.

Motion passed: 4-0

OTHER BUSINESS – Mayor Walhof

Bob Mallory questioned the status of the James Negaard Trust. City Attorney John Valen advised The City will not be accepting the property, as proposed, but are working with the Trust Company on other options.

CONTINUATION – Mayor Walhof

Mayor Walhof continued the meeting at 9:04 p.m.

Bradley J. Walhof, Mayor

Attest: _____
Terri Bjorklund, Administrator